

APPENDIX E-529 P

WORKLOAD FORECASTS FOR THE STORAGE OPERATION OF SUPPLY DEPOTS

1. FORM/REPORT USED

Depot Storage Operations Workload Forecast, RCS DLA(AR)809(O).

2. REASON/CRITERIA FOR PREPARATION

The Workload Forecast for the Storage Operation of Supply Depots Report, RCS DLA(AR)809(O), is prepared (utilizing DLA Form 597) and submitted semiannually. Requirements for this report are prescribed in DLAR 4145.27.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

Plans and Programs Branch of the Management Support Office, Directorate of Supply.

4. PROCEDURES/INSTRUCTIONS FOR PREPARATION OF FORM/REPORT

a. Source(s) of Information:

(1) The approved Stock Fund Budget is the base for developing workload forecasts. These forecasts are line item and tonnage workload interpretations, by depot, of the Stock Fund Budget.

(2) Prime considerations are: Demands; projected Military Services program data; stock on hand; space allocation; special projects; customer returns (with and without credit); capitalization; disposals.

(3) Interpolation of elements to assist in converting the Stock Fund Dollars (sales, receipts from procurement and other sources) to shipments and receipts forecast and workload to storage space.

(a) Ratio of dollars to short tons for each depot and storage site is determined by dividing experience on tonnage into dollar sales/receipts for the same period.

1. Dollar value of receipts is obtained from appendix F-51, part 2, column 6, Distribution Subsystem.

2. Dollar value of items in storage is obtained from appendix F-54, Distribution Subsystem.

3. Dollar value of shipments is obtained from appendix F-147, column 3, Distribution Subsystem for each depot.

4. Appendices F-3-4 and F-3-5, Financial Subsystem are used as auxiliary sources of management information.

(b) Ratio of dollars to lines disposed of by each depot is determined from the F-33, Disposal Transaction Summary, Distribution Subsystem.

(c) Ratio of line items to short tons for each depot and storage site.

1. To be determined by applying a simple calculation of a commodity tonnage experience divided by the same commodity line item experience for the same period.

2. Tons and line items obtained from depot report RCS
DLA(M)232(O)MIN.

(d) Ratio of net square feet per short ton for each depot and storage site.

To be determined by applying a simple calculation of current experience factors on net square feet per short ton of a particular commodity.

b. Preparation of Form/Report:

(1) Allocate and project the Stock Fund budget forecast for a stated period of time by distribution depot and attrition site according to percentiles that were computed from current financial issue and receipt experience.

(2) Prepare draft forms for each depot for the scheduled timeframes and convert dollars to tons and lines of workload.

(3) Transcribe tons and lines to DLA Form 597.

c. Signature/Approval Requirements:

Although the RCS DLA(AR)809(O) does not contain a signature block, the report will be reviewed by supervisory personnel of the Directorate of Supply Operations.

d. Distribution of Form/Report:

(1) One copy is forwarded to the Office of Comptroller, ATTN: Performance Analysis and Reports Division for review and analysis. Data for defense depots are transceived to HQ DLA in accordance with Management Information Instruction No. 809-2.

(2) Data for attrition sites and provisional storage sites are entered on DLA Form 597 and the form distributed by Directorate of Supply Operations as follows:

Two copies to:

Director
Defense Logistics Agency
ATTN: DLAH-OWP
Alexandria, Virginia 22314

5. FLOW CHART

Flow chart not required.