

APPENDIX E-500 P

INTERROGATION/INTERROGATION REPLY MESSAGE

1. FORM/REPORT USED

Interrogation/Interrogation Reply Message Format.

2. REASON/CRITERIA FOR PREPARATION

The Interrogation/Interrogation Reply Message is prepared and submitted to transmit data concerning urgent system requirements. It is used by DSCs to request asset availability information when such data are required within 10 days. It is used between DSCs and Military Service ICPs to request/furnish asset availability information regarding urgent requirements. It is used by DSCs to record telephonic offers, interrogations and interrogation replies concerning urgent requirements.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. The applicable Commodity Branch (Item Manager) within the Directorate of Supply Operations and the Interservice Supply Support Coordinator (ISSC) are jointly responsible for the preparation and processing of the Interrogation/Interrogation Reply Message.

b. The Item Manager prepares the message, in duplicate, for interrogations to Military Service ICPs and for interrogation replies to Military Service ICPs. The copy is filed in the item jacket file and the original is forwarded to the ISSC.

c. The ISSC is responsible for transmitting the data contained in the message format to addressees, recording incoming interrogations/interrogation replies/offers in the message format, and for disposition of messages as described in paragraph 4d.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF MESSAGE

a. SOURCES OF INFORMATION

(1) The message, when used as an interrogation for asset availability, is prepared from current emergency requirements information such as:

(a) Quantities urgently needed to support system requirements until serviceable assets can be obtained through repair or procurement.

(b) Requirements to fill needs in priorities (1-8) in the DoD Uniform Materiel Issue Priority System.

(2) The message, when used as a reply to an incoming interrogation, is prepared from current asset availability information obtained from Printout of NIR (appendix F-109), or other current availability data sources.

b. PREPARATION OF MESSAGE

Prepare Interrogation/Interrogation Reply Message as follows:

Interrogation Text

(Type Action)-(Document Identifier)-(Stock Number)-(Unit of Issue)-
(Quantity Required)-(Part Number)-(Document Number)-(Unit Price).

Example:

From: Commander, Defense General
Supply Center
Richmond, Virginia 23219

To: Commanding General, U.S.
Army Electronics Command
Fort Monmouth, New Jersey 07703

Interrogation/JTX/5995-224-4837/EA/10/NO-PART-NUMBER/SC04008113J001/
\$119.00.

Interrogation Reply Text

(Type Action)-(Document Identifier)-(Stock Number)-(Unit of Issue)-
(Quantity Available)-(MILSTRAP Condition Code)-(Where Available)-
(Document Number)-(Unit Price, if reimbursable).

Example of Affirmative Reply:

Reply/JSX/5995-224-4837/EA/10/A/Lexington Ky SC04008113J001/\$119.00.

Example of Negative Reply:

Reply/JSX/5995-224-4837/EA/10/SC04008113J001/\$119.00.

NOTE: The above format will be used in preparing Joint Message form (DD Form 173), when used to transmit interrogation/interrogation reply, and to record telephonic exchange of data.

c. SIGNATURE/APPROVAL REQUIREMENTS

The signature block of the drafter will be completed by the originator. Signature block must contain name, title and phone number. Signature block of releaser on DD Form 173 for transmission will be completed by the ISSC, or other authorized official after the message has been processed by the ISSC.

d. DISTRIBUTION OF FORM

(1) The completed message for outgoing interrogations and interrogation replies will be distributed as follows:

(a) One copy to Item Jacket File.

(b) Original to ISSC for transmittal of data to addressee.

(2) The completed message for incoming offers, interrogations and interrogation replies will be distributed as follows:

(a) One copy to Item Jacket File.

(b) One copy to ISSC for record purposes.

(3) The ISSC will prepare/reproduce sufficient copies of message transmittals to provide for update of interservicing files.

5. PROCEDURES/INSTRUCTIONS FOR PROCESSING RESPONSE TO MESSAGE

For interrogation replies in response to an urgent request for assets availability, the Commodity Branch takes the following action as appropriate:

a. When available assets are offered (and acceptable), prepares manual MILSTRIP requisition (in format of appendix B-4) as described by section VI, chapter 45, this volume. Submits the requisition to the ICP holding the assets. Concurrently, the Item Manager manually prepares and submits Due-In Transaction Transaction (DIC DFU/DFZ - appendix B-42) for processing.

b. For unacceptable assets offered, the Item Manager proceeds with new procurement or repair scheduling as prescribed by section V, chapter 45, this volume. Concurrently, notifies the offering activity of the rejection by letter or message, citing reason for rejection, using codes set forth in appendix A-63.

6. DISPOSITION OF MESSAGE AFTER FINAL ACTION

Completed message copies will be retained in item jacket and ISSC files until related requirements are satisfied or no longer exist, or until all follow-on actions required by paragraph 5 above are completed; then destroyed/retired as prescribed by DLAM 5015.1.

7. FLOWCHART

Flowchart not required.