



DEFENSE LOGISTICS AGENCY
DEFENSE LOGISTICS SUPPORT COMMAND
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IN REPLY
REFER TO

DLSC-LDT

AUG 05 2000

MEMORANDUM FOR EXECUTIVE TEAM
COMMANDER, DEFENSE CONTRACT MANAGEMENT
COMMAND
DEFENSE DISTRIBUTION CENTER
DEFENSE SUPPLY CENTERS
DEFENSE REUTILIZATION AND MARKETING SERVICE
DEFENSE ENERGY SUPPORT CENTER
DLA EUROPE/PACIFIC
DEFENSE LOGISTICS INFORMATION SERVICE
DEFENSE AUTOMATED PRINTING SERVICE
DEFENSE NATIONAL STOCKPILE CENTER

SUBJECT: Official Travel Privately Owned Vehicle Mileage Determination Using the
Defense Table of Official Distances

The Defense Table of Official Distances (DTOD) is the DoD standard source to determine worldwide privately owned vehicle (POV) distance travel information, in accordance with the Joint Travel Regulation, para. C1065, and the Joint Federal Travel Regulation, para. U2020, entitled "DEFENSE TABLE OF OFFICIAL DISTANCES" (DTOD), based on city to city distance (not ZIP to ZIP distance). The DTOD replaced all other sources used to compute official travel distance. The DTOD calculates the distance (in miles or kilometers) to the tenth of a mile, rounded to the nearest mile, for each leg of a journey. The DTOD mileage does not apply to travel distance in and around the TDY site or between home/office (local travel) and carrier terminal, e.g., airport, rail station or bus terminal, which is determined by the traveler's odometer reading.

When a traveler is on TDY to a specific military installation or DoD location listed in DTOD and needs to determine the mileage to a particular destination using their POV, the traveler will use DTOD. If a DoD installation/location is not listed in DTOD, the location to the closest city will be used. A traveler is reimbursed for travel claims from city to city verses ZIP to ZIP.

Effective of January 1, 1999, commands with access to the DTOD website, CD-ROMs or interfacing systems should use the DTOD to determine TDY and PCS distance (using practical distance). Effective 1 April 1999, the DTOD was the only official source for DTY PCS travel distance.

For more information, consult the DTOD website at <http://dtod-mtmc.belvoir.army.mil>. Once you have entered your password and logged onto DTOD, enter a location name. (We recommend that a single password be obtained per site.) If you are not certain how to spell a location or wish



to find specific locations within the same city, type the first two or more letters of the location name followed by an asterisk (*), a comma (,), and the two-letter state, Canadian province, or country abbreviation, e.g., SAN*, CA. If additional information is required, click on the DTOD *HELP* button.

For additional information on DTOD or to determine mileage calculations, please contact Mrs. Betty Yanowsky Slanta at (703) 767-3638, DSN 427-3638 or via E-mail at betty_yanowsky@hq.dla.mil.


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cc:
DTOD PMO (Mrs. Anderson)
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