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**Office of the Chief Information Officer  
Defense Special Programs Division**

**Defense Automation Resources Management Program**

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**Ms. Sharon Sellers**

**Ms. Linda Fahner**

**DISA/CIO**

**30 April 2002**

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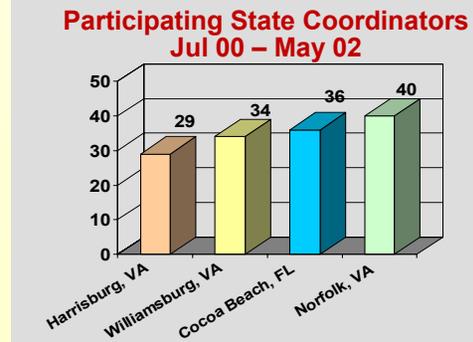
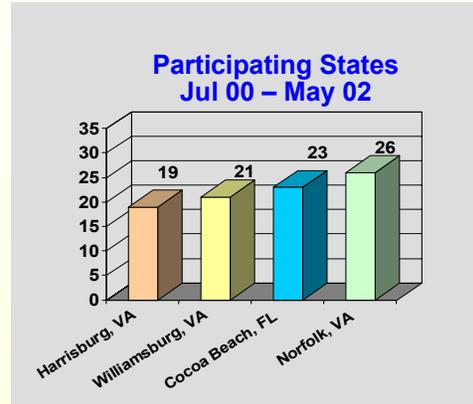
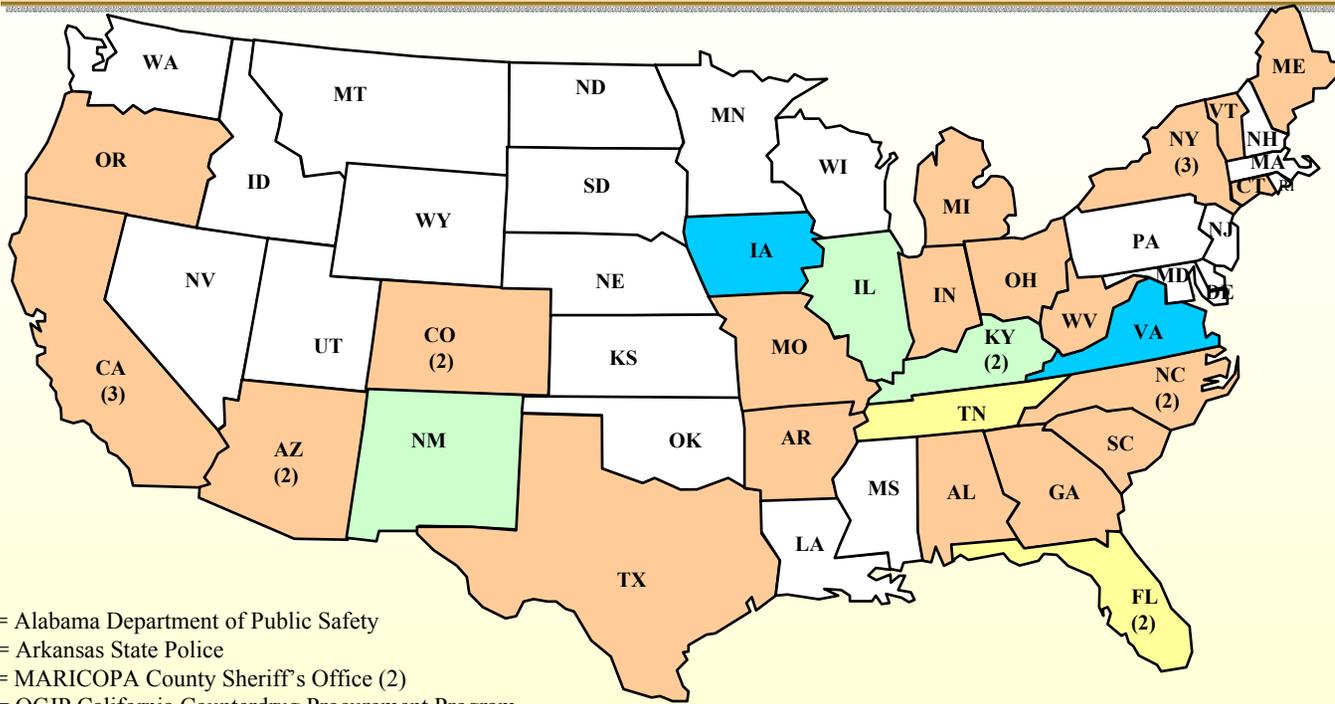
# Topics

