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MILSTRIP

MILitary
STandard
Requisitioning and
Issue
Procedures

October 5, 2007
OFFICE OF THE UNDER SECRETARY OF DEFENSE
(Acquisition, Technology, and Logistics)

FOREWORD

This DOD publication is a complete reissue, and supersedes the basic Military Standard Requisition and Issue Procedures (MILSTRIP), April 28, 2004. This manual is issued under the authority of DOD Directive 4140.1, DOD Materiel Management Policy. Its purpose is to prescribe uniform procedures, data elements and codes, formats, forms, and time standards for use in automated and manual data processing, involving both high-speed electronic and other media of communications employed in the requisitioning, issuing, lateral redistribution, returning, and disposal of DOD materiel.

The provisions of this manual are effective immediately and apply to the Office of the Secretary of Defense, the Military Departments, the organization of the Joint Chiefs of Staff, the Defense Agencies, and by agreement, to other organizations such as, the General Services Administration, United States Coast Guard, National Security Agency, Federal Aviation Administration and others, participating in the Military Standard Requisitioning and Issue Procedures (MILSTRIP) (hereafter referred to collectively as "Components").

Procedures, forms, formats, data elements and codes, and time standards prescribed herein are based on the requirements of the Components.

Recommendations for revisions of requisitioning and issue procedures are encouraged under the forum of the DoD Supply Process Review Committee chaired by the Defense Logistics Management Standards Office (DLMSO). Submit all proposed change requests through your designated Component Supply Process Review Committee representative using the change proposal and submission requirements identified on the DLMSO website[1].

Use of this manual is mandatory for use by all Components participating in MILSTRIP until migration to the Defense Logistics Management System (DLMS). Heads of Component organizations may issue supplementary instructions only when necessary to provide for unique requirements within their respective organization. Component unique data content passed in MILSTRIP transactions must be identified to DLMSO.

This manual is published electronically on the DLMSO website [2]. Significant process changes are shown *in* ***bold, italicized*** print and are identified below. This reissuance includes revisions:

A. Published by DLMSO memorandum, February 2, 2006, subject Joint Approved MILS Change Letters (AMCLs) 12 (MILSTRAP) and 43

[1] http://www.dla.mil/j-6/dlmso/eLibrary/Changes/processchanges.asp
[2] http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/MILSTRIP/default.asp

(MILSTRIP) Maintaining Accountability During Maintenance Actions (DLMS Supply/MILSTRIP/MILSTRAP). Change to Chapter 9, Section C9.11 to provide procedures for supply source processing of automated return notification. Update it Chapter 9 Section C9.11was inadvertently omitted when a change to MILSTRIP was published in January 2006.

B. Published by DLMSO memorandum, March 14, 2006, subject Approved Addendum 44B to Approved DLMS change (ADC) 44, Inclusion of Supplemental Information for Unique Item Tracking/Serialized Item Management (UIT/SIM) in the Two-Dimensional (2D) Symbol in the Issue Release/Receipt Document (IRRD) (DD Form 1348-1A) (Supply/MILSTRIP). Change to Chapter 5 to add supplemental optional data fields to the Portable Data File (PDF) 2D symbol on the IRRD for the purpose of item unique identification.

C. Published by DLMSO memorandum, March 16, 2006, subject Approved DLMS Change (ADC) 110C, Additional AF Requisitions and Interfund Bill Restrictions (Supply/Finance). Change to Chapter 2, Section C2.28, to address Defense Automatic Addressing System (DAAS) edit of AF incoming requisitions that may not be used as ordering or billing, and to establish procedures for DAAS rejection of such requisitions.

D. Published by DLMSO memorandum, March 14, 2006, subject Approved Defense Logistics Management System (DLMS) Change (ADC) 191, Management Codes on Supply Transaction (Supply/MILSTRIP) (Staffed by PDC 198). Change to Appendix 3.10 to establish two new management codes for use on the Supply Status transaction: Management Code R, which will be interpreted by Army users as a reason for the delay in requisition processing, and Management Code S to indicate the suffix code in the Lateral Redistribution Order (LRO) under the Total Asset Visibility (TAV) Program duplicated one already assigned within the Army processing system (the LRO may then be retransmitted after advancing the suffix code).

E. Published by DLMSO memorandum, September 11, 2006, subject Approved Defense Logistics Management System (DLMS) Change (ADC) 205A, Assignment of MILSTRIP Document Number Serial Number Record Position (RP) 40/DLMS Utilization Code M for Base Realignment and Closure (BRAC) (Staffed by PDC 218). Change to Chapter 10 to provide guidance for the use of Code M in record position 40, to allow for capturing the number of disposal release orders submitted to DLA distribution depots for the BRAC downsizing initiative.

F. Published by DLMSO memorandum, November 29, 2006, subject Approved Defense Logistics Management (DLMS) Change (ADC) 209, Processing Contractor Furnished Materiel (CFM) Requisitions

Between Government Sources of Supply and Army Contractors (Supply/MILSTRIP) (Staffed as PDC 186). Change to Chapter 11 to add DAAS and EMALL validation for Army contractor requisitions of CFM. The procedures identified are initially applicable to the Army, but are designed for use by other Components to establish appropriate controls for contractor access to DoD supplies.

G. Published by DLMSO memorandum, September 18, 2006, subject Approved Defense Logistics Management System (DLMS) Change (ADC) 211, Exception Processing for Government-Furnished Material (GFM) for Packaged Fuel Additives Managed by Defense Logistics Agency (Supply) (Staffed as PDC 229). Change to Appendix 4.10 to establish a specialized DAAS edit for Management Control Activity validations under MILSTRIP, Chapter 11.

H. Published by DLMSO memorandum, October 18, 2006, subject Approved Defense Logistics Management System (DLMS) Change (ADC) 215, Material Receipt Status (Material Returns Program (MRP)) Credit Reversal Amount (Supply/Finance/MILSTIP) (Staffed as PDC 202). Change to Appendix 3.42 to revise the DI FTZ format to designate codes and values for granting and reversing credit. This process is currently unique to the Army.

I. Published by DLMSO memorandum, February 1, 2007, subject Approved Defense Logistics Management System (DLMS) Change (ADC) 221, DLMS Enhancement for Communication of Unit Price and Total Price (Supply/MILSTRIP) (Staffed as PDC 222). Change to Chapter 5, Appendix 1.1, Appendix 1.25, Appendix 1.26, Appendix 1.27, Appendix 1.28, Appendix 1.29, Appendix 1.35, Appendix 3.48, and Appendix 3.49 to indicate that unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents.

J. Published by DLMSO memorandum, February 21, 2007, subject Approved DLMS Change (ADC) 224, Revised Procedures for Logistics Accountability During Maintenance (Supply/MILSTRIP) (Staffed by PDC 208). Changes to Chapter 2, Chapter 3, Chapter 9 and Appendix 2.16 to identify multiple procedures for maintaining accountability during maintenance, including the use of requisitioning procedures for the induction of reparables into maintenance.

K. Published by DLMSO memorandum, March 1, 2007, subject Approved Defense Logistics Management System (DLMS) Change (ADC) 226, Revision of MILSTRIP, MILSBILLS and DLMS to add DoDAAC Authority Code edits (Supply/Finance/MILSTRIP/MILSBILLS/DoDAAD) (Staffed as PDC 235). Change to Chapter 2, Chapter 3 and Appendix

2.1.6 to establish a new edit for DODAACs by Authority Code in order to restrict requisitioning, shipment, and billing by DODAAC.

L. Published by DLMSO memorandum April 4, 2007, subject Approve Defense Logistics Management (DLMS) Change (ADC) 228, New Status Code for Free Issue Post-Post Orders (Supply/MILSTRIP/Finance) (Staffed as PDC 237). Changes to Chapter 4 and to Appendix 2.16 to establish procedures that allow the source of supply to modify unauthorized post-post non-reimbursable requisitions so that they are processed as reimbursable with concurrent generation of supply status notification.

M. Published by DLMSO memorandum March 6, 2007, subject Approved Defense Logistics Management System (DLMS) Change (ADC) 229, Material Processing Center (MPC) Material Receipt and Delivery Supply Status (Supply) (Staffed as PDC 254). Change to Appendix 3.10 to establish procedures for preparation of supply status transactions by the Distribution Standard System upon MPC receipt of material for delivery to Navy ships, and again when delivered.

N. Published by DLMSO memorandum May 10, 2007, subject Approved Defense Logistics Management System (DLMS) Change (ADC) 243, Identification of Army Single Stock Fund (SSF) Requisitioning Actions and Edit Action Code (EAC) Authorization (Supply/MILSTRIP) (Staffed as PDC 243). Change to Appendix 3.2, Appendix 3.5 and Appendix 3.7 to revise the DLMS to include Army-unique data elements required to accurately process requisitions and related transactions in the Army wholesale system that originate from the Army retail system for SSF activities and to authorize the use of the Army EAC for both SSF and non-SSF activity transactions.

BY ORDER OF THE DIRECTOR

/ *signed* /
PATRICK F. DULIN
Director
DLA Enterprise Support

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[1]For Security Assistance shipments, see Figure C6.F1.

REFERENCES[1]

References in this manual are linked to the authoritative sources from the DLMSO web site pages for the following publication categories at

DoD Directives: http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/directives.asp

DoD Instructions: http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/instructions.asp

DoD Manuals/Regulations etc.: http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/regulations.asp

DoD Component Joint: http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/joint.asp

Military Standards: http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/milstds.asp

Non-DoD: http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/nondod.asp

DoD Component Regulations/Manuals etc.: http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/other.asp

Document

DoDD 4140.1 "***Supply Chain*** Materiel Management Policy"

Foreign Military Sales (FMS) Act of 1968

Arms Export Control Act (AECA) of 1976, as amended

DoD 4000.25-M, "Defense Logistics Management System (DLMS) Manual "

DoD 4000.25-8-M, "Military Assistance Program Address Directory (MAPAD)"

DoD 4500.9-R, "Defense Transportation Regulation"

AR 55-38/NAVSUPINST 4610.33C/AFR 75-18/MCO P4610.19D/DLAR 4500.15, "Reporting of Transportation Discrepancies in Shipments"

DoD 4000.25-1-S1, "MILSTRIP Routing Identifier and Distribution Codes"

[1] Online sources are identified when known.

DoDI 3110.5, “Material Condition Reporting for Mission-Essential Systems and Equipment”

DoD 4160.21-M-1, “Defense Demilitarization Manual”

Federal Property Management Regulations Subchapter H, Part 101-43, “Utilization of Personal Property,” July 1, 1994

DoDD 5100.76, “Physical Security Review Board”

DoD 4000.25-10-M, “Defense Automatic Addressing System (DAAS)”

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DoD 4000.25-3-M, “Military Supply and Transportation Evaluation Procedures (MILSTEP)”

DoD 4000.25-7-M, “Military Standard Billing System (MILSBILLS)”

DoD 4000.25-8-M, “Military Assistance Program Address Directory (MAPAD)”

DoD 5105.38-M, “Security Assistance Management Manual”

DoD Federal Acquisition Regulation Supplement

Military Standard 129, “Military Standard Marking for Shipment and Storage,” June 15, 1993

DoD 4000.25-2-M, “Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP)”

Federal Property Management Regulations Subchapter E, Subpart 101-26.3, Section 101-26.311, “Frustrated Shipments“

Federal Property Management Regulations Subchapter E, Part 101-27, Section 101-27.505,” Notice to Activity,“ July 1, 1994

Federal Property Management Regulations Subchapter E, Part 101-26, Subpart 101.26.2, “Federal Requisitioning Systems”

Technical Publication, “Supply Management of Nuclear Weapons Materiel,” DOE-DNA TP 100-1, Navy SWOP 100-1, Army TM 39-100-1, Air Force TO 11N-100-1 January 18, 1979

DoD 4000.25-7-M-S1, “Fund Code Supplement to MILSBILLS”

DoDD 5410.12, “Economic Adjustment Assistance to Defense-Impacted Communities”

DoD 4140.27-M, “Shelf-Life Item Management Manual”

Foreign Assistance Act of 1961, as amended

Public Law 95-384

Public Law 91-652

Public Law 96-92, October 29, 1979

Federal Information Processing Standards Publication 161-2, “Electronic Data Interchange (EDI)”

DoD 4100.39-M, “Federal Logistics Information System (FLIS) Procedures Manual”

DoD 7000.14-R, Vol 11B, “Department of Defense Financial Management Regulations (FMRS)”

DoD 4160.21-M, “Defense Materiel Disposition Manual”

DoD 4140.1-R, “***DoD Supply Chain*** Materiel Management Regulation”

Military Standard 1189B, “Standard Department of Defense Bar Code Symbology,” August 10, 1989

DEFINITIONS

ADVICE CODE. A coding structure for the purpose of transmitting instructions considered by the creators of requisitions to be essential to the desired supply action. Insertion of advice codes is at the discretion of the initial document creator.

ASSEMBLAGE IDENTIFICATION NUMBER. AIN is a 2-position numeric ranging from 01-20 and is the second level identifier for medical and industrial kits/sets. It is system generated at the build manager level based on the number of kits required.

BUILD DIRECTIVE NUMBER. BDN is a 4-position alphanumeric value used to identify a specific build order of a medical/industrial kit. It is system generated at the build manager level and serves as the first level identifier.

CONSIGNEE. The recipient (unit, depot, or person) to whom cargo is addressed or consigned for final delivery. (Activity that is receiving the product).

CONSIGNOR. The person or activity that is the supplier or shipper of a product.

CONTRACTOR-FURNISHED MATERIEL. CFM is materiel that the contractor is contractually required to provide. The supply source for CFM may be the commercial market or the federal supply system when authorized in the contract.

COUNTRY CODE. A code used to identify the country, international organization, or account which is (1) the recipient of materiel or services sold, leased, loaned, transferred, exchanged, or furnished under FMS or (2) the recipient of materiel or services furnished under MAP Grant Aid.

COUNTRY REPRESENTATIVE/FREIGHT FORWARDER CODE. A code to identify the CR and/or FF authorized to received documentation and/or shipment for FMS transactions.

DEPARTMENT OF DEFENSE ACTIVITY ADDRESS CODE. A distinctive code assigned to identify specific units, activities, and/or organizations. The first position indicates the Component or other Government element of ownership or sponsorship. The remaining five positions are assigned under established products by the Service point of the participating Component.

DISPOSAL AUTHORITY CODE. A code entered on disposal related documentation to indicate that the item(s) being transferred to the DRMO is authorized to be transferred to disposal because of instruction of the ICP/IMM relayed through the MRP or other proper authority.

DISTRIBUTION CODE. A code that indicates which activity will receive 100 percent supply status as well as other management data.

DISTRIBUTION SYSTEM. That complex of facilities, installation, methods. Patterns, and procedures designed to receive, store, maintain, distribute, and control the flow of materiel between the point of receipt into a Military supply system and the point of issue to a post, camp, station, base, or equivalent.

DOCUMENT IDENTIFIER CODE. A means of identifying a given product (i.e., requisition, referral action, status document, follow-up, cancellation) to the system to which it pertains and further identifies such data as to its intended purpose and usage and the operations dictated.

DOCUMENT NUMBER.[1] A unique reference number assigned to a requisition or a release/receipt document in order to identify the transaction throughout the logistics system and for the life of the transaction unto; its retirement is authorized in official audit reports. The first six positions are the DoDAAC of the reporting activity; the next four positions are the year and three position numerical day of the year; the next position is the utilization code; and the last three positions are the activity serial number.

DoD EMALL. An Internet-based electronic mall designed to make it easier for customers to place and track orders and pay for products. For additional information access the DoD EMALL at https://emall6.prod.dodonline.net/main/.

FOLLOWUP. Inquiry originated by an authorized source requesting the status of a previously submitted document.

FOREIGN MILITARY SALES. The transfer of materiel, supplies, equipment, services, or any other support for case or credit by a DoD Component to a foreign government or international organization as authorized by the FMS Act of 1968. FMS includes CLSSAs.

FOREIGN MILITARY SALES CASE DESIGNATOR. A unique designator within a single country assigned by the implementing Service to each FMS case, consisting of a three position alpha/numeric code to identify a specific offer to a country. The first position will always be alphabetic and the second and third positions may be alphabetic or numeric. This designator stays with and identifies the sale or offer of a sale.

GOVERNMENT FURNISHED MATERIEL (GFM). Materiel in the possession of, or acquired by, the Government and later delivered or otherwise made available to a contractor. GFM is property that may be incorporated into or attached to a deliverable end item or that may be consumed or expended in performing a contract. GFM includes assemblies, components, parts, raw and processed materiels, and small tools and supplies that may be consumed in normal use in performing a contract.

[1] This is referenced as the transaction number under the Defense Logistics Management System (DLMS).

INTERNATIONAL LOGISTICS CONTROL OFFICE. The central U.S. Service control point in CONUS that monitors requisitions and related transactions for the FMS and Grant Aid.

LATERAL REDISTRIBUTION ORDER (LRO). An order by the ICP/IMM to redistribute retail stock identified through an Inter- or Intra-Service retail asset visibility system.

MANAGEMENT CONTROL ACTIVITY. DoD Component/activity designed to initially receive and effect control over Service initiated and contractor initiated requisitions for GFM which would be supplied from the wholesale system.

MATERIEL RELEASE CONFIRMATION. A notification from a storage site advising the originator of an MRO release order of the positive action taken on the order. Will also be used, with appropriate shipment status DI codes, as a reply to a follow-up initiated by the ICP.

MATERIEL RELEASE DENIAL. A notification from a storage site advising the originator of an MRO of negative (warehouse refusal) action on the order.

MATERIEL RELEASE ORDER. An order issued by an accountable supply system manager (usually an ICP or accountable depot) directing a non-accountable activity (usually a storage site or materiel drop point) within the same distribution complex to release and ship materiel.

MILITARY ASSISTANCE PROGRAM ADDRESS DIRECTORY. DoD 4000.25-8-M (reference (c)), containing addresses of FFs, CRs, and/or customers-within-country required for releasing FMS and MAP Grant Aid shipments and related documentation.

MILITARY ASSISTANCE PROGRAM GRANT AID. Military assistance rendered under the authority of the FAA for which the United States receives no dollar reimbursement.

MILITARY ASSISTANCE SERVICE FUNDED PROGRAM. Programs, which, by their nature, are MAP Grant Aid except that the funding source is a DoD appropriation.

NOTICE OF AVAILABILITY. The document by which the U.S. shipping installation will notify the designated FMS CR/FF that the materiel is ready for shipment and, where appropriate, that the shipment requires an export release under the provisions of AR 55-355 et al.

PASSING ACTIONS (GENERIC TERM). A general term identifying the transactions associated with materiel demands within the supply distribution system. This term is applicable when forwarding materiel demands from the initial SOS to the ultimate SOS.

PASSING ORDER. An order used to pass an erroneously routed requisition to the appropriate depot or distribution point, and to pass a requisition from one distribution system to another.

QUANTITY RESTRICTION. A restriction in quantity on a single requisition to limit the number of shipment units to 25 each to accommodate structure if MILSTRIP TCNs only. Quantity restriction is applied to requisitions constituting volume shipments of equipment as specified by the Services. For example, wheeled/tracked and other items of equipment when a unit of issue of one each constitutes a single shipment unit. (Applicable to FMS only.)

REDISTRIBUTION ORDER. An order issued by a responsible IMM to an accountable supply distribution complex directing release of materiel to another supply distribution activity within the same supply complex. For intra-Service use, an RDO may be used to direct release and shipment of materiel from a post, camp, station, or base to another similar activity to satisfy a specific demand.

REFERRAL ORDER. An order used between supply sources and distribution systems for the purpose of passing requisition or continued supply action when the initial activity cannot fill the demand.

REPORTING ACTIVITY. A Service activity, which has reported materiel to an ICP/IMM.

REQUIRED AVAILABILITY DATE. A numerical day of the year, which specifies when, end items and concurrent spare parts are committed to be available for transportation to an FMS Grant Aid recipient.

REQUIRED DELIVERY DATE. A three-position numerical day of the year specifies when materiel is actually required to be delivered to the requisitioner, and is always earlier or later than the computed SDD. An RDD cannot exactly equal a computed SDD.

REQUIRED DELIVERY PERIOD. A period of time, which specifies the earliest and last acceptable date materiel, can be delivered (applies to conventional ammunition requisitions only).

SHIPPING ACTIVITY. A Component activity that originates shipments and plans, assembles, consolidates, documents, and arranges for movement of materiel.

STANDARD DELIVERY DATE. The maximum ending calendar date by which normal processing and shipping in the logistics system will permit receipt and recording of the materiel by the consignee.

SUBSISTENCE TYPE OF PACK CODE. Entered only in subsistence requisitions to indicate the required “level of pack” to be applied to shipments of perishable and nonperishable subsistence. (See also appendix 2.20.)

SUPPLEMENTARY ADDRESS. The activity address of a customer when the recipient of materiel and/or the billing activity is other than the requisitioner address.

SUPPLY SOURCE. The Component installations or activities in their respective distribution systems designated to receive and process requisitions and related transactions; for example, the ICP, DSC, IMM, stock point, or depot.

THEATER. The geographical area outside the continental United States for which the commander of a unified or specified command has been assigned military responsibility.

TYPES OF COUNTRY SECURITY ASSISTANCE OFFER/RELEASE OPTIONS.[2] Methods by which countries participating in the FMS program advise supply sources by coded entry on requisitions whether or not prior notice to the CRs or FFs is required before release of materiel shipments. The type of offer/release option will be determined as a result of negotiations between the CR and the Service at the time case agreement is reached and will prescribe actions required in regard to shipments against the case except when the shipping activity determines a need for added protection and/or controls covered under chapter C6, paragraph C6.15.

1. **Type A.** Shipments are to be released automatically by the shipping activity without advance notice.

2. **Type X.** The U.S. Service and the CR have agreed that the:

a. U.S. Service will sponsor the shipment to a country address. Under this agreement Block 34 (FF code) of the DD Form 1513 must contain “X” and a country-within-country (CC) (transportation) code must be entered in Block 33 (mark-for code). The MAPAD must contain the CC code and addresses for each type of address required; such as, parcel post, freight, and documentation.

b. Shipments are to be made to an assembly point or staging area as indicated by clear text instructions on exception requisitions. Under this agreement block 34 of the DD Form 1513 must contain “W.” A mark-for code may be entered in Block 33 and the MAPAD must contain the mark-for code if the mark-for address is to be used on the shipment to the assembly point or staging area.

3. **Type Y.** Advance NOA to the CR/FF is required before release of shipments, but shipment may be released automatically if release instructions are not received by the shipping activity within 15 days subsequent to the date of the NOA.

4. **Type Z.** Advance NOA to the CR/FF is required before release of shipment and specific release/shipping instructions must be received by the shipping activity before shipment may be made.

[2]See DOD 5105.38-M for additional data concerning the use of these codes and complete instructions for preparing the DOD Offer and Acceptance.

UNIFORM MATERIEL MOVEMENT AND ISSUE PRIORITY SYSTEM. A system to ensure that requirements are processed under the mission of the requiring activity and the urgency of need, and to establish maximum uniform requisition processing and materiel movement standards. (The criteria for application of UMMIPS are prescribed in DoD 4140.1-R.) (See also appendix 2.14.)

UNIQUE ITEM TRACKING (UIT). A program within DoD for tracking selected items to maintain visibility of each uniquely identified asset for the primary purpose of inventory control and/or engineering analysis.

UNIQUE ITEM IDENTIFIER (UII). An identifier used in unique item tracking programs to uniquely identify an individual asset used within DoD. The UII may be derived from a DoD recognized IUID equivalent [e.g., Vehicle Identification Number (VIN)] or a composite structure defined by the DoD [refer to Concatenated UII Construct 1 and Concatenated UII Construct 2]. Formation of the UII relies upon two primary methods of serialization: (1) Serialization within the enterprise and (2) Serialization within the original part number of the enterprise. Refer to OSD policy and supporting documentation for specific guidance at http://www.acq.osd.mil/dpap/UID/.

1. Concatenated UII Construct 1. This is a concatenated UII based upon serialization within the enterprise. The concatenated UII Construct 1 contains the Issuing Agency Code, Enterprise Identifier, and serial number.

2. Concatenated UII Construct 2. This is a concatenated UII based upon serialization within the part, lot or batch number within the enterprise. The concatenated UII Construct 2 contains the IAC, EID, original part number, lot or batch number, and the serial number.

ABBREVIATIONS AND ACRONYMS

ABBREVIATION OR ACRONYM	DEFINITION
AAC	Activity Address Code
ADC	Approved DLMS Change
ADP	Automatic Data Processing
ADPE	Automatic Data Processing Equipment
AEW&C	Aircraft Early Warning and Control
AFAO	Approved Force Acquisition Objective
AFM	Air Force Manual
AFMC	Air Force Materiel Command
AFR	Air Force Regulation
AFRTS	Armed Forces Radio and Television Service
AIN	Assemblage Identification Number
ALC	Air Logistics Center
AMARC	Aerospace Maintenance and Regeneration Center
AMC	Army Materiel Command
AMCL	Approved MILSTRIP Change Letter
ANMCS	Anticipated Not Mission Capable Supply
AOCP	Aircraft Out of Commission for Parts
APL	Automated Packing List
APO	Army/Air Force Post Office
APOD	Aerial Port of Debarkation
APOE	Aerial Port of Embarkation
ARFCOS	Air Force Courier Service
ASC	Accredited Standards Committee

B/L	Bill of Lading
BDN	Build Directive Number
CAGE	Commercial and Government Entity
CBL	Commercial Bill of Lading
CCBL	Commercial Collect Bill of Lading
CCE	Commercial Construction Equipment
CCP	Consolidation and Containerization Point
CENTO	Central Treaty Organization
CFM	Contractor-Furnished Materiel
CI	Content Indicator
CIRS	Contractor inventory Redistribution System
CIUG	Contractor Inventory Utilization Group
CJCS	Chairman, Joint Chiefs of Staff
CLN	Case Line Number
CLPSC	Cooperative Logistics Program Support Code
CLSSA	Cooperative Logistics Supply Support Arrangement
COMSEC	Communications Security
CONEX	Container Express
CONUS	Continental United States
CPU	Central Processing Unit
CR	Country Representative (FMS)
DAAS	Defense Automatic Addressing System
DAASC	Defense Automatic Addressing System Center
DAR	Defense Acquisition Regulation
DAISY	DRMS Automated Information System
DCS	Defense Communications system

DFAS	Defense Finance and Accounting Service
DISN	Defense Information Systems Network
DESEX	Defense Emergency Supply Expert System
DI	Document Identifier
DIPEC	Defense Industrial plant Equipment Center
DLA	Defense Logistics Agency
DLAR	Defense Logistics Agency Regulation
DLIS	Defense Logistic Information Service
DLMSO	Defense Logistics Management Standards Office
DLMS	Defense Logistics Management System
DLSS	Defense Logistics Standard Systems
DMISA	Depot Maintenance Inter-Service Support Agreement
DMS	Defense Message System
DNA	Defense Nuclear Agency
DoD	Department of Defense
DoDAAC	Department of Defense Activity Address Code
DoDAAD	Department of Defense Activity Address Directory
DoDAAF	Department of Defense Activity Address File
DoDD	Department of Defense Directive
DoDDS	Department of Defense Dependent Schools
DoDI	Department of Defense Instruction
DOE	Department of Energy
DPSC	Defense Personnel Support Center
DRC	Disposal Release Confirmation
DRD	Disposal Release Denial
DRMO	Defense Reutilization and Marketing Office
DRMS	Defense Reutilization and Marketing Service

DRO	Disposal Release Order
DSAMS	Defense Security Assistance Management System
DSC	Defense Supply Center
DSN	Defense Switched Network
DTID	Disposal Turn-In Document
DTR	Defense Transportation Regulation
DTS	Defense Transportation System
DUSD (L&MR)	Deputy Under Secretary of Defense (Logistics & Materiel Readiness)
DVD	Direct Vendor Delivery
EAM	Electronic Accounting Machine
EAP	East Asia and Pacific Region
ECS	Electronic Composing System
EDD	Estimated Delivery Date
EMALL	Electronic Mall
EOCP	Engine Out of Commission for Parts
EPPL	Excess Personal Property Lists
ERN	Excess Report Number
ESD	Estimated Shipping Date
ETA	Estimated Time of Arrival
FAA	Foreign Assistance Act
F/AD	Force or Activity Designator
FAS	Free Along Side
FEDSTRIP	Federal Standard Requisitioning and Issue Procedures
FF	Freight Forwarder
FF&V	Fresh Fruits and Vegetables

FLIS	Federal Logistics Information System
FMS	Foreign Military Sales
FMSO	Foreign Military Sales Order
FOG	FEDSTRIP Operating Guide
FPMR	Federal Property Management Regulation
FSC	Federal Supply Classification
FSG	Federal Supply Group
FTS	Federal Telecommunications System
GBL	Government Bill of Lading
GC	General Cost
GFM	Government Furnished Materiel
GMPA	General Materiel and Petroleum Activity
GSA	General Services Administration
HM	Hazardous Materiel
HW	Hazardous Waste
ICAO	International Civil Aviation Organization
ICE	Inventory Control Effectiveness
ICP	Inventory Control Point
ICS	Intransit Control System
IDMS	Integrated Disposal Management System
ILCO	International Logistics Control Office
ILP	International Logistics Program
IM	Item Manager/Inventory Manager
IMET	International Military Education and Training

IMM	Integrated Materiel Manager
IMPAC	International Merchant Purchase Authorization Card
IPE	Industrial Plant Equipment
IPG	Issue Priority Group
IPSS	Initial Pre-Planned Supply Support
IRRD	Issue Release/Receipt Document
I&S	Interchangeability and Substitutability
ISSP	Inter-Service Supply Support Procedures
IUID	***Item Unique Identification***
JANAP	Joint Army, Navy, and Air Force Publication
JCS	Joint Chiefs of Staff
JUSMAG	Joint United States Military Advisory Group
LMF	Language Media Format
LOGAIR	Long Term Contract Airlift Service (Air Force Managed)
LOGMARS	Logistics Marking and Reading Symbols
LRO	Lateral Redistribution Order
MAC	Military Airlift Command
MACOM	Major Command
MAP	Military Assistance Program
MAPAD	Military Assistance Program Address Directory
MAPOM	Military Assistance Program Owned Materiel
MAPSAD	Military Assistance Program Sales and Disposal
MASF	Military Assistance Service Funded
MCA	Management Control Activity

MCO	Marine Corps Order
MDN	Manufacturing Directive Number
MHE	Materiels Handling Equipment
MRE	Meals-Ready-To-Eat
MILSBILLS	Military Standard Billing System
MIL-STD	Military Standard
MILSTRAP	Military Standard Transaction Reporting and Accounting Procedures
MILSTRIP	Military Standard Requisitioning and Issue Procedures
MIPR	Military Interdepartmental Purchase Request
MOM	Military Official Mail
MOV	Materiel Obligation Validation
MRA	Materiel Receipt Acknowledgement
MRC	Materiel Release Confirmation
MRCA	Multi-Role Combat Aircraft
MRD	Materiel Release Denial
MRO	Materiel Release Order
MRP	Materiel Returns Program
M&S	Media and Status
MSC	Military Sealift Command
MWDP	Mutual Weapons Development Program
MWO	Modification Work Order
NAF	Nonappropriated Funds
NAMFI	NATO Missile Fire Installation
NAMSA	NATO Maintenance and Supply Agency
NAMSO	NATO Maintenance Supply Organization

