

APPENDIX E-388 P

WEAPON SYSTEM ITEMS OUT-OF-STOCK REPORT

1. PURPOSE

This procedure is applicable to chapter 51 and provides instructions for review and processing of appendix F-138, Weapon System Out-of-Stock Items. Appendix F-138 provides the Weapon System (WS) Monitors with a printout of those SSC 1 or A NSNs having no Issuable Assets (AG3), appendix A-59 and all nonstock SSC 2, 3, or 9 items with WSIC F, G, H, J, K, or M, as well as any FSSC 1 or A item with no stock on-hand.

2. APPENDICES USED IN THIS PROCESS

a. Appendix E-381 P, Review of Status of Selected Weapon System Reports.

b. Appendix F-138, Weapon System Items Out-of-Stock Report.

3. RESPONSIBLE ORGANIZATION ELEMENT

a. The Weapon System monitor is responsible for review and processing of the appendix F-138 Report.

b. Each individual Item Manager (IM) for each NSN appearing on appendix F-138 is responsible for review and processing of respective NSNs.

4. PROCEDURES/INSTRUCTIONS

a. In accordance with provisions in DLAR 4140.38, all NSNs identified as Weapon System Support Items are to be under continual surveillance and intensified management. At the end of each month, WS monitors identify WSSP items which are in or potentially in an out-of-stock position. Those items with dues-in or without sufficient dues-in will be listed on the appendix F-138, when the SSC for the NSNs is 1 or A and the WSIC is F, G, H, J, K, or M.

b. The Weapon System monitor is responsible for:

(1) Receipt, review, and analysis of appendix F-138 total system Weapon System Out-of-Stock Items. This report will have all ORC of Record items which breached criteria to qualify for this report.

(2) Notify responsible IM of any suggestions for actions which might be taken in view of their weapon system applicability and any assistance, working in conjunction with IM, to alleviate the out-of-stock position. Suggested expedite initiations for PRs/contracts dues-in will be processed IAW appendix E-506 P and recommend expedite of return assets in Condition/Purpose Codes AA.

(3) Retain, update and maintain annotated files of actions, requested of various IM in expedite efforts for various Weapon System items. Additionally, retain and maintain any other annotated records, regarding WS NSN items as required or desired.

(4) Analyze, review, and compare appendix F-138 in conjunction with other monthly reports (see appendix F-112) and develop information as requested with regard to these Weapon System items and IAW appendix E-381 P review and processing procedures.

c. The IM (ORC) of Record for each NSN appearing on appendix F-138 report (output by ORC of Record) is responsible for:

(1) Receipt, review, analysis, and processing of their specific NSNs listed on the appendix F-138 listing. Those NSNs require that any expedite action available to ensure receipt of assets to get an item in a never out-of-stock position be performed as expeditiously as possible.

(2) Perform actions suggested by the monitor and provide any information required regarding specific items.

(3) Receive DLA Form 690 with RFSC AW and review in order to expedite delivery of dues-in assets in conjunction with the F-138.

(4) Some expedite actions which may be available are:

(a) Initiate procurement action, when no due-in exists.

(b) Prepare DLA Form 1128, Procurement Subsystems Amendment Data Transcript Sheet (YPE Supplement) IAW E-506 P as required.

(c) Initiate actions to expedite returns assets to Condition/Purpose Codes AA as applicable.

(d) Review item SSC assignment to ascertain if SSC/AAC assigned 1 or A is proper and IAW DLAR 4140.52, Assignment of Supply Status Codes and Acquisition Advice Code for reclassification where applicable.

(e) Expedite any outstanding receipts from procurement sources deemed available and necessary IAW appendix E-020 V.

(f) Expeditiously process any inventory adjustments resulting from warehouse denials IAW appendix E-302 P.

(g) Expedite any discrepancy reports from distribution activities IAW DD Forms 1225 and 1599.

(h) Expedite any due-in from excess as shown on SSCS.

(i) Prepare appendix B-189 IAW appendix E-189 P where required to maintain the NSN record data elements of the Supply Data Control Change Transactions whenever required to enhance the asset position of the NSN item.

(j) Annotate and maintain records of action taken to enhance the stock position of NSNs. Advise WS monitor of actions accomplished and the expected results of expedite actions performed.

(k) The DLA Forms 1128, annotated SSCs and other data will be retained IAW specified timeframes.