

APPENDIX E-507 P

ISSUE DOCUMENTS FOR TESTING

1. PURPOSE

This appendix is applicable to chapter 16 and describes the preparation and processing of issue documents for items selected for testing and sampling.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix A-11, Project Codes.
- c. Appendix A-121, Project Action Codes.
- d. Appendix B-4, Requisition Transaction and Document Modifier Transaction.
- e. Appendix B-126, Project Code Reference Table Transaction.
- f. Appendix E-004 V, Requisition Type Document Violations.
- g. Appendix E-126 P, Project Code Reference Table Transaction and Project Code Reference Table Message Transaction.
- h. Appendix E-330 P, Distribution Exception List.
- i. Appendix E-382 P, FILL Items Processed.
- j. Appendix E-505 P, Issue Documents for Repair.
- k. Appendix F-50, Distribution Exception List.
- l. Appendix F-113, Material Release Denial/Cancellation Transaction.

3. RESPONSIBLE ORGANIZATIONAL ELEMENTS

a. Commodity Branch (Item Manager), Inventory Management Division, Directorate of Supply Operations, in conjunction with the Directorate of Technical Operations is responsible for determination of need for testing/sampling.

b. Inventory Accounting Branch, Stock Control Division, Directorate of Supply Operations is responsible for preparation and processing of the required issue documents as described in this appendix.

4. PROCEDURES/INSTRUCTIONS

a. The instructions in subparagraphs c, d, e, and h apply when the issue to testing is to be made from a Condition Code other than Condition Code L. Instructions for the issue of Condition L materiel to testing are contained in subparagraph f.

b. Processing personnel will determine the necessity for testing/sampling of materiel in storage based on review of Storage Quality Control Reports, DD Form 1225; on review of Unsatisfactory Equipment Reports (UERs); or on review of other types of records and reports available. Normally, testing/sampling will be accomplished by laboratory facilities physically located at the distribution activity.

c. When the decision has been made that testing or sampling of a specific lot of materiel is required, processing personnel will assure that the following Project Codes and appropriate Project Action Codes, described in appendices A-11 and A-121, are recorded in the Project Code Reference Table. The Project Code Reference Table is updated as indicated in appendices B-126 and E-126 P.

PROJECT CODE

3G3 - Issue for Testing/Sampling with return to stock expected. (Project Action Code N)

3G4 - Issue for Testing/Sampling with item being consumed (not returned to stock). (Project Action Code M)

d. It is important that the proper Project Action Code (see appendix A-121 for definitions) either M or N be recorded in the Project Code Reference Table. These codes convey the special processing action required for each transaction, such as the establishment of due-in records for items to be returned to stock.

e. Prepare and forward for mechanical processing a Requisition, DIC A0E, in the format of appendix B-4 except for the following:

(1) Requisition for Testing/Return will be prepared on DLA Form 934 and will include the following mandatory entries:

<u>FIELD POSITION(S)</u>	<u>EXPLANATION/INSTRUCTIONS</u>
1-3	Enter DIC A0E.
7	Enter M & S Code 0.
51	Enter Signal Code M.
54-56	Enter Test Directive Number. Position 54 must always be 7 or 8.
57-59	Enter Project Code 3G3 (appendix A-11).
65-66	Enter Advice Code 2J (appendix A-12).
67-69	Enter Estimated Delivery Date (Due-In date).
70	Enter Applicable Purpose Code (appendix A-15).
71	Enter Condition Code (appendix A-16).

<u>FIELD POSITION(S)</u>	<u>EXPLANATION/INSTRUCTIONS</u>
73	Enter Exception Data (appendix A-91) (8 overpunch in pos. 3 must be entered).
74-76	Enter RIC of distribution activity to which materiel is to be returned.
77	Manager Directed Action Code 5 (appendix A-86) (11 zone punch in pos. 1 must be entered).
78-80	Enter RIC of distribution activity from which materiel is to be shipped.

The above entries will create an exception type Materiel Release Order, DIC A5E, Due-In Transaction DIC DFM, in the Due-In File, a Prepositioned Materiel Receipt Transaction, DIC DWM, to the distribution activity to receive the returned materiel and an Issue Transaction, D7M, to drop the materiel from record.

(2) Requisitions for Testing/Consumed will be prepared on DLA Form 934 and include the following mandatory entries:

<u>FIELD POSITION(S)</u>	<u>EXPLANATION/INSTRUCTIONS</u>
1-3	Enter DIC A0E.
7	Enter M & S Code 0.
51	Enter Signal Code M.
54-56	Enter Test Directive Number. Field position 54 must always be 7 or 8.
57-59	Enter Project Code 3G4.
65-66	Enter Advice Code 2J.
70	Enter applicable Purpose Code (appendix A-15).
71	Enter Condition Code (appendix A-16).
73	Enter Exception Data (appendix A-91) (8 overpunch in pos. 3 must be entered).
77	Enter Manager Directed Action Code 5 (appendix A-86) (11 overpunch in pos. 1 must be entered).
78-89	Enter RIC of distribution activity from which materiel is to be shipped.

f. When it is necessary to issue Condition Code L materiel to testing, obtain a Due-In File Remote Inquiry to determine the Type Due-In Code that is recorded. Prepare an Issue Transaction for Transshipment of Suspended Receipts, DIC ZLD, IAW appendix B-167. Always ensure that DIC D7P is shown in pos. 57-59 of the DIC ZLD input. If the item is to be consumed in testing, leave pos. 76 of the ZLD blank. If the item is to be returned from testing, enter a D in pos. 76 of the ZLD input. Also, on the exception data MRO which is output, always include the Ship To Address, contract number to be tested, and when materiel is to be returned, instruct the testing activity to return the materiel under the contract number shown in-the-clear on the A5E. Exception data must also include the remark DO NO OVERSHIP. For items consumed in testing, if the test results indicate the items were satisfactory for use and the Type Due-In Code was SDS, it will be necessary to input a DIC D4S transaction with Condition Code A and Management Code Y for the Quantity consumed in testing.

g. Manually initiated requisitions/issue transactions (ZLD) will be input for mechanical validation and preparation of appropriate output documents. Violation notices, i.e., appendices F-117 or F-122 will be processed IAW appendix E-004 V or E-167 V. The Materiel Release/Denial Adjustments, DIC A6_/AE6, will be processed IAW appendix E-382 P.

h. Inventory Accounting Branch will annotate Exception Data on the MRO A5E that are output from the computer to include: Applicable Ship To Address, i.e., building and/or location number; specific lot/contract number to be tested; a statement DO NOT OVERSHIP; and any other special instructions deemed necessary. These will be attached to the Project Order and/or DD Form 1225 (if applicable) and forwarded to the distribution activity from which the test materiel is to be shipped. Also see appendices F-50 and E-330 P.

i. The Materiel Release Denial/Cancellation Transaction Listings, appendix F-113, prepared as a result of processing Materiel Release Denial/ Adjustments, DIC A6_/AE6, will be processed IAW appendix E-382 P.

5. FLOWCHART

Flowchart not required.