NAPMO	NATO Airborne Early Warning and Control Program Management Office
NATO	North Atlantic Treaty Organization
NAVILCO	Navy International Logistics Control Office
NAVSUPINST	Navy Supply Instruction
NCB	National Codification Bureau
NESA	Near East and South Asia Region
NHPLO	NATO Hawk Production and Logistics Office
NICSMA	NATO Integrated Communications Systems Management Agency
NIIN	National Item Identification Number
NIMSC	Non-consumable Item Materiel Support Code
NMCS	Not Mission Capable Supply
NNTC	NATO Nike Training Center
NOA	Notice of Availability
NSN	National Stock Number
OAS	Organization of American States
OASD	Office of the Assistant Secretary of Defense
OCN	Operational Control Number
OCONUS	Outside Continental United States
O&S	Operations and Support
OSD	Office of the Secretary of Defense
PCH&T	Packing, Crating, Handling, and Transportation
PCS	Print Contrast Signal
PD	Priority Designator
PEC	Production Equipment Code

PICA	Primary Inventory Control Activity
PIIN	Procurement Instrument Identification Number
PMCL	Proposed MILSTRIP Change Letter
PMRD	Pre-positioned Materiel Receipt Document
POD	Port of Debarkation
POE	Port of Embarkation
PRC	Process Review Committee
PRN	Purchase Request Number
PWRMS	Pre-positioned War Reserve Materiel Stock
PWRR	Pre-positioned War Reserve Requirement
QDR	Quality Deficiency Report
QUICKTRANS	Long Term Airlift Service (Navy Managed)
RAD	Required Availability Date
RCN	Record Control Number
RCS	Reports Control Symbol
RDD	Required Delivery Date
RDF	Rapid Deployment Force
RDO	Redistribution Order
RDP	Required Delivery Period
RFID	Request for Implementation Date
RHF	Requisition History File
RI	Routing Identifier
RMTC	Regional Military Training Center
ROK	Republic of Korea
ROP	Reorder Point

ROTC	Reserve Officers Training Corps
RP or rp	Record Position or record position
S/A	Service/Agency
SAAC	Security Assistance Accounting Center
SAAM	Special Assignment Airlift Mission
SACLANT	Supreme Allied Commander Atlantic
SAMM	Security Assistance Management Manual
SAO	Security Assistance Organization
SAP	Security Assistance Program
SCA	Stock Control Activity
SCIP	Ships Capabilities Impaired for Parts
SDD	Standard Delivery Date
SDDC	Surface Deployment and Distribution Command
SDR	Supply Discrepancy Report
SEATO	Southeast Asia Treaty Organization
SEAVAN	Commercial or Government-Owned (or leased) Shipping Container
SECNAVINST	Secretary of the Navy Instruction
SED	Shipper’s Export Declaration
SF	Standard Form
SHAPE	Supreme Headquarters, Allied Powers, Europe
SICA	Secondary Inventory Control Activity
SMCA	Single Manager for Conventional Ammunition
SOS	Source of Supply
SPN	Shipment Performance Notification
SRC	Shipment Release Code
SSA	Supply Support Arrangement

SSCO	Shipper Service Control Office
SU	Shipment Unit
SUPADD	Supplementary Address (ee)
SWOP	Special Weapons Ordnance Publication
TAC	Type of Assistance Code or Transportation Account Code
TAV	Total Asset Visibility
TBC	Transportation Bill Code
TCMD	Transportation Control Movement Document
TCN	Transportation Control Number
TDR	Transportation Discrepancy Report
TIR	Total Item Record
TM	Technical Manual
TO	Technical Order
TP	Technical Publication
TSDC	Transportation to Supply Documentation Correlation
U/I	Unit of Issue
UMMIPS	Uniform Materiel Movement and Issue Priority System
UND	Urgency of Need Designator
UII	***Unique Item Identifier***
UIT	***Unique Item Tracking***
UNDOF	United Nations Disengagement Observer Forces
UNIFIL	United Nations Interim Forces in Lebanon
UNPF	United Nations Peacekeeping Forces
UNTSO	United Nations Truce Supervision Organization (in Palestine)
UPS	United Parcel Service

U.S.	United States
USAF	United States Air Force
USALDJ	United States Army Logistics Depot, Japan
USAMMA	United States Army Medical Materiel Agency
USASAC	United States Army Security Assistance Center
USDAO	United States Defense Attaché Office
USML	United States Munitions List
USPS	United States Postal Service
WISSA	Wholesale Inter-Service Supply Support Agreement
WPOD	Water Port of Debarkation
WPOE	Water Port of Embarkation
WPP	Weapons Production Program
XML	eXtensible Markup Language

C1. CHAPTER 1

GENERAL INFORMATION

C1.1. AUTHORITY

C1.1.1. DoDD 4140.1, Supply Chain Materiel Management Policy, prescribes publication and use of this manual.

C1.2. PURPOSE

C1.2.1. This manual prescribes uniform procedures, data elements and codes, formats, forms, and time standards for the interchange of logistics information[1] relating to requisitioning, supply advice, supply status, materiel issue/receipt, lateral redistribution, and materiel return processes. The procedures govern the interchange of information for all materiel commodities (unless specifically exempted by the Deputy Under Secretary of Defense (Logistics & Materiel Readiness) (DUSD(L&MR)) between supported activities and supply control/distribution systems of the Department of Defense (DOD) and other participating Component activities. Consideration of the requirements of other functional areas (exclusive of the specific codes and procedures for accomplishment) related to requisition and issue processing are included to provide procedural clarity and/or to depict procedural interface with other standard DOD systems. The specific codes and procedures for accomplishment within these related functional areas (such as: priority designation, stock control, box marking, shipment planning, shipment documentation, communication processing, and contractor shipments) are prescribed in the applicable regulatory documents of the standard system.

C1.2.2. The General Services Administration (GSA) publishes Federal Requisitioning and Issue Procedures (FEDSTRIP) under the FEDSTRIP Operating Guide[2] for use by Civil Agencies requisitioning from the GSA. This Guide contains the same policies, procedures, types of codes, forms, and formats as prescribed under MILSTRIP. In this respect, FEDSTRIP can be defined as an implementation of

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[1]The logistics electronic business transactions, data, and business rules prescribed in the DoD 4000.25-M (Defense Logistics Management System (DLMS)), satisfy the Federal Information Processing System (FIPS) 161-2 requirement and has been developed to replace DoD-unique transactions and requirements prescribed by this and other Defense Logistics Standard Systems (DLSS) manuals. This and other DLSS manuals will be maintained during the transition from the DLSS to the DLMS. The DLMS, rather than the DLSS, must be incorporated in the DOD logistics systems as part of ongoing modernization programs. The MILSTRIP system shall be deactivated with the DoD-wide implementation of the DLMS. Relevant MILSTRIP and policies are being incorporated into the DLMS. The primary difference, at least initially, between the DLMS and MILSTRIP is to move to variable-length standards developed by the Accredited Standards Committee X12 on Electronic Data Interchange (ASC X12) and accredited by the American National Standards Institute (ANSI) or XML versus continuing to use the current DOD propriety eighty-position fixed-length formats.

[2] See FPMR Subchapter E, Part 101-26, Subpart 101.26.2.

MILSTRIP for use by Civil Agencies. Civil Agencies authorized by supply support arrangement (SSA) to requisition from Military sources should conform to the provisions of the Guide.

C1.3. APPLICABILITY AND SCOPE

C1.3.1. This manual is applicable to all participating Component activities; such as, the Army, Navy, Air Force, Marine Corps, Coast Guard, Defense Logistics Agency, Defense Communications Agency, Defense Threat Reduction Agency, Defense Security Cooperation Agency, National Security Agency, and other activities and agencies which have agreed to participate in the system.

C1.3.2. These procedures are mandatory for use by:

C1.3.2.1. All Component requisitioners authorized to request supply support from any Component distribution system and from the GSA.

C1.3.2.2. All contractors authorized under Component contracts to requisition Government-furnished materiel (GFM) from the Component.

C1.3.2.3. The Component supply sources furnishing supply support to authorized requisitioners, including foreign country requisitioners participating in Foreign Military Sales (FMS), cooperative logistics supply support arrangement (CLSSA), and Military Assistance Program (MAP) Grant Aid (hereafter referred to collectively as “Security Assistance” or “SA”).

C1.4. EXCLUSIONS

C1.4.1. These procedures are not applicable to the following:

C1.4.1.1. Bulk petroleum.

C1.4.1.2. Inter-departmental and intra-departmental purchasing operations.

C1.4.1.3. Forms and publications. (However, requirements for these items placed on GSA and Navy will be submitted in the prescribed MILSTRIP requisition format.) Forms and publications assigned NSNs may be requisitioned using these procedures.

C1.4.1.4. Communications security (COMSEC) equipment, COMSEC aids (keying materiel), and all items including classified Components, individual elements and repair which are classified and designated crypto or which are normally handled through crypto channels.

C1.4.1.5. Coal and coke.

C1.5. POLICY[3]

C1.5.1. The procedures contained in this manual will be uniformly implemented for both inter-Component and intra-Component use by all affected activities. Priority will be given to the development and implementation of inter-Component procedures prior to separate development and implementation of intra-Component procedures. Separate intra-Component systems/procedures will not be developed or used unless a waiver is approved. Requests for deviations or waivers will be considered when it can be demonstrated that MILSTRIP cannot provide a workable method or procedure. Deviations or waivers should not be requested solely to accommodate existing internal procedures or organization environment.

C1.5.2. Forward recommended changes to MILSTRIP to the DoD MILSTRIP System Administrator for review and coordination with all Components via the Supply PRC Chair. Implementation dates for approved changes will be coordinated with Components or as directed by DUSD(L&MR).

C1.6. RESPONSIBILITIES

C1.6.1. The DUSD(L&MR) will**:**

C1.6.1.1. Resolve issues concerning resources, policy, and requests for deviation or exemption from MILSTRIP which are submitted by the DoD MILSTRIP System Administrator.

C1.6.1.2. Direct system changes when necessary to implement DOD policy and will direct the implementation of urgent changes on priority basis.

C1.6.1.3. Resolve and take necessary action with Component heads on matters escalated by the DoD MILSTRIP System Administrator.

C1.6.2 The DOD MILSTRIP[4] System Administrator shall:

C1.6.2.1. Administer the MILSTRIP system under the policy guidance of the DUSD(L) to:

C1.6.2.2. Perform analysis and design functions in coordination with Components to implement guidance and instruction provided by the DUSD(L&MR) and assure the involvement of telecommunication planning in an integrated system design.

C1.6.2.3. Recommend system improvements and additional policies, as required, during the development of procedures.

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[3] Reference policy cited in DOD 4140.1-R, DoD Supply Chain Materiel Management Regulation, AP1 DLMS and DLSS Responsibilities.

[4]DoD MILSTRIP is a designated element of the Supply Process Review Committee (PRC). ***http://www.dla.mil/j-6/dlmso/Programs/Committees/Supply/supplyPRC.asp***. The role of the MILSTRIP System Administrator is a shared responsibility under the Supply PRC.

C1.6.2.4. Develop, publish, and maintain this manual in a current status. These responsibilities include:

C1.6.2.4.1. Staffing Proposed Changes

C1.6.2.4.1.1. All proposed change requests will be evaluated prior to formal staffing with the Components. The evaluation of the proposed change will include, but not be limited to, the accuracy, validity, necessity, and urgency of the change.

C1.6.2.4.1.2. Requests, which do not demonstrate significant inter-Component benefit, will be returned to the originating Component.

C1.6.2.4.1.3. Requests which do demonstrate significant benefits will be formalized as PDCs and forwarded to DUSD(L), the participating Components, and the DoD System Administrators of other DOD systems impacted by the proposed change.

C1.6.2.4.1.4. All proposed changes will include the information provided in subparagraph C1.6.3.1.4, below.

C1.6.2.4.2. Receiving and Evaluating Service/Agency Responses

C1.6.2.4.2.1. The DoD MILSTRIP System Administrator will resolve issues, which involve procedural matters, normally within 90 days after the receipt of all comments from the participating Components.

C1.6.2.4.2.2. Matters affecting policy, together with the Component comments and a recommendation of the DoD MILSTRIP System Administrator will be referred to the DUSD(L&MR) for resolution.

C1.6.2.4.3. Establishing Implementation Dates

C1.6.2.4.3.1. Following resolution of the Component comments on PDCs, the DoD MILSTRIP System Administrator will prepare and disseminate to the Component MILSTRIP Focal Points a letter requesting Component preferred implementation dates. Such requests for implementation dates will normally request that Component implementation dates be provided within 30 or 45 days.

C1.6.2.4.3.2. When one Component proposes an extended implementation date, which would delay implementation by the other Components by 12 months, the DoD MILSTRIP System Administrator may attempt to resolve the issue with the appropriate Component or seek a methodology which will permit a phased or staggered implementation. When a satisfactory implementation date cannot be jointly agreed upon, the DoD MILSTRIP System Administrator may refer the matter to DUSD(L&MR) for resolution.

C1.6.2.4.4. Announcing Approved Changes/Implementation Dates

C1.6.2.4.4.1. Following receipt and evaluation of the Component preferred implementation dates, a DOD implementation date will be selected and announced by the DoD MILSTRIP System Administrator/DLMS Supply Process Review Committee (PRC) Chair through dissemination of an Approved DLMS Change (or ADC, which is equivalent to Approved MILSTRIP Change Letter (AMCL)). ADCs will be consecutively numbered across DLMS functional areas and, where practical, distributed to the Components at least 9 months prior to the approved implementation date.

C1.6.2.4.4.2. ADCs are provided as planning documents to assist the Components in any systems program/design efforts which may be necessary to implement changes. To prevent degradation of the MILSTRIP manual, approved change documents should be maintained separately from the manual.

C1.6.2.4.5. Dissemination of Changes to the MILSTRIP Manual. Changes will be published as required. Changes will be numbered consecutively across DLMS functional areas and issued as full-page insertions to this manual. These changes will indicate the change number on each page. When it is necessary to supplement page changes with explanatory information, such explanation will be contained in the cover letter. Text which has been modified or added will be identified with bolded-italicized print. Changes will include and identify all incorporated AMCLs and ADCs. Changes are available at the DLMSO website at http://www.dla.mil/j-6/dlmso/eLibrary/changes/processchanges.asp***.***

C1.6.2.5. Annual Status Review. DLMSO shall disseminate to Components and the DUSD(L&MR) an annual status review of all change proposals which have not yet been approved for publication or that, if approved, have not been implemented (RCS DD-AT&L(AR)1419 applies.) The status review will be updated periodically and made available on the DLMSO web site at: http://www.dla.mil/j-6/dlmso/eLibrary/changes/processchanges.asp.

C1.6.2.6. Ensure compatibility of MILSTRIP with other DoD standard systems. Coordination will be effected, when appropriate, with other Defense Logistics Management System Process Review Committees (PRCs), System Administrators of other DOD logistics data systems, and with related DOD logistics task groups. Compatibility with these systems and groups will be attained, when appropriate, prior to coordination with the Components.

C1.6.2.7. Ensure uniform implementation consistent with DOD policies and procedures by taking action to:

C1.6.2.7.1. Review all implementing instructions issued by Components to ensure continuing conformance of revisions to the approved system.

C1.6.2.7.2. Review and coordinate with Components all requests for system deviations and exemptions, and make appropriate recommendations to the DUSD(L) based on fact-finding studies and/or analysis of accompanying justification.

C1.6.2.7.3 Conduct reviews, through electronic review of Component business processes by the Supply PRC, of selected DLMS operational areas to determine conformance with, and evaluate the effectiveness of, DLMS requirements and to interpret or provide clarification of DLMS procedures.

C1.6.2.7.4. Reserved.

C1.6.2.7.5. Report~~s~~ to the DUSD(L&MR)SCI findings and recommendations of the reviews. Component comments, if appropriate, will be attached to the report.

C1.6.2.8. Participate as a primary element of the Supply PRC composed of representatives from the Components. The committee will participate in the development, implementation, and maintenance of the system. The Supply PRC Chair will convene committee meetings at least semi-annually and will issue minutes of these meetings. Whenever possible, the meetings and agenda items will be announced 30 days prior to the scheduled meeting. The minutes of these meetings will fully document the proceedings and the Supply PRC Chair will provide a copy to each Component.

C1.6.2.9. Review and evaluate curriculum of Defense training schools which offer courses related to the MILSTRIP system, and make recommendations for improvement.

C1.6.2.10. Assist in resolving problems, violations, and deviations which arise during system operations and are reported to the DoD System Administrator. Unresolved problems and/or continued violations will be referred to the DUSD(L&MR) for resolution and/or corrective action.

C1.6.3. <u>Heads of Participating Component Activities will:</u>

C1.6.3.1. Designate an office of primary responsibility for MILSTRIP to serve as system focal point and identify by name, to the DLMSO, primary and alternate representatives for the MILSTRIP system to:

C1.6.3.1.1. Serve on the process review committee. The decisions reached at the committee meetings should represent the Component positions unless otherwise agreed upon by the attendees.

C1.6.3.1.2. Ensure continuous liaison with the DoD MILSTRIP System Administrator, the Supply PRC, and other Components.

C1.6.3.1.3. Evaluate all suggested MILSTRIP/DLMS changes and MILSTRIP-related beneficial suggestions originating in that Component. The Component focal point representative will evaluate beneficial suggestions initially. If suggestions are received by the DoD MILSTRIP System Administrator directly for evaluation, they will be forwarded to the appropriate Component Supply PRC member for review and evaluation. If the suggestion is considered worthy of adoption, the

Supply PRC member will submit an official change proposal to the Supply PRC. Beneficial suggestion awards are determined by the focal points using existing Component procedures.

C1.6.3.1.4. Develop and submit recommended change proposals to the DoD MILSTRIP System Administrator for processing using these procedures. The recommended change proposals will provide the following minimum information:

C1.6.3.1.4.1 A narrative description of the basic concept being proposed and supporting rationale.

C1.6.3.1.4.2. All known interface and impact requirements identifying changes for coordination with other DLSS or non-DLSS systems.

C1.6.3.1.4.3. Operational statement(s) identifying all known advantages/disadvantages resulting from the proposed revision.

C1.6.3.1.4.4. Proposed wording required for the MILSTRIP manual.

C1.6.3.1.5. Develop and submit to the DLMSO a single, coordinated Component position on all proposed system changes. The Component responses to proposed system changes will be provided to the DLMSO within the timeframes specified (normally 30 - 45 days).

C1.6.3.1.6. Develop and submit to the DLMSO a single, coordinated Component implementation date on all approved system changes. The Component responses will be provided to the DLMSO within the timeframe specified (normally 30 - 45 days).

C1.6.3.2 Implement these procedures and approved changes by publishing orders, directives or instructions to ensure clarity of understanding and compliance. Submit one copy of such orders, directives or instructions to the DLMSO.

C1.6.3.3. Provide DLMSO updated status of approved changes to include full/partial implementation or later divergence from published documentation (RCS: DD-A&T(Q&SA)1419 applies). Prior coordination is required when Components are unable to meet established implementation dates.

C1.6.3.4. Accomplish internal training to assure timely and effective implementation and continued operation of approved systems, and furnish copies of all training instructions concerning respective systems and subsequent revisions to the DoD MILSTRIP System Administrator.

C1.6.3.5. Review, evaluate, and update, at least annually, the curricula of internal training programs to ensure adequacy of training.

C1.6.3.6. Provide representation to joint system design and development efforts and evaluation of MILSTRIP, along with the DoD MILSTRIP System Administrator.

C1.6.3.7. Review internal procedures continually with the objective of eliminating and preventing duplication of functions covered by MILSTRIP.

C1.6.3.8. Reserved.

C1.6.3.9. Ensure that all operating activities under their jurisdiction comply with this manual.

C1.6.3.10. Report to the DoD MILSTRIP System Administrator those problems, violations, and deviations which arise during system operations.

C1.7. COMMUNICATIONS

C1.7.1 General. MILSTRIP is designed to permit transmission and receipt of requisitions and related documents by electrical communications, mail, telephone, and courier. To assure responsive and expeditious processing, the media of communication used will not be exclusively limited to the M&S codes cited in AP2.4.

C1.7.2. Defense Automatic Addressing System Center. The DAAS shall be utilized in the supply and distribution systems of all Components and, by agreement, in the GSA system and the systems of other Federal Agencies. The DAASC maintains support for a variety of existing and new communications methods for exchanging computer-readable DoD logistics transactions as follows:

C1.7.2.1 Global Information Grid (GIG). The CJCSI 5721.01A provides policy, guidance, and information regarding the use, operation, and management of the Defense Message System. This includes policy pertaining to individual message processing systems that communicate using the GIG. The DAASC is connected to the GIG via the DLA Enterprise Telecommunications Network (ETN) and provides documentation and procedures on their website which supports data exchange using File Transfer Protocol (FTP)/Secure File Transfer Protocol (SFTP) and Message Queuing (MQ) Series employing Transfer Control Protocol/Internet Protocol (TCP/IP). As a value-added service to the Components, the DAASC developed specific file naming conventions to ensure data integrity and also to provide a method for identifying, tracking, and accounting for transferred files. This process supports the requirement of CJCSI 5721.01A which states that all data pattern traffic will be eliminated from the baseline DMS which consists of messages that use actual card or magnetic tape medium. It does not include card image format, used by most personal computer messaging systems, nor does it include other applications of the CC language media format used to transmit narrative messages. The CJCSI 5721.01A further states that the Components will determine and use alternative means for transmitting and processing affected data pattern traffic. Follow procedures under paragraph C1.7.2.5., below, to obtain the DAASC's message documentation and format requirements.

C1.7.2.2. DAASC Integrated E-mail LOGistics (DIELOG). DAASC supports data exchange using DIELOG. This service allows data exchange via e-mail by using a specific format for embedding the transactions in the body of an e-mail message and using standard Simple Mail Transfer Protocol (SMTP) for the delivery mechanism. Follow the procedures under subparagraph C1.7.2.5., below, to obtain documentation on using DIELOG.

C1.7.2.3. DAASC Automated Message Exchange System (DAMES). DAASC developed and also distributes this product which allows a user to connect via the DISN or switched dial-up telephone lines for exchanging logistics transactions and narrative messages. These messages use the data pattern and narrative JANAP 128 format. Follow the procedures under subparagraph C1.7.2.5., below, to obtain documentation on and to download the DAMES software.

C1.7.2.4. Web Requisitioning. In addition to DISN, DIELOG, and DAMES, the DAASC provides another value-added service to support receipt of requisitions via the World Wide Web (WWW) using the DAASC Web Requisitioning (WEBREQ) service. Follow the procedures under subparagraph C1.7.2.5., below, to obtain documentation and download software to support WEBREQ requirements.

C1.7.2.5 Documentation and Download Procedures. Use the following procedures to obtain documentation and to download software to support the various DAASC-supported services described under subparagraphs C1.7.2.1., C1.7.2.2., C1.7.2.3., and C1.7.2.4, above.

C1.7.2.5.1. Log on to the DAASC's home page using universal resource locator (URL) code ***https://https://www.daas.dla.mil/daashome/daasc_home.asp*** .

C1.7.2.5.2. Select <DAAS Services> .

C.1.7.2.5.3. Select appropriate product information.

C1.7.3. DOD EMALL. Use the DOD EMALL for PD 01-15 as prescribed by Component guidance. The DOD EMALL supports standard MILSTRIP requisitioning procedures and offers additional flexibility in payment method and ship-to identification for authorized customers. Refer to https://emall6.prod.dodonline.net/main/ for additional information and to register as a new user.

C1.7.4. Mail or Courier. Use the mail or courier for PD 09-15 transactions when there are no available mechanical transmission facilities capable of transmitting electronic messages. Mark the container/envelope conspicuously with "MILSTRIP." Mechanically prepared and interpreted documents should be used to the maximum extent practicable. Mailed documents will be in computer-readable fixed-length format and interpreted whenever interpreting facilities are available. Based on the current advances in electronic business and technology this option should soon become obsolete.

C1.7.5. Telephone[5]. Use the telephone for PD 01-03 transactions when any of the following conditions exist:

C 1.7.5.1. There are no available mechanical transmission facilities to transmit electronic messages.

C1.7.5.2. Pilot pickup is planned within 24 hours.

C1.7.5.3. Exception data are absolutely necessary to convey the true urgency of the requirement and the exception data cannot be transmitted in an exception transaction. See chapter 2, paragraph C2.2., for the limitations on submission of exception-data requisitions.

C1.7.6. Communications Precedence**.** The communications precedence to be used for all electrical transmission of MILSTRIP messages under the DMS (CJCSI 5721.01A) is prescribed below:

C1.7.6.1 Communications precedence applies to both data pattern and narrative messages.

C1.7.6.2. The assignment of precedence is the responsibility of the message originator, i.e., requisitioner or supply source, as determined by the subject matter and time factors involved.

C1.7.6.3 The communications precedence does not dictate the action to be taken by the addressee. Message precedence for logistics (i.e., MILSTRIP) traffic applies to speed of transmission and handling in the communications system and applies to both data pattern and narrative messages.

C1.7.6.4. The commander on the scene may assign a precedence of “IMMEDIATE” to PD 01-03 requisitions if, in his/her judgment, the urgency of the situation dictates such expeditious handling of the requisition through the communication system. A precedence of “IMMEDIATE” will not be routinely assigned to any requisition or other logistics data system transaction.

C1.7.6.5. The communications precedence guide for all MILSTRIP transactions is as follows:

[5]Violations of the intent of this provision will be reported to the DoD MILSTRIP System Administrator for corrective action. Telephone is not a desirable media due to potential for error in transcribing into computer-readable, machine-sensible format for processing. Telephone transactions will not be confirmed by submission of transactions by other media.

TRANSACTIONS	UMMIPS PRIORITY DESIGNATORS	PRECEDENCE	MINIMIZE
All	01-08	Priority	Priority
All	09-15	Routine	Routine
All without UMMIPS Priority Designator	None	Routine	Routine

C1.8. SUPPLY PROCESS REVIEW COMMITTEE

C1.8.1. A listing of representatives for the Supply PRC is identified on the DLMSO website at http://www.dla.mil/j-6/dlmso/Programs/Committees/Supply/supplyPRC.asp, and includes those offices that have been designated as focal points for MILSTRIP.

C1.9 PUBLICATION. The MILSTRIP manual[6] and related transactions are published electronically on the World Wide Web at http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/MILSTRIP/default.asp and http://www.dla.mil/j-6/dlmso/eLibrary/TransFormats/140_997.asp, respectively. Go to https://www.daas.dla.mil/daasinq/ for the Routing Identifier (RI) Codes and for Distribution Codes. The RIs are designed for processing inter-Component and intra-Component logistics transactions. Organizations use these codes in logistics transactions to serve multiple purposes in that they are supply source codes, inter-system routing codes, intra-system routing codes, and consignor (shipper) codes. Distribution codes identify control activities and/or additional status recipients.

[6]See Footnote 1 on page C1-1. In addition, the primary difference, at least initially, between DLMS and MILSTRIP will be the move to ANSI X12-based EDI or XML rather than the propriety DOD eighty-character "MILS" standards used by MILSTRIP. See http://www.dla.mil/j-6/dlmso/Archives/archives_docs.asp#1 for additional information regarding DOD Logistics' migration to commercial EDI standards.

C2. CHAPTER 2

PREPARATION AND SUBMISSION OF REQUISITIONS, CANCELLATIONS, AND FOLLOW-UPS

C2.1 PREPARATION OF REQUISITIONS

C2.1.1 Requisitions will be prepared in one of the following formats described under AP1, Forms/Message Format (Introduction), using the coding structures shown in AP2.2:

C2.1.1.1 DD Form 1348, DoD Single Line Item Requisition System Document (Manual).

C2.1.1.2 DD Form 1348m, DoD Single Line Item Requisition System Document (Mechanical).

C2.1.1.3 DD Form 173/2, Joint Message form.

C2.1.1.4 SF 344, Multiuse Standard Requisitioning/Issue System Document.

C2.1.1.5 DD Form 1348-6, DoD Single Line Item Requisition System Document (Manual-Long Form).

C2.1.1.6 DD Form 1348-1A, Issue Release/Receipt Document (acceptable and preferred as a requisition when requesting property directly from DRMOs).

C2.1.1.7 DD Form 1348-2, Issue Release/Receipt Document, with Address Label.

C2.1.2 The manual form (DD Form 1348, SF 344, or DD Form 1348-6) will be used only when:

C2.1.2.1 Facilities are not available to the requisitioning activity to enable electrical transmission of documents in data pattern format, formatted teletype messages, or when computer-readable machine-sensible facilities are not available to the requisitioning activity.

C2.1.2.2 The requisition coding structure does not provide sufficient data to assist the supply source in making supply decisions. Use of exception data[1] will cause

[1] Requirement to reduce the amount of exception data in requisitions last reported as not implemented by DLA (Subsistence). Refer to AMCL 2.

delays in supply of materiel since each document containing such data must be withdrawn from routine processing, reviewed for the exception and continued in process after a decision has been made as a result of the review. Activities should not attempt to use exception data as a normal method for requisitioning materiel requirements. Limitations on the use of exception data are outlined in paragraph C2.2., below.

C2.1.3 Requisitions for conventional ammunition will contain Advice Code 3Q, 3V, 3W, 3X, 3Y, or 3Z, as applicable, when usable Condition E stock is acceptable.

C2.1.4 Non-NSN requisitions will be prepared with DI A02 or A0B in DD Form 1348m when the CAGE and part number do not exceed the part number field and the item can be identified by additional data in rp 70-80 as indicated in AP3.4. Otherwise, use DD Form 1348-6. This also applies to non-NSN lumber products.

C2.1.5 The manual forms (DD Form 1348 and 1348-6) will be used as exception mediums when there are no available mechanical methods of transmission. Use the AP3, Formats (Introduction), and AP3.2, AP3.5, and AP1.8 (for messages) to prepare manual forms of requisitioning and in the number of copies as specified by individual Components.

C2.1.6 The mechanical transaction will be used as the normal requisitioning medium and will be electrically transmitted to the supply source via DAAS. Use the AP3.2 format to prepare the mechanical transaction.

C2.1.7 The DD Form 173/2 will be used when:

C2.1.7.1 Data communication facilities are not available to permit document transmission by mechanized media.

C2.1.7.2 The document contains exception data and/or rapid document transmission is required under the assigned PD.

C2.1.8 Under exception circumstances, requisitions may be prepared on DD Form 1348 or 1348m, and read to the appropriate supply source by telephone in exact record position alignment. When requisitions are relayed by telephone, confirmation copies are not required and will not be forwarded.

C2.1.9 Requisitions for perishable and nonperishable subsistence will be prepared using the following special instructions:

C2.1.9.1 All subsistence requisitions will contain the applicable type of pack in rp 21. See codes in AP2.20.

C2.1.9.2 All subsistence requisitions will contain a specific RDD (day of year format) in rp 62-64[2].

C2.1.9.3 Brand name resale item requisitions will contain DI A04 or A0D in rp 1-3.

C2.1.9.4 Brand name resale item identification numbers will be entered in rp 8-20, using AP2.5, paragraph AP2.5.7.

