

APPENDIX E-357 P

RECEIPT QUANTITY DISCREPANCY NOTIFICATION

1. PURPOSE

This appendix is applicable to chapters 13 and 41 and prescribes procedures for processing the Receipt Quantity Discrepancy Notification, appendix F-153, prepared when receipt quantities from Redistribution, GLP, or Repair/Testing are not compatible with due-in quantities.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix B-155, Requisition Status and Requisition History Files Inquiry Transaction.
- b. Appendix E-155 P, Procedures for Preparation of Requisition Status File and Requisition History File Inquiry Transactions.
- c. Appendix F-45, Requisition History Interrogation Printout.
- d. Appendix F-114, Requisition Control/Status Printout.
- e. Appendix F-153, Receipt Quantity Discrepancy Notification.
- f. Appendix F-167, Standard Supply Control Study.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The appropriate Commodity Branch or Stock Control Division within DSO is responsible for the procedures prescribed herein.

4. PROCEDURES/INSTRUCTIONS

a. The Receipt Quantity Discrepancy Notification, appendix F-153, provides a listing of receipts from Redistribution, GLP, or Repair/Testing when receipt quantities are not compatible with due-in quantities. (For Redistribution, the receipts are less/greater than quantity due-in. For GLP, the receipts are less than quantity due-in. For Repair/Testing, the receipts are greater than quantity due.) This listing is output daily, as required, and results from processing D6H, D6K, and D6M receipts.

b. When receipts are result of Redistribution the IM will:

(1) Prepare the RCSF Inquiry Transaction, DIC ZCW, appendix B-155, for each discrepant receipt listed on appendix F-153. Procedures for preparation of RCSF Inquiry Transactions, DIC ZCW, are contained in appendix E-155 P. Input of DIC ZCW will generate the Requisition Control/Status Printout, appendix F-114.

(2) Review RCSF Printout, appendix F-114, and:

(a) If confirmation of shipment, DIC AR0, has not been received from consignor for the D6K receipt transaction, or if quantity confirmed as shipped is different than quantity on D6K, contact consignor by telephone to determine/confirm actual quantity shipped. It may be necessary to also contact consignee to accomplish reconciliation between consignor and consignee.

(b) If, after reconciliation, it is determined that the quantity actually shipped and reported as received (DIC D6K) is less than the MRO quantity, IM will review stock position, SSCS, appendix F-167. If review indicates that undershipment is sufficiently substantial to require initiation of subsequent Redistribution or to take other supply action, IM will take such action as appropriate.

(c) If, after reconciliation, it is determined that the quantity actually shipped and reported as received (DIC D6K) is greater than the MRO quantity, IM will review stock position, SSCS, appendix F-167. If the IM determines that the overshipment against the MRO is sufficiently substantial to adversely affect stock position, he may find it necessary to direct reshipment of assets.

(3) If RCSF printout, appendix F-114, contains a message, ZCW INQUIRY NOT PROCESSED BECAUSE DOCUMENT NUMBER OF INQUIRY IS INVALID, verify with source document that the document number is proper. If not, prepare another inquiry with the correct number. If the number is correct, inquiry of the RHF may result in a match based on completion date of the document. Therefore, when this message appears on the RCSF Printout and accuracy of document number has been verified per above:

(a) Prepare Requisition History File Inquiry Transaction, DIC ZCX, appendix B-155 for each document which caused printout of above message on appendix F-114. Procedures for preparation of Requisition History File Inquiry Transactions, DIC ZCX, are contained in appendix E-155 P. Input of DIC ZCX will generate output of Requisition History Interrogation Listing, appendix F-45.

(b) Upon receipt of appendix F-45, process same as prescribed for printout of RCSF, appendix F-114, in subparagraphs b(2)(a), (b), (c) above.

c. When receipts are from returns of GLP and total quantity was to be returned, the IM will contact contractor to determine actual quantity shipped.

(1) If contractor neglected to include the remainder with the initial shipment, prepare DD Form 1483 (Shipping Document for GFM Turn-In) and forward seven copies to contractor with instructions for completion.

(2) If contractor states that all GLP was shipped, process Due-In Reversal Transaction, appendix B-42 (DIC DFH) to delete the remaining quantity from the Due-In File. On receipt of SF 361, Discrepancy in Shipment Report (DISREP), from Stock Control Division, take action set forth in appendix E-398 P.

(3) If contractor advises that GLP was lost, mislaid, or for similar reason cannot be returned, forward applicable data to Office of Comp-

troller as specified in DLAM 7000.2, Volume I, Part 1, Chapter 3 and applicable E appendix so that appropriate changes can be effected on final invoice.

d. When receipts are from returns of GLP and a portion of the originally issued quantity was to be returned (remaining quantity to be transferred to another contract/contractor), the IM will check against receipted copy of DD Form 1483 (in file), and take action set forth in appendix E-205 P, subparagraph a(2).

e. When quantity overage receipts are the result of returns from repair/testing, Stock Control Division will:

(1) Obtain both a THF and Due-In File Printout. Also, refer to the Project Order Register.

(2) Review the printouts and/or register to determine the correct quantity due-in for the NSN and document number reflected on the F-153 Notification.

(3) Contact the depot to determine the actual quantity received.

(a) If a keypunch or typographical error occurred, then reverse the overage receipt by input of a DIC D6M reversal for the overage quantity.

(b) An overage can occur when the repair/test facility erroneously returns stock under one document number when the stock should have been returned under several different document numbers. One project order can have several separate shipments with individual document numbers. Verify if an actual overage occurred by contact with the depot. If an overage did occur, then contact must be made with the repair/test facility to determine which document numbers apply to the overage shipment. After the determination has been made as to which document numbers apply and for what quantities, process as follows:

1. Process a DIC D6M reversal for the overage quantity.

2. Process a DIC D6M for each due-in using the proper quantity and document number.

## 5. FLOWCHART

Flowchart not required.