

APPENDIX E-516 P

DRMS ASSET DATA FOR FRONT-END SCREENING (FES)

1. PURPOSE

a. This procedure is applicable to chapter 45 and provides uniform instructions for mechanical processing of DRMS asset data pertaining to FES for reportable and nonreportable items. All FES transactions for nonreportable assets are assigned a 45-day end-of-screening ESD to provide for 15 days IM review to be followed by a 30-day local area screening period. These nonreportable assets are identified with NR in pos. 21-22 of the FES Transaction, DIC JDP.

b. Under the FES Program, DRMS screens DoD excess assets being held by the DRMOs, to the cognizant integrated IM. This program is designed to afford the DSCs an early opportunity to review and recoup these assets if needed to fill requirements through retention limits. Further, daily inquiries, weekly processing of reported assets, monthly preparation of DLA reports, and quarterly screening of items reported against Stratification tapes is afforded by this program. The process begins when the reported DRMO assets are transceived by DRMS to the DSCs weekly in the format of the FES Transaction, DIC JDP, appendix B-150. Refer also to the Defense Disposal Manual, DoD 4160.21-M for additional information.

2. APPENDICES USED IN THIS PROCESS

- a. Appendix A-16, Supply Condition Codes.
- b. Appendix A-42, Action Codes.
- c. Appendix A-45, Excess Materiel Condition Codes/Disposal Condition Codes.
- d. Appendix A-82, Violation Reason Codes.
- e. Appendix A-156, Reason for Study Codes.
- f. Appendix B-21, Materiel Receipt Transaction Other than Procurement Instrument Source.
- g. Appendix B-74, DRMS Interrogation, DIC JTH.
- h. Appendix B-75, DRMS Interrogation Response, DIC JT1.
- i. Appendix B-76, DRMS Asset Data Record, DIC JT2.
- j. Appendix B-77, DRMS Interrogation Reject Notice, DIC JT3.
- k. Appendix B-79, FES Requirement Transaction, DIC JDR.

- l. Appendix B-80, FES Confirmation of Shipment Transaction, DIC JDC.
- m. Appendix B-81, FES Denial Transaction, DIC JDD.
- n. Appendix B-82, FES Followup/Cancellation Request, DIC JDF.
- o. Appendix B-83, FES Followup/Cancellation Reply, DIC JDG.
- p. Appendix B-97, Demands>Returns History Listing Inquiry, DIC ZRD.
- q. Appendix B-150, FES Transaction, DIC JDP.
- r. Appendix B-179, SSCS Request Transaction, DIC ZR9.
- s. Appendix B-274, DoD Excess Advice Reentry Transaction, DIC ZMX.
- t. Appendix B-275, Front-End Screening (FES) History File Inquiry Transaction, DIC ZMY.
- u. Appendix C-200, DoD Excess Advice Reentry Transaction Data Input.
- v. Appendix C-201, Front-End Screening History File Inquiry Data Input.
- w. Appendix E-307 P, Standard Supply Control Study.
- x. Appendix E-516 V, Front-End Screening Violations.
- y. Appendix F-30, DRMS Interrogation Response.
- z. Appendix F-167, Standard Supply Control Study.
- aa. Appendix F-191, Demand>Returns History Listing.
- ab. Appendix F-405, FES Reject Listing.
- ac. Appendix F-414, FES History File Listing.
- ad. Appendix F-415, FES Monthly Activity Report.

### 3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The applicable Supply Branch (IM) within the DSO and the Interservice Support Coordinator (ISSC) MSO, DSO are jointly responsible for the completion of the procedures prescribed by this appendix.

