

Privacy Reminders

7. Contracts and the DoD Privacy Program.

When a DLA contract requires the operation or maintenance of a Privacy Act system of records or a portion of a system of records or requires the performance of any activities associated with maintaining a system of records, including the collection, use, and dissemination of records, the record system or the portion of the record system affected are considered to be maintained by DLA and are subject to the DoD Privacy Program (DoDD 5400.11 and 5400.11-R); and DLA is responsible for applying the requirements of the DoD Privacy Program to the contractor. If the contractor must use, have access to, or disseminate individually identifiable information subject to the DoD Privacy Program in order to perform any part of a contract, and the information would have been collected, maintained, used, or disseminated by DLA but for the award of the contract, these contractor activities are subject to the DoD Privacy Program.

DLA Acquisition Management issued a Procurement Policy Letter (PROCLTR) detailing the privacy clauses and procurement requirements for such acquisitions. See [PROCLTR 12-05, Privacy Act Requirements](#).

<Return to [Reminders Table](#)>