C2.1.9.5 To accommodate a condition peculiar to brand name resale subsistence requisitioned by/for OCONUS activities. Advice Code 2C will be entered in rp 65-66 to convey advice to the supply source to fill or kill an unfilled quantity which cannot be shipped by a vendor to arrive overseas within 30 days after the RDD. To implement this authority, the supply source will contact the vendor to determine if shipment has been made when the item has not been received at the transshipping depot by the contract delivery date plus 15 days. If shipment has not occurred, procurement/requisition cancellation action will be initiated by the supply source and the customer will be furnished appropriate supply status. If the vendor has made shipment, cancellation of the procurement cannot be effected. Such shipments, which cannot be shipped to arrive at the OCONUS destination within 30 days after the RDD, will be put in stock by the transshipping depot to fill future requirements. The supply source will furnish appropriate rejection status to the customer.

C2.1.10 In the requisition document, follow-up (no supply status received) document and the cancellation (no supply status received) document, the identification code and the reference identification code will appear in documents applicable to part number requisitions (DIs A02 and A0B only). MRDs based on MROs issued by all activities will contain a fund code in rp 52-53. Referral order documents to DSCs from certain Navy stock points without computer capability may not include the date of receipt of demand in rp 67-69.

C2.1.11 The manual form (DD Form 1149, Requisition and Invoice/Shipping Document) is used as a requisition and shipping document as specified by other DoD regulations. The DD Form 1149 will not be used for any processes under MILSTRIP.

C2.1.12 Requisitions for conventional ammunition that should not be delivered before a specific date or later than a specific date may contain an RDP[3] in rp 62-64. The formula for expressing an RDP is provided in AP2.14[4].

C2.1.13. Requisitions will be prepared using valid DoDAACs for the purpose(s) intended. DoDAACs designated as the requisitioner, bill-to, or ship-to

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[2] Use of the RDD to fill subsistence items last reported as not implemented by DLA (Subsistence) or Navy. Refer to AMCL 7.
[3] FMS and Grant Aid requisitions are excluded from RDP procedures.
[4] Use of RDP for conventional ammunition last reported as not implemented by USAFor Navy. Refer to AMCL 148.

activity will be validated based upon the authority code assigned to each DoDAAC in the DoD Activity Address File and business rules described below. Refer to DAAS edit of incoming requisitions below for edit rules.

C2.2 LIMITATION ON SUBMISSION OF EXCEPTION DATA REQUISITIONS[5]

C2.2.1 To enable supply source to process requisitions in a timely manner to meet issue priority group, standard delivery dates, or required delivery dates, requisitioners should attempt to limit repetitive submission of requisitions which contain exception data, particularly those which are to satisfy high priority requirements. Requisitioners should use available MILSTRIP capabilities to ensure automated processes are used to the maximum extent possible. The processing of exception data requisitions is a resource intensive process that is prone to errors and generally delays required support. Supply source receiving requisitions with unnecessary exception data; such as: “ship by commercial air,” “do not use postal system,” “ship by fastest traceable means,” or “ship overnight delivery,” are authorized to delete such information, change the exception DI to a nonexception DI, and continue processing. Supply sources will process all requisitions under the standards of the UMMIPS (DoD 4140.1-R). Within the UMMIPS time segment for transporting the materiel, it is the shipper’s prerogative to select the mode of shipment based on time, distance, item characteristics, and economic factors. The repetitive use of the same exception ship-to address is an uneconomical way of doing business for all concerned. A separate DoDAAC assignment for this type of ship-to address should be made or the TAC 2 address of the involved activity should be changed and the resulting DoDAAC(s) used on applicable requisitions. Activities having multiple locations should assign a separate DoDAAC to each receiving location. It is incumbent upon the requisitioner to work with the applicable Service focal point to develop procedures to automatically process requisitions.

C2.2.1.1 Authorized conditions for use of exception ship-to addresses are listed below. Requisitions containing exception ship-to addresses other than those listed will be rejected with Status Code D6.

C2.2.1.1.1 Sales/donations/loans/issues of materiel to qualifying Federal, state, or civil organizations or individuals approved by the Service Secretaries.

C2.2.1.1.2 Issues of nuclear assets as directed by DTRA DOE contractors.

C2.2.1.1.3 Materiel in Supply Condition Code L to contractors.

C2.2.1.1.4 Issues required by national emergency or natural disasters.

C2.2.1.1.5 Shipments of ammunition requiring special controls.

[5] See Footnote 1.

C2.2.1.1.6 Shipments to contractors for special testing.

C2.2.1.1.7 Requisitions from deployed Naval units with an R or V in rp 30; E, G, or W in rp 40; 01, 02, or 03 in rp 60-61; and 999 in rp 62-64.

C2.2.1.1.8 DoD EMALL-generated requisitions using an IMPAC card as the method of payment.

C2.2.1.2 Exception data will normally be limited to the following:

C2.2.1.2.1 Non-NSN requirements which exceed the stock or part number field and/or require additional information.

C2.2.1.2.2 Non-NSN lumber products and other commodities identified and ordered by description only.

C2.2.1.2.3 Authorization/identification for items when such requirement is imposed by the ICP or by the parent Service or the requisitioning activity.

C2.2.1.2.4 NSN items in FSCs 5510, 5520, and 5530 requiring specification data; such as, species and/or grade.

C2.2.1.2.5 NSN requirements needing additional identifying information; for example, requisitions initially rejected with Status Code CG or CJ.

C2.2.1.2.6 Requisitions for the Navy's LEVEL 1/SUBSAFE program and nuclear reactor plant materiels.

C2.2.1.2.7 NSN items for chemicals for boiler water feedwater analysis.

C2.2.1.2.8 Requisitions used to establish a registered user with the ICP in a PICA/SICA situation.

C2.2.1.2.9 Requisitions for Marine Corps PWR or Pre-Positioning Ships Program.

C2.2.2 Commanders will approve, or delegate in writing to specific personnel to approve, the submission of exception data requisitions.

C2.2.3 Automated submissions of requisitions containing exception ship-to addresses may be authorized by agreement with the supply source. Automated submissions will include identification of the customer via a system-generated customer identification code that cannot be overridden by the user as described under Appendix AP1.35, Customer Identification. The DAAS will generate the customer identification for

automated submissions (e.g. via DAMES) of the DLA-supported DI Code YRZ requisition trailer for ship-to exception data.

C2.3 PREPARATION OF NOT MISSION CAPABLE SUPPLY AND ANTICIPATED NOT MISSION CAPABLE SUPPLY REQUISITIONS

C2.3.1 NMCS is a materiel condition indicating that systems and equipment are not capable of performing any of their assigned missions because of maintenance work stoppage due to a supply shortage (DoDI 3110.5). Individual Service condition reporting system (for example, Air Force MICAP or Navy CASREP) may require the same qualifying criteria as NMCS but do not automatically generate NMCS requisitions.

C2.3.2 Expedited Handling Signal 999

C2.3.2.1 PDs 01-03, requisitions for items causing mission-essential systems and equipment to be NMCS, will be prepared to contain code 999 in rp 62-64 in lieu of the RDD. Code 999 will provide identification of documents related to critical items and requiring expedited handling. When entered into requisitions, code 999 will be perpetuated on MROs and DD Form 1348-1A (or DD Form 1348-2.) This procedure applies only to materiel being shipped to U.S. Forces OCONUS and to CONUS Forces alerted for OCONUS deployment within 30 days of the date of the requisition for materiel involved.

C2.3.2.2 Code 999 will be used to identify the need for expedited handling only when the conditions specified below are met. (The Commanding Officer of the requisitioning activity will either personally review, or delegate in writing to specific personnel the authority to review, all requisitions identified for expedited handling to certify compliance with prescribed criteria.)

C2.3.2.2.1 The requisitioning unit must possess F/AD I, II, or III and

C2.3.2.2.1.1 the items or equipment required are causing mission-essential systems or equipment to be incapable of performing any of their assigned missions (NMCS) or

C2.3.2.2.1.2 the items or equipment required have been identified during maintenance or testing as necessary to prevent mission-essential system or equipment from being unable to perform assigned operational missions or tasks within 5 days of the date of the requisition.

C2.3.2.3 Expedited handling signal 999 does not apply to FMS and MAP Grant Aid requisitions.

C2.3.2.4 For NMCS conditions, other than 999, the following procedures will apply:

C2.3.2.4.1 PD must be 01-08.

C2.3.2.4.2 Enter N in rp 62 of requisitions applicable to NMCS conditions originating at activities where forces in CONUS are not alerted for deployment. FMS requisitions applicable to NMCS conditions will contain an N in rp 62 which will identify transactions related to critical items and requiring expedited handling.

C2.3.2.4.3 Entries in rp 63-64 are considered nonsignificant on inter-Component requisitions.

C2.3.2.4.4 These documents will be processed using the PD in rp 60-61.

C2.3.2.5 ANMCS is a condition which is anticipated to occur within 15 days in the CONUS or 20 days OCONUS that will result in equipment becoming deadlined for parts, engines going out of commission for parts, aircraft going out of commission for parts, and a ship's capability being impaired for parts. Requisitions for materiel to prevent degradation of the mission capability of such systems/equipment will be prepared as follows:

C2.3.2.5.1 PD must be 01-08.

C2.3.2.5.2 Enter E in rp 62 of requisitions applicable to ANMCS conditions. FMS requisitions applicable to ANMCS conditions will contain an E in rp 62 which will identify transactions related to critical items and requiring expedited handling.

C2.3.2.5.3 Entries in rp 63-64 are considered nonsignificant on inter-Component requisitions.

C2.3.2.5.4 These documents will be processed under the PD in rp 60-61.

C2.3.2.6 [6]NMCS and ANMCS requisitions will be submitted only for materiel in the quantities needed to return the mission-essential system or equipment to mission capable/operationally ready status or when items are not available in ready-for-issue condition at the supporting post, camp, station, or OCONUS theater. Use overnight or next day delivery service for NMCS and ANMCS shipments whenever possible.

C2.3.2.7 Commanders will approve, or delegate in writing to specific personnel the authority to approve, all NMCS/ANMCS requisitions in writing and submit the requisitions by the most expeditious means. NMCS/ANMCS requisitions will be submitted only for parts required for installation on or repair of mission-essential systems and equipment, without which the Commander is unable to perform assigned Service operation/mission.

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[6] See Footnote 1.

C2.4 RESERVED

C2.5 RESERVED

C2.6 PREPARATION OF PRE-POSITIONED WAR RESERVE MATERIEL STOCK REQUISITIONS

C2.6.1 Requisitions for the initial fill of PWRMS consumable item requirements will be prepared to contain Demand Code 0 in rp 44 and Project Code 3AA in rp 57-59 and may be prepared as “funded” or “unfunded” requisitions except that unfunded requisitions are not to be submitted to the GSA by DoD activities. Replenishment PWRMS requisitions will contain Project Code 3PR.

C2.6.2 Funded requisitions for PWRMS requirements will contain a signal other than “D” or “M” (AP2.10) in rp 51 and appropriate fund code entries in rp 52-53 (AP2.11). Normally, funded requisitions for PWRMS requirements will contain only PDs 11-15, as appropriate, except that PDs 01-03, as appropriate, may be entered when overriding; operational situation justifies immediate supply support.

C2.7 PREPARATION OF REQUISITIONS FOR ISSUE OF SERVICE-OWNED, SINGLE MANAGER FOR CONVENTIONAL AMMUNITION-MANAGED ITEMS BELOW ESTABLISHED STOCK RESERVATION LEVELS

C2.7.1 Service owners of SMCA-managed items may grant authority to the SMCA ICP to issue assets below all established stock reservation levels. This authority will be conveyed to the SMCA ICP online by the Service owners with Advice Code 2S entered in rp 65-66 of the requisition or referral order.

C2.8 RESERVED

C2.9 SUBMISSION OF REQUISITIONS AND RELATED TRANSACTIONS

C2.9.1 Frequency of submitting requisitions is the sole prerogative of the requisitioner and, except for subsistence items, the distribution systems will not prescribe scheduling. Requisitions will be submitted when necessary to meet requirements for stock or to meet specific requirements for immediate use. In order to make the system more efficient and cost-effective, activities should consider consolidating requirements to reduce the submission of low-value requisitions.

C2.9.2 Methods of submission of requisitions will be as prescribed in chapter C1. Special requirements for submitted GFM requisitions are contained in chapter C11[7].

[7] Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

C2.9.3 The requisition submission time period extends from the date of the requisition to the date of receipt by the initial wholesale supply source, e.g., ICP or stock point which maintains any asset availability records for the purpose of filling materiel demands or ordering other supply action.

C2.9.3.1 Date of requisition (as shown in requisition document number field) will indicate the actual date of transmittal from the requisitioner to the initial supply source. If requisitions are predated to facilitate local processing, the requisition date will be amended (if necessary) to reflect the true date of transmittal.

C2.9.3.2 Time consumed by review/approval of control offices which are intermediary between the requisitioner and initial supply source is counted in the time standard for this segment.

C2.9.4 The S/A implementation of this provision will provide for establishment of controls to ensure transmission of requisitions on the document number date. Controls will also be established to ensure nonduplicative transmission or receipt of requisitions.

C2.9.5 Requisitions with DIs A0E and A05 will be transmitted by methods other than data pattern or computer-readable fixed-length format. When these requisitions are mailed, the envelope will be conspicuously marked “MILSTRIP EXCEPTION DATA REQUISITIONS.”

C2.9.6 DI AF_ follow-ups and DI AC_ cancellations on DI A0E or A05 requisitions will not include the exception data.

C2.9.7 DI AT_ follow-ups and DI AM_ modifier transactions will include the exception data. Message follow-ups (DI AT_) on a requisition with exception data will be prepared as prescribed in AP1.9. Message modifier (DI AM_) with exception data will be prepared as prescribed in AP1.8.

C2.10 RESERVED

C2.11 MAINTENANCE OF REQUISITION AND DUE-IN FILES

C2.11.1 Procedures for maintenance of requisition and due-in files are the responsibility of each S/A.

C2.11.2 Requisitioners will ensure that status and materiel receipts are expeditiously processed to requisition and due-in files in order to preclude unnecessary follow-ups.

C2.11.3 Receipt takeup time standards for the requisitioner are 1-calendar day for PDs 01-08 and 3 calendar days for PDs 09-15.

C2.12 RESERVED

C2.13 FOLLOW-UPS

C2.13.1 Follow-ups should be submitted by the requisitioner, SUPADD, or the activity designated by a significant entry in rp 54, based on a need for information and criteria prescribed herein.

C2.13.2 Follow-up inquiries consist of five types, as follows:

C2.13.2.1 Follow-ups submitted to obtain the latest status of requisitions. These follow-up inquiries will be prepared to contain DI AF (one through three) as prescribed in AP2.1.

C2.13.2.2 Follow-ups submitted to obtain the latest status on requisitions and which may be processed as requisitions when supply sources have no record of receipt of the original requisitions. These follow-up inquiries will be prepared to contain DI AT_ (one through five and seven or A through E) as prescribed in AP2.1. ***When an AT_ is submitted, the DAASC authority code edits discussed in c.2.28.11 will be applied.***

C2.13.2.3 Follow-ups submitted as requests to improve ESDs contained in previously furnished supply status documents. These follow-up inquiries will be prepared to contain DI AFC, as prescribed in AP2.1. These AFC follow-up inquiries will be prepared only for transactions applicable to PDs 01-08, and will be submitted only after receipt of supply status which reflects ESDs not commensurate with materiel usage or need dates.

C2.13.2.4 Follow-ups submitted to obtain latest s`tatus on previously submitted cancellation requests and which may be processed as cancellation requests provided the original requests were not received. These follow-ups will contain DIs in the AK_ series.

C2.13.2.5 Follow-ups submitted to obtain the DoDAAC of the initial transportation shipping activity for tracing shipments under DoD 4500.9-R (DTR)[8].

C2.13.3 Message follow-ups will be prepared as prescribed in AP1.9.

C2.13.4 DI AFY follow-up inquiries will be submitted to the supply source when the initial shipment tracing action results in a negative response due to the inability to determine the initial (origin) transportation shipping activity[9].

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[8] Procedures requesting and/or providing the DoDAAC of the initial shipping activity last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 5.
[9] See Footnote 8.

C2.13.5 DIs AF1, AF2, and AF3 and AT_ follow-up inquiries will be submitted only under the following criteria:

C2.13.5.1 Status data is not onhand to indicate a delay in receipt of materiel beyond the SDD or RDD (not applicable to follow-up inquiries requesting improvement in ESDs).

C2.13.5.2 The UMMIPS order and shipping time standard for receipt of materiel has elapsed for requisitions on which status had not been requested.

C2.13.5.3 Timeframes for submission of follow-ups:

C2.13.5.3.1 For PD 01-08 demands - only after expiration of at least 3 days from date of the requisition or transaction date of the latest supply status.

C2.13.5.3.2 For PD 09-15 demands - only after expiration of at least 7 days from date of the requisition or transaction date of the latest supply status.

C2.13.6 Follow-ups will be submitted to the supply source to which the requisition was submitted, except when supply status has been received indicating that another activity is responsible for processing the demand. When supply status has been received, the follow-up will be directed to the activity indicated as currently processing the requisition (for example, the last known supply source).

C2.13.7 Activities initiating follow-up documents will take into consideration the fact that the supply source may not have a record of having received the original requisition. When no positive supply status has been received and no previous cancellation request (DI AC_) has been submitted, the requisitioner or other authorized activity may follow up only with the appropriate document from the DI AT_ series. Such DI AT_ series documents will contain the same character in the third position of the DI as the original requisition and will be submitted under media and other rules applicable to such requisitions. The AT_ series of follow-ups will be treated as requisitions if supply sources have no record of the original requisitions. Duplicate document number edits by supply sources will preclude duplicate processing and shipment if the original requisition is subsequently received by the supply source.

C2.13.8 When positive supply status has been received, the requisitioner or other authorized activity may use any type of follow-up, subject to restrictions contained elsewhere in this manual.

C2.13.9 Supply sources may follow up on a shipping activity, with the exception of follow-ups requesting improvement in ESDs, utilizing the MRO format with DI AF6.

C2.13.10 DI AK_ follow-ups may be submitted 10 days after submission of the original DI AC_ cancellation request if no acknowledgment of receipt of the DI AC_ is received. If status is not received within 10 succeeding days, another DI AK_ follow-up

may be submitted. If status is received acknowledging receipt of the DI AC_ or DI AK_, no further follow-up may be submitted until 30 days after receipt of last status.

C2.14 RESERVED

C2.15 REQUEST FOR SUPPLY ASSISTANCE

C2.15.1 Requests for supply assistance may be initiated to the supply source on previously submitted PD 01-08 requisitions as shown in AP1.10. Authority to originate a supply assistance request will be prescribed in S/A regulations. The first line in the body of narrative messages will contain the words “Supply Assistance Request.” Supply assistance includes status of requisitions, timely supply of requirements, item substitutability and interchangeability, release of cancellation of backordered requisitions, and diversion of materiel shipments. A request for assistance may be accomplished by electronic mail (computer–Global Information Grid), message, letter, or telephone to the appropriate supply source. Telephone requests should not exceed seven lines; however, the limitation of items will be determined by the supply source ability to record the items and initiate timely responses. Replies to supply assistance requests will include an information copy to each addressee included in the incoming request.

C2.15.2 The request should not be generated until supply status indicating open status has been received.

C2.16 RESERVED

C2.17 CANCELLATION OF REQUISITIONS

C2.17.1 Cancellation of requisitions may be initiated by the requisitioner, the SUPADD, the activity designated by the entry in rp 54, S/A headquarters, or by authorized command elements. If cancellations are initiated by other than the requisitioner, the responsibility for advising other interested activities of this action is vested in the activity having initiated the cancellation. Cancellation requests can be initiated as single line transactions or by narrative message containing one or more single line cancellation transactions.

C2.17.2 Events such as base closures, termination of special projects, ship and unit inactivations, termination of agreements, or termination of vessel outfitting or construction can necessitate the requirement for mass or universal cancellation of multiple lines. In some instances, the S/A headquarters would be aware that a total project or total requirement for a single basis is no longer required and should be canceled. Thus, the S/A headquarters element could initiate the requests for mass or universal cancellation of multiple lines. Such requests will be submitted by message to the S/A designated focal points listed on chapter C8.

C2.17.3 Under normal circumstances, cancellation requests represent a discontinued need of specific items and quantities. Funds will not be deobligated and individual due-in records will not be updated until status has been received indicating that cancellation has been accomplished. Accordingly, single line requisition cancellation is the preferred method. Single line cancellation actions will be processed under chapter C3, paragraphs C3.27. through C3.34. The preparation of single line cancellation requests will be accomplished using the format reflected in AP3.7.

C2.17.4 Single line cancellation requests will be submitted to the last known source holding the applicable requisitions.

C2.17.5 Single line item cancellation requests will not be submitted under the following circumstances:

C2.17.5.1 When a CONUS activity has received notice of shipment (DI AS_ or DD Form 250 (Material Inspection and Receiving Report)), advising that shipment from a contractor's facility or a depot has occurred.

C2.17.5.2 When an OCONUS activity has received shipment status and

C2.17.5.2.1 the line item value of the cancellation is less than $200, or

C2.17.5.2.2 the materiel has been shipped by air mail or parcel post, or

C2.17.5.2.3 the materiel was shipped more than:

C2.17.5.2.3.1 Ten days by air shipment to APOE.

C2.17.5.2.3.2 Forty-five days by surface shipment to WPOE.

C2.17.6 Single line item cancellation requests will normally be submitted for conditions not excluded by paragraph C2.17.5., when a discontinued need for a requisition quantity occurs regardless of line item dollar value or status received. Such submission will enable supply sources to properly adjust demand, when appropriate, as well as initiate cancellation action, when feasible.

C2.17.7 Single line item cancellation requests submitted against requisitions for which Status Code BV was received may result in billing for transportation charges and/or contract termination costs in the event the supply source is able to effect cancellation/diversion. (See chapter C3, paragraph C3.28.9.)

C2.17.8 The responsibility for the utilization or disposition of materiel for which cancellation or diversion to an alternate consignee could not be effected is that of the consignee, the appropriate commander or Service headquarters.

C2.17.9 When shortages occur for materiel previously canceled or rejected, new requisitions with new document numbers, citing appropriate issue PDs, will not be submitted to supply sources.

C2.18 RESERVED

C2.19 MODIFICATION OF REQUISITIONS

C2.19.1 A requisition modifier may be initiated by the requisitioner, SUPADD, or control office to modify previously submitted requisitions. Restrictions for modifying GFM requisitions and associated transactions are contained in chapter C11[10].

C2.19.2 A requisition modifier may be used to change/modify the following fields in an original requisition document:

C2.19.2.1 Media and Status, rp 7.

C2.19.2.2 Supplementary Address, rp 45-50.

C2.19.2.3 Country FMS Offer/Release Option, rp 46 (FMS requisition).

C2.19.2.4 Freight Forwarder, rp 47 (FMS requisition).

C2.19.2.5 Signal, rp 51.

C2.19.2.6 Fund, rp 52-53.

C2.19.2.7 Distribution, rp 54.

C2.19.2.8 Project, rp 57-59.

C2.19.2.9 Priority Designator, rp 60-61.

C2.19.2.10 Required Delivery Date or Required Delivery Period (conventional ammunition only)[11], rp 62-64.

C2.19.2.11 Advice, rp 65-66.

C2.19.3 For requisitions which are identified for continued supply action and/or shipment processing during mass cancellation situations, modifiers (DI AM_) will be submitted at the earliest possible date and will contain an expedited handling signal “555" in the RDD field, rp 62-64. (See chapter C8.)

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[10] See Footnote 7.
[11] See Footnote 4.

C2.19.4 A requisition modifier, DI AM_ will be prepared by originating activities completing all prescribed data element entries for a requisition. The requisition modifier is usually submitted when changes to existing fields are needed to expedite processing of the requisition.

C2.19.4.1 Entries in the requisition modifier may differ from that in the original requisition only to reflect changes to one or any combination of the fields identified in subparagraph C2.19.2., above.

C2.19.4.2 When the SUPADD (rp 45-50), the project (rp 57-59), the RDD (rp 62-64), or the advice (rp 65-66) of the DI AM_ is blank, these fields of the original requisition will be modified accordingly (subsistence requisitions are excluded from RDD deletion provisions).

C2.19.5 The activity initiating a requisition modifier will be responsible for furnishing notification of such action to other interested activities, such as the requisitioner and SUPADD, when modifiers are initiated by control offices. The requisition modifier will be transmitted to the last known supply source.

C2.19.6 When the priority of an item previously requisitioned is modified and the quantity required is greater than the quantity previously requisitioned, a requisition modifier will be submitted for the original quantity and a new requisition will be submitted for the additional quantity required under the new priority. If the quantity required is less than the quantity previously requisitioned, a new requisition will be submitted for the quantity required under the new priority and if the quantity in the original requisition will be excess to needs, a cancellation request for this requisition should be submitted.

C2.19.7. ***When a requisition modifier is submitted to modify the Supplementary Address, Signal Code or Fund Code, the DAAS DODAAC authority code edits discussed in C2.28.11 will be reapplied.***

C2.20 RESERVED

C2.21 REQUISITIONING DoD EXCESS PERSONAL PROPERTY FROM THE DEFENSE REUTILIZATION AND MARKETING SERVICE[12]

C2.21.1 DoD activities and, under certain circumstances, authorized Federal civil agencies are authorized to requisition excess personal property through the DRMS or directly from a DRMO. Activities will request, through an accountable supply officer, only that property which is authorized by parent headquarters or command and will not request quantities of property which exceed authorized retention quantities. Each S/A will furnish DRMS the Federal condition codes that are acceptable in relation to the

[12] Procedures, formats, and codes for requisitioning material from disposal last reported as not implemented by DLA. Refer to AMCL 139A.

supply condition code being requisitioned. The DRMS maintains the IDMS, a standardized and centralized control and accounting system for all excess and surplus personal property location in the DRMOs, and provides visibility of such property through a variety of utilization screening procedures. (See DoD 4160.21-M for utilization policy and procedures.)

C2.21.1.1 Requisitions from DoD activities for excess personal property will normally be routed via DISN through the DAAS to the DRMS for processing or the requisition may be hand-carried to the DRMO for property selected, scheduled for pickup, or required as a result of screening at the DRMO. The RI of the DRMO should be placed in rp 4-6 of DD Form 1348-1A (or DD Form 1348-2) requisitions hand-carried to a DRMO. Activities or units unable to submit requisitions through DISN may forward them directly to DRMS by mail or by narrative message but it should be understood that this is not the standard procedure and should be discontinued as soon as the ability to use DISN is realized.

C2.21.1.2 Requisitions submitted to DRMS will be in the format specified in AP3.2, DRMS RI (S9D) in rp 4-6, with K, L, R, S, or T in rp 40, Signal D or M in rp 51 to denote free issue; Advice Code 2J (fill or kill) in rp 65-66 or blank; and the appropriate supply condition code in rp 71. For a specific item, the requisition will contain the DTID number or ERN in rp 67-80 (DTID suffix, if applicable, in rp 21). For nonstock numbered items, the DI will be A0D or A04. Requisitions hand-carried to the DRMO for pickup of property will be prepared on a DD Form 1348-1A (or DD Form 1348-2), as specified in chapter C5, paragraph C5.3. Authorized Federal civil agencies may requisition excess/surplus property from DRMS using SF 122, Transfer Order-Excess Personal Property, or any other transportation order form approved by GSA under FPMR subchapter 4, part 101-43. All requisitions for small arms will be submitted under paragraph C2.23. PCH&T charges will be applied using DoDD 4140.1-R.

C2.21.1.2.1 DI A0_ requisitions submitted through DAAS will be edited by DAAS to determine if the requisition is for excess personal property. The DAAS edit is as follows:

C2.21.1.2.1.1 If the requisition contains K, L, R, S, or T in rp 40 and a condition code is entered in rp 71, DAAS will route the requisition to DRMS. If a condition code is not in rp 71 and a DTID number is entered in rp 67-80, DAAS will route the requisition to DRMS.

C2.21.1.2.1.2 If a condition code is not in rp 71 and a DTID number is not in rp 67-80 and RI S9D is entered in rp 4-6, DAAS will reject the requisition back to the message originator with a clear-text message stating, “INVALID FORMAT FOR DRMS REQUISITION.”

C2.21.1.2.1.3 If the conditions in subparagraphs C2.21.1.2.1.1. and C2.21.1.2.1.2., above, are false, DAAS will continue requisition processing.

C2.21.1.2.1.4 If the requisition RI S9D in rp 4-6 and a condition code is entered in rp 71 and rp 40 does not contain K, L, R, S, or T DAAS will route the requisition to DRMS.

C2.21.1.2.1.5 If a condition code is not in rp 71, and rp 40 does not contain K, L, R, S, or T and a DTID number is entered in rp 67-80, DAAS will route the requisition to DRMS.

C2.21.1.2.1.6 If a condition code is not in rp 71 and rp 40 does not contain K, L, R, S, or T and a DTID number is not in rp 67-80 and RI S9D is in rp 4-6, DAAS will reject the requisition back to the message originator with a clear-text message stating “INVALID FORMAT FOR DRMS REQUISITION.”

C2.21.1.2.2 For validated excess personal property requisitions, DAAS will provide the requisitioner DI AE9 supply status transaction with Status Code BM. Requisitions with DI A0B or A02 and RI S9D will not be processed by DAAS to obtain an NSN. DAAS will reject the requisition using a narrative message.

C2.21.1.3 Upon receipt of the requisition, DRMS will select the requested item for issue or provide appropriate supply status if not available. If rp 65-66 are blank and the requested materiel is not available, DRMS will place the requisition on the requisition retention file for 60 days and furnish Supply Status Code B1. If all of the requested materiel does not become available during the 60 days retention period, the remaining unfilled quantity will be canceled using Status Code D1.

C2.21.1.3.1 If stock is available, the DRMS will transmit an MRO, DI A5_ (DD Form 1348-1A), to the DRMO. In those instances where a specific item has been requisitioned, the DTID number or ERN will be perpetuated on the MRO. MROs received by a DRMO from DRMS will be confirmed or denied, as appropriate. Responses by DRMOs to follow-ups (DI AF6) will be made using the MRO with DI AR0; MRDs with DI A6_; or the supply status document with DI AE6, as appropriate.

C2.21.1.3.2 The DRMS will process single-line cancellation requests or requisition modifiers if the MRO has not been transmitted to the DRMO or if the requisition is on the requisition retention file. The DRMS will not process mass cancellation requests.

C2.21.1.4 When the DRMO issues materiel as a result of DD Form 1348-1A (or DD Form 1348-2) being hand-carried to the DRMO, an MRC, DI AR0, will be prepared in the format of AP3.14 and transmitted to DRMS.

C2.21.2 The DRMS will respond to follow-ups under procedures in chapter C3 and furnish status as outlined in chapter C4.

C2.21.3 Materiel will be shipped from DRMOs to authorized requisitioners using MILSTRIP.

C2.21.4 Requisitioner requests for modification, cancellation, or follow-up to DRMS will be processed under chapter C2.

