

SPECIAL CARE PLAN

Child's Name		Date of Birth
Legal Guardian Name		Home Phone
Cell Phone	Work Phone	Pager
Date of Special Needs Committee Meeting	Attendees	

Describe Child's Special Need (special instructions, medications, medical procedures, staff training, material/equipment, etc.)

Referrals and other Specialists Name	Phone Number
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Child Development Program Actions to be taken

Signature of Legal Guardian	Date Signed
Signature of CDP Coordinator	Date Signed
Signature of Center Director	Date Signed
Signature of Physician (if applicable)	Date Signed
Signature of Primary Care Manager (if not physician)	Date Signed

PRIVACY ACT STATEMENT

Purpose: Data is collected to effectively manage and operate a day care facility.

Authority: Authority for maintenance of the system: 5 U.S.C. 301, Agency powers, departmental regulations; 5 U.S.C. 302, Agency powers, delegation of authority; 10 U.S.C. 133, Organization and powers, Under Secretary of Defense for Acquisition and Technology; 10 U.S.C. 2809 and 2812, Military construction of child care facilities; 42 U.S.C.Chap. 127, Coordinated services for children, youth, and families; 40 U.S.C.490B, Child care services for Federal employees; 42 U.S.C. Chap. 67, Child abuse program; Pub. L. 101 -189, Title XV, Military Child Care Act of 1989; E.O. 9397,SSN; and DoD Instruction 6060.2, Child Development Programs.

Routine Uses: These records may be disclosed outside DoD to physicians, dentists, medical technicians, hospitals, or health care providers in the course of obtaining emergency medical attention; and to Federal, State, and local officials involved with the care or health services, including child abuse. In addition, the data may be disclosed for any of the "Blanket Routine Uses" published by DLA. A list will be provided upon request.

DISCLOSURE IS VOLUNTARY. Providing the data is voluntary. However, failure to provide answers to all or part of questions may result in refusal of day care services. DLA PRIVACY ACT SYSTEM NOTICE 400.20(Day Care Facility Registrant and Application Records) applies.