#### 4. PROCEDURES/INSTRUCTIONS

##### a. FES.

(1) On a weekly basis, DRMS will transceive FES Transactions, DIC JDP, appendix B-150, to the DSCs. For reportable items, the JDP transactions will be blank in pos. 21-22. Also, the DoDAAC in the Document Number field (pos. 30-35) and the AAC field (pos. 48-53) of the JDP transactions will always be identical. (Field pos. 48-53 reflect the DoDAAC of the actual physical location of the property being reported.) For nonreportable items, the JDP transactions will reflect NR in pos. 21-22 and the DoDAAC reflected in pos. 30-35 will not be identical to the DoDAAC reflected in pos. 48-53. The JDP transactions are validated and any violations which occur from this process will be processed by the ISSC IAW appendix E-516 V. NSNs in the JDP documents passing the prescribed validations are screened against the NSN in the NIRF. When the NSN in the JDP is unmatched to the NIR or if the NSN contains a D\_ series (except DR) NIR Key Code the JDP transactions will be output on the FES Reject Listing, appendix F-405, and will not be recorded in the FES History File (FESHF). The ISSC will review appendix F-405 and determine necessary actions. The FESHF is initially established by recording the image of each JDP document which contains a NSN which matches the NIR (NIR Key Codes CC, C\_, PN, PG, or DR). Each time a JDP is recorded in the FESHF, the FESHF signal in the NIRF will be updated.

(2) During this process, certain mechanical checks are performed to determine if the reported assets should be referred to the IM for review as follows:

(a) When the JDP is for a replenishment demand item (ICC 1 or P) having a backorder or due-in signal in the NIR, or when the ROP asset Comparison Quantity is less than four times the ROP/ROL and the item has experienced a demand within the past 275 days, if:

1. The value of the reported materiel is \$5,000 or more, a DoD Excess Advice Reentry Transaction, DIC ZMX, appendix B-274, and SSCS with Reason for Study Code FE will be output to the IM for review. The FESHF Action Code will be recorded as IM.

2. The dollar value of reported materiel is less than \$5,000.00, an automatic DIC JDR will be generated to DRMS. This action will also result in the establishment of a Due-In record (DIC DFJ), and the updating of the FESHF Action Code to AA indicating the date the DIC JDR was transmitted to DRMS. Exception: If there is a Manager Review Code of R or B recorded in the NIR for the item, then the DIC ZMX will be generated as outlined in subparagraph (a)1 above.

(b) When the JDP is for a nonstocked item having a backorder in due-in signal, a ZMX Reentry Transaction will be output for review along with a Demand>Returns History Listing, appendix F-191, with Action Code FE.

(c) When the JDP is for a NSO item (ICC 2 or B) having a BO or DI signal in the NIR, a DoD Excess Advice Reentry Transaction, DIC ZMX, appendix B-274, and an SSCS with Reason for Study Code FE will be output to the IM for review.

(d) JDP transactions not meeting the above criteria for output will be recorded in the FESHF with Action Code EE.

(e) A ZMX Reentry Transaction can also be mechanically created and output to the IM quarterly for open documents when the quarterly stratification reflects an apportionment or budget year commitment. An S will be in pos. 77 of this ZMX document to indicate output from the stratification process. In addition, depending on whether the item is stocked or nonstocked, an SSCS with Reason for Study Code FE (for stocked or future stocked items) or a Demand Returns History Listing (for nonstocked items) will be output.

(3) The ZMX Reentry Transaction, appendix B-274, is a turnaround document. When a ZMX has been output, the FESHF is coded to indicate a document has been forwarded to the IM for review (Action Code IM). Within 14 days after receipt of the ZMX Transaction, the document must be coded and reinput into the daily cycle prior to the weekly cycle, utilizing the format in appendix B-274. Otherwise, sufficient time will not have been allowed for the files to be updated and a followup will be generated in the format of appendix F-414, FES History File Listing, reflecting Reason for Output Code F. This listing will show the overage transaction and will be output weekly until the IM takes action to code and reinput the ZMX Reentry Transaction.