- **Current LEA Participation**
- **Equipment Transferred to Law Enforcement Agencies**
- **Automated Transfer Process**
- **DOD Transfer Priority Schedule**
- **Demo - Registration Process**
  - Finding equipment on the DOD Excess Catalog**
  - Placing Holds**
  - Recording Requirements**
- **Post Conference Actions**
- **Summary**



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# PARTICIPATING STATE COORDINATORS



**No. of States - 26  
State Coordinators - 40**

AL = Alabama Department of Public Safety  
 AR = Arkansas State Police  
 AZ = MARICOPA County Sheriff's Office (2)  
 CA = OCJP California Counterdrug Procurement Program  
 Border Research & Technology Center (BRTC-NLECTC)  
 NLECTC-West  
 CO = Nat'l Law Enforcement & Correction Technology Ctr.  
 Colorado State Patrol  
 CT = Counterdrug Operations  
 FL = Federal Property Asst. - 1033 Law Enforcement Program  
 National Center Forensic Science (NIJ)  
 GA = State Olympics Law Enforcement Command  
 IA = IA Division of Narcotics  
 IL = Illinois 1033 Program  
 IN = Indiana Counterdrug  
 KY = Kentucky State Police  
 RULETC Center/1033 Program  
 ME = Maine National Guard Counterdrug Program  
 MI = Michigan Law Enforcement Support Office

MO = Missouri Department of Public Safety  
 NC = Nat'l Law Enforcement & Corrections Tech Ctr SE  
 Law Enforcement Support Services  
 NM = New Mexico Department of Public Safety  
 NY = New York State Division of Criminal Justice  
 NLECTC-NE  
 New York State - DCJS  
 OH = Ohio Dept of Public Safety (3)  
 OR = Oregon State Police  
 SC = South Carolina Budget & Control Board  
 TN = Tennessee Department of General Services  
 TX = Office of the Governor - Texas  
 VA = Virginia State Police  
 VT = VT Counterdrug 1033 Program  
 WV = West Virginia State Police