C2.22 REQUISITIONING REPARABLES FOR INDUCTION TO MAINTENANCE

C2.22.1 When materiel is scheduled for organic maintenance, based on the repair schedule the maintenance activity will requisition the materiel from the materiel owner using an A0_ using the format specified in AP3.2. All requisitions will cite Advice Code 2J (fill or kill) in rp 65-66, and the appropriate supply condition code in rp 71.

C2.22.2 To preclude billing by the materiel owner, the A0_ requisition will also contain the following data elements to denote free issue. For A0_s submitted to:

C2.22.2.1 Air Force: For Air Force principals (RIC TO of F**), use Project Code "3BB" in rp 57-59.

C2.22.2.2 Navy: For Navy principals (RIC To N**), use Signal Code B in rp 51 and Fund Code 26 in rp 52-53. If RIC TO is N32, use N00383 in rp 45-50; if RIC TO is N35 use N00104 in rp 45-50.

C2.22.2.3 Army: For Army principals (RIC TO A** or B**), use Project Code "3BB" in rp 57-59; Fund Code GM in rp 52-53 and Signal Code D or M in rp 51.

C2.23 REQUISITIONING CONVENTIONAL SMALL ARMS FROM THE DEFENSE REUTILIZATION AND MARKETING SERVICE

C2.23.1 Conventional small arms as identified in DoD 4000.25-2 (MILSTRAP) will generally fall into one of the following FSCs: 1005, 1010, 1015, 1025, 1040, 1055, 1090, and 1095. However, this list is not to be considered all inclusive. The DRMS will treat any weapon meeting the general guidelines of a small arms accordingly regardless of the FSC. This covers all weapons meeting this criteria, regardless of origin (including foreign, commercial, confiscated, and nonappropriated funds weapons and museum pieces).

C2.23.2 All DoD requisitions for small arms will be submitted by an accountable supply officer to the CONUS IMM. Requisitions must include the following exception data: DTID number/ERN, as appropriate, and PCH&T citations. Such requisitions received directly by the DRMS or the DRMO will be rejected to the requisitioning activity. Requisitions approved by the IMM will be mailed to DRMS, Battle Creek, MI 49017-3092, ATTN: DRMS-U.

C2.24 RESERVED

C2.25 SHIPMENT TRACING

C2.25.1 When shipment status has not been requested and materiel has not been received in normal transit time, a follow-up (DIs AF1, AF2, or AF3) will be submitted.

C2.25.2 When shipment status has been received evidencing that shipment has been made, follow-ups (DIs AF1, AF2, AF3, AT_, and AFC) will not be submitted. These actions would result only in receipt of another shipment status document with the same data.

C2.25.3 If materiel has not been received and the date of shipment cited in the shipment status transaction indicates that normal transit time has expired, a request for shipment tracing will be initiated using DoD 4500.9-R (DTR).

C2.25.4 When the shipment cannot be located or traced using information in the initial DI AS_ shipment status transaction, a DI AFY follow-up transaction will be submitted to the supply source to request the DoDAAC of the initial (origin) transportation shipping activity using the AP3.5 format. Upon receipt of the DI ASY response from the supply source, the requesting activity will furnish this DoDAAC information to their local transportation officer for shipment tracing under DoD 4500.9-R (DTR)[13].

C2.26 RESERVED

C2.27 SPECIAL GSA PROCEDURES ON NONMAILABLE ITEMS

C2.27.1 A requisition submitted to GSA with Advice Code 2A (item not available locally) will be processed regardless of possible excessive transportation costs.

C2.27.2 A requisition submitted to GSA without Advice Code 2A for an item valued at $25 or less will be canceled (with Status Code CW) if, at time of shipment, transportation costs in excess of 50 percent of the item value would be incurred in shipping the order. GSA will notify the ordering activity when this condition exists and the requisitioner should attempt to procure the item locally. If local procurement cannot be effected, a new requisition should be submitted with Advice Code 2A. In response, GSA will supply the item regardless of transportation costs.

C2.27.3 MAP Grant Aid and FMS requisitions under these procedures will not be returned for local procurement.

C2.28 DEFENSE AUTOMATIC ADDRESSING SYSTEM EDIT OF INCOMING REQUISITIONS

[13] See Footnote 8.

C2.28.1 The DAAS will edit all incoming requisitions and other MILSTRIP transactions for data errors and validity under procedures in DoD 4000.25-10-M (DAAS).

C2.28.2 As a result of these edits, DAAS will correct data entries or reject transactions. In the case of supply source errors, the correct supply source will be entered in the RI field and the transaction rerouted, as appropriate.

C2.28.3 The DAAS will reject all requisitions/EMALL orders containing GY/GZ series AACs. The DAAS will furnish DI AE9 transactions with Status Code CX to advise all concerned of the rejection of the requisition.

C2.28.4. DAAS will pass all DI A02 and A0B transactions to the RI present in the incoming transaction.

C2.28.5. The DAAS will use AP2.13 to validate requisitions for invalid/expired OSD/CJCS Category D project codes. The DAAS will blank out the inappropriate project code and furnish DI AE9/BK status to the customer.

C2.28.6. The DAAS will validate F/AD I usage through the requisitioning process. Requisitions containing an unauthorized priority designator according to AP2.14 will be downgraded. The DAAS will furnish DI AE9/BK status to the customer.

C2.28.7. The DAAS will perform validation of requisitions (DI Codes A0_, AM_, AT_, A3_, A4_, and APR) for accuracy and reasonableness of the entry in the RDD field and its compatibility with the PD. The DAAS will furnish DI AE9/BK status to advise the requisitioner of the resulting modification. For Security Assistance requisitions forwarded to the applicable ILCO, DAAS will not blank out customer input. DAASC will perform PD and RDD edits according to Figure C3.1.2 supply source guidance.

C2.28.8. The DAAS will perform validation of requisitions for authorized ordering or billing DoDAACs. The DAAS will furnish DI AE9 transactions with Status Code CX to advise all concerned of the rejection. Requisitions will be rejected if the requisitioning DoDAAC:

C2.28.8.1. First position is F followed by all numerics, FA or FY.

C2.28.8.2. May not be used for billing.

C2.28.8.3. Bill-to activity identifies a USAF DoDAAC that is not authorized for use.

C2.28.9. The DAAS will identify non-appropriated instrumentalities and prime vendor contractors using non-contractor DoDAACs for billing and provide for billing under non-interfund procedures by changing the fund code for these requisitions to XP. The DAAS will furnish DI AE9/BK status to the customer.

C2.28.9.1. A DoD Prime Vendor contractor is identified as a DoDAAC beginning with SD.

C2.28.9.2. A non-appropriated funded activity is identified as a DoDAAC beginning with FT or FF.

C2.28.9.3 The bill-to activity is identified by DoDAAC FG4302.

C2.28.10. The DAAS will perform validation of requisitions for authorized DODAACS. Reject requisitions when the requisitioning or bill-to-activity identifies a USAF DODAAC that is not authorized for this use. These DODAACs are identified by their structure: the first position is an "F", followed by one numeric character in position two, and an alpha character in position three. The DAAS will furnish DI AE9 transactions with Status Code CX to advice all concerned of the rejection of the requisition.

C2.28.11. DAAS shall perform validation of requisitions for authorized ordering, bill-to or ship-to DODAAC according to the DODAAC Authority codes below, and will reject requisitions that do not meet the DAAS DODAAC Authority Code edits. The DAAS will furnish DI AE9 transactions with Status Code CX to advise all concerned of the rejection of the requisition. If the transaction failing the edit is AM_, DAAS will reject with supply status DI AE_ and status code D7.

Figure C2.F1. <u>DODAAC Authority Codes</u>

Code	***Description***	***Definition***
00	***Requisition***	***Authorized to initiate a request for goods and services. Authorized ship-to and bill-to.***
	Required: POC, TAC 1	
	Business Rules: No restrictions	
	DAAS DODAAC Authority Code Edit: no additional edit	
01	***Ship-To Only***	***Can only be used as a ship-to address with no other implicit authority.***
	Required: POC, TAC 1 and either TAC 2 and/or TAC 4	
	Business Rules: Not authorized to requisition or bill-to	
	DAAS DODAAC Authority Code Edit: DODAAC may only be used in requisition supplementary address field (record positions 45-50) with signal code J, L, M, X	
02	***Finance (Bill-To Only)***	***DODAAC can only be used as a bill-to***
	Required: POC, TAC 1. Note TAC 2 is not allowed.	
	Business Rules: Cannot requisition, cannot be used as a ship-to designation	
	DAAS DODAAC Authority Code Edit: DODAAC may only be used in the requisition supplementary address field (record positions	

Code	Description	Definition
	45-50) with signal code B	
03	Do Not Ship-To	Cannot be used as a ship-to destination
	Required: POC, TAC 1	
	Restriction: TAC 2 and TAC 4 are not allowed	
	Business Rules: Cannot be used as a ship-to designation	
	DAAS DODAAC Authority Code Edit: If DODAAC used in requisition requisitioner field (record positions 30-35) must contain signal code J, K, L, M, X. If used in the requisition supplementary address field (record positions 45-50 must contain signal code A, B, C, or D.	
04	DRMS Only	Defense Reutilization and Marketing Service (e.g., State agencies surplus). Used to identify activities who have no requisition authority other than for DRMS material.
	Required: POC, TAC 1	
	Business Rules: Cannot requisition new material. Only authorized to obtain materials from DRMS (DOD excess only)	
	DAAS DODAAC Authority Code Edit: DODAAC may only be used with DRMS RIC (S9D) in record positions 4-6	
05	Non-Requisition	Cannot initiate a purchase or request for goods and services
	Required: POC, TAC 1	
	Business Rules: Cannot initiate a request for any good/services.	
	DAAS DODAAC Authority Code Edit: DODAAC cannot be used in requisition in the requisitioner field (record positions 30-35).	
06	Free Issue	No cost option. This activity is restricted to items that are available without cost (e.g., DRMS, NGA Maps)
	Required: POC, TAC 1	
	Business Rules: Cannot requisition/purchase any goods/services. Similar to DRMS, but can request free of cost items (e.g., maps from NGA)	
	DAAS DODAAC Authority Code Edit: DODAAC may only be used with signal code D or M	
07	Administrative	Administrative only. This code is used for information/identification purposes only (e.g., Defense Courier Service, or for future DODAAC activation, such as in the case of DODAACs reserved for contingencies (at which time a different Authority Code may be assigned.))
	Required: POC, TAC 1	
	Business Rules: Cannot requisition, cannot be used as a ship-to	

Code	Description	Definition
	designation, and cannot be used for billing. Information/identification use only.	
	DAAS DODAAC Authority Code Edit: DODAAC may not be used in a requisition in record positions 30-35 or in record positions 45-50 as a ship- to or bill-to.	

C3. CHAPTER 3

REQUISITION PROCESSING AND RELATED ACTIONS

C3.1. GENERAL

C3.1.1. Supply sources receiving MILSTRIP requisitions, modifiers, passing orders, referral orders, follow-ups, RDOs, and cancellations, regardless of the method of transmission, will process such transactions using these procedures. Supply sources will validate the data elements and codes in these transactions and accomplish changes, continue the processing action, or reject[1] the documents, as indicated in Figure C3-1. See AP2.16 for appropriate requisition transaction status codes.

3.1.2. When supply sources and storage activities utilize the sequential (or batch) method of processing and do not possess real time processing capability, such processing is to be performed as frequently as necessary in order to meet UMMIPS time standards, or specific RDD for subsistence requisitions[2], as applicable. In every such cycle, cancellation requests DI AC_, including automatic cancellation initiated by the supply source) and MOV reconciliation requests (DI AP_) will be processed prior to backorder releases and new requisitions (DI A0_). Demands will be sequenced as follows:

C3.1.2.1. PD in rp 60-61.

C3.1.2.2. OSD/JCS project codes, when entered in rp 57-59.

C3.1.2.3. Expedited Handling Signal (999 in rp 62-64) with PD 01, 02, or 03 in rp 60-61.

C3.1.2.4. N (NMCS) in rp 62 and PD 01-08 in rp 60-61.

C3.1.2.5. E (ANMCS) in rp 62 and PD 01-08 in rp 60-61.

C3.1.2.6. Expedited Handling Signal (555 in rp 62-64) and PD 01-08 in rp 60-61.

C3.1.2.7. Requisition document number date in rp 36-39.

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[1]Rejection of transactions will be accomplished only after an attempt has been made to correct the questionable data element or code. If rejection actions are applicable to more than one data element or code and no other reject status code applies, reject using Status Code CA.

[2] Use of the RDD to fill subsistence items last reported as not implemented by DLA (Subsistence). Refer to AMCL 7.

C3.1.2.8. RDP in rp 62-64, if later than the computed SDD - conventional ammunition only.[3]

C3.1.3. Backordered requirements will be merged (in above sequence) with all new transactions in any requisition processing cycle in which additional assets become available; for example, receipts of materiel and debit onhand adjustments.

C3.1.4. Processing points will record date of receipt on rp 67-69 of each requisition, redistribution order, and passing order received. The actual date of receipt shall be captured in requisitioning transactions. Manually prepared requisitions or mailed requisitions submitted by requisitioners shall be processed by the supply source to reflect the actual date of receipt of the manually prepared or mailed requisitions. The actual date of receipt shall also be indicated by the supply source in requisitions received via DISN. The date may be captured by supply or communications personnel in the individual requisitions and must be compatible with the applicable transmission transaction receipt date. This date will not be perpetuated into subsequent passing orders when moving between distribution systems but will be perpetuated into subsequent referral orders moving within the same distribution system. Date of receipt will enable supply sources to compute the requisition submission time. Computation will be made by subtracting the date in rp 37-39 of the demand transaction from rp 67-69, recognizing the year indicator in rp 36 when the value of rp 67-69 is less than that in rp 37-39. The submission time in the transactions will provide a basis for the ICPs to measure the first cycle segment of supply effectiveness. The RI "From," when utilized, will be placed in rp 74-76 of RDOs, referral, and passing orders.

C3.1.5. The transaction document number; such as, the entries in rp 30-43, and rp 44 when a suffix is applicable, will be used as a basis for determining duplicate transactions. The recipient will disregard duplicate requisitions, passing/referral orders, RDOs, and MROs.

C3.2. RESERVED

C3.3. EFFECT OF PRIORITY DESIGNATOR ON REQUISITION PROCESSING

C3.3.1. Each requisition will contain a PD assigned by the requisitioning activity, which will not be changed by processing points except as noted in this chapter. The assigned PD dictates the precedence of internal supply processing actions (such as, from the receipt of a transaction until release to transportation) and determines the SDD. Mandatory time standards for processing of transactions are indicated in DoD 4140.1-R (DoD Supply Chain Materiel Management Regulation) Appendix AP8, UMMIPS Time Standards (published electronically at http://www.dla.mil/j-6/dlmso/elibrary/manuals/regulations.asp#41401r). For subsistence requisitions, the assigned RDD is the primary processing criteria, while the assigned PD dictates the

[3] Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

precedence of internal supply processing action for requisitions reflecting identical RDDs. Time standards, indicated in UMMIPS, do not apply to subsistence requisitions. See AP2.14.[4]

C3.3.2. On occasion, available assets will be insufficient to satisfy all current demands and backorders for specific items. The IMM will reserve assets of such critical items through the use of item control levels and criteria which will restrict issue to specific categories of requirements only; such as, those within designated ranges of PDs, CJCS approved projects, or firm commitments for delivery of materiel to MAP recipients. Control levels will be established for IMMs to reserve stocks for issue only for PD 01-03. These requirements will be satisfied by issue to zero stock balance of serviceable stocks. Control levels may be established at the discretion of the IMM to reserve a greater level of stocks which may not be issued for PD 09-15 requirements.

C3.3.3. Control levels will also be established by the supply source to restrict issues against requisitions for the initial fill of PWRMS consumable item requirements to ensure that:

C3.3.3.1. Assets available below the AFAO are not issued against requisitions for PWRMS requirements which contain Signal D or M in rp 51 regardless of PD.

C3.3.3.2. Assets available below the ROP are not issued against requisitions for PWRMS requirements which contain a signal other than D or M in rp 51 and a PD of 11-15 during initial processing of the requisition. Subsequent processing of such requisitions is prescribed in paragraph C3.5., below.

C3.3.4. OSD/JCS project, when so designated, and PD 01-03 requisitions containing code 999 in rp 62-64, in lieu of the RDD/RDP[5], will be ranked above all other requisitions with the same PDs for processing purposes. Code 999 requisitions and related transactions will receive special attention to provide for expedited processing actions.

C3.3.5. When system-wide inventory levels do not permit positive supply action on all requisitions within a given PD, supply procedures will provide for a release of demands containing the specifically designated OSD/JCS project codes and code 999 in the RDD field as the respective most urgent. PD 01-08 requisitions, including FMS requisitions, containing Expedited Handling Signal 555 in the RDD field and other requisitions/materiel obligations will be processed for release under paragraph C3.1.2., this chapter.

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[4] See Footnote 2.
[5] See Footnote 3.

C3.4. SUPPLY SOURCE PROCESSING OF REQUISITIONS WITH ADVICE CODE 2D, 27, OR 29[6]

C3.4.1 Upon receipt of any requisition displaying Advice Code 2D, 27 or 29, an edit will be performed to determine if an increase in the requisition quantity to the quantity unit pack is less or more than $5. Disregard the advice code if less than $5. If $5 or more, honor the advice code and process for the exact quantity requested. When a quantity adjustment is made using the above criteria, notify the customer using BJ status.

C3.5. SUPPLY SOURCE PROCESSING OF PRE-POSITIONED WAR RESERVE MATERIEL STOCK REQUISITIONS

C3.5.1. Supply sources, except GSA, will process funded and unfunded requisitions for the initial fill of PWRMS consumable item requirements using the criteria established below. The GSA will process only funded requisitions for PWRMS requirements and does not differentiate between those requisitions and others.

C3.5.2. Upon receipt of PWRMS requisitions for the initial fill of consumable item requirements (Demand Code 0 in rp 44 and Project Code 3AA in rp 57-59), the supply source will determine asset availability in excess of the AFAO and:

C3.5.2.1. If sufficient assets are available in excess of the AFAO to satisfy the total requisition quantity, the total requisition will be processed as free issue, regardless of the signal in rp 51.

C3.5.2.2. If the assets available in excess of the AFAO are not sufficient to satisfy the total requisition quantity, then the portion of the requisition quantity equal to the quantity of assets available in excess of the AFAO will be processed as free issue, regardless of the signal in rp 51, and the balance of the requisition quantity will be processed under subparagraph C3.5.3., below.

C3.5.3. When the supply source determines that assets are not available in excess of the AFAO, the signal in rp 51 of the PWRMS requisition for the initial fill of consumable item requirements (Demand Code 0 in rp 44 and Project Code 3AA in rp 57-59) will be checked and:

C3.5.3.1. If the signal is D or M, the unfilled quantity on the requisition will be rejected. The rejection will be accomplished under Status Code CB since all unfunded PWRMS requisitions will be processed as “fill or kill.”

[6] Procedures for quantity adjustment related to requisitions with Advice Codes 2D, 27, or 29 last reported as not implemented by DLA (Subsistence) Army, and GSA. Refer to AMCL 161.

C3.5.3.2. If the signal is other than D or M, the PWRMS requisitions will be processed as containing Advice Code 2L in rp 65-66 and the PD in rp 60-61 will be checked to determine further processing routines.

C3.5.3.2.1. Except for subsistence, PWRMS requisitions with PD 01-03 will be processed for issue UMMIPS supply source processing standards. Subsistence requisitions will be processed to meet a specific RDD.[7]

C3.5.3.2.2. Except for subsistence[8], PWRMS requisitions with PDs 11-15 will be issued from assets available above the ROP or equivalent. When assets above the ROP or equivalent are not available to satisfy the requisitioned quantity, the unfilled quantity will be placed on backorder and appropriate supply status will be provided with an ESD equal to one procurement lead time. Backordered PWRMS requisitions with PDs 11 through 15 will be released from backorder at the end of the procurement lead time or when sufficient stocks are available above the ROP. (PWRMS requisitions with PD 04-10, when received, will be processed in the same manner as PD 11-15 requisitions.)

C3.6. SUPPLY SOURCE PROCESSING OF REQUIRED DELIVERY PERIOD REQUISITIONS (CONVENTIONAL AMMUNITION ONLY)[9]

C3.6.1. Requisitions with an RDP that has an earliest delivery date that is within the standard UMMIPS timeframes for the PD will be processed using the time period established for that PD.

C3.6.2. Requisitions with an RDP that has an earliest delivery date that is longer than the standard UMMIPS timeframes for the PD will not be placed on backorder. If stock is not available, the requisition will be referred or rejected back to the customer. If stock is available, an MRO will be issued to the storage facility. The shipping activity will establish necessary control mechanisms to provide timely shipment to the customer.

C3.6.3. Requisitions that cannot be delivered within the RDP will be rejected with CB status.

C3.6.4. RDP procedures do not apply to FMS or Grant Aid requisitions.

C3.7. SUPPLY SOURCE PROCESSING OF REQUISITIONS FOR NONCONSUMABLE ITEMS FROM A NONREGISTERED USER

C3.7.1. If the PD is 01-08, the requisition will be processed for issue. Supply Status Code DS will be furnished to the requisitioner.

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[7] See Footnote 2.
[8] See Footnote 2.
[9] See Footnote 3.

C3.7.2. If the PD is 09-15 and assets are available above the ROP, the requisition will be processed for issue. Supply Status Code DS will be furnished to the requisitioner.

C3.7.3. If the PD is 09-15 and assets are not available above the ROP, the requisition will be rejected with Status Code CC or CN, as appropriate.

C3.8. FURNISHING STATUS

C3.8.1. Chapter C4 prescribes and defines the various types of status data to be furnished on requisitions and in response to follow-ups, cancellations, and modifier transactions.

C3.9. SUPPLY SOURCE PROCESSING OF SUBSISTENCE REQUISITIONS[10]

C3.9.1. Subsistence requisitions will not be backordered. Subsistence requisitions will be processed to meet specific RDD.

C3.10. MAINTENANCE OF REQUISITION HISTORY RECORDS

C3.10.1. Supply sources will retain accessible requisition history records for a minimum period of 6 months after closing of requisition records by cancellation, rejection, or shipment to provide responsive replies to follow-up inquiries.

C3.11. REJECTION OF REQUISITIONS

C3.11.1. Rejections of requisition transactions may be accomplished by supply sources using the appropriate status codes prescribed in AP2.16. Supply status transactions with appropriate status codes will be furnished requisitioning activities under chapter C4 as notices of requisition rejection, with the reason for such action indicated by status code.

C3.12 PROCESSING OF REQUISITIONS FOR INDUCTION TO MAINTENANCE[11].

C3.12.1. Upon receipt of a requisition from maintenance for the purpose of inducting a reparable, the materiel owner will process the requisition on a 'fill or kill' basis, and direct the issue to the co-located storage activity. If there are insufficient assets at the co-located storage activity, the requisition will be 'killed' for that portion of the requisition that cannot be issued. No billing will be initiated on requisitions from maintenance activities for DMISA assets, when the A0_ was submitted consistent with C2.22.2 requirements.

[10] See Footnote 2.
[11] Phased implementation is authorized under ADC 224.

C3.12.2. Preparation of material release orders (MROs) to the co-located storage activity will be accomplished using the format reflected in AP3.12.

C3.12.3. The "Principal" system will interpret the A0_ Advice Code "2J" ('fill or kill') as 'no substitution allowed' but will allow for a partial fill, (i.e. do not backorder unfilled quantity, or pass an MRO to other than the co-located storage activity). The supply source (Principal) will furnish the requisitioning activity (maintenance) an AE_ Status Code of CB for any unfilled quantity.

C3.13. RELEASE OF MATERIEL OBLIGATIONS

C3.13.1. A materiel obligation is that quantity of an item requisitioned which is not immediately available for issue, but which is recorded as a stock commitment for future issue. Supply sources will establish procedures for the partial release of the materiel obligation when assets are insufficient to satisfy the entire demand consistent with the PD and delivery requirements of the requisition involved.

C3.14. RESERVED

C3.15. PREPARING MATERIEL RELEASE ORDERS

C3.15.1. MROs, when used, are prepared by the supply source as a result of processing requisitions against inventory records and determination that materiel is available. MROs are issued to the storage site within the same supply distribution complex of the source having processed the requisition. MROs are used as a directive for release and shipment of materiel from stock and result in the preparation of DD Form 1348-1A. Preparation of MROs will be accomplished using the format reflected in AP3.12. The DD Form 1348-1A may be used in lieu of the MRO.

C3.15.2. Requisitions or MROs which contain Advice Code 2T and do not contain a date in rp 62-64 will be processed under the assigned PD without regard to the advice code.

C3.16. MATERIEL RELEASE CONFIRMATION

C3.16.1. The MRC transaction serves as advice ***from a storage site maintaining the accountable record***, to the supply source which initiated the MRO, of supply action taken. MRC transactions will be prepared using the format contained in AP3.14.

C3.16.2. When the quantity shipped is:

C3.16.2.1. Greater than the quantity requested in the MRO due to unit pack characteristics, the MRC will contain DI ARA.

C3.16.2.2. Less than the quantity requested in the MRO due to unit pack characteristics, the MRC will contain DI ARB.

C3.16.3. When the quantity shipped has not been adjusted for unit pack characteristics, the MRC will always contain DI AR0 and shown the quantity actually shipped. DI AR0 will be used for confirmation of a partial quantity shipped when the remainder is being denied. Use subparagraph C3.21.4., to furnished MRCs, in response to DI AF6 follow-ups.

C3.16.4. Supply sources will follow up on storage facilities at least once every 30 days for unconfirmed MROs which are 7 days old for PDs 01-08 and 15 days old for PDs 09-15.

C3.17. STORAGE ACTIVITY DENIALS OR REJECTION OF MATERIEL RELEASES

C3.17.1. MRDs are prepared by storage sites and transmitted to the supply source which initiated the MRO as notification of negative action on the MRO. MRDs will be prepared in the format reflected in AP3.17 and will show the quantity denied and appropriate management code.

C3.17.2. If the storage activity cannot meet the delivery timeframe specified by the RDP in rp 62-64, DI AE6/CB status will be provided to the supply source. The supply source will advise eligible status recipients (applies to conventional ammunition requisitions only).[12]

C3.18. ***STORAGE ACTIVITY DENIALS OF MATERIEL RELEASES FOR INDUCTION TO MAINTENANCE***[13]

C3.18.1 MRDs prepared under paragraph C3.17 will be used to provide a negative response to supply source (Principal) initiated MROs directing release of a repairable asset for maintenance action.

C3.18.2. If the storage activity cannot provide the reparable asset for maintenance action in response to directed release, the supply source (Principal) will provide supply status, using DI AE_/CB status, to advise the requisitioning activity (maintenance) that the asset is not available for induction.

C3.19. INITIATING PASSING OR REFERRAL ORDERS

C3.19.1. Passing or referral orders are the transactions used by a supply source to pass or refer a requisition to another source for continued supply action. Supply sources receiving a passing or referral order will perpetuate the same DI when referring the requisition to another supply source for continued supply action or create an MRO for continued supply action and release of materiel. See appendices AP3.23 and

[12] See Footnote 3.

[13] See AMCLs 12 and 43.

AP3.24 for passing and referral order formats. The date of receipt of the original requisition will be entered in rp 67-69 of the referral order.[14]

C3.19.2. Non-NSN requisitions (mechanical), when passed or referred, will be forwarded to another supply source as follows:

C3.19.2.1. If there are no reference data in rp 70-80, via DISN transmission will be utilized.

C3.19.2.2. If there are reference data in rp 70-80, it will be the option of the passing/referring activity to omit either the reference data and forward via DISN or perpetuate pertinent reference data and forward by mail.

C3.19.3. When an SICA receives a requisition for a nonconsumable item from an SICA activity, the SICA may determine supply action if stocks are normally held for this purpose, or the SICA may forward the requirement to the PICA. If forwarded to the PICA, the SICA must record the requisition as received from the SICA requisitioning activity and recode the requirement, as necessary, with the PICA's RI and the appropriate combination of M&S, SUPADD, signal, fund, distribution, and/or project code which will ensure PICA output of status, billing, MOV requests, and consignment instructions consistent with the SICA service's nonconsumable item program implementing instructions. If the SICA elects to use M&S 8, the SICA must identify itself in rp 54 and will not provide the SICA requisitioning activity with BM supply status. The SICA will provide the SICA requisitioning activity with status received from the PICA based on the data elements and coding contained in the original requisition.

C3.20. RESERVED

C3.21. PROCESSING FOLLOW-UPS

C3.21.1. Follow-up transactions will be processed to determine the current status of requisitions, cancellation requests previously submitted, or the DoDAAC of the initial (origin) transportation shipping activity when the shipment originated from a location other than the supply source. Time standards for dispatching status in reply to follow-ups established for the distribution system (excluding DI AFC follow-ups) are as follows:[15]

C3.21.1.1. For PD 01-08, dispatch status within 2 days from the date of receipt of the follow-up.

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[14] For referral orders submitted to the SMCA that are backorder releases from the Service ICPs, rp 67-69 will contain 888.

[15] Procedures requesting and/or providing the DoDAAC of the initial shipping activity last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 5.

C3.21.1.2. For PD 09-15, dispatch status within 5 days from the date of receipt of the follow-up.

C3.21.2. Processing points, upon receipt of DI AT_ follow-ups for which there is no record of the original requisitions, will process the follow-ups as requisitions unless Status Code BF has been previously provided in response to an earlier cancellation request under chapter C4. This will be accomplished by changing the follow-up DI to the appropriate DI within the "A" series and following the normal processing routine for requisitions. However, the AT_ series transaction will only be processed as a requisition after a thorough review has been accomplished in order to preclude duplicate shipments. Status will be furnished under chapter C4. C3.21.3. Processing points, in receipt of followups in the DI AT_ series for which there is a record of the original requisition, will furnish supply or shipment status under chapter C4.

C3.21.3. Processing points, in receipt of followups in the DI AT_ series for which there is a record of the original requisition, will furnish supply or shipment status under chapter C4.

C3.21.4. A storage activity, in response to a DI AF6 followup by a supply source, will respond with shipment confirmation, denial, or supply status information, as appropriate.

C3.21.4.1. On an MRO being shipped, or which has been shipped, the storage activity will respond with an MRC, DI AR0, ARA, or ARB, after shipment.

C3.21.4.2. On an MRO in the process of being denied, the storage activity will respond with an MRD, DI A6_. When the MRO was previously denied, the response will be supply status, DI AE6, with Status Code BY in rp 65-66, the quantity denied expressed in rp 25-29, and the reason for denial expressed by the appropriate management code in rp 72.

C3.21.4.3. On an MRO for which both partial shipment and partial denial occur, the procedures in subparagraphs C3.21.4.1. and C3.21.4.2., above, apply for the appropriate respective quantities, except MRC; DI AR0 will be used for the partial quantity shipped or in the process of being shipped.

C3.21.4.4. On an MRO on which shipment is being delayed, the storage activity will respond with supply status, DI AE6, with Status Code BA in rp 65-66, and ESD in rp 70-73.

C3.21.5. Storage activities will use DI AE6 with Status Code BE to respond to supply source followups if the storage activity has a record of the MRO but no record of having taken action in response to the MRO. Supply sources, in receipt of this status or 60 days have passed from the MRO generation date without confirmation and no MILSTRAP MRA has been received, will generate a DI ASH shipment status transaction to DAAS. The DI ASH transaction will be in the AP3.20 format. For DI ASH

transactions, the TCN and mode of shipment fields will be left blank and the generation date will be used as the date released to carrier.

