

APPENDIX E-445 P

PART NUMBER SELECT/NSN REQUEST TRANSACTIONS AND PROVISIONING
PART NUMBER SELECT/NSN REQUEST TRANSACTION LIST

1. PURPOSE

This appendix is applicable to chapter 39 and describes the processing Part Number Select/NSN Request Transaction, DIC YDH, appendix B-230. This transaction can be manually prepared and input to the system or mechanically produced when a part number does not find a matching part number relating to a National Stock Number (NSN) during the screening of the Provisioning Supply Support Request (SSR) against the Total Item Record (TIR) or when support is required on an established PSCN.

NOTE: The term Provisioning as used in this appendix applies to both provisioning and nonprovisioning Supply Support Requests.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix A-42, Action Codes.
- b. Appendix A-136, Action Taken Codes.
- c. Appendix B-230, Part Number Select - NSN Request Transaction, DIC YDH.
- d. Appendix F-222, Provisioning Part Number Select - NSN Request Transaction List.
- e. Appendix F-458, SSRs (Condition 2) with Nondefinitive Units of Issue.
- f. Appendix F-459, Segment B and H Data From Provisioning.

3. RESPONSIBLE ORGANIZATION ELEMENT

The Provisioning Coordination Office (PCO) and the Cataloging Division, Directorate of Technical Operations, are responsible for processing Part Number Select/NSN Request Transaction in accordance with this procedure.

4. PROCEDURES/INSTRUCTIONS

- a. There are two Part Number Select/NSN Request Transactions, appendix B-230, produced for each part number not related to an NSN. There are also two Part Number Select/NSN Request Transactions produced when an SSR relates to a PSCN. Transactions 1 and 2 contain the control elements of the applicable SSR and the Document Control Number.

b. Transactions 1 and 2 is processed and reinput to update the PCF by use of the Provisioning Action Codes as identified in appendix A-42. The Provisioning Part Number Select/NSN Request Transactions List, appendix F-222, is used to ensure all transactions were received for processing and to document the HFE.

c. These procedures are also used to offer alternate/substitute items (those for which Action Taken Codes YL and YQ would apply) and to update the PCF when manual item entry control screening reveals an acceptable NSN and a DLA Form 546 is not required (Action Code OF would apply) (see note following subparagraph f(6)(b)2).

d. The reprocessing of transactions 1 or 2 (after manual item entry control screening) will result in the computer mechanically generating an initial advice to the submitter. In addition, Action Code OJ will establish Catalog Management Data (segments B and H) for mechanically combining with the NSN request those items which have been accepted for support and require the assignment of an NSN, or change PSCN to a NIIN, DIC LCP. It is imperative that the NSN request prepared by cataloging personnel cite the DCN as reflected in the YDH transaction. Input of Action Code OJ will also produce an F-459 (segment B and H Data From Provisioning) for use as specified herein.

e. Technicians, Provisioning Coordination Office, will:

(1) Receive Part Number Select/NSN Request Transactions and the Provisioning Part Number Select/NSN Request Transaction Data List.

(2) Check YDH transaction against the list to ensure that all transactions were received. Report missing transactions or lists to the Management Support Office, who will coordinate problem with the Office of Data Systems.

NOTE: In reviewing PN Select/NSN Request Transactions and List, care must be exercised to determine if items reflect a nondefinitive unit of issue. If nondefinitive unit of issue is reflected, notify Cataloging Division that action must be initiated to add Quantitative Expression to Suspended SSR data after receipt of Report No. F-459.

(3) Date stamp each YDH transactions (1 and 2) with date received. If the date is different than the date the transaction is forwarded to the Cataloging Division, stamp new date on Transaction 2 and use this transaction as a suspense transaction to determine date PIHE is due back from Cataloging Division.

(4) Pull Provisioning History File Envelope (PHFE) for applicable PCCs from the Provisioning Historical File.

(5) Match transaction 1 to the LISSR in the PHFE. Place Transaction 1, LISSRs, any available technical data and any essential computer output listings in the Provisioning Item History Envelope.

(6) Forward the PIHE and the associated data to the Cataloging Division.

(7) PCO will retain Transaction 2, filed by Date Received and SSR control element. This file will be cleared upon receipt of F/M actions from Cataloging. The file will be used to follow up on aging SSRs for which Cataloging has not returned Transaction 1 to ensure compliance with the 25 day timeframe for initial advice.

(8) Receive Report No. F-458 (SSRs (Condition 2) with Nondefinitive Unit of Issue). Retain one copy with the applicable SSR and forward one copy with Quantitative Expression data to DSO for further processing. If Quantitative Expression data is not available, generate file maintenance input OB with ATC 70 rejecting the SSR.

f. Technician, Technical Service Division and Cataloging Division will process DIC transaction IAW E-404 P of DLAM 4130.3, Volume II, Chapter 4.

g. Technician, PCO, will:

(1) Receive posted transaction with or without the PIHE on a progressive basis (from Cataloging Division).

NOTE: Some DSCs do not require return of the PIHE when NSN requests are to be processed.

(2) Review Actions returned by Cataloging Division to ensure they are consistent with the Provisioning Program. If not, coordinate as required to resolve discrepancies.

(3) For each transaction 1 received, pull the matching transaction 2 (from the PHFE) and annotate those data elements to be punched on transaction 2 or prepare a general purpose transaction transcript (DLA Form 1000) for necessary file maintenance action, and forward through channels to ODS.

h. All File Maintenance/Provisioning Action Codes must be input by use of DIC YDH, whether or not a Part Number Select/NSN Request Transaction has been produced/processed. As a minimum, the YDH transaction must include the DCN and/or SSR Control Data and Provisioning Action Code and Action Taken/Advice Code with NSNs, FSC, or CAGE and Part Numbers as described in appendix B-230 for the type of condition being created. SSR control elements are used, within the PCF, to process Provisioning Action Codes OB, OE, OH, OI, OK, OL, OM, ON, OO, OR, and OS. The DCN will be used within the PCF to process all applicable SSRs with the same Advice/Action Taken Codes when Provisioning Action/File Maintenance Codes OD, OJ, and OF are input. Therefore, those actions cannot be processed until the Part Number Select/NSN Request Transaction has been produced. Provisioning Action Code OP will be processed, with the PCF, by Activity Code (From), PCC, and DOR for a complete interrogation list of all applicable LISSRs or by Activity Code (From), PCC, DOR, and ISN for a specific LISSR or by DCN for all the control data included in the YDH input; e.g., if purpose of Action Code OP is to interrogate for all SSRs assigned the same DCN, input DIC YDH in pos. 1-3, applicable DCN in pos. 67-78 and OP in pos. 79-80.

i. Provisioning Action Code OB may be used to create any reject Action Taken/Advice Code identified in appendix A-136 by including Action Code in pos. 79-80, the applicable ATC/Advice in pos. 19-20 and NSN, if applicable, in pos. 21-33 or the YDH transaction.

j. It is not required that pos. 56-62 be completed in YDH input transactions except as required for Provisioning Action/File Maintenance Code OM (see appendix B-230).