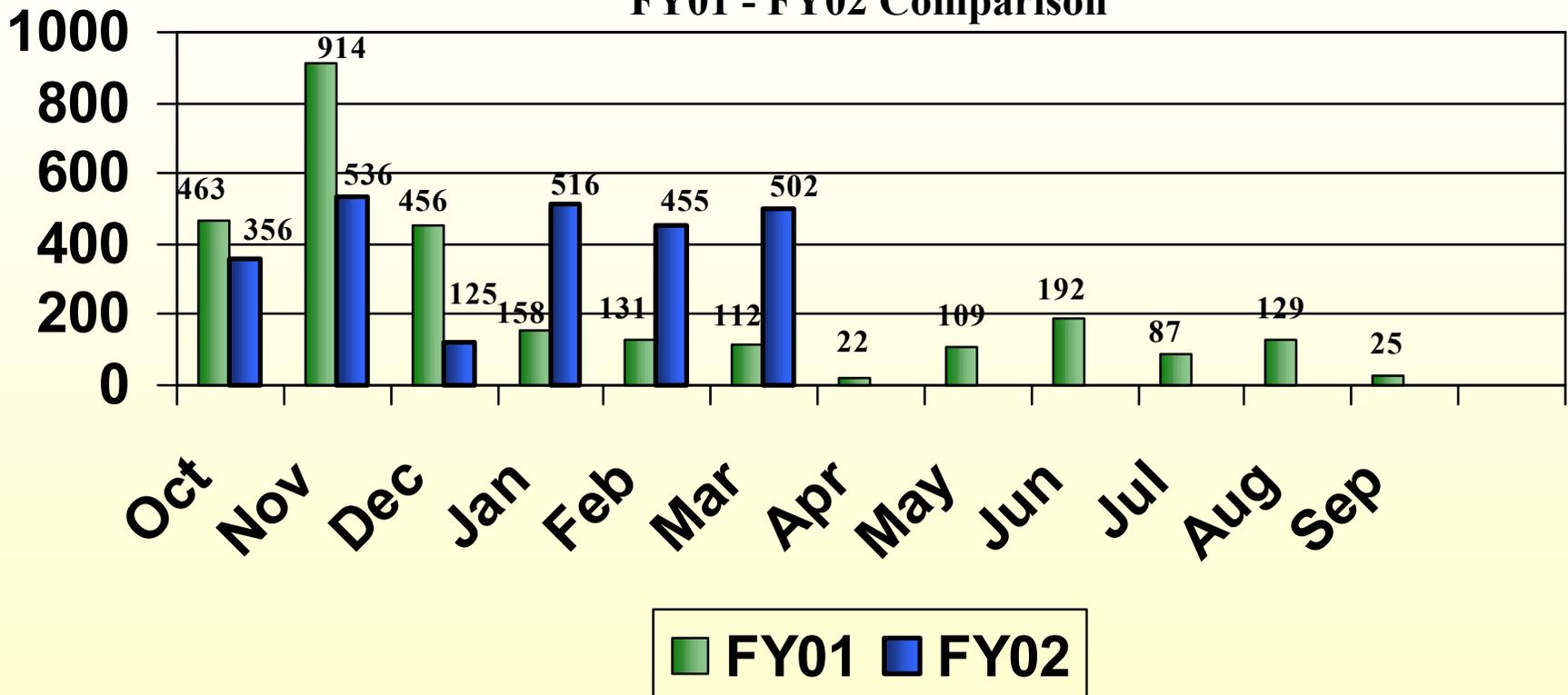
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# Defense Automation Resources Management Program (DARMP)

**Computer Items Transferred to Law Enforcement Agencies  
FY01 - FY02 Comparison**



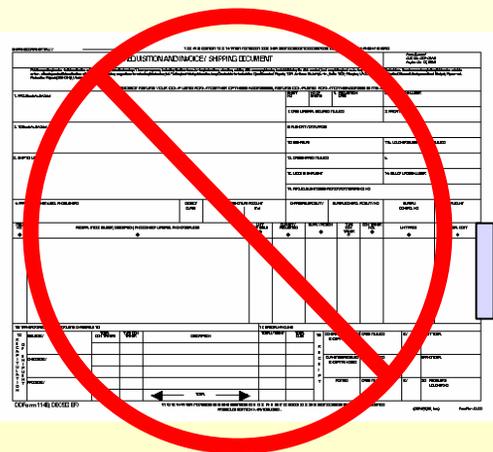
FY01 Items: 2,798	Cost Benefit - \$1,625,055
FY02 Items: 2,490	Cost Benefit - \$1,630,782



# Automated Transfer Process

## Electronic Transfer of DOD IT Assets:

- The DD Form 1149 is no longer used to transfer IT assets to Law Enforcement Activities (LEA)
- *LEA Transfers are now paperless:*
  - All LEA transfers begin by placing a Hold on the equipment.
  - The system automatically enters the majority of the Hold information from the DRA Record
  - The Hold record can be modified if necessary



