



DEFENSE LOGISTICS AGENCY
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DLMSO

October 1, 2004

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Supply Discrepancy Report (SDR) Integrated Product Team (IPT)
Meeting, September 23, 2004

The attached minutes of the SDR IPT Meeting 04-2 are forwarded for your information and appropriate action.

The Defense Logistics Management Standards Office point of contact is Ms. Ellen Hilert, SDR System Administrator, 703-767-0676, DSN 427-0676 or email ellen.hilert@dla.mil.

For 
JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

DLMSO

October 1, 2004

MEMORANDUM FOR RECORD

SUBJECT: Supply Discrepancy Report (SDR) Integrated Product Team (IPT)
Meeting, September 23, 2004

Purpose: The Defense Logistics Management Standards Office (DLMSO) chaired a meeting on September 23, 2004 at Headquarters, Defense Logistics Agency. The purpose of the meeting was to provide a status update and solicit input from the Components on the SDR Transformation Initiative. A list of attendees is shown at Enclosure 1. All briefings and handouts provided during the meeting are available as attachments to the meeting agenda posted on the SDR IPT web at:

<http://www.dla.mil/j6/dlmso/Programs/Committees/SDR/bic.asp>.

Background: The SDR Transformation Initiative objective is to move SDRs into an integrated transactional environment. The SDR initiative employs a Defense Automatic Addressing System (DAAS) any-to-any translation function that will support both commercial standards and Component unique formats and will permit legacy Components systems and Enterprise Resource Planning systems to communicate with each other and the customer electronically. Phase I will provide limited transactional exchange which will be improved and expanded during Phase II to provide an extensive ability to receive and route SDR information using transactional exchange. Phase II of the SDR transformation effort was approved as a Business Initiatives Council (BIC) effort. The overall project integration will focus on supporting electronic communication of SDR information and building the source information to support management reports.

Review of Agenda Topics:

a. Status Update on Phase I of the SDR Initiative: Ms. Ellen Hilert, SDR System Administrator, provided the IPT with a status update on Phase I. Testing with the Defense Logistics Agency (DLA) Distribution Standard System (DSS) has been completed. Testing with General Services Administration is currently underway. Implementation will begin with limited transactional exchanges and email for those activities with no automated system interface pending completion of the information assurance assessment anticipated to be completed by the end of October 2004. Ms. Hilert indicated that the System Access Requests that the Components have submitted are on hold pending approval of the SDR Web site. A discussion followed regarding various methods to limit access to the web site, however no agreement was reached. **Action Item:** Components provide by October 15, 2004, suggested rules for providing access, to include who has the authority to initiate and respond to SDRs.

b. Status Update on the BIC Transformation Initiative: The BIC was terminated and the charter cancelled. Oversight for the SDR Transformation Initiative, has been transferred to the Deputy Under Secretary of Defense, Logistics and Material Readiness, Supply Chain Integration (DUSD(L&MR)SCI). Colonel Phil Waring from Supply Chain Integration will become the new champion for the initiative. Ms. Hilert will provide a copy of the memo which terminated the BIC to all attendees. Funding for the SDR initiative has been received from DLA and all Services except the Navy. Although Navy transferred funds to DLMSO, the money was returned as it was received too late to allow commitment of the funds to a contract. DLMSO is negotiating with the Navy to provide Fiscal Year 2005 funding. There was a review of the Plan of Action and Milestones (POA&M) and based on input from the Components the Full Operating Capability (FOC) was extended to September 30, 2005. Representatives from the Army and Navy indicated that being able to meet the FOC date would require internal system changes which are not funded. A BIC Follow-Through Plan with an overview of the initiative and a high level POA&M will be submitted to SCI for approval on September 29th and will be coordinated with the Components.

c. Status Update on Phase II of the SDR Initiative: Testing between DAAS and DLA Support Services (DSS) using the 842 transactions is complete, further testing between DSS and Business Systems Modernization (BSM) will begin in October 2004 when the BSM is able to accept and send 842s. DLMSO has begun preliminary groundwork with the Army to begin mapping exchange transactions. Mr. Sean Humenansky, representing the Defense Automatic Addressing System Center (DAASC), provided an overview of the newly developed reply screens for WebSDR. Components are requested to identify any new requirements. Ms. Anita Smith, from the Air Force Security Assistance Center (AFSAC) provided an update on the SDR initiative being developed in conjunction with DAASC for Air Force Foreign Military Sales (FMS) customers. Ms. Smith indicated this initiative was scheduled for implemented in October 2004, however this may be slipped to January to coincide with DLA implementation. It is anticipated that both the Navy and Army will utilize the system after it is successfully implemented by AFSAC. Mr. Dennis Thomas, Chair, Defense Logistics Management System (DLMS) Finance Process Review Committee expressed concern that AFSAC will be sending MILSBILLS adjustment requests (e.g. wrong price billed) on an SDR transaction (842). Although FMS customer are authorized to report any kind of discrepancy, billing, quality, or supply on an SDR to the International Logistics Control Office, Mr. Thomas indicated that the proper transaction for forwarding financial type discrepancies to action offices within is an Adjustment Request (812). **Action Item:** AFSAC determine how customer billing problems are currently handled with the FMS community and comply with policy, or if it is determined a policy change is desirable, coordinate with Defense Security Cooperation Agency to initiate appropriate action. Request AFSAC provide information on the resolution of the issues by October 29, 2004. Interface issues based on questions submitted by the Navy were discussed. Original questions with updated answers (depicted in green) resulting from the IPT meeting are shown at Enclosure 2. Part of the discussion concerned attachments to SDR submitted by customers and the ability of the DLA BSM to send attachments back to DAASC. **Action Item:** DLA J-373 is requested to determine if the BSM will be able to send attachments with SDR replies to

DAASC. Also discussed were the SDR Transaction Business Rules. Changes/deletions (depicted in green) based on decisions made by the IPT are shown at Enclosure 3. Follow up on remaining business rules for transaction processing will be coordinated via email.

d. Phase III Concept: Ms. Hilert indicated that although it is not part of the original BIC initiative, DLMSO is currently considering requirements for Phase III of the SDR project. One of these would be to expand the use of the web application to include a similar process for Storage Quality Control Reports (SQCR). DLMSO is currently staffing a proposed DLMS change to migrate transactional exchange requirements for the SQCR, DD 1225, from a DLA internal unique to a DLMS format. Outside DLA, coordination is primarily paper-based and the web would provide a mechanism for viewing and creating a response to the depot report when Service owned material is involved. Components have not yet submitted comments on the staffing package. In addition to SQCR, Phase III will include any nonessential functionality that cannot be accommodated within Phase II.

e. Wrap-up. DLMSO and DAASC will continue to work with the Components to facilitate design, testing, and implementation of SDR interfaces with DAAS/WebSDR. **Action Item:** The next IPT meeting is tentatively scheduled for December 1, 2004.

ELLEN HILERT _____/signed/_____
SDR System Administrator
Supply PRC Chair

APPROVE:
JAMES A. JOHNSON _____/signed/_____
Director
Defense Logistics Management
Standards Office