



DEFENSE LOGISTICS AGENCY

DLA-LPO

**HEADQUARTERS
CAMERON STATION**

ALEXANDRIA, VIRGINIA 22304-6100

6 May 1992

GENERAL ORDER

NO. 34-92

I. AUTHORITY: DLA-D approval of DLA-LP Staff Summary Sheet dated 22 April 1992, subject: Establishment of the Round 3 DLA Base Realignment and Closure (BRAC) Executive Group and Working Group.

II. Pursuant to cited authority and effective 6 May 1992 :

A. The BRAC Executive Group, with the Deputy Director, DLA, as the Chairman, is established to direct the development and implementation of policies and procedures for the Round 3 domestic base realignments and closures. The BRAC Executive Group will also make recommendations to the Director, DLA, on any proposed DLA base closures and realignments. The Director, DLA, will make the final decision on which DLA bases to recommend to the Secretary of Defense for closure or realignment.

B. The BRAC Working Group is established to provide technical staff support to the BRAC Executive Group in the following areas: development of policies and procedures, including DLA subelements to DoD selection criteria and internal controls; data collection and analysis to support recommendations for realignment and closure of DLA activities; and the development of the final report and supporting documentation.

III. Members of the Executive Group include:

**Deputy Director, DLA (Chairman)
Assistant Director, Office of Policy and Plans (Executive Secretary)
Staff Director, Office of Installation Services and Environmental
Protection (Deputy Executive Secretary)
Comptroller, Office of Comptroller
General Counsel, Office of General Counsel
Staff Director, Office of Civilian Personnel
Staff Director, Office of Public Affairs
Staff Director, Office of Congressional Affairs
Executive Director, Directorate of Supply Operations
Deputy, Defense Contract Management Command**

Members of the Working Group include staff from the directorates, offices, and command and from the technical areas listed below:

**Office of Policy and Plans
-organization
-economics and operations research
-base realignment and closure process
-internal control systems**

Office of Installation Services and Environmental Protection
-facilities
-environmental assessment
-safety

Office of Comptroller
-budgeting
-financial systems

Office of General Counsel
-legislative interpretation

Office of Civilian Personnel
-impacts on civilian personnel

Office of Military Personnel
-impacts on military personnel

Office of Public Affairs
-information dissemination

Office of Congressional Affairs
-congressional inquiries

Directorate of Supply Operations
-functional areas under consideration for realignment and closure

Defense Contract Management Command
-functional areas under consideration for realignment and closure

IV. Attached is the Charter for the BRAC Executive Group and Working Group.

BY ORDER OF THE DIRECTOR

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ROGER G. ROY
Assistant Director
Policy and Plans

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DLA BASE REALIGNMENT AND CLOSURE (BRAC) EXECUTIVE GROUP AND
WORKING GROUP CHARTER

I. AUTHORITY

The DLA BRAC Executive Group and Working Group were established by General Order -92 to direct DLA's participation in Round 3 base realignment and closure.

II. BACKGROUND

A. Reductions in the Defense infrastructure through base realignments and closures are being stressed by the Secretary of Defense to increase military efficiency and effectiveness and reduce the cost of the Defense establishment.

B. The Defense Base Closure and Realignment Act of 1990, as amended (PL 101-510) established a process and procedures for closing and realigning bases. OSD guidance elaborates on the process and procedures.

1. Bases are grouped into categories with similar missions or capabilities/attributes.

2. Categories are assessed for excess capacity to determine whether reduced requirements from the Military Services and other customers can translate into the realignment or closure of DLA activities within a category.

3. Activities within a category identified as having excess capacity are evaluated against DoD selection criteria and DLA subelements to the DoD selection criteria.

4. Specific DLA activities and space may be identified which will be candidates for closure/realignment from 1993 through 1999.

5. DLA must provide to OSD by 1 March 1993 recommended closures or realignments. Exceptions are 1) the closure of a military installation where less than 300 civilian personnel are employed or 2) the realignment of a military installation employing at least 300 civilian personnel which reduces civilian personnel by less than 1,000 or by less than 50 percent. DLA installations which meet these exceptions may be closed or realigned at DLA's direction without Congressional approval.

III. RESPONSIBILITIES

A. The Deputy Director, DLA

1. Serves as Chairman of the BRAC Executive Group.
2. Provides general guidance to the Working Group, following Executive Group discussions.
3. Reports progress on BRAC actions to the Director, DLA.

B. The Assistant Director, Policy and Plans

1. Serves as the Executive Secretary of the BRAC Executive Group.
2. Serves as the Agency focal point for DLA base realignment and closure.
3. Represents DLA at OSD BRAC Executive Group meetings on base realignment and closure.
4. Schedules in-progress reviews as necessary with the BRAC Executive Group to provide members with information and elicit direction from the Executive Group to the Working Group.
5. Provides day-to-day guidance as necessary to the BRAC Working Group to implement taskings or other direction from the BRAC Executive Group.
6. Monitors BRAC Working Group progress.

C. The Staff Director, Office of Installation Services and Environmental Protection

1. Serves as Deputy Executive Secretary.
2. Serves as the alternate to the Executive Secretary in his absence.
3. Assists the Executive Secretary in guiding the BRAC Working Group.

D. The DLA BRAC Executive Group

1. Directs the development and implementation of policies and procedures for Round 3 base realignment and closure.
2. Makes recommendations to the Director, DLA for his decision concerning any proposed DLA base realignments and closures.

E. The DLA BRAC Working Group

1. Provides technical staff support to the BRAC Executive Group.
2. Develops policies and procedures, including DLA subelements to DoD selection criteria and internal controls.
3. Collects data and performs analysis to support recommendations for realignment and closure of DLA activities.
4. Writes the final report and supporting documentation.

IV. DURATION

This charter will be in effect until the Round 3 recommendations are forwarded by the President to Congress in July 1993 or until the BRAC Executive Group and Working Group are disestablished by the Director, DLA.

Approved: *Charles McCausland*

Charles McCausland
Lieutenant General, USAF
Director

Date 5-6-92