C3.21.6. *The* DoD Components will establish a management evaluation program which monitors storage activities' providing BE status. Goals should be established and the performance attained is a rating element of the activity commander.

C3.21.7. Storage activities responding to a followup initiated by a supply source on an MRO for which no record is held at the storage activity will utilize a DI AE6 with BF supply status.

C3.21.8. Supply sources in receipt of storage activity responses to DI AF6 followups will furnish appropriate status to eligible recipients using chapter C4.

C3.21.9. Requests for supply assistance and follow-up inquiries requesting improvement in ESDs (DI AFC) require management decisions relative to supply requirements which are not normally programmed in a manner to permit mechanical processing. DI AFC transactions (on PD 01-08 requisitions only) should be manually reviewed to permit a determination as to whether the ESDs can be improved. Receipt of the AFC transactions at the supply source serves as a notification of the need for the concerned materiel to be received by consignees on dates earlier than those which would result from the shipments accomplished using the supply source ESDs. The actual date of the requirement need is the prerogative of the requisitioning activity. Any advancement of the ESDs, including a single day, will be considered by supply sources as an improvement. Management decisions, designed to improve ESDs, should include one or more of the following and/or any other additional actions which will cause improvement in ESDs:

C3.21.9.1. Cannibalization of existing equipment.

C3.21.9.2. Acceleration of repair programs.

C3.21.9.3. Offers of interchangeable or substitutable items.

C3.21.9.4. Diversion of materiel shipments.

C3.21.9.5. Supply from reserve assets.

C3.21.9.6. Supply from known station or depot excess stocks.

C3.21.9.7. Supply resulting from screening of materiel held pending classification.

C3.21.10. During the course of actions taken to improve ESDs, follow-up inquiries will not be construed by supply sources as authority to override any

requirements of equal and/or higher priority. Consideration will not be given to diversion of any assets required to satisfy requirements of equal and/or higher priority.

C3.21.11. When determination is made that requested improvement in ESDs can be accomplished, the revised ESDs will be transmitted to status recipients. When actions taken by management do not result in improved ESDs, status recipients will be provided with the latest status applicable to the requisitions concerned. Responses to DI AFC follow-ups may be in abbreviated message format (AP.1.11) at the option of the supply sources.

C3.21.12. Upon receipt of a follow-up on a previously submitted cancellation request (DI AK_), supply sources will:

C3.21.12.1. Provide status under the procedures of chapter C4, if the original cancellation request has been processed.

C3.21.12.2. Process the DI AK_ follow-up as a cancellation request and provide status under the procedures of chapter C4, if the original cancellation request was not received.

C3.21.13. Supply sources in receipt of follow-ups on requisitions for which lateral redistribution action was taken will provide applicable status as follows:

C3.21.13.1. If the current status is BA and the ESD or the UMMIPS time frames, which ever applies, has not passed, provide BA status with the appropriate ESD to the requisitioner.

C3.21.13.2. If the current status is BA and the ESD or the UMMIPS timeframes, whichever applies, has passed, provide B5 status to the requisitioner and generate a DI AF6 with the RI of the reporting activity in rp 4-6 and a 2 in rp 54.

C3.21.13.3. If the current status is positive shipping status DI AS_, provide DI AS_.

C3.21.14. Supply sources in receipt of responses to DI AF6 follow-ups will furnish appropriate status to eligible recipients using chapter C4.

C3.21.15. Processing points passing DI AF_, AT_, or AK_ follow-up transactions to another Supply source for continued action will place their RI code in rp 67-69 of the follow-up transaction. Processing points receiving such passed transaction will not automatically pass such transactions back to the processing point from which the transaction was received (for example, the RI “From” in rp 67-69) without obtaining the prior agreement of that activity.

C3.22. <u>FORCE-CLOSED MATERIEL RELEASE CONFIRMATIONS</u>

C3.22.1. Subsequent to generating a DI ASH transaction under section C3.21.5., above, for unconfirmed MROs, supply sources will hold the MRO record open pending an MRA response (DoD 4000.25-2-M (MILSTRAP, chapter 6)). If an MRA response is received, it will be used to close the MRO record. For shipments to Security Assistance recipients, supply sources may elect to use the MRA data or generate a DI ARH transaction, entering the mode of shipment and date shipped from the MRA, to interface with billing. If an MRA response is not received within the initial and follow-up timeframes, the supply source may force close the MRO using a DI ARH transaction. For shipments to Security Assistance recipients, supply sources will ensure that proper inventory accounting and billing procedures are applied. In response to DI DRA transactions indicating nonreceipt, the supply source may force close the open MRO and bill for materiel, or reprocess (ship) the materiel based upon established dollar thresholds. The ARH transaction will be in the AP3.15 format.

C3.23. PROCESSING REDISTRIBUTION ORDERS

C3.23.1. RDOs are originated by an IMM to direct release of materiel from a supply distribution activity to another within the same distribution system.

C3.23.2. For intra-Service use, an RDO may be used to direct release and shipment of materiel from a post, camp, station, or base to another similar activity to satisfy a specific demand.

C3.23.3. RDOs will be prepared in the AP3.25 format.

C3.24. RESERVED

C3.25. PROCESSING REQUISITION AND MATERIEL RELEASE ORDER MODIFIER TRANSACTIONS

C3.25.1. Supply sources will process requisition modifier transactions to provide for modification of requisitions on backorder or for which MROs have not been processed to storage activities. The corresponding original requisitions in process, and materiel obligations, will be recycled under S/A policy and normal processing actions will be continued to accommodate the modifier PD or RDD/RDP.[16]

C3.25.1.1. Modification of MROs is at the discretion of the S/As. However, modifications will not be processed against requisitions for which LROs of retail assets have been generated.

C3.25.1.2. Modification of requisitions which have been submitted to procurement sources for direct delivery is not required, except for requisition modifier documents which contain:

[16] See Footnote 3.

C3.25.1.2.1. A revised Country FMS offer/release option code (rp 46) and/or FF code (rp 47), in the format shown in AP3.22 (DI AMF).

C3.25.1.2.2. Expedited Handling Signal 555 in the RDD/RDP data field, rp 62-64, in the format shown in AP3.22 (DI AMP).

C3.25.1.2.3. Changes to the SUPADD and signal fields in the format shown in AP3.22 (DI AMF). The signal code will be indicated in rp 77.[17] [18]

C3.25.1.3. The application of modifiers on requisitions for which split actions have been taken by the supply source is at the option of the S/As.

C3.25.1.4. Supply sources will provide status after processing requisition modifier documents as follows:[19] [20]

C3.25.1.4.1. When the modifier transaction contains invalid entries for data elements listed in chapter C2, which would require rejection under requisition edits prescribed in paragraph C3.1.1., the modifier request will be rejected by means of D7 supply status (DI AE_). Additionally, when the modifier transaction contain entries which would result in incompatibility or improper use of the RDD and/or PD that would not be acceptable under requisition edits, the modifier will be rejected with D7 status. Note: This supply status transaction will contain the same data fields as on the unmodified requisition, except for the status code (rp 65-66) and transaction date (rp 62-64). This will allow the initiator of the DI AM_ to rebuild the requisition as it appears on the supply source records.

C3.25.1.4.2. When the requisition modifier transaction is not honored because the requested modifications cannot be made, supply sources will provide B2 supply status to the activities designated on the unmodified requisition. Note: This supply status transaction will contain the same data fields as on the unmodified requisition, except for the status code (rp 65-66) and transaction date (rp 62-64). This will allow the initiator of the DI AM_ to rebuild the requisition as it appears on the supply source records.

C3.25.1.4.3. When the requested modifications have been successfully processed, BK supply status will be provided.

C3.25.1.5. In addition, when modifier transactions are processed, supply sources will use the M&S and distribution codes to provide the latest supply or shipment status.[21]

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[17] Revised requisition modifier procedures last reported as not implemented by USMC. Refer to AMCL 123C

[18] Requisition modifier status last reported as not implemented by USAF and USMC. Refer to AMCL 143.
[19] See Footnote 15.
[20] See Footnote 16.

C3.25.1.6. Supply sources will process requested modifications only when all data fields can be modified, as requested. If this cannot be done, reject the modifier with B2 status.[22]

C3.25.2. When S/As modify MROs, a modifier transaction will be prepared and transmitted to the applicable storage activity. The modifier transactions will be prepared as a result of processing requisition modifier transactions. The MRO will be identified with DI AM_ as prescribed in AP2.1.

C3.25.2.1. Storage activities, upon receipt of MRO modifier transactions, will modify the original MRO whenever the modifier is received prior to the actual printing of the DD Form 1348-1A. This will be accomplished by matching the document numbers of modifier transactions with document numbers of MROs having been previously received, including match of suffix codes.

C3.25.2.2. These modified transactions will be processed in the normal manner prescribed for MROs.

C3.25.2.3. When storage activities receive MRO modifier transactions for which they have no record of the original MRO, they will process the modifier transactions as new MROs.

C3.25.2.4. Storage activities will provide supply status (DI AE6) to supply sources when requested modifications are or are not accomplished, citing Status Code B2 or BK.[23]

C3.25.3. When supply sources receive modifier transactions for which there is no record of the original requisition, process the requisition modifier transactions as a new requisition unless Status Code BF has been previously provided in response to an earlier cancellation request as specified in chapter C4.

C3.25.4. When modifiers are referred to another supply source, the referring activity will enter the RI of the activity to which the requisition was referred in rp 4-6 and their own RI in rp 67-69 of the DI AM_ transaction and retransmit. Processing points receiving such passed transactions will not automatically pass such transactions back to the processing point from which the transaction was received (for example, the RI "From" in rp 67-69) without obtaining the prior agreement of the activity.

C3.26. RESERVED

C3.27. PROCESSING SINGLE LINE CANCELLATION REQUESTS

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[21] See Footnote 15.
[22] See Footnote 16.
[23] See Footnote 15.

C3.27.1. Supply sources, procurement, storage, and reporting activities will process single line cancellations (DI AC_) as prescribed herein and in paragraphs C3.28. through C3.34. Policies and procedures for processing requests for mass cancellation of multiple lines/requisitions are provided in chapter C8.

C3.27.2. Supply sources and procurement and storage, and reporting activities are responsible for exercising the fullest practical resourcefulness in preventing the issue and shipment of unwanted materiel. The practical considerations involved in processing cancellation requests include such factors as time, related packing and handling costs, the dollar value, and location of materiel for which cancellation is requested.

C3.27.3. General rules for the disposition and diversion of materiel which has been shipped are as follows:

C3.27.3.1. Supply sources are responsible for providing diversion and/or disposition instructions for all items under their cognizance destined for OCONUS which have progressed to the point where procurement actions cannot be terminated or shipment into the DTS has occurred. When OCONUS shipments have been lifted from CONUS terminals, the responsibility for diversion or disposition is that of the consignee, the appropriate commander, or Service headquarters.

C3.27.3.2. Supply sources may request diversion or disposition instructions from S/A contact points designated on the DLMSO Web site at http://www.dla.mil/j-6/dlmso/eLibrary/Restricted/SvcPointsPOC/default.asp, for both nonstocked and non-NSN items. However, supply sources may, based on their stock position, divert materiel to depot stock.

C3.27.3.3. S/As may predetermine and designate alternate consignees so that the DoDAAC of these activities may be inserted in subsequent MILSTRIP and/or Transportation-related transactions. These predetermined destinations will be based on considerations in subparagraphs C3.27.2.2. and C3.27.3.1., above, and may vary by NSN, FSC, or FSG.

C3.27.3.4. When OCONUS shipments cannot be diverted or held for disposition, storage and procurement activities will advise supply sources when elements of the DTS were unable to accomplish the desired shipment diversion or hold. The supply source will provide shipment status (DI AU_) to all eligible recipients of status. These transactions will contain a numerical day of the year in rp 57-59, as provided by the clearance authorities, indicating the day on which the shipment was lifted from the terminal for delivery OCONUS.

C3.27.3.5. When diversion of OCONUS shipments is accomplished by the DTS, supply sources will furnish all eligible recipients supply status (DI AE_) with Status Code B6. The advice of actions taken by the DTS will be provided under DoD 4500.9-M (DTR).

C3.27.3.6. Supply sources will automatically initiate cancellation action for unfilled quantities of materiel obligations or open requisitions upon deletion of a DoDAAC from the DoD 4000.25-6-M (DoDAAD). Applicable supply and shipment status will be furnished to authorized recipients and, in the event DAAS does not have a recorded DoDAAC, the status will be disposed of.

C3.27.3.7. Costs incurred in cancellations/diversion will be billed as provided in paragraph C3.28.9., below.

C3.27.3.8. No attempt will be made to stop or divert shipments to CONUS (domestic) consignees once released for shipment, regardless of mode of shipment.

C3.28. SUPPLY SOURCE PROCESSING OF SINGLE LINE CANCELLATION REQUESTS

C3.28.1. DIs, AC1, AC2, and AC3 cancellation requests (AP3.7) will be processed under subparagraph C3.1.2., above, including distribution of initial status, as follows:

C3.28.1.1. First, against backorders in the following order of assigned status codes: BB, BC, BD, BZ, and BV.[24]

C3.28.1.2. Second, against unconfirmed shipments (Status Code BA).

C3.28.1.3. Third, against confirmed OCONUS shipments (DI AS_ and/or AR_), when shipped (to surface/aerial POEs and SEAVAN assembly points) prior to ICP receipt of DI AC_ transactions in less than 45 days for surface mode and 10 days for air mode.

C3.28.1.4. Fourth, against all other status.

C3.28.2. Processing points passing DI AC_ cancellation transactions to another Supply source for continued action will place their RI in rp 67-69 of the cancellation transactions. Processing points receiving such passed transactions will not automatically pass such transactions back to the processing point from which the transaction was received (for example, the RI “From” in rp 67-69) without obtaining the prior agreement of that activity.

C3.28.3. Cancellation actions will be initiated/accomplished against the quantity in rp 25-29 of the DI AC_ transaction received. When the quantity in a cancellation request cannot be determined because of erroneous data, the requisition quantity or fill or backordered quantity will be edited for a quantity of one. If the quantity is equal to one, the cancellation request should be processed. Otherwise, the request will be

[24] Requirement to include Status Code BZ in processing sequence of cancellation requests last reported not implemented by DLA (Subsistence). Refer to AMCL 30.

rejected to the activity designated by the third position of the DI AC_ transaction using DI AE_ with Status Code CD.

C3.28.4. Cancellations processed will be edited to preclude duplicate cancellations. As a minimum this edit will compare quantity (rp 25-29), transaction document number (rp 30-43), suffix (rp 44), and the numerical day of the year of preparation (rp 62-64). Duplicates will be discarded. All other cancellations will be processed as received. When a DI AC_ transaction is received with a blank or garbled day of preparation (rp 62-64), the original day of receipt at the supply source will be entered and processing will continue.

C3.28.5. Regardless of dollar value or quantity, cancellation requests will be processed to immediately cancel quantities for which LROs or MROs (DD Form 1348-1A) and purchase requests have not been submitted to reporting activities or depot/storage and procurement activities.

C3.28.6. If the quantity in the cancellation request is equal to or less than the backorder quantity at the supply source (Status Code BB, BC, or BD), cancellation will be immediately effected and supply status (DI AE_) with Status Code BQ will be provided all authorized recipients of status. Since cancellation action cannot be effected immediately on requisitions in Status Code BV, supply status (DI AE_) with Status Code B9 will be furnished all authorized recipients of status.

C3.28.7. If the quantity in the DI AC_ cancellation request is greater than the backorder quantity (if any), but equal to or less than the recorded requisition quantity, the supply source will initiate cancellation action under criteria prescribed in subparagraph C3.28.1., above. This criteria and chapter C6 apply to FMS and MAP Grant Aid requisitions. When the cancellation request is greater than the recorded requisition quantity, cancellation action will be initiated on the recorded quantity.

C3.28.8. When cancellation requests are against released shipments or direct vendor deliveries with Status Code BV, the supply source will consider diversion of the materiel to depot stock or to fill other demands/backorders, or contract termination, as appropriate. The foregoing also applies to nonstocked and non-NSN materiel at S/A option, when there is a foreseeable demand for the item.

C3.28.9. In the event actions in subparagraph C3.28.8., above, are taken, Status Code B4 may be furnished to indicate that the activity designated by the signal code in the canceled requisition may be billed as follows:

C3.28.9.1. Transportation costs for returning the materiel to depot/storage and/or procurement termination costs when it is determined that termination is in the best interest of the Government.

C3.28.9.2. Specific instructions concerning materiel, transportation charges, and credit allowances are contained in DoD 4000.25-7-M (MILSBILLS).

C3.28.9.3. In addition to costs in subparagraph C3.28.9.1., above, when applicable, rebuilding costs and other expenses incurred in canceling FMS and MAP Grant Aid requisitions will be billed by the supply source, under DoD 5105.38-M (SAMM). (Also, see chapter C6.)

C3.28.10. Demand data previously recorded will be reversed by the quantity of the cancellation request. The demand data will always be adjusted regardless of the outcome of processing the cancellation request.[25]

C3.28.11. Notice of the success or failure of cancellation or diversion actions will be provided to all eligible status recipients, identified in the original requisition under chapter C4. This notice will be in the format of supply status (DI AE_) or shipment status (DI AU_) as follows:

C3.28.11.1. Supply status (DI AE_) with Status Code B4, B6, BQ, BR, or BS applies to cancellation/diversions accomplished.

C3.28.11.2. Supply status (DI AE_) with Status Code B9 indicates that cancellation/diversion action is being attempted.

C3.28.11.3. Shipment status (DI AU_) will be furnished to indicate that cancellation/diversion was not accomplished.

C3.28.11.4. Supply status (DI AE_) with Status Code B8 will be furnished when cancellation was not accomplished and Status Code B9 was previously furnished.

C3.28.11.5. Supply status (DI AE_) with Status Code BF will be furnished to indicate no record of the document for which the cancellation request was submitted.

C3.28.11.6. Supply status (DI AE_) with Status Code B_, C_, or D_ will be furnished for those transactions where the supply source has a record of a previous cancellation or rejection.

C3.29. SUPPLY SOURCE SUBMISSION OF SINGLE LINE CANCELLATION/ DIVERSION REQUESTS TO PROCUREMENT

C3.29.1. These requests may be in mechanical record format or by manual instructions; however, the electronic submission of the requests is recommended.

C3.29.2. Prepare transactions using the AP3.9 format. Use DI ACP to identify the transactions submitted to procurement. Entry of the PIIN or PRN will be dependent upon whether a PIIN has been assigned to a contract and is known to the supply source at the time of receipt of cancellation requests. When the PRN is used, the DoDAAC of

[25] Deferred implementation authorized pending logistics system modernization.

the consignee to which shipment is to be diverted should be reflected in rp 45-50. When the supply source does not desire diversion, rp 45-50 will be left blank.

C3.29.3. A manual request for cancellation/diversion submitted to the procurement activity will contain the following minimum information:

C3.29.3.1. Notification that the transaction is a request for cancellation or diversion.

C3.29.3.2. Identification of the supply source submitting the request.

C3.29.3.3. The stock or part number or description of the item involved.

C3.29.3.4. The quantity of the item to be canceled/diverted.

C3.29.3.5. The original requisition document number and the suffix code, if applicable.

C3.29.3.6. Identification of the ship-to and mark-for addresses, as contained in the applicable purchase request.

C3.29.3.7. The PIIN, if known; otherwise, the PRN and date of the purchase request.

C3.29.3.8. Diversion or hold instructions to include coded and in-the-clear, ship-to, and mark-for addresses for shipment if diversion is to be accomplished.

C3.29.4. Cancellation/diversion requests will be submitted to procurement activities:

C3.29.4.1. Regardless of dollar value/quantity in the request, when purchase requests have been submitted but contracts have not been awarded. This applies to items/quantities in Status Code BZ. (See chapter C4.)[26]

C3.29.4.2. For items/quantities on awarded contracts/purchase agreements and the dollar value of the cancellation/diversion action exceeds $200.

C3.29.5. Supply sources will decide whether the cancellation/diversion or hold actions will be suspended or continued. Decisions to continue cancellations or diversions will be provided to procurement activities by cancellation request documents prepared in the manual format and containing the notation: “Decision for cancellation or diversion by supply source.” (See paragraphs C3.27.3.1. and C3.31.5.)

[26] See Footnote 22.

C3.29.6. Cancellation/diversion requests or requests for determination as to whether cancellation is in the best interest of the Government will not be submitted to procurement activities when:

C3.29.6.1. The dollar value of the request is less than $200.[27]

C3.29.6.2. DD Form 250, Materiel Inspection and Receiving Report, SPN, vendor shipment notice, or equivalent is on record indicating:

C3.29.6.2.1. Shipments to CONUS consignees were released to carriers regardless of dollar value.

C3.29.6.2.2. Shipments to OCONUS consignees were previously released to carriers, and the number of days prescribed in subparagraph C3.28.1.3., have elapsed. Chapter C6 applies to FMS and MAP Grant Aid requisitions.

C3.29.6.2.3. Shipment/delivery by priority mail or parcel post. In this case, shipment status (DI AU_) will be furnished in response to DI AC_ cancellations received.

C3.29.7. Notice of the success or failure of cancellation or diversion actions will be provided to all eligible status recipients, identified in the original requisition under the procedures of chapter C4. This notice will be in the format of supply status (DI AE_) or shipment status (DI AU_) as follows:

C3.29.7.1. Supply status (DI AE_) with Status Code B4, B6, BQ, or BS applies to cancellation/diversions accomplished.

C3.29.7.2. Supply status (DI AE_) with Status Code B9 indicates that cancellation/diversion action is being attempted.

C3.29.7.3. Shipment status (DI AU_) will be furnished to indicate that cancellation/diversion was not accomplished.

C3.29.7.4. Supply status (DI AE_) with Status Code B8 will be furnished when cancellation was not accomplished and Status Code B9 was previously furnished.

C3.30. RESERVED

C3.31. PROCUREMENT ACTIVITY PROCESSING OF SINGLE LINE CANCELLATION/DIVERSION REQUESTS

[27]As an exception for intra-Service use only, cancellation/diversion may be submitted to procurement regardless of dollar value when critical/short supply items are affected.

C3.31.1. DI ACP and manual cancellation/diversion requests will be processed in the sequence of PDs.

C3.31.2. Immediate cancellation action will be taken when contracts have not been awarded and/or firm orders have not been issued/placed.

C3.31.3. Procurement activities will advise the supply source of contractual agreements which may result in unfavorable cost conditions if cancellation, diversion, or holding actions are accomplished. Supply sources will decide whether the cancellation, diversion, or hold actions will be suspended or continued. Decisions to continue cancellation or diversion will be provided to procurement activities by cancellation request documents prepared in the manual format and containing the notation: "Decision for cancellation or diversion by supply source."

C3.31.4. The cost of diversion or shipment hold actions will be provided to the supply source for billing under subparagraph C3.28.9. Costs incurred in contract termination and diversion will also be furnished to supply sources to permit billing as prescribed in subparagraph C3.28.9.

C3.31.5. Procurement activities are required to initiate actions with clearance authorities to cause diversion of shipments at terminals. (Not applicable to transactions resulting from mass cancellations.) (See chapter C8.) Procurement activities requiring diversion instructions in the instances when rp 45-50 are blank will request these instructions from the activity designated by the RI code in rp 78-80. Such requests will be accomplished by telephone or message.

C3.31.6. When the above cancellation/termination or diversion/hold action would not be in the best interest of the Government, the supply source will be so advised and requested to furnish a decision by a specified date.

C3.31.7. Actions to cancel, divert, or terminate contracts will be initiated within 1 working day from the receipt of cancellation requests. These actions will be completed as expeditiously as possible, but will not exceed 5 working days for PD 01-08 requests and 10 working days for PD 09-15 requests. When multiple cancellation requests are received on the same day, consideration will be given to the priority of the requests, OCONUS destination, the dollar value of the materiel, and the status of the contract involved.

C3.31.8. The procurement activity will advise the supply source that the attempted stop/diversion action has/has not been accomplished by the DTS within 2 working days of receiving the confirmation/denial notification from the DTS.

C3.32. <u>SUPPLY SOURCE PRECESSING OF CANCELLATION REQUESTS FOR LATERAL REDISTRIBUTION ORDERS OF RETAIL ASSETS</u>

C3.32.1. Supply source cancellation requests will be submitted to reporting activities regardless of dollar value and quantity when Status Code BA is recorded, but shipment status (DI AS6) has not been received. The DI AC6 will contain the RI of the reporting activity in rp 4-6 and Distribution Code 2 in rp 54. The supply source will provide DI AE_ with Status Code B9 to all eligible status recipients.

C3.32.2. If shipment status has been received, provide DI AU_ status to all eligible status recipients.

C3.32.3. Supply sources in receipt of responses to DI AC6 will furnish appropriate status to all eligible recipients.

C3.33. SUPPLY SOURCE SUBMISSION OF SINGLE LINE CANCELLATION/ DIVERSION REQUESTS TO STORAGE ACTIVITIES

C3.33.1. Supply source cancellation requests (DI AC6) or follow-ups on cancellation requests (DI AK6), in the format of AP3.8, will be submitted to storage activities:

C3.33.1.1. Regardless of dollar value and quantity when Status Code BA is recorded, but an MRC has not been received. This applies to PD 01-15 requisitions/MROs/DD 1348-1A for U.S. Forces, CONUS and OCONUS, FMS, and MAP Grant Aid.

C3.33.1.2. When the MRC is recorded on an OCONUS shipment which was released to carrier for shipment to POE, less than 45 days by surface mode or less than 10 days by air mode, and the dollar value of the shipment exceeds $200. Also, chapter C6 applies to FMS and MAP Grant Aid requisitions.

C3.33.2. The DI AC6 will contain the DoDAAC of the activity to which shipments will be diverted in rp 45-50, when shipment has already been released. When the supply source does not desire or cannot provide diversion to a specific activity, rp 45-50 will be left blank. In the latter case, the supply source will obtain and provide alternate destinations, if requested, by storage activities. (See paragraph C3.27.3.)

C3.33.3. In the case of an attempted diversion, supply status (DI AE_) with Status Code B9 will be furnished to eligible status recipients.

C3.33.4. Supply sources will not provide storage activities with requests for cancellation/diversion when:

C3.33.4.1. In receipt of the MRC at the time of receipt of a cancellation request and the item requested for cancellation has a line-item value of less than $200 and is for an OCONUS shipment.

C3.33.4.2. Receipt of MRC and OCONUS shipment has been accomplished by parcel post, priority mail, or UPS.

C3.33.4.3. When the MRC is recorded on an OCONUS shipment which was released to the carrier for shipment more than 45 days by surface mode or 10 days by air mode prior to the receipt of the cancellation request.

C3.33.4.4. Receipt of the MRC and shipment to a CONUS activity was accomplished prior to the receipt of the cancellation request.

C3.33.5. In instances described in subparagraph C3.33.4., above, shipment status (DI AU_) will be furnished to eligible status recipients.

C3.33.6. A Follow-up on Cancellation Request, DI AK6, may be submitted to storage activities as a result of receipt of DI AK_ by the supply source from the requisitioner, SUPADD, or control activity (rp 54). A DI AK6 may be forwarded to the storage activity by the supply source as a result of nonresponse to a previous DI AC6.

C3.33.7. DRMS will forward cancellation requests (DI AC6) or follow-ups on cancellation requests (DI AK6) to DRMOs when an MRC (DI AR_) has not been received for item(s) requisitioned from property disposal. If the MRC has been received from the DRMO, shipment status (DI AU_) will be forwarded by DRMS to eligible status recipients.[28]

C3.34. STORAGE ACTIVITY PROCESSING OF SINGLE LINE CANCELLATION/ DIVERSION REQUESTS

C3.34.1. DI AC6 transactions will be processed in the sequence prescribed in subparagraphs C3.1.2.; C3.28.1.2.; C3.28.1.3.; and C3.28.1.4., above.

C3.34.2. Records will be maintained to allow a determination as to whether line items shipped were in single line or multiline shipment units and the respective dollar value of each. This will allow identification of shipment units which are susceptible to cancellation and determination as to whether cancellation actions should be continued under the following policies and procedures.

C3.34.3. To the extent that processing capability is available, the S/As will develop and maintain data to:

C3.34.3.1. Allow identification of the depot work area to which shipment processing should have progressed. Work areas for consideration are as follows:

[28] Procedures, formats, and codes for requisitioning material from disposal last reported as not implemented by DLA. Refer to AMCL 139A.

COMPUTER	STORAGE	SHIPMENT PREPARATION	SHIPPING
Mechanized processing of AC6s, and output of DD Forms 1348-1A and stop shipment	Bin Area Bulk Area	Preservation Packaging Packing Consolidation Parcel Post	Consolidation Air Freight Motor (Truck) Freight notices Rail Freight

C3.34.3.2. Include the maximum time experienced in processing DD Form 1348-1A (or DD Form 1348-2) shipments in each of the above work areas (within total time allowed by DoDD 4140.1R from receipt of MRO to release to transportation). Such data would provide a basis for determining the work areas where stop shipment action could most likely be taken on receipt of a DI AC6. Also, transaction priority should be considered as it affects processing time in hours versus days.

C3.34.4. The storage activity, upon receipt of a DI AC6, will determine the appropriate work area(s) to which stop shipment notices would be sent when cancellation of an inprocess DD Form 1348-1A shipment is required. The stop shipment notices will include pertinent line item/transaction identification, priority, and information as to whether a single or multiline shipment unit, is involved. A separate stop shipment notice will be issued to the current work area and every other work area through which the shipment would subsequently be processed.

C3.34.5. Cancellation will be accomplished for all items/quantities for which a DD Form 1348-1A has not been released to storage work areas.

C3.34.6. Cancellation will be attempted for all items/quantities for which a DD Form 1348-1A has been released to storage work areas and there is no record of transportation release to a carrier, unless:

C3.34.6.1. The dollar value is less than $25 for a single line shipment unit.

C3.34.6.2. The dollar value of a single line packed in a consolidated shipment unit is less than $200.

C3.34.7. The storage activity will advise the supply source and, if applicable, all eligible status recipients of actions taken in response to cancellation requests (see chapter C4). This notice will be provided as follows:

C3.34.7.1. When the storage activity has no record of the MRO receipt, the supply source will be provided DI AE6 status with Status Code BF.

C3.34.7.2. When the items have not left the depot and cancellation action is accomplished, respond only to the supply source in the same format as the cancellation request document with the exception that rp 4-6 will contain the RI of the supply source to which the transaction will be transmitted and rp 67-69 will contain the RI of the activity preparing the transaction. This transaction will contain DI AG6.

C3.34.7.3. When cancellation is not attempted under the less than $25/$200 criteria in subparagraphs C3.34.6.1. and C3.34.6.2., above, the storage activity will furnish the supply source DI AE6 status with Status Code B8.

C3.34.7.4. When the items have been released to a carrier in shipments destined to a CONUS customer, no action will be taken to stop/divert the materiel beyond the point of shipment. The supply source will be provided with Reply to Cancellation Request - MRC (DI AU0, AUA, or AUB) transactions in the format shown in AP3.14 and all eligible status recipients will be provided with Reply to Cancellation Request - Shipment Status (DI AU_) in the format shown in AP3.19.

