

APPENDIX E-379 P

MAP-RAD BACKORDER NOTIFICATION

1. PURPOSE

a. This procedure is applicable to chapters 18 and 42 and describes the method to be followed when processing lists of MAP requisitions with a RAD which have been recorded on backorder.

b. The appendix F-102 printout is automatically prepared by the OTIS when a MAP requisition containing an RAD entry in pos. 62-64 has been processed through the initial requisition processing routine and has recorded on backorder. The F-102 is not output when the requisition is directed on backorder by a specific Manager Forced/Directed Action Code.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix B-4, Requisition Transaction.
- b. Appendix B-117, Due-In File Inquiry Transaction.
- c. Appendix B-244, Manager Directed Backorder Alternate Action.
- d. Appendix F-102, MAP-RAD Backorder Notification.
- e. Appendix F-184, Due-In File Printout Inquiry List.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Individual IMs in the Commodity Branches within the DSO are responsible for completion of the procedures described by this appendix.

4. PROCEDURES/INSTRUCTIONS

a. The appendix F-102 printout, received by the individual IM from OTIS, will be in one copy and will be sequenced by ORC and NSN with a page break on change of ORC and/or on page overflow. When these lists are received, processing personnel will take the following actions:

(1) Secure an appendix F-184, Due-In File Printout Inquiry List, for each NSN on the appendix F-102 printout by input of an Due-In Inquiry in the format of appendix B-117, utilizing Inquiry Code KI.

(2) Check the dues-in recorded on the appendix F-184 printout:

(a) If the due-in quantity is sufficient to satisfy the requisition without jeopardizing support of U.S. Forces and:

1. Will be delivered in time to meet the assigned RAD shown in pos. 15 of the appendix F-102 printout (pos. 62-64 of the requisition), take no further action relative to the backordered requisition.

2. Will not be delivered in time to meet the assigned RAD:

a. Determine, from the appendix F-184 record, the earliest possible date on which dues-in will be available for shipment against the backordered requisition. This will become the new RAD for the backorder.

b. Change the RAD on the backorder record by input of a Requisition Modifier document in the format of appendix B-4 utilizing the following entries:

<u>FIELD</u> <u>POSITIONS</u>	<u>ENTRY</u>
1-3	DIC AM_ (third position of this entry will be duplicated from the backordered requisition).
4-6	RIC of the DSC preparing the document.
7-61	Duplicate these entries from the backordered requisition.
62-64	Enter the revised RAD as determined in subparagraph <u>2a</u> above.
65-80	Duplicate these entries from the backordered requisition.

(b) If the due-in quantity is not sufficient to satisfy the requisition without jeopardizing support of U.S. Forces, determine whether or not the RAD assigned to the requisition (pos. 15 of appendix F-102 printout) is compatible with post dates or pre-dates the RAD procurement leadtime initially established by the DSC (reference chapter 18, this volume, for the backordered FSC) or individual NSN if appropriate.

1. When the assigned RAD is compatible with or post dates the RAD procurement leadtime initially established by the DSC, convert the backorder for the requisition to a direct vendor delivery transaction by input of a Manager Directed Backorder Alternate Action, DIC ZD7 with Action Code HL in accordance with appendix B-244.

2. When the assigned RAD predates the RAD procurement leadtime initially established by the DSC:

a. Change the RAD on the backorder record by input of a Requisition Modifier document as prescribed in subparagraph 4a(2)(a)2b above. The revised RAD entered in pos. 62-64 of this document will be the RAD procurement leadtime initially established by the DSC for the backordered FSC (or individual NSN if appropriate).

b. In the next cycle following the input of the above prescribed Requisition Modifier document, convert the backorder to a direct vendor delivery transaction by input of a Manager Directed Backorder Alternate Action, DIC ZD7 with Action Code HL in accordance with appendix B-244.

b. The appendix F-102 printout will be destroyed after all required action has been accomplished for each RAD Backorder listed.

5. FLOWCHART

Flowchart not required.