(4) Whenever a JDP is recorded in the FESHF and any of the conditions set forth in subparagraph a(2) (a), (b), (c), or (e) above are met, the computer will output a DoD Excess Advice Reentry Transaction with the following data prepunched and interpreted:

<u>FIELD</u>	<u>POS.</u>	<u>DATA</u>
DIC	1-3	ZMX.
RIC	4-6	RIC of DSC.
NSN	8-20	NSN in the JDP transaction.
Nonreportable Code	21-22	NR for nonreportables, blank for reportables.
UI	23-24	UI from pos. 23-24 of JDP transaction.
Quantity	25-29	Quantity in JDP trans- action.
Document Number	30-43	Document Number in JDP transaction.
Suffix Code	44	Suffix Code in JDP trans- action.
Consignee RIC	45-47	RIC of computer Selective consignee depot.
AAC	48-53	Activity Address Code in JDP - indicates physical location of materiel.

<u>FIELD</u>	<u>POS.</u>	<u>DATA</u>
Automatic Release Date	54-57	ARD in JDP transaction or blank.
Federal Supply Class	62-65	FSC in JDP transaction.
RIC FM	67-69	RIC in JDP transaction.
MCC	70-71	Materiel Condition Code of materiel as in JDP transaction (see appendix A-45).
Reimbursable/Nonreimbursable	72	Code as contained in JDP transaction (see appendix A-115).
GSA Regional Office	73	Code as contained in JDP transaction.
Source of Action Code	77	F indicates output results from DIC JDP; S indicates output results from STRAT process.
Reentry Code	78	Code entered by the IM to continue computer processing:  B - IM approval without change for JDR action.  C - IM approval with consignee RIC change for JDR only. (pos. 45-47 of the DIC ZMX).  E - IM reviewed, retain in FESHF without initiation of JDR action.  F - IM decision to delete this FESHF record.
ORC	79-80	Output Routing Code of IM.

(5) Upon receipt of the transaction and SSCS, Reason for Study Code FE, or Demand>Returns History Listing (appendix F-191), the IM will review these products and make a determination based on the stock position or demands recorded against the item as to the appropriate action to take; i.e., return assets, take no action or verify availability. As a general rule, when a ZMX Reentry Transaction has been output for a stocked item which has a backorder, every attempt should be made to

utilize these assets in lieu of new procurement. Likewise, if there is a due-in for the item, cancel existing procurement/repair, if feasible, as described in chapters 3 and 17, and utilize the reported excess assets.

(6) Based on decision made, edit the DoD Excess Advice Reentry Transaction, appendix B-274, IAW the instructions below. When a ZMX Reentry Transaction is not available, the transcript sheet, DoD Excess Advice Reentry Transaction Transcript, appendix C-200, will be prepared in its entirety.

(a) If a decision is made to return the excess assets to system stock, edit the DIC ZMX with a Reentry Code B in pos. 78. This action will result in the generation of an automatic DIC JDR to DRMS, the establishment of a Due-In record and the updating of the FESHF Action Code to BB indicating the date the DIC JDR was transmitted to DRMS. Also, the FESHF signal in the NIRF will be changed to a blank.

(b) If the decision is made to return the excess assets to system stock, except that the consignee RIC, pos. 45-47, is changed, edit the DIC ZMX with a Reentry Code C in pos. 78. The actions indicated above will be the same, except the consignee RIC in the FESHF will be changed to indicate the pos. 45-47 entry.

(c) If the decision is made not to return the excess assets to system stocks, edit the DIC ZMX with a Reentry Code E in pos. 78. This action will update the FESHF Action Code to EE and retain visibility of these assets until the purge date is reached.

(d) If a decision is made that a record of the reported excess assets need not be maintained because of other pertinent information obtained from DRMS/DRMO regarding the availability/condition of the material, edit the DIC ZMX with a Reentry Code F in pos. 78. This action will update the FESHF with an Action Code FF, manual decision to delete a record, and generate a signal to update the FESHF field in the NIRF to a blank. At monthend processing, this record will be purged from the file.

(7) Processing Inquiries to the FESHF.

(a) Capability exists on a daily basis to obtain a printout of the FESHF for a specific NSN, either in the form of a ZMX Transaction Output, appendix B-274, or an appendix F-414 listing. In order to obtain a print-out of the FESHF for a particular NSN, prepare an FESHF Inquiry Transcript, appendix C-201, IAW appendix B-275. The following constitutes the basic entries required for a FESHF inquiry for a specific NSN:

<u>FIELD</u>	<u>POS.</u>	<u>REMARKS</u>
DIC	1-3	Enter ZMY.
RIC of DSC	4-6	Enter S9_.
NSN	8-20	Enter NSN.
Type of Output	60	If ZMX transaction is desired, enter 1. If appendix F-414 listing desired, leave blank.

