



DEFENSE LOGISTICS AGENCY  
DEFENSE LOGISTICS SUPPORT COMMAND  
8725 JOHN J. KINGMAN ROAD, SUITE 2533  
FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY  
REFER TO

DLSC-LDT

JUL 13 1999

MEMORANDUM FOR EXECUTIVE TEAM  
COMMANDER, DEFENSE CONTRACT  
MANAGEMENT COMMAND  
DEFENSE DISTRIBUTION CENTER  
DEFENSE SUPPLY CENTERS  
DEFENSE REUTILIZATION AND MARKETING  
SERVICE  
DEFENSE ENERGY SUPPORT CENTER  
DLA EUROPE/PACIFIC  
DEFENSE LOGISTICS INFORMATION SERVICE  
ADMINISTRATOR, DEFENSE AUTOMATED  
PRINTING AND SUPPORT CENTER  
DEFENSE NATIONAL STOCKPILE CENTER

SUBJECT: Telephone Calls Home--Joint Travel Regulations (JTR)/Joint  
Federal Travel Regulations (JFTR) Changes

In accordance with the JTR (civilian), par. C4706, COMMUNICATION SERVICES and the JFTR (military members), par. U4505, COMMUNICATION SERVICES, "Government-owned or Government-leased services should be used for official communications. Commercial communications services may be used when government services are not available. Reimbursement may be authorized/approved by the order-issuing official. The order-issuing official may determine certain communications to a traveler's home/family are official. These communications must be only to advise of the traveler's safe arrival, to inform or inquire about medical conditions, and to advise regarding changes in itinerary. The order-issuing official should limit these communications to a dollar amount in advance of the TDY so the traveler is aware of the limit. The order issuing official may approve charges after the TDY when appropriate." (GSBCA 1 4554-TRAV, August 18, 1998) The JTR/JFTR, Appendix 0, par. T4060-B5, used under the Defense Travel System, also reflects this change.

Our point of contact is Deborah L. Beckner at (703) 767-3622 or DSN 427-3622.

'BENNIE E. WILLIAMS  
Colonel (P), USA  
Chief, Transportation (Policy)