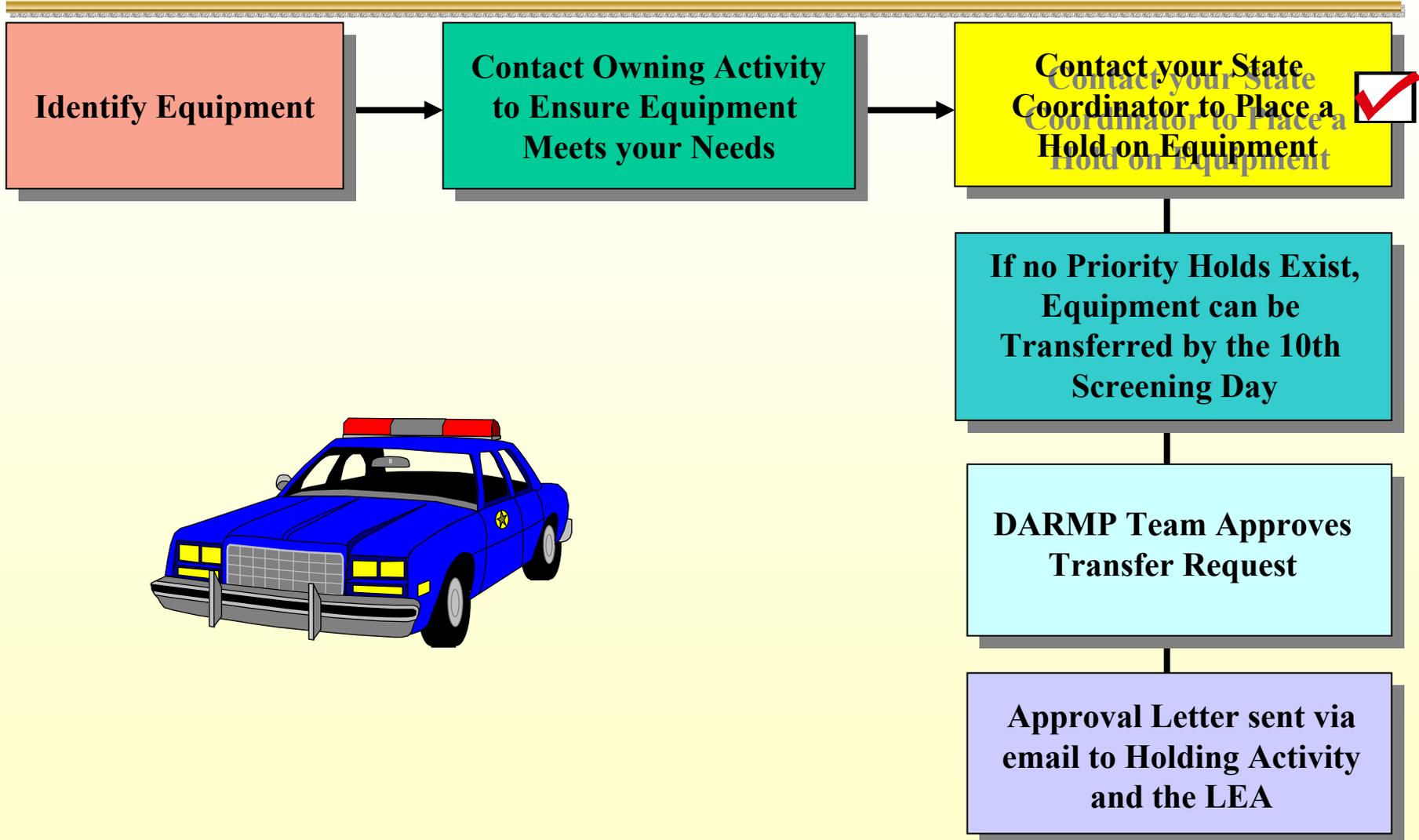
New DOD Transfer Process

Hold Point Of Contact Information		<input type="button" value="Add Hold"/>
POC Information		
Name:	<input type="text"/>	
Phone:	888-874-5854	DSN: <input type="text"/>
E-Mail:	EDOVER@NLECTC-SE.ORG	FAX: 888-874-5854
Activity Name:	NAT'L LAW ENFORCEMENT & CORRECTIONS TECH	
Attention:	KEMMETH DOVER	
Street Address 1:	104 NINE J DRIVE	
Street Address 2:	P.O. BOX 1996	
City:	NEWPORT	
State/Country Code:	NC	
ZIP:	28570	
NOTE...if the above information is incorrect, please contact the appropriate Agency Focal Point to request that it be updated.		



