

APPENDIX E-513 P

ISSUE DOCUMENT TO INCREASE MILITARY SERVICE/AGENCY ASSETS
OR REDISTRIBUTE MILITARY SERVICE/AGENCY ASSETS UNDER
DLA CUSTODIAL ACCOUNTABILITY

1. PURPOSE

This procedure is applicable to chapter 14 and describes the review of the Requisition Transaction submitted by the Military Service/Agency ICP for:

- a. Request to effect dual change of ownership from one DLA storage activity to another without physical movement of stocks.
- b. Request in place transfer of DLA-owned materiel to Service/Agency-owned materiel for commingling and establishment of custodial accountability by DLA.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix A-12, Advice and Status Codes.
- b. Appendix A-14, Ownership Codes.
- c. Appendix A-15, Purpose Codes.
- d. Appendix A-16, Supply Condition Codes.
- e. Appendix A-42, Action Codes.
- f. Appendix B-2, Issue Transaction.
- g. Appendix B-4, Requisition Transaction and Document Modifier Transaction.
- h. Appendix B-11, Supply Status Transaction.
- i. Appendix B-14, Materiel Release Redistribution Order Confirmation Transaction.
- j. Appendix B-21, Materiel Receipt Transaction Other than Procurement Instrument Source.
- k. Appendix E-042 P, Due-In Transaction Other than Procurement Instrument Source.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Commodity Branch, Directorate of Supply Operations.

4. PROCEDURES/INSTRUCTIONS

a. A Requisition Transaction, DIC A0_, is prepared and submitted to the DSC by the Military Service/Agency ICP. Appendix B-4, containing an Advice Code 8G (appendix A-12) serves as a result to effect dual change of ownership from one DLA storage activity to another without physical movement of stocks. Processing personnel will take the following actions:

(1) Return improperly prepared documents to the Service/Agency ICP if discrepancy cannot be corrected.

(2) Review request and determine if item is eligible for commingling under criteria prescribed in appendix E-042 P.

(3) Contact Service/Agency ICP if additional data/information are required. Advise HQ DLA through appropriate channels of any area of disagreement which cannot be resolved.

(4) If in-place transfer of assets is authorized, enter Action Code HV (appendix A-42) in pos. 79-80 of the Requisition Transaction.

(5) If in-place transfer of assets is not authorized, enter Action Code HT in pos. 79-80 of the Requisition Transaction.

b. A Requisition Transaction, DIC A0_, appendix B-4 containing Advice Code 8D (appendix A-12) is prepared and submitted to the DSC by the Military Service/Agency ICP. It serves as a request for in-place transfer of DLA-owned materiel to Service/Agency-owned materiel for commingling and establishment of custodial accountability. Processing personnel will take the following actions:

(1) Return improperly prepared documents to the Service/Agency ICP if discrepancy cannot be corrected.

(2) Contact Service/Agency ICP if additional data/information are required. Advise HQ DLA through appropriate channels of any area of disagreement which cannot be resolved.

c. Forward completed transactions to Office of Data Systems via Data Entry Service/Agencies for mechanical processing as prescribed in appendix D-33.

d. Processing of the Requisition Transaction, DIC A0_, Advice Code 8G, by the Office of Data Systems includes the following:

(1) Validation and posting to Requisition Status File.

(2) Rejecting requisitions containing invalid data to DSO.

(3) Action Code HT in pos. 79-80 will cause computer to reject the requisition to Service/Agency ICP with Status Code HH and clear the Requisition Status File.

(4) Action Code HV in pos. 79-80 will cause the computer to:

(a) Create an Issue Transaction, DIC D7B, appendix B-2 and update the NIR.

(b) Create a Materiel Receipt Transaction (Other than Procurement Instrument Source) DIC D6U, appendix B-21 and furnish the transaction to the Service/Agency ICP.

(c) Create an Issue Transaction, DIC D7P, appendix B-2 and furnish the transaction to the Service/Agency ICP.

(d) Create a Materiel Release Confirmation Transaction, DIC AR0, appendix B-14 to clear the Requisition Status File.

(e) Create a Materiel Receipt Transaction Other than Procurement Instrument Source DIC D6B, appendix B-21.

(f) If the quantity requested is not available for issue from the location in pos. 45-50 in Purpose Code A and the Condition Code in pos. 71, create a Supply Status Transaction, DIC AE_, appendix B-11 with Status Code HH in pos. 65-66 and forward it to the Service/Agency ICP.

(g) If the full quantity or a partial quantity is not available at the location in pos. 67-69 in the Ownership Code in pos. 70 and the Condition Code in pos. 71, create a Supply Status Transaction, DIC AE_, appendix B-11 with Status Code CB in pos. 65-66 and forward it to the Service/ Agency ICP.

e. Processing of the Requisition Transaction, DIC A0_, Advice Code 8D by the Office of Data Systems includes the following:

(1) Validation of the input and posting to the Requisition Status File.

(2) Rejection of Requisitions containing invalid data to the DSO.

(3) Mechanical processing as prescribed in appendix D-33 will:

(a) Reject those requisitions with Signal Code M and Project Code 3AA when the requested NSN is not in a long supply position. Status Code CB will be applied.

(b) Output the requisition for manual review with MNIC Q review when the NSN is in a long supply position, or the requisition is funded.

5. FLOWCHART

Flowchart not required.