C3.34.7.5. When the items have been released to a carrier in shipments destined for an OCONUS consignee, the storage activity will initiate actions under the DTR to stop or divert shipments within the DTS. The supply source will be provided with DI AE6 status containing Status Code B9.

C3.34.7.6. The storage activity will not initiate action to stop/divert OCONUS shipments within the DTS when:

C3.34.7.6.1. The items are consolidated in a multiline shipment unit.

C3.34.7.6.2. The items were in OCONUS shipments released to carriers for shipment more than 45 days by surface or more than 10 days by air mode prior to receipt of the DI AC6.

C3.34.7.6.3. The items were shipped to OCONUS customers by priority mail, parcel post, or UPS.

C3.34.7.6.4. A single line item shipment has a total dollar value of less than $200.

C3.34.7.6.5. The single line item shipment unit has a total dollar value of less than $1,000 and was shipped in consolidation with other shipment units in larger containers; such as, CONEX and SEAVAN.

C3.34.7.7. Following receipt of confirmation that shipment stop/diversion action has been accomplished by the DTS, the storage activity will provide the supply source with DI AE6 status containing Status Code B6.

C3.34.7.8. When the storage activity does not initiate stop/diversion action with the DTS because of one of the conditions in subparagraph C3.34.7.6., above or, when notified that a requested stop/diversion action has not been accomplished by the DTS, the storage activity will provide Reply to Cancellation Request - Shipment Status (DI AU1, AU2, or AU3) to all eligible status recipients and Reply to Cancellation Request - MRC (DI AU0, AUA, or AUB) to the supply source. At the option of the supplying S/A, Reply to Cancellation Request - Shipment Status (DIs AU1, AU2, and AU3) may be provided to all eligible status recipients by the supply source rather than directly by the storage activity. In this latter case the storage activity will only generate the Reply to Cancellation Request - MRC (DI AU0, AUA, or AUB) to the supply source.

C3.34.8. Storage activities requiring diversion instructions when rp 45-50 of the DI AC6 cancellation is blank will request such instructions from the activity designated by the RI in rp 67-69. Such requests will be made by telephone or message.

C3.34.9. Actions under subparagraphs C3.34.3. through C3.34.7., above, will be completed in 2 working days for PDs 01-08 and 5 working days for PDs 09-15.

C3.34.10. The storage activity will advise the supply source that the attempted stop/diversion action has/has not been accomplished by the DTS within 2 working days of receiving the confirmation/denial notification from the DTS.

C3.35. REPORTING ACTIVITY PROCESSING CANCELLATION REQUESTS FOR LATERAL REDISTRIBUTION ORDERS OF RETAIL ASSETS

C3.35.1. Reporting activities will attempt cancellation to the maximum extent possible.

C3.35.2. When the reporting activity has no record of the LRO, the supply source will be provided DI AE6 with Status Code BF and Distribution Code 2 will be entered in rp 54.

C3.35.3. If cancellation cannot be accomplished, the supply source will be provided DI AE6 with Status Code B8 and Distribution Code 2 will be entered in rp 54.

C3.35.4. If cancellation can be accomplished, the supply source will be provided DI AE6 with Status Code BQ and Distribution Code 2 will be entered in rp 54.

C3.35.5. The reporting activity will not attempt diversion of materiel confirmed shipped.

C3.36. DIRECT VENDOR DELIVERY ON MILSTRIP REQUISITIONS

C3.36.1. In instances where supply of a MILSTRIP requisition is to be accomplished by direct vendor delivery, an interface is required between MILSTRIP and the purchasing operations. This interface will result in an interchange of specific

information and documentation between supply sources and procurement activities to ensure:

C3.36.1.1. Transmission of status to designated recipients in an orderly and timely fashion.

C3.36.1.2. Proper marking of shipment containers.

C3.36.1.3. Delivery of materiel using priorities or RDDs.

C3.36.1.4. Transmission of shipment status, within the time standard prescribed in chapter C4, paragraph C4.12., to the ship-to activity designated by the signal code unless the M&S code is 8.

C3.36.2. Purchase requests will contain specific in-the-clear and coded data as specified below, which will be perpetuated on procurement instruments and related transactions:

C3.36.2.1. The original MILSTRIP requisition document number, including suffixes when assigned, SUPADD, and signal codes.

C3.36.2.2. In-the-clear, ship-to address of the ultimate consignee and mark-for address, when applicable.

C3.36.2.3. MILSTRIP project code and project name, if applicable.

C3.36.2.4. Schedule of deliveries using RDDs or RADs, whichever is applicable. Items should be listed on procurement requests in descending sequence or delivery or availability dates. (A separate requisition number is required for each delivery date, consignee, and priority.) This sequence would provide for listing items with earliest dates first and will result in the required schedule of deliveries.

C3.36.2.5. Identification and address of the activity to receive the notice or evidence of shipment made by contractors as required by DoD FAR Supplement, appendix F-401, table 2.

C3.36.3. Requisitions to be supplied by direct delivery from sources will be identified separately from stock replenishment buys on purchase requests.

C3.36.4. Transmission of shipment status, within the time standard prescribed in chapter C4, section C4.12., to the ship-to activity designated by the signal code unless the M&S code is 8.

C3.37. <u>RESERVED</u>

C3.38. PREPARATION OF SHIPMENTS TO DEFENSE REUTILIZATION AND MARKETING OFFICES[29]

C3.38.1. Shipments/transfers to DRMOs will normally require a Disposal Turn-In Document (DTID), (DD Form 1348-1A or DD Form 1348-2) and documentation for intransit control of property identified by an NSN or local stock number (and excluding scrap [Supply Condition Code S], waste, nonappropriated fund activity, and lost, abandoned, or unclaimed privately owned personal property) shipped/transferred to a DRMO on a DTID from the time of release by a shipping activity until receipt of the property by the DRMO. Activities will furnish one DI AS3 shipment status transaction, under chapter C4, to the DRMS for each DTID sent to a DRMO, regardless of dollar value.

C3.38.1.1. Only those DI AS3 shipment status transactions applicable to shipments/transfers of usable property directed to DRMOs with a line-item value of $800 or more per the Federal Logistics Information System (FLIS) and for all shipments/transfers of pilferable or sensitive items (based on CIIC code) regardless of dollar value will be entered into the intransit control system (ICS). The extended value of the shipment will be determined on the basis of the document number, quantity, and the unit price. The unit price will be obtained from the FLIS.

C3.38.1.2. The use of this system will provide a capability to monitor shipments/transfers to DRMOs. This system will also provide a capability for DRMS to furnish information to S/A headquarters concerning the shipment/transfer of property to DRMOs.

C3.38.2. These procedures do not negate the authority of the DRMO to refuse acceptance of accountability and physical receipt of certain types and classes of materiel as prescribed by DoD 4160.21-M, chapter 3. If it is determined that the materiel is not acceptable for these reasons, and the shipment is rejected/returned to the shipper, the DRMO will provide notice of rejection to DRMS under existing procedures, thus purging the ICS suspense file. Guidance on shipment notices and ICS processing is applicable only to usable items being shipped/transferred to a DRMO.

C3.39 DIRECTING MATERIEL TO THE DEFENSE REUTILIZATION AND MARKETING SERVICE[30]

C3.39.1 Supply sources will utilize the DRO (DI A5J) and related transactions to direct and control issue of supply system stocks on their records to DRMS. DROs are transmitted to the storage site having custody of the stock and result in the preparation

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[29] Requirement to provide shipment status to DRMS on all shipments regardless of dollar value. Refer to AMCL 16. Requirement to provide the unit price on shipment status to DRMS. Refer to AMCL 17. Establishing intransit control procedures for shipments to DRMOs. Refer AMCL 158B. AMCLs 16, 17, and 158B last reported as not implemented by USAF and USMC.

[30] See Footnote 27.

of the DD Form 1348-1A (or DD Form 1348-2)as outlined in chapter 5, paragraph C5.5. Preparation of DROs will be accomplished using the AP3.13 format. If the item is classified in SCC Q and is being transferred to DRMS, DRO will contain Management Code O (alpha) or S, as appropriate, to indicate if the materiel is hazardous to public health/safety and mutilation is required. Aviation CSI/FSCAP materiel in SCC Q directed to DRMS will always cite Management Code S. (See MILSTRAP, appendix AP2.6). DRMS will perform mutilation in accordance with existing guidance for the NSN/type of material. The ICP/IMM should identify to DRMS any unique instructions for disposal requiring specific methods or information regarding hazardous constituents contained in the item. When the quantity to be transferred to DRMS exceeds the capability of the quantity field, rp 25-29, multiple DROs with new document numbers will be utilized. When multiple DROs are required; each DRO prepared for the same item will contain the total retention quantity in rp 55-61. When the quantity to be retained exceeds the capability of the retention quantity field, rp 55-61, the transactions will be processed off-line.

C3.39.1.1. The retention quantity in rp 55-61 of the DRO will determine the quantity of materiel to be turned in to disposal by the storage site.

C3.39.1.1.1. The quantity in rp 55-61 will be retained and all remaining stocks transferred to disposal.

C3.39.1.1.2. If the quantity onhand is less than the quantity shown in rp 55-61, the storage site will respond under subparagraph C3.39.1.4., below.

C3.39.1.2. The DRC transaction serves as advice from ***a storage site maintaining the accountable record,*** to the ***s***upply source ***which*** initiated the DRO, of supply action taken. DRC transactions will be prepared in the AP3.16 format with DI ARJ when the quantity shipped is the same quantity requested in the DRO. The DRC will contain DI ARK when the quantity shipped is greater than the quantity requested in the DRO. The DRC will contain DI ARL when the quantity shipped is less than the quantity requested in the DRO. The supply sources will utilize the DRC with DI ARK/ARL to make appropriate adjustments to the inventory records. If the quantity transferred to disposal exceeds the capability of the quantity field in the DRC, rp 25-29, the confirmation will be processed off-line. ARJ/K/L transactions will be prepared and transmitted on the day materiel is delivered to the carrier for shipment to DRMO. Preparation of ARJ/K/L will not wait for a signed receipt copy of the DTID to be returned. When a DRC (DI ARJ/K/L) is not used to confirm shipment of materiel to a DRMO, the DI AS3 transaction will be generated simultaneously with the DI A5J/FTR or other transaction authorizing/directing shipment to disposal. This procedure is authorized when circumstances (such as local transfers, use of available organic transportation, or other substantiating conditions) make the use of the ARJ/K/L unnecessary.

C3.39.1.3. The disposal release follow-up transaction (DI AFJ) will be used by the supply source to follow up on storage facilities for unconfirmed DROs 10 days after

the date the DRO was created. The disposal release follow-up transaction will be prepared in the DRO format.

C3.39.1.3.1. If the DRO has been complied with, the storage facility will respond as indicated in subparagraph C3.38.4.2., above.

C3.39.1.3.2. If the DRO has not been complied with and shipment is anticipated, the storage facility will respond using the AP3.16 format with DI AEJ and the ESD in rp 57-59.

C3.39.1.3.3. If there is no record of the DRO, the storage facility will respond with BF status (rp 65-66)/DI AEJ using the AP3.16 format.

C3.39.1.3.4. If the DRO has been denied (DI A6J), the storage activity will respond with BY status/DI AEJ using the AP3.16 format.

C3.39.1.4. DRDs are prepared by the storage site and transmitted to the appropriate supply source having prepared the DRO as notification of negative action on the DRO. Preparation of DRDs will be accomplished under the format referenced in AP3.18 and will contain DI A6J. Supply sources will utilize DRD to make appropriate adjustments to the inventory records.

C3.39.1.5. Disposal release cancellations are prepared by supply sources having initiated DROs and transmitted to storage sites when it is determined that disposal actions should be discontinued. Supply source cancellation requests will be submitted only in those instances when DROs are unconfirmed. Disposal release cancellation transactions will be prepared in the same format as the original DRO and will contain DI ACJ. Storage activity response to the cancellation request will be by one of the following transactions:

C3.39.1.5.1. When shipment has been made, response to the supply source will be a DRC.

C3.39.1.5.2. When cancellation is accomplished, response to the supply source will be prepared in the same format as the cancellation request, with the exception that rp 4-6 will contain the RI of the supply source to which the transaction will be transmitted and rp 67-69 will contain the RI of the activity preparing the transaction. This transaction will contain DI AGJ.

C3.39.1.6. A disposal release cancellation follow-up transaction (DI AKJ) may be submitted by the supply source to obtain the latest status of a disposal release cancellation. The disposal release cancellation follow-up transaction will be in the same format as the original disposal release cancellation (AP3.13) and will be processed by the storage site as a cancellation request provided the original request was not received. If the original request has been received and all required actions have been

completed, the storage site will respond to the disposal release cancellation followup by duplicating the previously submitted documentation.

C3.39.2. Supply sources will utilize the Reply to Customer Asset Report (DI FTR) (AP3.34) to notify the reporting activity that the quantity reported is in excess to supply source requirements and that further action is authorized under appropriate S/A procedures. See chapter C9, this manual, for detailed instructions.

C3.40. PROCESSING MATERIEL TO THE DEFENSE REUTILIZATION AND MARKETING SERVICE[31]

C3.40.1. The shipment/transfer of materiel to a DRMO on a DTID requires authority for disposal which must be indicated on the DTID by entry of the appropriate disposal authority code (AP2.21). Ensure property is reported to the IMM prior to DTID preparation, if required, per DoD 4140.1-R.

C3.40.2. The transfer of an item in SCC Q requires the entry of Management Code O (alpha) or S, as appropriate, on the DTID to indicate if the materiel is not hazardous to public helath/safety or national security and may not be used within DoD but may be sold by DRMS or if the material is hazardous to public helath/safety and mutilation is required. Aviation CSI/FSCAP materiel in SCC Q directed to DRMS will always cite Management Code S. (See MILSTRAP, appendix AP2.6)

C3.40.3. Activities lacking an ability to prepare mechanically processable transactions and/or electrically transmit them to the ICS will arrange for such preparation and/or DMS transmission of the intransit control transactions by the nearest facility having such capabilities. When support from another activity cannot be obtained, transactions may be mailed, or transmitted electronically (e-mail, etc.), to DRMS. These must include the in-the-clear address of the activity and a point of contact. DLA/DRMS will coordinate with the military services to determine options for any activities that consistently mail transactions. Activities will direct/process all ***materiel on accountable records*** to disposal using the DTID (DD Form 1348-1A or DD Form 1348-2). Some categories ***of property*** may be transferred to a DRMO without documentation. The servicing DRMO will provide guidance.

C3.40.4. For each DTID, activities will furnish one DI AS3 shipment status transaction, under chapter C4, to the DRMS for each shipment/transfer sent to a DRMO without regard to the dollar value. Only those DI AS3s applicable to shipments/transfers with a line-item value of $800 or more per the FLIS and for all shipments/transfers of pilferable or sensitive items (based on CIIC code) regardless of dollar value will be entered into the ICS. Activities will prepare and transmit the DI AS3 shipment status transaction, with Distribution Code 9 in rp 54 and the unit price of the materiel in rp 62-68, in the AP3.19 format to DRMS when a DRC (DI ARJ, ARK, or ARL) is created by

[31] See Footnote 27.

the shipping activity reflecting the actual quantity shipped and the date delivered to the carrier for shipment. The DI AS3 shipment transaction, meeting the intransit control criteria, will initiate the suspense file at DRMS which will, as a minimum, contain the following data:

DATA ELEMENT	SOURCE
Document Number	DI AS3/DRMS Automated Information System (DAISY) Receipt
NSN/FSC/FSG (if available)	DI AS3/DAISY Receipt
Unit of Issue	DI AS3/DAISY Receipt
Extended Dollar Value of Shipment (if available)	Calculated from FLIS unit price
Controlled Inventory Item Code	FLIS
Quantity Shipped	DI AS3
Date of Shipment	DI AS3
Quantity Received	DAISY Receipt
Date of Receipt	DAISY Receipt
Extended Dollar Value of Receipt	DAISY Receipt
Dollar Value of Quantity Variance Between Shipment and Receipt (if any)	(Internal Computation)

C3.40.5. Procedures

C3.40.5.1. Defense Automatic Addressing System Center

C3.40.5.1.1. DAASC will edit the DI AS3s before passing them to DRMS:

C3.40.5.1.1.1. Reject, to the generating activity, those with invalid DoDAACs, invalid FSCs (FSC does not exist), and those with quantities of zero or blank. The rejected transaction will be returned to the originating station with a narrative explanation of the reason for return and instructions not to resubmit.

C3.40.5.1.1.2. Edit the unit price. If the transaction contains a local stock number with a blank or zero unit price, reject. If the transaction contains a NSN and blank or zero unit price, insert the FLIS price.

C3.40.5.1.2. DAASC will "flag" ICS follow-up transactions (DI Code AFX/AFZ) to help the Services prioritize research and resolution of these transactions. These transactions will include "CRITICAL” in rp 67-74; identifying sensitive items, demilitarization required items, and all items in "critical classes." DAASC will make the determination for appending the critical flag as follows:

C3.40.5.1.2.1. To determine if a critical class, match the FSG or FSC (as appropriate) to the table built from DoD 4160.21-M, chapter 3, attachment 1.

C3.40.5.1.2.2. To determine if demilitarization is required, match the NSN to FLIS, looking for a demilitarization code equal to C, D, E, or F.

C3.40.5.1.2.3. To determine if a sensitive item, match the NSN to FLIS for CIIC looking for a sensitive item code equal to 1, 2, 3, 4, 5, 6, 8, Q, R, or $.

3.40.5.1.3. DAAS will edit Disposal Release Orders (MILSTRIP DI Code A5J) for Aviation CSI/FSCAP material in SCC Q to ensure that these contain Management Code S indicating that mutilation is required. If not, DAAS will insert Management Code S and continue processing.

3.40.5.2. Defense Reutilization and Marketing Office

3.40.5.2.1. DRMO will accept accountability of the shipment if the materiel is acceptable based on the established criteria in DoD 4160.21-M.

C3.40.5.2.2. DRMO will furnish documentation of receipt of the DTID upon request by the shipping activity. NOTE: DRMO will always furnish a copy of the signed DTID for all shipments containing quantity discrepancies. DRMO will note the difference in the quantity received and the quantity shipped on the DTID.

C3.40.5.2.3. If an error exists because the quantity received is less than or greater than the quantity entered on the DTID, DRMO shall notify the shipping activity. (See DoD 4160.21-M, chapter 3 and Joint Regulation DLAI 4140.55, et al.)

C3.40.5.3. Defense Reutilization and Marketing Service

C3.40.5.3.1. When DRMS processes a DAISY “receipt of usable property” or “receipt,” it will be compared with the suspense file generated by the DI AS3 shipment status transaction. DAISY receipt will open the ICS transaction if there is no matching DI AS3. The suspense file will remain on open file for a period of 1 year from the date it is initiated unless it is closed by one of the actions specified below. All transactions generated by ICS will be transmitted through DAAS to the activity in rp 30-35 of the DI AS3. ICPs/IMMs receiving these transactions will forward them to the shipping activity, as appropriate. (See AP3.6.)

C3.40.5.3.1.1. DRMS will close the suspense file if the receipt matches a DI AS3 shipment status transaction previously recorded in the suspense file. A match is based on the DTID number and FSC.

C3.40.5.3.1.2. DRMS will generate a follow-up transaction (DI AFX with Advice Code 36) if, after a period of 90 days from the date of DRMS posting of the receipt, there is no matching DI AS3 shipment status transaction, and the extended

value is $800 or more, or the item is recorded as pilferable or sensitive. This notification (DI AFX with Advice Code 36) will close the ICS suspense. DRMS will generate a follow-up transaction (DI AFX with Advice Code 37) when, after a period of 90 days, there is no receipt applicable to a DI AS3 shipment status transaction and the extended value of the DI AS3 is more than $800 or the item is recorded as pilferable or sensitive.

C3.40.5.3.2. If a disposal supply status transaction (DI AE3) or a disposal shipment confirmation transaction (DI ASZ) is not received within 30 days of transmission of the disposal shipment/receipt confirmation follow-up a second disposal shipment confirmation follow-up transaction using DI AFZ will be generated. The record will remain open for a period of 1 year from the date it was originated unless closed by a response to the AFZ follow-up. When moved from the active suspense file, records will be placed on an accessible history file for an additional 2-year period.

C3.40.5.3.3. Receipt of DI AE3 supply status will direct further ICS processing as follows:

C3.40.5.3.3.1. DE Supply Status advises ICS to terminate intransit control processing for the document number in question. If received in response to DI AFX/AFZ with Advice Code 37, a record of the DI AS3 transaction is not required.

C3.40.5.3.3.2. DF Supply Status advises ICS to remove the record from the active suspense file and place the record in an accessible history file for a period of 2 years.

C3.40.5.3.3.3. DG Supply Status closes the record in ICS—processing is considered complete. DRMS will use its own procedures to determine why notification of receipt of the materiel had not been sent by DRMO to DRMS and ICS will retain an accessible history file record for 2 years.

C3.40.5.3.3.4. DH Supply Status closes the record—intransit processing is considered complete and an accessible history file record will be retained by ICS for a period of 2 years.

C3.40.5.3.3.5. BF Supply Status removes the record from the active suspense file and places it in the accessible history file for a period of 2 years.

C3.40.5.3.4. If a shipment status transaction (DI ASZ) is received by ICS, intransit control for the document number in question is considered complete. Accessible history file records will contain NSNs, quantities, document numbers, dollar value of variances (if any), and the identity of applicable shipping activities and DRMOs.

C3.40.5.4. Shipping Activity

C3.40.5.4.1. Supply organizations in receipt of disposal shipment confirmation followups (DI AFX or AFZ) will ensure that applicable shipping activities review receipt

documentation, and provide timely responses (within 30 working days of receipt of the followup). DI AFX transactions with Advice Code 36 do not require a response.

C3.40.5.4.2. Upon receipt of a followup, the shipping activity will respond to the followup, by supply status, DI AE3, or shipment status, as follows:

C3.40.5.4.2.1. Provide BF supply status when the shipping activity has no record of the shipment *or* of generating the DI AS3 shipment status and has not received receipt documentation of DTID.

C3.40.5.4.2.2. Provide DE supply status when it is determined that although DI AS3 shipment status had been sent, no shipment had been made or no record of shipment, other than the DI AS3 transaction, can be located.

C3.40.5.4.2.3. Provide DF supply status when receipt documentation is not available, but investigation indicates that property was removed from the storage area and cannot be located. The shipping activity will perform additional research as determined by S/A procedures, including, if necessary, referral to the appropriate criminal investigative activity.

C3.40.5.4.2.4. Provide DI ASZ shipment status when the shipping activity (the activity in receipt of the (DI AFX/AFZ) has no record of generating a DI AS3 shipment status transaction but has received receipt documentation of the DTID.

C3.40.5.4.3. DRMS will provide a Quarterly Intransit to DRMO Report upon request. In addition, DRMS will provide tailored Special Extract Reports, as requested. The format and explanation of the Quarterly Intransit to DRMO Report is contained in AP1.33 and is assigned RCS DD-A&T (AR) 1787.

C3.41. RESERVED

C3.42. SHIPMENT TRACING

C3.42.1. Supply sources (including depot or procurement activity when direct vendor delivery is applicable, but excluding small business firms or civilian contractors not required to process followups received from Military sources), upon receipt of a DI AFT, Request for Shipment Tracing on Registered, Insured, and Certified mail/parcel post, will:

C3.42.1.1. Initiate tracer action under USPS Regulations to the post office from which the parcel was mailed. Postal Service Form 1510 or other prescribed form will be used.

C3.42.1.2. On receipt of the post office response, initiate appropriate action as follows:

C3.42.1.2.1. If notified that the parcel was lost, destroyed, and/or that proof of delivery could not be furnished, notify the consignee by off-line narrative message to include advice to prepare discrepancy reports under Joint Regulation DLAI 4140.55, et al.

C3.42.1.2.2. If notified that the post office has proof of delivery, notify the consignee (based on the signal in rp 51) by off-line narrative message, including particulars concerning proof of delivery, with an information copy to supply source involved.

C3.42.1.2.3. When the supply source is a small business firm or civilian contractor not required to process followups received from military sources, the AFT Request for Shipment Tracing on registered, insured, and certified mail/parcel post will be forwarded to ICP for processing.

CODE OR DATA ELEMENT	**ENTRY IS BLANK OR INCORRECT**
Routing Identifier	Determine correct source and continue processing.
Media and Status	Process as zero (0).
Stock Number or Appropriate Item Identification	1. If blank, reject. 2. If incorrect, research to determine[32] if the stock number has changed (for example, FSC changed to match the NIIN). As a result of the review, take action as follows: a. If the stock number cannot be identified, reject with appropriate supply status. b. If the FSC is incompatible with the NIIN, check the FSC to determine if it matches a previously assigned FSC. If it matched, change the FSC to the current FSC, continue supply action, and furnish appropriate supply status. If it does not match, reject with appropriate supply status. c. If the stock number has changed (for example, FSC change), change the number to the new stock number and continue supply action. If the changed NSN is managed by another supply source, initiate a passing order and furnish appropriate supply status. 3. If manufacturer's part number, compare to FLIS to determine is a stock number is assigned. If assigned, change the manufacturer's part number to the stock number and continue supply action. If the NSN is managed by another supply source, initiate a passing order and furnish appropriate supply status.
Unit of Issue	Enter correct unit of issue or reject. If rejected, enter correct unit of issue in rp 79-80 supply status transaction.[33]

[32]This edit does not apply to USN supply sources.

CODE OR DATA ELEMENT	ENTRY IS BLANK OR INCORRECT
Quantity	Reject.
Requisitioner[34]	Discard ***if entry is blank or incorrect. If the DODAAC fails the Authority Code edits in C2.28.11, then the transaction will be rejected with CX or D7 status as appropriate.***
Date	Reject.
Serial	Reject.
Demand	Process as recurring.
Supplementary Address[35, 36]	Reject (CX status) if blank or invalid and the signal code is B, J, K, L or M***. If the DODAAC fails the Authority Code edits in C2.28.11, then the transaction will be rejected with CX or D7 status as appropriate.***
Signal	Reject.
Fund	No edit is required unless signal code is C or L. Reject (CX status) if signal code is C or L and fund code does not identify a valid bill-to activity as prescribed by MILSBILLS.
Distribution	Process as blank.
Project	1. Process as blank. 2. If an OSD/JCS project code is entered, the requisition will be ranked above all other requisitions within the PD.[37]

[33] Requirement to provide correct unit of issue when original unit of issue on the requisition could not be converted last reported as not implemented by USN and DLA (Subsistence). Refer to AMCL 162.

[34] Deferred implementation of Authority Code edits authorized pending supply source system modernization.

[35] This data element is referred to as Supplemental Data under the DLMS.

[36] [36] Deferred implementation of Authority Code edits authorized pending supply source system modernization.

[37] Elimination of requirement to change the priority on CJCS project code requisitions last reported as not implemented by USAF, USMC, and DLA (Subsistence). Refer to AMCL 9.

CODE OR DATA ELEMENT	ENTRY IS BLANK OR INCORRECT
Priority Designator[38]	1. If Expedited Handling Signal 999 is present in the RDD field, requisition is for U.S. forces and the PD is not 01-03, enter PD 03 and furnish BK supply status. 2. If an OSD/JCS project code is present in rp 57-59 and the PD entry is not an existing PD code (not 01-15), enter PD 03 and furnish BK supply status. 3. If NMCS/ANMCS indicator (N/E) is present in rp 62 and the PD entry is not an existing PD code (not 01-15), enter PD 08 and furnish BK supply status. 4. If special mass cancellation coding 555 is present in rp 62-64 and the PD entry is not an existing PD code (not 01-15), enter PD 08 and furnish BK supply status. 5. If Expedited Transportation Signal 777 is in rp 62-64 and the PD entry is not an existing PD code (not 01-15), enter PD 08 and furnish BK supply status. 6. If required availability date (A in rp 62) is present and the PD entry is not an existing PD code (not 01-15), enter PD 15. 7. If extended RDD (S or X in rp 62) is present and PD is other than 09-15, enter PD 15, furnish BK supply status, and process. 8. If work stoppage indicator (F or R in rp 62) is present and PD is not 01-08, enter PD 15, furnish BK supply status, and process. 9. For all other conditions, if PD is not 01-15, enter PD 15.

[38] See Footnote 37.

CODE OR DATA ELEMENT	ENTRY IS BLANK OR INCORRECT
Required Delivery Date[39],[40]	1. If NMCS/ANMCS indicator (N/E in rp 62) is present and PD is 01-08, process. If there is an N or E in rp 62 but PD 09-15 in rp 60-61, blank the entry in rp 62-64, furnish BK supply status and process using the priority. If there is an N or E in rp 62, blank any characters in rp 63-64 and furnish BK supply status. Exception: For Air Force requisitions, blank only numeric characters (01-99); do not blank special coding to fulfill an Air Force internal requirement for NMCS/MICAP justification. (Note: This eliminates short RDDs associated with NMCS/ANMCS and expressed as number of days from requisition date.) 2. If Expedited handling Signal 999 is present in rp 62-64 and requisition is not intended for U.S. forces, blank the expedited handling signal, furnish BK supply status, and process using the priority.[41] If requisition is intended for U.S. forces, process. 3. If special mass cancellation coding 555 is present in rp 62-64 indicating continued processing during mass cancellation, process. 4. If Expedited Transportation Signal 777 is in rp 62-64 and PD 01-08 is in rp 60-61, process. If the PD is 09-15, blank the expedited transportation signal, furnish BK supply status, and process using the priority. 5. If Co-Located Customer Handling Service Indicator 444 is present in rp 62-64, process. 6. If RAD or extended RDD (rp 62 is A, S, or X) and rp 63-64 are not equal to 01-99, blank entry in 62-64, furnish BK supply status, and process. 7. If work stoppage indicator (F or R in rp 62) is present and rp 63-64 are not blank, blank entry in 63-64, furnish BK supply status, and process. (Note: This eliminates short RDDs associated with work stoppage and expressed as number of days from requisition date.) 8. For subsistence, except for conditions above, all requisitions will contain a specific RDD in ordinal day of year format. If blank, compute an SDD.[42] 9. For all other conditions, blank RDD field if entry does not indicate a calendar date which falls no more than 100 days subsequent to the requisition date[43],[44], furnish BK supply status, and process.

[39] Deferred implementation of PD/RDD compatibility edits and furnishing BK supply status under Approved DLMS Change 57 are authorized pending supply source system modernization. BK status resulting from ADC 57 not transmitted to US Army customers.

[40] Non-date entries in the RDD field; such as, Codes E, F, N, R, 444, 555, 777, and 999, are referenced as Special Requirements Codes under the DLMS.

[41] See Footnote 39.

[42] Use of the RDD to fill subsistence items last reported as not implemented by DLA (Subsistence). Refer to AMCL 7.

[43] The 100-day edit is not applicable to requisitions for FSC 1300 (conventional ammunition).

CODE OR DATA ELEMENT	**ENTRY IS BLANK OR INCORRECT**
Required Delivery Period (Conventional Ammunition Only)[45]	If rp 62 is B, C, D, G, H, J, K, L, M, P, T, U, V, or W, and rp 63-64 contains 01-99, process.
Advice	Process as blank.