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# Law Enforcement/Counter-Drug Activity Transfer Process



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# Attention State Coordinators

- Logon to the DITMS - <https://ditms.disa.mil>
- Verify that the requestor is an eligible LEA
- Place a Hold on the equipment
- Verify that the LEA coordinated the Hold with the DOD Activity. Then, select the the “*Completed*” button to complete the “Verification” process



Equipment Verification with Owning Activity:

Completed

Pending (Unverified holds will be canceled in 7 days)

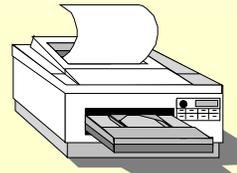
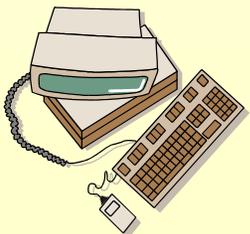
- If the item is approved for transfer, the Transfer Authorization Letter will be sent via email
  - Contact the LEA Focal Point, Ms. Linda Fahner, if you have any questions
-  703-681-2403 or [fahnerl@ncr.disa.mil](mailto:fahnerl@ncr.disa.mil)



# Excess Priority Schedule

## DOD Transfer Priority Schedule

Priority	Organization	Required Number of Screening Days*
1	Agency that Reported Excess	1
2	Other DOD Agencies	5
3	DOD Contractors	5
<del>4</del>	<del>Civil Agencies</del>	<del>10</del>
<del>5</del>	<del>Civil Agency Contractors</del>	<del>10</del>
<del>6</del> 4	Law Enforcement Organizations	10
<del>7</del> 5	Federal Donees	15
<del>8</del> 6	Kindergarten through 12th Grade Schools in Empowerment Zones/Enterprise Communities	30
<del>9</del> 7	Head Start/Pre-kindergarten - 12th Grade Schools	30
<del>10</del> 8	Historically Black Colleges & Universities and Minority Institutions	30
<del>11</del> 9	Educational Nonprofit Organizations	30





# IT REPORTABLES

## Major Categories

- ✓ COMPUTERS
- ✓ DIRECT ACCESS STORAGE DEVICE
- ✓ TAPE UNITS
- ✓ DATA TRANSMISSION SYSTEMS
- ✓ CONTROLLERS
- ✓ LAN EQUIPMENT
- ✓ SPECIAL NEEDS EQUIPMENT
- ✓ GRAPHICS EQUIPMENT
- ✓ EAM AND PCAM EQUIPMENT
- ✓ SCANNERS/READERS
- ✓ DATA COMMUNICATIONS EQUIPMENT
- ✓ SOFTWARE

- ✓ PRINTERS/PLOTTERS
- ✓ SECURITY EQUIPMENT
- ✓ DIAGNOSTIC/TEST EQUIPMENT
- ✓ DISPLAY UNITS
- ✓ POWER EQUIPMENT
- ✓ ACCESSORIES

<https://ditms.disa.mil/appendixc.html>





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# Optional REPORTABLES

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- ✓ **JOYSTICK**
- ✓ **KEYBOARD**
- ✓ **MOTHERBOARD**
- ✓ **MOUSE**
- ✓ **TRACKBALL**
- ✓ **BATTERY PACK PC**
- ✓ **POWER SUPPLY UNIT**
- ✓ **SPEAKERS**

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# **Defense Information Technology Management System (DITMS)**

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**Ms. Linda Fahner  
LEA Focal Point  
Email: [fahnerl@ncr.disa.mil](mailto:fahnerl@ncr.disa.mil)  
Phone: (703)681-2403 DSN 761  
FAX: (703)681-2875**

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# Post Conference Actions

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- Share the “*Good News*” about our program**
- Obtain a DITMS User ID**
- Search Excess Catalog Frequently**
- Record Your IT Requirements on DITMS**



# Summary

## We want FEEDBACK



<https://ditms.disa.mil/customerpcr2.html>

1

**Defense Information Technology Management System** 

If you have ideas on how we can improve or enhance the DITMS, we welcome your suggestions. Please use our form and fax us your comments. Our fax number is 703-681-2875 or DSN 761-2875. Look for this form to be automated in the future!

**Customer Information:**

DATE:

NAME:

AGENCY:

DRA:

TELEPHONE NUMBER:

EMAIL ADDRESS:

DITMS USER ID:

2

Email  
darpmp@ncr.disa.mil

3

Help Desk  
703.681-2400, DSN 761