<u>FIELD</u>	<u>POS.</u>	<u>REMARKS</u>
Action Code	77-78	Always AC.
ORC	79-80	Enter ORC of individual preparing inquiry.

Processing of the above inquiry will result in the output of either a ZMX Reentry Transaction in the format specified in appendix B-274, or a FESHF Listing, appendix F-414 for the NSN.

(b) Capability also exists to obtain a printout of the entire FESHF by input of a ZMY transaction leaving the NSN field blank. When input, the ZMY transaction will violate with VRC OG indicating Management approval is required. When the VRC OG is being cleared by Reentry Code ER, the violation clearance action will be forwarded to the ODS by a cover IOM with the authorizing signature of the Chief/Deputy of the MSO.

(8) On a monthly basis, a mechanical purge process will take place in the FESHF. This involves purging closed records and also all open records when the automatic purge date is reached.

(9) At the end of every month, the FES Summary Monthly Activity Report will be mechanically prepared and output in the format of appendix F-415. This report covers all actions taken in the FESHF during the reporting month and will not be cumulative from month to month. Two copies will be forwarded to the ISSC. The ISSC will mail one copy to DLA-OS and retain and file one copy for future reference.

b. DPDS INTERROGATIONS.

(1) Capability exists on a daily basis to interrogate item asset data from the Integrated Disposal Management System (IDMS) for all items identified by a NSN via AUTODIN or telephone. To access IDMS Files via AUTODIN, the IM will manually prepare a DPDS Interrogation Transaction, DIC JTH, IAW appendix B-74. Forward the DRMS Transaction (DIC JTH) to ODS for data entry and transcribing to DRMS. Telephone inquiries will be made by the ISSC located in DSO. Telephone requests will be limited to emergency inquiries only.

(2) Output Products.

(a) A two-part listing titled DRMS Interrogation Response, appendix F-30, will be provided in response to the interrogation. The applicable interrogation responses listed on the appendix F-30 are as follows:

1. DIC JT1, appendix B-75. This transaction is the DRMS response to a DSC initiated interrogation, DIC JTH, which provides confirmation of the DIC JTH input. If there are no recorded assets in the IDMS File, pos. 73-80 of the DIC JT1 transaction will reflect the words NO MATCH. If there are assets recorded in the IDMS File, pos. 73-80 of the DIC JT1 transaction will be blank and a DIC JT2 transaction will also be received. Whenever the DIC JTH transaction cannot be processed, a DIC JT1 transaction will not be received.

2. DIC JT2, appendix B-76. This transaction is the result of a DRMS Interrogation, DIC JTH, when DPDS has recorded assets on file. This DRMS Asset Data Record provides matching IDMS asset information and relatable turn-in document(s) identity for requisitioning purposes.

3. DIC JT3, appendix B-75. This transaction, DRMS Interrogation Notice, results whenever DPDS cannot process an interrogation, DIC JTH, due to erroneously submitted data. This output provides advice of the rejected DIC JTH input. No DIC JT1 transaction will be received when this reject notice is received.

(b) In addition to the receipt of the appendix F-30, a DIC ZMY transaction, FESHF Inquiry Transaction, is generated for each NSN against which an interrogation, response, DIC JT1 is received. If there is no recorded data in the FESHF, an appendix F-117, Uncontrolled Violation Listing, with Reason Code PU will be produced. Destroy the violation as no action is required. If there is recorded data in the FESHF, an appendix F-414 with Reason for Output Code I is received. Whenever the appendix F-30 reflects a DIC JT1 transaction with a message NO MATCH, and an appendix F-414 with Reason Code I is received, delete the FESHF Record.

#### 5. FLOWCHART

Flowchart not required.