Figure C3.F1. Requisition Processing and Related Actions.

[44] Not applicable for Intra-USAF requisitions

[45] Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

C4. CHAPTER 4

STATUS

C4.1. GENERAL

C4.1.1. The MILSTRIP System requires that supply sources or MCAs provide status data to designated activities as notice of action taken or being taken on MILSTRIP transactions received, using status codes in AP2.16. Activities to receive status data and the type of data required are designated by entry of an M&S in rp 7 (see AP2.4). A significant distribution code in rp 54 also designates monitoring/control offices to receive all status data. In addition to supply sources furnishing status, the DAAS also generates status in selected situations as a result of editing the stock number field of requisitions. The DAAS status is furnished using the unique DI of AE9 and the DAAS RI (from) is cited in these transactions.

C4.1.2. Status data is either “supply status” or “shipment status,” prepared by supply sources in the applicable format shown in the “3” series appendices. Status data may be informational, or require additional action by recipients based on the status code in the transaction.

C4.1.3. Status transactions from supply sources will be forwarded to DAAS for transmission to status recipients. DAAS will transmit status as indicated in AP2.4.

C4.1.4. DAAS will pass DI AFY transactions (requests for DoDAAC information) to the RI indicated in rp 4-6. DAAS will route DI ASY response transactions containing DoDAAC information, without changing the DI, to all eligible status recipients (rp 30-35, 45-50, and 54).[1]

C4.2. RESERVED

C4.3. TYPES OF STATUS DATA

C4.3.1. Exception Supply Status is status indicating any of the following supply source action decisions or MCA action decisions (as indicated), alone or in combination:

C4.3.1.1. Backorder.

C4.3.1.2. Procurement for direct delivery.

[1] Procedures requesting and/or providing the DoDAAC of the initial shipping activity last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 5.

C4.3.1.3. Partial issue and partial other action.

C4.3.1.4. Substitution.

C4.3.1.5. Change of unit of issue.

C4.3.1.6. Requisition rejection (supply source or MCA).

C4.3.1.7. Passing order.

C4.3.1.8. Referral order.

C4.3.1.9. Cancellation acknowledgment.

C4.3.1.10. Any circumstances which predict that issue may not be made within the timeframes established for the assigned PD.

C4.3.2. One Hundred Percent Supply Status is notice of all actions taken or being taken by supply sources on a requisition, redistribution, and referral order. This includes all positive supply action decisions, all applicable exception nonpositive supply action decisions, and combinations thereof.

C4.3.3. Rejection Status is used by supply sources to advise all status eligible recipients; such as, rp 30-35, 45-50, and 54, of rejected requisitions, RDOs, passing orders, and referral orders regardless of the M&S in rp 7, except when the M&S is “8," rejection status will be furnished only to the activity in rp 54.

C4.3.4. Direct Delivery Notice[2], DIs AB1, AB2, AB3, and AB8, provides notice to eligible status recipients that materiel will be supplied by DVD from procurement. Direct delivery notice transactions provide a cross-reference between the requisition transaction number and the PIIN. DI Codes AB1, AB2, AB3, and AB8 transactions are generated when materiel is procured for direct shipment to consignee. The DI Code AB_ transaction will be furnished to applicable entries in the requisition; such as, the requisitioner (rp 30-35), SUPADD (rp 45-50), and distribution (rp 54), regardless of the M&S code used. This is so that customers will have a basis for reporting nonreceipt of materiel.

C4.3.5. Shipment Status informs recipients of actual shipping dates (such as, the date released to carrier). It also provides for interface with:

C4.3.5.1. Transportation for shipment tracing by consignees, as provided in DoD 4500.9-R (DTR).

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[2] Use of DI Code AB_ changed from intra- to inter-Service for direct delivery from procurement last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 155.

C4.3.5.2. Materiel receipt acknowledgment under DoD 4500.25-2-M (MILSTRAP).

C4.3.5.3 Shipment tracing under Chapter 3, C3.42.

C4.3.5.4. Performance measurement evaluation under DoD 4000.25-3-M (MILSTEP).

C4.3.5.5. Reports of discrepancy under DLAI 4140.55 et al. (Reporting of Supply Discrepancies).

C4.3.5.6. Reports of transportation discrepancy under DoD 4500.9-R (DTR), Chapter 210 (Transportation Discrepancy Report).

C4.3.6. Acknowledgment Status is either supply or shipment status and informs recipient of the results of supply source processing of the following types of transactions received:

C4.3.6.1. MOV Response (DI AP_).

C4.3.6.2. Cancellation (DIs AC_ and/or AK_).

C4.3.6.3. Transaction Modifier (DI AM_).

C4.3.6.4. Follow-up Request for Improved ESD (DI AFC).

C4.3.6.5. Follow-up Request for Status (DIs AF1, AF2, AF3, AF6, and AT_).

C4.4. RESERVED

C4.5. REQUESTING STATUS

C4.5.1. To ensure that supply sources will automatically distribute required supply and/or shipment status, requisitioners will enter:

C4.5.1.1. The applicable M&S code, from AP2.4, in rp 7 of the requisition to indicate what status data are required and whether status is to be furnished the requisitioner (rp 30-35) or the SUPADD (rp 45-50), the activity identified by the distribution code (rp 54) exclusively, or whether no status is required.

C4.5.1.2. The applicable distribution code, from AP2.12, in rp 54 of requisitions to indicate the activity, if any, to be furnished 100 percent supply and shipment status.

C4.5.2. To obtain status on previously submitted requisitions or cancellation requests, the requisitioner (rp 30-35), SUPADD (rp 45-50), and/or the MCA (rp 54) may submit DI AF_, AT_, or AK_ follow-ups under Chapter 2.

C4.5.3. When requisition status reporting is required to designate status of a project, it will be satisfied by the requisitioning service. Special status reports, when required, will be obtained from an eligible recipient of status as identified in requisitions. Special status reports will not be required from inter-S/A supply sources.

C4.5.4. When Status Code CA has been received in response to a follow-up request and no record of the previous receipt of CA status and the reasons for rejection cannot be located, authorized status recipients may inquire off line: such as, via mail, message, or telephone, of the supply source to obtain the reasons for rejection.

C4.6. <u>USE OF STATUS RECEIVED</u>

C4.6.1. Status recipients will:

C4.6.1.1. Promptly record status received automatically and/or in reply to a follow-up to applicable due-in records/requisition history - status files, and, in the case of the DRMS, the disposal suspense file. Use shipment status to establish or update the due-in record to monitor for materiel receipts under DoD 4000.25-2-M (MILSTRAP), chapter 6.

C4.6.1.2. Give particular attention to “transaction date” in rp 62-64 of supply status received to ensure that records/files are updated in the proper chronological order/date sequence.

C4.6.1.3. Review supply status (DI AE_) received for additional action required by the status code, if any. If a requisition has been rejected (DI AE_ with a rejected status code), and the materiel is still required, the requirement must be submitted as a new MILSTRIP requisition citing a new transaction number with a current ordinal date.

C4.6.1.4. Construe shipment status (DI AS_ or AU_) received as notice that shipment has been made and that additional MILSTRIP follow-up will only result in receipt of another shipment status transaction (see Chapter 2, C2.25.2.).

C4.6.1.5. Assume receipt of materiel within the prescribed UMMIPS timeframe for the PD in rp 60-61, or the RDD in the requisition, when the receipt of supply status transactions with no ESD in rp 70-73.

C4.6.1.6. Use status received as provided in Chapter 2, C2.13., prior to submission of follow-ups.

C4.6.1.7. Ensure that appropriate status is furnished to other activities requiring status when the only status recipient is the activity identified by a distribution code.

C4.7. RESERVED

C4.8. FURNISHING STATUS

C4.8.1. MCAs will be responsible for furnishing rejection status for requisitions processed by that activity. Supply sources will be responsible for maintaining and furnishing current supply and shipment status as provided below. For these purposes, accessible requisition history records will be maintained by MCAs and supply sources for a minimum of 6 months after completion of shipment or cancellation, to provide timely response to follow-ups. MCAs will maintain requisition history records until contract termination.[3]

C4.8.2. For each reinstated requisition (DI APR)[4], requisition modifier transaction, RDO, passing order, referral order, and MRO processed, supply sources will furnish supply and/or shipment status.

C4.8.2.1. Supply sources will transmit DI AE8/AS8 transactions to DAAS for all supply source initiated requisition status to include AS8 status for all direct vendor deliveries, as required in Chapter 3, C3.36. Upon receipt by DAAS of the DI A_8 status transaction, DAAS will convert the DI A_8 to the appropriate DI AE_ or AS_ transaction and make distribution under C4.10., and C4.13, below. Except for cancellations and rejections, DAAS will furnish status to the activity designated by a significant M&S code in rp 7, and to the activity designated by a significant alphabetic code or significant numeric distribution code in rp 54. Supply sources will furnish shipment status for exception ship-to addresses to the activity identified in rp 30-35 of the requisition. In addition, DAAS will furnish shipment status to all valid status recipients. (See AP2.12.)

C4.8.2.2. Supply sources will transmit DI ASH transactions to DAAS under Chapter 3, C3.21.5. The DAAS will furnish this status to the “ship-to” activity identified by the signal code. If DAAS cannot determine the “ship-to” activity, DAAS will return the transaction to the ICP for transmittal. The DAAS will route the pseudo shipment status transaction for Security Assistance requisitions to the applicable Service ILCO based on the entries in rp 30 (Service code) and rp 54 (distribution code).

C4.8.2.3. For each shipment on a DTID, shipping activities will furnish a DI AS3 shipment status transaction (with Distribution Code 9 in rp 54 and the unit price of the materiel being shipped in rp 62-68) to the DAAS for transmission to DRMS.

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[3] Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.
[4] Established procedures to reinstate canceled requisitions last reported as not implemented by USN. Refer to AMCL 150C.

C4.8.2.3.1. If pricing information is not available, enter an estimated unit price in the DI AS3 transaction.

C4.8.2.3.2. If the value for a part-numbered item exceeds the seven-position unit price field, enter the price manually on the DI AS3 transaction and forward off-line to the DRMS for manual processing.

C4.8.3. Supply sources will furnish exception supply status when a requisition or reinstatement[5] of a requisition is to be backordered against a due-in to stock. This exception status, DI AE_, will contain Status Code BB and the ESD for release of materiel from stock to the customer. When shipping dates are adjusted, additional status, DI AE_, Status Code BB, will be furnished the customer with the revised ESD in rp 70-73.

C4.8.4. Supply sources will furnish exception supply status when the intent to process for direct delivery is known. This exception status will contain Status Code BZ and the ESD in rp 70-73. When contracts or procurement actions have been effected and an agreed-to contract shipping date is established, supply sources will furnish additional supply status. These latter transactions will contain Status Code BV and the contract shipping date.

C4.8.5. Supply source Direct Delivery Notice[6], DIs, AB1, AB2, AB3, and AB8, notify eligible status recipients that materiel will be supplied by DVD from procurement. DI AB_ transactions will be provided to the consignee. This notice provides a cross-reference between the requisition number and the PIIN. See AP3.11 for the DI AB_ format.

C4.8.6. When contract shipping dates are adjusted on items scheduled for direct shipment to consignee (Status Code BV), additional status with Status Code BV will be provided to indicate the revised shipping date in rp 70-73. When delivery dates are established for direct shipment to consignees, the supply source will provide the consignee a Direct Delivery Notice, DI AB_. The DI AB_ is in addition to the DI AE_ supply status.[7]

C4.8.7. Use C4.13.3. and C4.13.4., below, to furnish supply and shipment status in response to cancellation requests (DI AC_) and follow-up cancellation requests (DI AK_).

C4.8.8. Supply and shipment status[8] DIs AE8, AS8, and AU8 are reserved for use between S/As and DAAS.

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[5] See Footnote 4.
[6] See Footnote 2.
[7] See Footnote 2.
[8] See Footnote 5.

C4.8.8.1. The use of DIs AE8/AS8 is mandatory for all supply source initiated requisition status. Supply source initiated requisition status includes all status generated during supply source processing that is not produced in response to follow-up or cancellation requests.

C4.8.8.2. The use of DI AU8 in response to cancellation requests, when the MILSTRIP status distribution rules require multiple recipients of status, is optional. Upon receipt of DI AU8, Reply to Cancellation Request - Shipment Status, DAAS will convert the AU8 to the appropriate DI AU_ transactions, and make distribution to all eligible status recipient as identified in C4.13., below.

C4.8.8.3. The formats of the DI AE_, AS_, and AU_ status transactions are shown in appendices AP3.10 and AP3.19.

C4.8.9. When a supply source receives a requisition which contains insufficient information to allow processing actions to be completed, the requisition may be rejected using the appropriate status code in AP2.16, or inquiry may be made to obtain the additional information necessary to continue processing. The activity designated by the M&S in the requisition as a status recipient will be the action addressee on all requests for additional information. Other activities identified in the requisition which are not designated as status recipients will be the information addressees on requests for additional information. When such an inquiry for additional information is made, DI AE_ supply status with Status Code BD will be forwarded to all designated status recipients. Further action on a requisition for which additional information has been requested will be suspended until such time as a response is received or until 30 days have elapsed from the date the inquiry was made, whichever occurs first. Upon receipt of the requested additional information, processing will continue normally. If the needed additional information is not provided and the 30 days elapse, the requisition will be rejected with Status Code D3.

C4.9. RESERVED

C4.10. PREPARATION OF STATUS TRANSACTIONS

C4.10.1. All supply status transactions evidencing that materiel will be released for shipment later than the SDD or RDD/RDP[9] will contain an ESD in rp 70-73. Such supply status is applicable to materiel obligations including procurement for direct vendor delivery. Conversely, requisitions which contain Advice Code 2C, 2J, 2T, or 2W will be rejected with Status Code CB when items are not available for immediate release or cannot be supplied by the SDD/RDD/RDP.

C4.10.2. ESDs are also mandatory entries for those transactions reporting adjusted ESDs and any circumstances which predict that issue may not be made within

[9] Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

the timeframes established for the priority. When storage facilities receive follow-up inquiries on requirements which are in the process of being filled, supply status transactions provided in response to supply sources will also contain ESDs. Status transactions providing advice of such events as changes in stock numbers, unit of issue changes, rejections, and shipments, will not contain an ESD in rp 70-73.

C4.10.3. When rejecting requisitions, referral, passing, and RDOs, use the “C” and “D” series rejection status codes in AP2.16. Except when the M&S is “8," address supply status rejections to all eligible status recipients (rp 30-35, 45-50, and 54). When the M&S is “8," send supply status rejections only to the designated by rp 54.

C4.10.4. Processing points, in receipt of DI AFY follow-ups, will provide a DI ASY response transaction containing the DoDAAC of the initial (origin) transportation shipping activity using the AP3.19 format. If the processing point is unable to provide the DoDAAC information to the requesting activity, reject the DI AFY follow-up transaction with a DI ASY response transaction containing Status Code DY.[10]

C4.10.5. Status furnished in response to a follow-up will contain the most current information available regarding status of the requisition. Supply status (DI AE_) in response to a follow-up will contain a changed/new ESD, when applicable, and a transaction date (rp 62-64) that corresponds to the date of the reply and other data prescribed in AP3.10. Shipment status (DI AS_) in response to a follow-up will contain data prescribed in AP3.19 when materiel has been shipped.

C4.10.6. Status furnished in response to DI AFC follow-up transactions requesting improved ESDs under Chapter 2, C2.13.2.3., will be prepared in the appropriate format shown in the “3” series appendices.

C4.10.7. Status furnished in response to supply assistance requests submitted under Chapter 2, C2.15., will be prepared and transmitted using DMS procedures to the requestor and designated information addresses.

C4.10.8. At S/A option, the supply source may use abbreviated MILSTRIP messages (see AP1.10. and AP1.11.) when furnishing status to activities.

C4.10.9. Shipment status furnished in response to DI AC_, AK_, and AP_ transactions will contain DI AU_ and data prescribed in AP3.19. Supply status furnished in response to these transactions will contain DI AE_ as prescribed in AP3.10. and AP3.11.

C4.10.10. Supply status furnished to the supply source by the storage activity utilizing the DI AE6 transaction will be in the AP3.10 format, except that rp 4-6 will

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[10] See Footnote 1.

contain the RI of the supply source to which the transaction will be transmitted and rp 67-69 will contain the RI of the activity preparing the transaction.

C4.10.11. Use the DISN message system to prepare CA status indicating rejection and include the reason for rejection in the same message. This message status will be used only when CA status is initially generated. Subsequent responses to follow-ups on which CA status has previously been provided will be prepared and transmitted using normal supply status transactions. No transmission of the reasons for rejection will be made in response to follow-ups unless the supply source is in receipt of an off-line (mail, message, or telephone) request from an authorized status recipient for the reasons for rejection.

C4.10.12. Supply status (DI AE_) with Status Code BF furnished in response to cancellation request (DI AC_ or AK_) will preclude supply source processing of subsequently received transactions. When BF status has been provided in response to a cancellation request, BF status will also be provided in response to all other transactions (for example, AF_, AT_, A0_, AM_) received which contain the same transaction number. No other processing of such transactions will be done by supply sources. Supply sources will retain accessible history records of BF status generated as a result of cancellation requests (DI AC_ or AK_) for a minimum of 6 months following generation of the BF status.

C4.10.13. When supply status (DI AE_) with Status Code BF has been supplied in response to an AF_ follow-up transaction, and no cancellation request has been received, subsequently received transaction with the same transaction number (for example, A0_, AT_, AM_) will be processed as specified elsewhere in this manual.

C4.10.14 (or DLMS C5.2.6.11.10) Requisitions which fail free issue validation will be rejected with CM Status; a new funded requisition may be submitted if the materialis still required. Requisitions which fail free issue validation subsequent to material release (post-post requisitions/issue) may be handled as funded requirements. In this case, the source of supply will furnish DT Status alerting eligible status recipients that the postpost requirement is not authorized for free issue and to adjust fund obligation records as material will be billed to the requisitioner.

C4.10.14.1 Where a post-post requisition contains a free issue Signal Code D or M and free issue is not authorized, the signal code will be modified to the applicable billable signal code. Where the original requisition identified a valid fund code it will be used for billing; otherwise, the fund code will be modified to indicate non-interfund billing (Fund Code XP).

C4.10.14.1.1 Signal Code D is replaced with Signal Code A to reflect the correct shipping activity. (Both D and A ship to the requisitioner as identified in the document number of original submission.)

C4.10.14.1.2 Signal Code M is replaced with Signal Code J to reflect the correct shipping activity. (Both M and J ship to Supplementary Address identified in the original submission.)

C4.10.14.3 Since post-post orders are already shipped and cannot be split, if part of the quantity ordered is not eligible for free issue, the entire order will be denied free issue.

C4.11. RESERVED

C4.12. TIME STANDARDS FOR DISTRIBUTION OF STATUS

C4.12.1. When required, applicable status on requisitions, reinstated requisitions[11], redistribution orders, and referral orders, and responses to follow-ups, will be dispatched within the times prescribed below:

C4.12.1.1. Supply Status:

C4.12.1.1.1. Two days from receipt of PD 01-08 transactions.

C4.12.1.1.2. Five days from receipt of PD 09-15 transactions.

C4.12.1.1.3. Twenty-four hours after release of materiel obligation in PD 01-15.

C4.12.1.2. Shipment Status:

C4.12.1.2.1. Twenty-four hours after shipment (such as; release to carrier) for PD 01-03 transactions.

C4.12.1.2.2. Forty-eight hours after shipment for PD 04-08 transactions.

C4.12.1.2.3. Three working days after shipment for PD 09-15.

C4.12.1.2.4. Twenty-four hours from receipt of PD 01-03 follow-ups.

C4.12.1.2.5. Forty-eight hours from receipt of PD 04-08 follow-ups.

C4.12.1.2.6. Three working days from receipt of PD 09-15 follow-ups.

C4.13. DISTRIBUTION OF STATUS

[11] See Footnote 4.

C4.13.1. When processing the following transactions, supply sources will automatically furnish applicable supply and/or shipment status to the activity designated by the M&S and a significant distribution code in rp 54:

C4.13.1.1. Requisitions (DI A0_).

C4.13.1.2. Redistribution Orders (DI A2_).

C4.13.1.3. Passing Orders (DI A3_).

C4.13.1.4. Referral Orders (DI A4_).

C4.13.1.5. Transaction Modifiers (DI AM_).

C4.13.1.6. MROs (DI A5_).

C4.13.1.7. Follow-ups (DI AT_ or AFC for improved ESD). (M&S codes do not apply to DI AF1, AF2, or AF3 follow-ups.)

C4.13.1.8. MOV response (DI AP_) when cancellation is requested. (M&S is not applicable to DI AP_ transactions.)[12]

C4.13.1.9. Reinstated requisitions (DI APR). (M&S codes do not apply to DI APR transactions.)

C4.13.2 Supply and shipment status furnished in response to DI AF1, AF2, and AF3 follow-up transactions will be addressed only to the activity designated by third position of the AF_ DI and a significant distribution code in rp 54.

C4.13.3. As provided in Chapter 3, C3.28.11, and Chapter 8, supply and/or shipment status furnished in response to DIs AC1, AC2, AC3, and mass or universal cancellations will be addressed to the requisitioner, the SUPADD, and to the activity designated by a significant entry in rp 54. However, if the M&S in the original record of the demand is “8” (eight), supply and shipment status will be furnished only to the designated by rp 54. In addition to status furnished to the designated recipients storage/procurement activities and/or supply source (when direct vendor delivery actions (Status Code BV) are applicable) will furnish the DAAS shipment status (DI AU7) on all affected shipments which have entered the DTS during mass or universal cancellation situations. Supply sources will furnish status of cancellation actions within 5 days of receipt of DI AC_ or AK_ transactions. This status will be updated as further actions are taken on the cancellation request.

[12] See Footnote 4.

C4.13.4. Supply and shipment status furnished in response to DI AK1, AK2, and AK3 follow-ups on DI AC_ cancellation transactions will be addressed as follows:

C4.13.4.1. When the supply source has no record of the DI AC_ cancellation address status to the requisitioner, the SUPADD (when the DoDAAC in rp 30-35 and 45-50 is recorded in the DoDAAF) and to the activity designated by a significant entry in rp 54. However, if the M&S in the original record of the demand is “8" (eight), supply and shipment status will be furnished only to the activity designated by rp 54.

C4.13.4.2. When the supply source does have a record of the DI AC_ cancellation, address status to the activity identified by the third position of the DI AK_ transaction and to rp 54 when indicated. However, if the M&S in the original record of the demand is “8" (eight), supply and shipment status will be furnished only to the activity designated by rp 54.

C4.13.5. Supply and shipment status furnished in response to a mass or universal cancellation request will be furnished under C4.13.3., above.

C4.14. SUPPLY AND SHIPMENT STATUS DISTRIBUTION TABLE

C4.14.1. See Table C4.T1. for a table depicting supply and shipment status distribution.

Table C4.T1. Supply and Shipment Status Distribution Table

CUSTOMER INPUT DI	ACTIVITY DESIGNATED BY M&S CODE	SOS AND MCA OUTPUT DI AND ELIGIBLE RECIPIENT[13]		
		RP 30-35	RP 45-50	RP 54
A0_/A2_/A3_/A4_	Requisitioner SUPADD Distribution	A_1	 A_2	A_3 A_3 A_3[14][15]
AC1, 2, 3	(N/A) Distribution	A_1	A_2	A_3[16] A_3[17]
AF1 AF2 AF3	(N/A) (N/A) (N/A) Distribution	A_1	 A_2	A_3 A_3 A_3 A_3
		(No record of AC_ at SOS)		
AK_ AK_	(N/A) Distribution	A_1	A_2	A_3 A_3
		(SOS has record of AC_)		
AK1 AK2 AK3	(N/A) (N/A) (N/A) Distribution	A_1	 A_3	A_3 A_3 A_3 A_3
AM_[18]/AT_[19]/AFC	Requisition SUPADD Distribution	A_1	 A_2	A_3 A_3 A_3[20]
AP_ (Cancellation)	(N/A) Distribution	A_1	A_2	A_3 A_3
APR[21]		A_1	A_2	A_3

[13] Second position of the DI will be E for supply status and S and U for shipment status, as applicable.

[14] When rp 54 contains a nonsignificant code and when shipment status has not been requested by entry in rp 7, provide shipment status (DI AS8) to DAAS.

[15] See Footnote 4 on page 114.

[16] See Chapter 3, C3.28.3, for the exception to this rule when rejecting DI AC_ cancellation requests.

[17] See Footnote 9, above.

[18] See Footnote 4 on page 114.

[19] See Footnote 4 on page 114.

[20] When rp 54 contains nonsignificant data and rp 7 contains a zero, eight, or Y, furnish status to requisitioner (rp 30-35).

[21] Shipment status will always be furnished to the ship-to activity designated by the signal code.

C5. CHAPTER 5

RELEASE AND RECEIPT OF MATERIEL

C5.1. GENERAL

C5.1.1. The Issue Release/Receipt Document, DD Form 1348-1A (or DD Form 1348-2 with attached shipping label), and the optional APL are prepared by the supply/shipping activity. These documents are used for selecting, packing, shipping, and receiving materiel. They are also used as a receipt transaction and/or the data source for preparation of other documents. The DD Form 1348-1A (or DD Form 1348-2) is mandatory and the APL is optional for all shipments to DoD customers, including FMS and contractors, from DoD and GSA shipping activities.

C5.1.2. The DD Form 1348-1A (or DD Form 1348-2) may be manually or mechanically prepared and will contain data elements prescribed herein for the various types of transactions.

C5.1.3. Use of carbonless paper for a preprinted DD Form 1348-1A (or DD Form 1348-2) is authorized at the option of the Service/Agency.

C5.1.4. For the DD Form 1348-1A, see appendices AP1.25 through AP1.29. There are two methods for generating the form:

C5.1.4.1. Preprinted form. Data entries will be made by automated printer, typewriter, or hand scribed (see AP1.25 through AP1.29).

C5.1.4.2. Non-preprinted form. When this method is used, the form and data are printed simultaneously and will contain the prescribed data elements.

C5.1.5. The preprinted DD Form 1348-1A is 8-1/2 inches long (side to side) and 51/2 inches high (top to bottom). When printed on plain stock paper using laser, thermal transfer, ion disposition, cold fusion, or other nonimpact printers, the size may vary within a range of 7-3/4 to 9 inches long and 4 to 5 inches high (with one-sixth inch tolerance). When such print technology is used, the in-the-clear/human-readable data must be easily read. Margins of one-fourth inch and outside lines are preferred, but may be eliminated to the extent that the DD form number is not sacrificed. When printed three per 8-1/2- by 14-inch sheet of sheet of paper, the originator of the form, shall ensure the form, spacing, size, and data entered thereon are legible and capable of being interpreted by a LOGMARS scanning device. Block numbers are provided for data entry. Data to be entered in the data blocks are shown in AP3.48 and AP3.49. ***Block 27 will contain clear text information facilitating item unique identification (IUID) in support of unique item tracking (UIT) and serialized item management in conjunction with the expanded content of the two-dimensional (2D) symbol***

(Portable Data File (PDF) 417) as illustrated in AP 1.35[1]. Include the clear-text, concatenated/single value Unique Item Identifier (UII). Phased implementation is authorized pending DoD implementation of IUID policy. As an interim approach, identification of the item on the IRRD by serial number alone is authorized. Additional optional information may include the item manufacturer's CAGE, current part number, and batch/lot. Block 27 will contain all additional data and in-the-clear text that may be required and is not shown elsewhere on the form. The in-the-clear text may by used with the bar coded information for those activities possessing bar coding capability. The paper may be any color that provides a minimum bar code contrast signal as specified in ISO/IEC 16388:1999, Information Technology - Automatic Identification and Data CaptureTechniques - Bar Code Symbology Specification - Code 39.

C5.1.6. The three-of-nine bar code and PDF 417, as defined in ISO/IEC 16388:1999, are established as the standard symbologies for the automated marking and reading of items of supply, equipment, materiel packs, and containers in logistics operations throughout the DoD. This symbology will be applied using MIL-STD-129P***, or latest revision,*** unless otherwise authorized. When bar coding is contained on the DD Form 1348-1A, all record positions of data elements that will be bar coded, will contain a bar code character even if the position was blank on the source document.

C5.1.7. Automated Packing list. When the APL is not produced, a copy of the DD Form 1348-1A will be used for this purpose and will be placed inside the packing list envelope securely attached to the outside of the shipping container; on multiple container shipments, the DD Form 1348-1A will be placed inside a packing list envelope securely attached to the outside of the No. 1 shipping container. The APL will contain, at a minimum, the prescribed data elements outlined in AP1.31.

C5.2. DOCUMENT DISTRIBUTION

C5.2.1. Actual copies utilized, other than the original and first carbon copy, will be at the option of the individual S/A. See Figures C5-1 and C5-2 for the distribution of the transactions.

C5.3 ISSUES FROM SUPPLY SYSTEM STOCK/DEFENSE REUTILIZATION AND MARKETING OFFICE/REQUISITIONS FOR LOCAL ISSUE FROM DEFENSE REUTILIZATION AND MARKETING OFFICES

C5.3.1. The DD Form 1348-1A (or DD Form 1348-2) may be prepared as a release document by the shipping activity (issues from supply system stock) or by the shipping DRMO (DRMS-directed issues from the DRMO). The requisitioner may also

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[1] ***Capability to support IUID data content within the 2D symbol has been approved for staggered and phased implementation under ADC 44B. Components have not reported implementation at this time.***

use this format when hand carrying requisitions for local issue from the DRMO. Minimum data entries are outlined in AP3.48 for the DD Form 1348-1A (or DD Form 1348-2).

C5.3.2. In order to a accommodate the various distribution systems and equipment, the DD Form 1348-1A (or DD Form 1348-2) provide blocks for data entry. The use of these blocks, with the exception of Blocks 9, and 15, is optional, but when used, will contain information shown in AP3.48.

C5.4. RETURNS TO STOCK AND TRANSFERS (EXCLUDING TRANSFERS TO DEFENSE REUTILIZATION AND MARKETING OFFICES)

C5.4.1. In addition to the release of materiel for shipment based upon a requisition, other occasions necessitate release of materiel for shipment based upon other situations, such as the following:

C5.4.1.1. Materiel returns from base to depot.

C5.4.1.2. Base-to-base movements.

C5.4.1.3. Retrograde or lateral system movements.

C5.4.2. The same documentation and distribution thereof prepared in the same number of copies as prescribed in Figures C5-1 or C5-2 will be used to accomplish return and transfers. Entries will be as shown in Figure C5-3 for all DLA and inter-S/A transactions.

C5.4.3. For intra-S/A use, the data prescribed in Figures C5-3 must be entered. Other entries may be prescribed by the S/As concerned; however, any such entries must relate to the columnar and/or block headings indicated in the form.

C5.5. TRANSFERS TO DEFENSE REUTILIZATION AND MARKETING OFFICES

C5.5.1. Use the DD Form 1348-1A (or DD Form 1348-2) as the DTID for all transfers to DRMOs. See AP3.49 for entries that are required for single line item turn-ins. ***See AP1.35 for 2D symbol content.***

TRANSACTION	NO. OF COPIES	DISTRIBUTION
DD Form 1348-1A	Three	Two copies will accompany all shipments. When the DD Form 1348-1A (or DD Form 1348-2) contains bar coding, one of the two copies to accompany the shipment will be the original copy.

		A minimum of one copy will be on the outside of the shipping container if not in conflict with other applicable directives. One copy will be produced and retained by the shipper unless an automated capability is available to prove a shipment has been made.
APL	One	If an APL is produced, it will be attached to the outside of the shipping container.

Figure C5.F1. Distribution of DD Form 1348-1A (or DD Form 1348-2), Issue Release/Receipt Document, and Automated Packing List to all consignees other than Defense Reutilization and Marketing Offices and Security Assistance[2]

TRANSACTION	NO. OF COPIES	DISTRIBUTION
DD Form 1348-1A (or DD Form 1348-2)		Four copies will accompany all shipments of materiel to the DRMO. When the DD Form 1348-1A (or DD Form 1348-2) contains bar coping, the original copy will accompany the shipment. These copies will be used as follows: (1) Source document file copy. (2) Return to originator with signature of receiver. (3) Remains attached to property at DRMO. (4) Used by personnel screening property for potential reutilization, transfer, or donation.

Figure C5.F2. Distribution of DD Form 1348-1A (or DD Form 1348-2), Issue Release/Receipt Document, for shipments to Defense Reutilization and Marketing Offices

[2]For Security Assistance shipments, see Figure C6-1.

RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
1-3	Perpetuate from source document or blank.
4-7	Leave blank.
8-22	Enter the stock or part number.
23-24	Enter the U/I.
25-29	Enter the quantity.
30-43	Enter the document number of the consignor (shipper.)
44-73	Leave blank.
74-80	Enter the unit price[3].
Blocks 3 and 27	Enter DoDAAC of the activity to which the materiel is directed. The in-the-clear name, number, and address may be in Block 27.
Block 27	Enter the supply condition code reflecting the condition of the materiel. (See DoD 4000.25-2-M (MILSTRAP).)
Block 27	Enter activity account number of the activity to be credited (if applicable) and the appropriate fund code (if applicable). (See DoD 4000.25-7-M (MILSBILLS).) ***Enter applicable IUID content in conjunction with application of a 2D symbol as listed in AP1.1 and as illustrated in AP1.35.***[4]

Figure C5.F3. Instructions for completion of DD Form 1348-1A (or DD Form 1348-2), used for Returns to Stock Transfers (excluding Transfers to Defense Reutilization and Marketing Offices)

[3] ***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221***

[4] ***See footnote 1.***

C6. CHAPTER 6

SECURITY ASSISTANCE PROGRAM

C6.1 GENERAL

C6.1.1. The provisions of MILSTRIP apply to all phases of requisitioning and issue to support the Security Assistance Program; however, this chapter provides special procedures and instructions for preparing and processing FMS and MAP Grant Aid requirements (see AP2.19) which are exceptions to other areas of the manual.

C6.2. RESERVED

C6.3. REQUISITION FORMATS

C6.3.1. Requisitions for FMS and MAP Grant Aid materiel vary from the construction of requisitions in support of U.S. Forces. Codes peculiar to FMS and MAP Grant Aid requisitions are listed in the designated appendices and the DoD 4000.25-8-M (MAPAD) together with their meanings and applications. Specific FMS and MAP Grant Aid requisition entries are as follows:

C6.3.1.1. Military Assistance Program Grant Aid

C6.3.1.1. Requisitioner Field (rp 30-35)

C6.3.1.2. Rp 30 will contain the FMS and MAP Grant Aid S/A code (AP2.2) of the U.S. S/A responsible for administering the MAP Grant Aid Program line.

C6.3.1.3. Rp 31-32 will contain the country/international organization code (AP2.18).

C6.3.1.4. Rp 33 will contain the customer-within-country code to indicate the recipient or place of discharge within the country (see MAPAD), with the exception of requisitions containing DI A05 with special one-time shipping instructions entered in the Remarks block of the requisition. In this instance, a DI A05 requisition may contain a zero in rp 33. The special instruction will include an address to receive documentation when documents are not to be forwarded to the ship-to address. The use of DI A05 requisitions will be limited to one-time situations where it is not practicable to designate the addresses by coded entries in the requisition and in the MAPAD.

C6.3.1.5. Rp 34 will contain a numeric zero (0).

C6.3.1.6. Rp 35 will contain the appropriate MAP Grant Aid type of assistance/financing code (AP2.19).

C6.3.1.2. Supplementary Address Field (rp 45-50)

C6.3.1.2.1. Rp 45 will contain Y to indicate that the data entered in rp 46-50 are nonsignificant to the overall systems but are to be perpetuated in all subsequent documentation.

C6.3.1.2.2. Rp 46-50 will contain the RCN. This number is assigned by the appropriate Service activity and is constructed as follows:

C6.3.1.2.3. Rp 46 will contain the last digit of the program year in which the requisitioned item was approved and funded.

C6.3.1.2.4. Rp 47-50 will contain the four-position program line item number (alpha/numeric) or the program.

C6.3.2. Foreign Military Sales

C6.3.2.1. Requisitioner Field (rp 30-35)

C6.3.2.1.1. Rp 30 will contain the FMS and MAP Grant Aid Service assignment code (AP2.2) of the U.S. Service responsible for administering the FMS Case.

C6.3.2.1.2. Rp 31-32 will contain the country/international organization code (AP2.18).

C6.3.2.1.3. Rp 33 will contain the customer-within-country code. This code will be assigned and recognized in conjunction with entries in rp 46-47. The application of the customer-within-country code in relation to coded entries in rp 46-47 is explained in paragraph C6.3.2.3., below. When a customer-within-country code is not applicable, a zero will be entered.

C6.3.2.1.4. Rp 34 will contain the FMS delivery term code (see DTR) to convey the point of delivery condition negotiated under the case agreement and must correspond to delivery terms specified in the applicable Letter of Offer and Acceptance.

C6.3.2.1.5. Rp 35 will contain the appropriate FMS type of assistance/financing code (AP2.19).

C6.3.2.2. Supplementary Address Field (rp 45-50)

C6.3.2.2.1. Rp 45 will contain the FMS Service code (AP2.2) of the customer country's requisitioning Service, which is published in the MAPAD.

C6.3.2.2.2. Rp 46 will contain the applicable country FMS offer/release option code (A, Y, or Z) or code X to denote that the United States is responsible for transportation arrangements, as determined by negotiations between the customer CR and the U.S. Service responsible for administering the FMS case, and as reflected in the Case Agreement. Country FMS offer/release option codes are listed in the definitions and terms section of this manual with explanations of their application and recognition under FMS offer and release procedures.

C6.3.2.2.3. Rp 47 will contain a code to designate the recipient of shipments and documentation and will be the FMS CR/FF code as published in the MAPAD. This entry and the use of code X or W will be applied and recognized in conjunction with the entry in rp 33 as explained in paragraph C6.3.2.3., below.

C6.3.2.2.4. Rp 48-50 will contain the specific FMS case designator consisting of a three-position alpha/numeric code. The first position will always be alphabetic and the second and third positions may be alphabetic or numeric. All correspondence (such as letters and messages) will always include the appropriate case designator as part of the identification data.

C6.3.2.3. Designation of Shipment Addresses for Foreign Military Sales

C6.3.2.3.1. The means of expressing ship-to and/or mark-for addresses in requisitions are the entries shown in rp 33 (customer-within-country) and rp 47 (CR/FF). The designation of such addresses will be consistent with delivery terms contained in the case agreement. Specific codes will not be utilized in requisitions until such time as the codes and corresponding addresses are published in the MAPAD.

C6.3.2.3.1.1. The DAAS will reject requisitions, referral orders, passing orders, DI AT_ follow-ups, and DI AM_ modifiers, containing MAPACs that do not have valid ship-to and mail-to addresses in the MAPAD, to the submitting ILCO. (Supply Status (DI AE9) with Status Code DP applies.)

C6.3.2.3.1.2. The ICPs may reject requisitions received off-line (mail, message, courier, fax, telephone) which contain MAPACs that do not have valid ship-to and mail-to addresses in the MAPAD, to the submitting ILCO. This includes remarks/exception type DI A05/A0E requisitions directing materiel to various shipping points. (DI AE_ with Status Code CX applies).

C6.3.2.3.1.3. When shipment is to be made to a CR/FF or to a point designated by a CR/FF in response to NOA, a specific code other than an X or W will be entered in rp 47. In this instance, the ship-to address will be the address listed in the MAPAD for the CR/FF or the address provided in response to the NOA. The mark-for address will be the address listed in the MAPAD for the code in rp 33. For those

countries which have elected not to publish clear-text addresses for rp 33 codes, there will be no mark-for address, but supply and shipping activities will perpetuate the rp 33 code in all related documentation. When a customer-within-country code is not applicable, a zero will be entered.

C6.3.2.3.1.4. When shipment is to be made to an assembly point or staging area, a W will be entered in rp 47 and a clear-text address will be conveyed in an exception requisition. The rp 33, if required, will designate the mark-for address.

C6.3.2.3.1.5. When shipment is to be made to an address within the customer country, an X will be entered in rp 47 and the in-country ship-to address will be the address listed in the MAPAD for the code in rp 33.

C6.3.2.3.1.6. The foregoing instructions apply to all customer countries except Canada. For Canada, shipment address codes are contained in rp 46 and 47.

C6.3.2.4. Country FMS Offer/Release Option Codes

C6.3.2.4.1. Country FMS offer/release option codes are used in requisitions for shipments to be made or offered to CR/FFs. These codes specify whether shipments are to be made automatically or under one of two types of NOAs and will be consistent with the conditions of the FMS case agreements. Country FMS offer/release option codes are not applicable to requisitions for Canada since FFs are not utilized for Canada and both rp 46 and 47 are used to denote shipment addresses.

C6.3.2.4.2. Country FMS offer/release option codes and their explanations are contained in the definitions and terms section of this manual.

C6.3.2.4.3. If, consistent with the conditions of the FMS case agreements, transportation arrangements for shipments will be accomplished by the U.S. Service, an X will be entered in rp 46 in lieu of a country FMS offer/release option code. When an X is authorized and entered in rp 46, an X or W, denoting shipment to an address within the customer country or shipment to an assembly point or staging area, must be entered in rp 47.

C6.4. RESERVED

C6.5. REQUIRED AVAILABILITY DATES

C6.5.1. Requisitions for FMS and MAP Grant Aid requirements for major weapons systems, end items, and concurrent spares will be prepared to reflect the amount of time remaining from dates of requisitions until RADs become effective. In FMS cases the RAD will be computed by adding the lead time stated on the Letter of Offer and Acceptance to the date of receipt of the completed, funded, Letter of Offer and

Acceptance. For MAP Grant Aid, the RAD will be computed by adding the ICP determined lead time to the date of the MAP order.

C6.5.2. The requisition RAD will be expressed as the number of months remaining from the date of the requisition to the computed RAD which will be entered in rp 63-64 of the requisition. The character A will be inserted in rp 62. This technique enables supply source, ILCO, and customer control of requisitions, provides for recognition of firm commitments to foreign governments, and helps assure that materiel requirements are ready for delivery by the approved RAD. The actual date of materiel availability will be the last day of the month depicted by the rp 62-64 entries.

C6.5.3. For MAP Grant Aid, as soon as practicable, but not later than 120 days after receipt of an approved funded order, the S/A Departments will place a RAD on the requisitions for major items, as determined by the S/A, and the associated support equipment and initial issue parts.

C6.5.4. RAD time begins with the date of the requisition.

C6.5.5. Requisition originators will modify the RADs when contract forecast delivery dates indicate availability of items at a time other than designated by the previously established RADs. In inter-S/A actions, when requisitions or other documents bear a RAD with a shorter lead time than when the materiel will be available, the supplying S/A will promptly provide the requesting S/A with status reflecting the true availability date. This will be accomplished by use of DI AE_ with Supply Status Code BB, BV, or B3, as appropriate. The requesting S/A will adjust all records to reflect the new availability date information. When the supplying S/A is aware that the established RAD will not be met, that S/A's supply source will advise the appropriate ILCO that the RAD will not be met due to slippage and internal processing. The advice of RAD slippage will be furnished the ILCO by letter, message, or DI AE_ with Supply Status Code B3.

C6.6. RESERVED

C6.7. REQUISITION PREPARATION AND SUBMISSION

C6.7.1. Requisitions will be prepared and transmitted by FMS countries and SAOs to the applicable ILCO in the appropriate MILSTRIP format as prescribed by the U.S. Service. The ILCO will transmit FMS and MAP Grant Aid requisitions to the appropriate supply source in the prescribed DoD MILSTRIP format.

C6.7.2. Requisitions prepared by the U.S. Service for FMS and MAP Grant Aid requirements will be transmitted to the appropriate supply source in the prescribed MILSTRIP format.

C6.7.3. ILCOs will enter a CLPSC (AP2.22) in rp 72 of applicable requisitions and passing orders, in order to convey programmed/nonprogrammed status of a requisition

to an ICP/IMM. Supply support, provided under CLSSA agreements, is intended to provide support to the requiring nation on the same basis that support is provided to U.S. Forces. However, such support cannot be provided if the combat effectiveness of U.S. Forces would be impaired thereby. Consequently, CLSSA support is not to be provided on the same basis as for U.S. Forces until after the expiration of a lead time period necessary to augment U.S. Stocks to support the agreement. CLSSA requisitions received before the expiration of required lead time may be filled from existing supply source stocks only if stock levels do not drop below the established reorder point. If sufficient stock balances are not available to fill such requisitions without dropping below the reorder point, supply sources will initiate procurement action to fill the CLSSA requirement. CLSSA requisitions received prior to expiration of the established lead times are considered to be "unprogrammed" requirements. Unprogrammed CLSSA requisitions and passing orders will contain CLPSC 2 in rp 72 (AP2.22). CLSSA requisitions and passing orders received after expiration of the lead time required to augment stock levels will be processed in the same manner as U.S. demands. Such requisitions and pass order are considered to be "programmed" requirements and will contain CLPSC 1 in rp 72. If rp 72 is blank when the requisition is received by the ICP/IMM, the requisition will be processed as an unprogrammed requirement.

C6.7.4. Certain FMS and Grant Aid requisitions will be subject to a restriction in quantity when it is determined that the total requirement for an item will result in more than 25 shipment units. This constraint is employed to preclude the assignment of non-MILSTRIP TCNs, which occurs when the number of shipment units exceeds 25 and which causes a loss of identity to the shipment. The Services will specify those items of equipment to which the quantity restriction applies. Generally, these items will be equipment such as wheeled/tracked vehicles or other items when a unit of issue of one each will constitute a single shipment unit.

C6.8. RESERVED

C6.9. STATUS IN GENERAL[1]

C6.9.1. Supply sources will provide status only to the ILCO or other monitoring activities identified in rp 54 of AP3 formats. DI AE3 will be used on supply status, and DI AS3 will be used on shipment status in response to follow-ups. However, DI AE8/AS8 will be used in supply source initiated status. It is the responsibility of the ILCO or monitoring activity to furnish status to the appropriate country status recipient.

C6.9.2. Status from the ILCO/monitoring activity to the MAPAD country status recipient will be transmitted through the DAAS.

[1] Revised FMS status procedures last reported as not implemented by DLA (Subsistence). Refer to AMCL 156.

C6.9.3. Status to FMS customers is sent to the MAPAD TAC 4 country status recipient.

C6.9.4. Status to Grant Aid customers is sent to the MAPAD TAC 3 country/in-country SAO status recipient.

C6.9.5. The M&S entry in rp 7 should be zero to preclude unnecessary status output. The transmission medium is determined by DAAS.

C6.10. STATUS UPON REQUISITION INITIATION OR SUBMISSION[2]

C6.10.1. General. Status is provided by the ILCO to the customer when the requisition enters the supply system.

C6.10.2. Service Initiated Requisitions**.** When FMS requisitions are prepared and introduced by a U.S. Service, a supply status document representing the U.S. prepared requisition will be transmitted by the introducing U.S. Service to the appropriate MAPAD status recipient. The supply status document may also be prepared for CONUS generated MAP Grant Aid transactions and, when prepared, will be transmitted to the appropriate in-country SAO. The supply status (DI Code AE_) will contain a code A thru E in the third position to reflect the type of stock number being requisitioned. It is desired that the latest available unit price be entered in rp 74-80; however, this is an optional entry depending on the capability of the Service involved. Status Code BU will be entered in rp 65-66 and the ESD in rp 70-73 may be left blank.

C6.10.3. Customer Initiated Requisitions.

C6.10.3.1. When country prepared FMS requisitions are forwarded to supply sources by the ILCO, supply status with DI AE2 citing Status Code BW will be provided to the customer.

C6.10.3.2. When Grant Aid requisitions prepared by the in-country SAO are forwarded to supply sources by the ILCO, supply status with DI AE1 citing Status Code BW will be provided to the customer/SAO.

C6.10.3.3. The latest available unit price may be entered in rp 74-80, and the ESD in rp 70-73 may be left blank.

C6.11. FOLLOW-UPS AND STATUS RESPONSES[3]

C6.11.1. As authorized, follow-ups, modifiers, and cancellations for FMS and MAP Grant Aid transactions may be submitted by RCS or in-country SAOs to the sources(s)

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[2] See Footnote 1.

[3] See Footnote 1.

designated by the individual U.S. Service administering the FMS case or MAP Grant Aid program line.

C6.11.2. When follow-ups are submitted to the ILCO/monitoring activity, the latest status information will be furnished to the CR by the ILCO/monitoring activity.

C6.11.3. FMS requisition status will contain DI AE2 or AS2.

C6.11.4. Grant Aid requisition status will contain DI AE1 or AS1.

C6.11.5. When current status information is not available on requisitions which have been submitted to the supply system, the ILCO/monitoring activity may transmit the follow-up to the appropriate supply source or provide interim status to the customer pending completion of ILCO/monitoring activity follow-up action. In either case, a supply status document containing Status Code BW or BM (as indicated by the U.S. Service) and a blank ESD field may be provided to the customer. When requisitions have not been introduced into the supply system, the ILCO/monitoring activity will provide a written reply to the customer originated follow-ups.

C6.12. CANCELLATION AND REJECTION STATUS[4]

C6.12.1. Cancellation and rejection status from the supply source will be provided to the ILCO/monitoring activity citing DI AE3 and the appropriate status code.

C6.12.2. DI AE1/AE2 supply status transactions will not be produced by the supply source on FMS and Grant Aid requisitions.

C6.13. STATUS ON FOREIGN MILITARY SALES NOTICE OF AVAILABILITY[5]

C6.13.1. When FMS requisitions are processed and an NOA is forwarded to the CR/FF, a DI AE2 supply status transaction containing Status Code BL will be furnished to authorized status recipients at the same time the NOA is forwarded. The BL status advises that the item is available for shipment and was offered to the CR/FF on the date entered in rp 70-73.

C6.14. MODIFICATION OF COUNTRY FOREIGN MILITARY SALES OFFER/ RELEASE OPTION OR FREIGHT FORWARDER[6]

C6.14.1. Unusual circumstances can require a change in the country FMS offer/release option code or freight forwarder code for an FMS case or for individual requisitions within an FMS case. When this condition exists, FMS customers or

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[4] See Footnote 1.

[5] See Footnote 1.

[6] See Footnote 1.

ILCO/monitoring activity may initiate DI AM_ requisition modifier to change the coded data in FMS requisitions which have been released to the supply system.

C6.14.2. FMS requisition modifier transactions will be initiated under chapter 2, paragraph C2.19. Entries in the requisition modifier transaction may differ from those in the original requisition only to reflect changes to one or any combination of the following:[7]

C6.14.2.1. Media and Status, rp 7.

C6.14.2.2. Country FMS Offer/Release Option, rp 46.

C6.14.2.3. Freight Forwarder, rp 47.

C6.14.2.4. Signal, rp 51.

C6.14.2.5. Fund, rp 52-53.

C6.14.2.6. Distribution, rp 54.

C6.14.2.7. Project, rp 57-59.

C6.14.2.8. Priority Designator, rp 60-61.

C6.14.2.9. Required Availability Date, rp 62-64.

C6.14.2.10. Advice, rp 65-66.

C6.14.3. Modifiers which change the country FMS offer/release option or FF must be submitted to procurement for manual amendment of contracts. Customers are responsible for additional charges which may accrue. To limit manual processing and avoid additional contract charges, modifiers which change the country FMS offer/release options or FFs should be submitted only when the change is mandatory. When U.S. Department of Defense Offer and Acceptance agreements, have not been amended to reflect the changes, FMS customers must coordinate with the Service ILCO/monitoring activity before requesting requisition modification.

C6.15. RELEASE OF FOREIGN MILITARY SALES SHIPMENTS

C6.15.1. General

[7] Revised requisition modifier procedures last reported as not implemented by USMC. Refer to AMCL 123C.

C6.15.1.1. The procedures to be followed in releasing shipments of FMS materiel from storage activities are normally dependent upon the entry in rp 46 of requisitions or related transactions. The exceptions to use of the country FMS offer/release option code in rp 46 in the release of shipments are:

C6.15.1.1.1. When the shipment is unclassified and is to be accomplished by parcel post/small parcel delivery service, the shipment will be released automatically without an NOA regardless of the entry in rp 46 and should be either insured, certified, or registered. Evidence of shipment must be provided for all FMS shipments regardless of shipment size, weight, or value**.** Classified shipments always require use of an NOA, as indicated below.

C6.15.1.1.2. When an export release is required from SDDC under DoD 4500.9-R (DTR), Chapter 210 (Transportation Discrepancy Report), the shipping activity will submit a request for export release to the SDDC before shipment. An NOA will be furnished to the CR/FF and will indicate that an export release has been requested. The export release provided by the SDDC releasing authority will include shipping instructions as coordinated with the CR/FF.

C6.15.1.1.3. When the shipping activity determines that the shipment includes materiel which is dangerous/hazardous, sensitive, or otherwise requires a high degree of protection or control within CONUS, but does not require an export release from MTMC, an NOA will be furnished to the CR/FF regardless of the entry in rp 46 and the shipment will be heLd pending receipt of release and shipping instrutions from thE CRFF. NOAs for classified shiopments weill be forwarded to the CR identified in the MAPAD.

C6.15.1.1.4. From SDDC, an NOA will be furnished to the CR/FF regardless of the entry in rp 46 and the shipment will be held pending receipt of release and shipping instructions from the CR/FF. NOAs for classified shipments will be forwarded to the CR identified in the MAPAD.

C6.15.1.1.5. For shipments not subject to the exceptions outlined in paragraph C6.15.1.1., above, the entry in rp 46 will prescribe procedures to be followed in releasing shipments of FMS materiel from storage activities. When Country FMS Offer/Release Options Y and Z are entered in rp 46, notification to the designated CR/FF is required prior to release of the shipment. When rp 46 contains Country FMS Offer/Release Option A or X, the shipment will be released automatically, without providing an NOA to the CR/FF.

C6.15.1.1.6. U.S. shipping activities use the NOA to notify the designated CR/FF addressee that materiel is ready for shipment. A manual NOA will be prepared for all classified shipments and certain unclassified shipments for all countries except those countries specifically requesting mechanized NOAs such as the Federal Republic of Germany. Countries desiring to receive the mechanized NOA will submit a request to the Director, Defense Logistics Management Standards Office. All countries

requesting the mechanized NOA will be identified in this paragraph. Procedures for NOA preparation are contained in paragraphs C6.15.2. and C6.15.3., below. The NOA document, manual or mechanized, will be assigned a notice number. The FMS notice number will be the control number (such as the TCN or GBL) assigned to the shipment except when the shipment is made on a CBL and a TCN is not assigned; the shipping activity will assign their own FMS notice number which will be prefixed by the consignor's AAC beginning in rp 61 of the FMS notice number field. When rp 61-77 are not filled, those positions not used, will be blank.

C6.15.2. Manual Notice of Availability

C6.15.2.1. The DD Form 1348-5, Notice of Availability/Shipment, will serve as a cover document for individual copies of the DD Form 1348-1A applicable to each line item in a shipment unit. Together, these documents will comprise the original NOA. The data to be entered on the DD Form 1348-5 are that which describe the shipment unit, while the supporting copies of the DD Form 1348-1A provide individual item data. All blocks of the DD Form 1348-5 from the top of the form to the portion captioned "TO BE COMPLETED BY ADDRESSEE" will be completed by initiating activities when the applicable shipment units are consolidated. In instances of single-line item shipment units, the following data are not mandatory entries on the DD Form 1348-5 if they are contained in the accompanying copies of the DD Form 1348-1A; type pack, pieces, weight, and cube. All data blocks are self-explanatory, except that the NOA date (the date notice is transmitted) will be entered in the block titled "Notice of Availability/ Shipment." The "Notice Number" block will contain the control number (such as the TCN or GBL) assigned to the shipment. When an export release is required from the SDDC, the DD Form 1348-5 will be annotated or stamped in the lower left corner "EXPORT RELEASE REQUIRED." The shipping activity will also annotate or stamp brief notes applicable to materiel discussed in paragraph C6.15.1.1.3., when appropriate. The manual NOA will be mailed to the notice recipient specified in the MAPAD except that the NOAs covering classified shipments will be forwarded to the country representative. Distribution of DD Form 1348-5 (AP1.4) will be as follows:

COPY NO.	USE
1	Retained by the shipping activity pending receipt of shipment release instructions.
2, 3	Furnished to the appropriate CR/FF address (as designated in the MAPAD to receive the NOA) with copies of the DD Form 1348-1A, for insertion of shipment release instructions on the third copy and return to the shipping activity. The second copy will be retained by the CR/FF.

C6.15.2.1. Replies to manual NOAs will be a accomplished by two different methods. When an export release is required, the CR/FF will furnish specifying

consignment instructions, if any, and coordinate these or other shipment or delivery instructions with SDDC releasing authority. When an export release is not required, the reply will be accomplished by insertion of shipment release instruction on the third copy which will be returned to the issuing activity. Shipment release instructions will provide for shipment or delivery of materiel to a single destination by shipment unit. Shipment units identified by shipment unit number will not be split by shipping activities to accommodate shipments or deliveries to multiple points. Instructions to CR/FFs regarding replies to NOAs will specify the need for coordinated instructions when an export release is required and include provisions for the following minimum data in the replies to other NOAs:

C6.15.2.1.1.The complete name and address of the consignee except when materiel will be picked up by the CR/FF.

C6.15.2.1.2. The date materiel is to be shipped or the date the materiel will be picked up by the CR/FF.

C6.15.2.1.3. The complete name and telephone number(s) of the individual(s) who will be available and authorized to receive on behalf of the purchasing country, for the specific classified shipment covered by the NOA advising of the availability of a classified shipment.

C6.15.2.2. In instances where the shipment does not require an export release or the shipping activity has determined that there is no requirement for a high degree of protection or control and Country FMS Offer/Release Option Y is contained in rp 46, the shipment will be released to the CR/FF on the 15th calendar day after the NOA date, unless alternate shipping instructions are received. When an export release is required, the shipment will be held pending receipt of release and shipping instructions from the SDDC releasing authority and if such instructions are not received within 15 calendar days after the NOA date, a follow-up only to SDDC will be made in lieu of transmitting a duplicate NOA. In instances where the shipping activity has determined a need for a high degree of protection of control or Country FMS Offer/Release Option Z is contained in rp 46, the shipment will be held pending receipt of release and shipping instructions from the CR/FF. Should such instructions not be received within 15 calendar days after the NOA date, a duplicate of the NOA will be transmitted to the designated notice recipient, with the same shipment unit number assigned. This duplicate NOA will be annotated to indicate that the shipment delay is caused by the CR/FF's failure to furnish release and shipping instructions. Two copies of the DD Form 1348-5, Notice of Availability/Shipment, together with the DD Form 1348-1A, will constitute the delay NOA.

C6.15.3. Mechanized Notice of Availability. Except for classified shipments or unclassified shipments to be accomplished by parcel post/small parcel delivery service, the mechanized FMS NOA is provided to customers having a need to receive mechanized data for FMS shipments when Country FMS Offer/Release Option Y or Z is entered in rp 46 of requisitions or when an export release is required pursuant to

chapter 202 of AR 55-355, et al. The mechanized NOA consists of the following documents:

C6.15.3.1. The FMS NOA key document will contain shipment unit information and will accompany the FMS NOA detail document. The initial key document will contain DI AD1 when an export release is not required and DI ADR when an export release is required. When release instructions have not been received within 15 days of the DI ADR NOA date, a follow-up will be made to the SDDC releasing authority and a delay NOA key document, DI AD3, will not be prepared or transmitted to the CR/FF. When Country FMS Offer/Release Option Z applies and release instructions have not been received within 15 calendar days of the DI AD1 NOA date, a delay NOA key document containing DI AD3 will accompany the delay NOA detail documents.

C6.15.3.2. The FMS NOA detail document will contain line item information as contained in the issue/release document; such as, the MRO or DD Form 1348-1A. The initial detail document will contain DI AD2. When Country FMS Offer/Release Option *Z* applies and release instruction have not been received within 15 calendar days of the NOA date, a delay detail document containing DI AD4 will be prepared for each initial detail document which accompanied the initial key document.

C6.15.3.3. The FMS reply document (DI AD5) will always be used when replying to a mechanized NOA other than DI ADR. When replying to a DI ADR NOA key document the specifying consignment instructions and/or other shipment or delivery instructions will be provided to the SDDC releasing authority to facilitate provision of a coordinated (export) release to the shipping activity. In replying to mechanized NOA other than DI ADR, the following rules apply:

C6.15.3.3.1. When shipment release is to be made to the addresses identified by coded entries in the MAPAD, the AD5 document will contain an R in rp 60.

C6.15.3.3.2. When shipment release instructions are being mailed under separate cover, the AD5 document will contain an E in rp 60. The shipment release instructions which are mailed may be accomplished by letter, country designated forms, or other appropriate communications; however, such instructions must reach the shipping activity within 15 days for transactions coded with Country FMS Offer/Release Option Y. Otherwise, the shipment will be release automatically to the appropriate address contained in the MAPAD. The S/A's implementation of these procedures will provide for such replies to be transmitted to the activity designated by the RI contained in rp 4-6 of the NOA documents.

C6.15.3.3.3. When a country replies to an NOA and rejects the shipment because the shipment unit contains materiel which will constitute a duplicate shipment, the shipping activity will withdraw the rejected materiel from the shipment and prepare a new NOA (AD1 and AD2 or ADR and AD2).

C6.15.3.3.4. Shipments from Procurement (to be finalized).

C6.16. RESERVED

C6.17. CONSOLIDATION AND MARKING OF FOREIGN MILITARY SALES SHIPMENTS

C6.17.1. Consolidation. The shipment planning process should recognize and assure compatibility of codes in requisitions and related documents when configuring shipment units. Requisitions with an N or E in rp 62, or 777 in rp 62-64, will not be held for consolidation, but the NOA requirements remain in effect. To assure compatibility of codes, rp 30-34, rp 45-50, and rp 57-61 must be considered for FMS nonassembly shipments; rp 55 and 56 must be considered in addition to rp 30-34, rp 45-50, and rp 57-61 for FMS assembly shipments; and rp 30-33, rp 35, and rp 57-61 must be considered for Grant Aid.

C6.17.1.1. FMS assembly shipments may be consolidated into containers or shipment units if under the same U.S. Service program manager, recipient country, customer within country, delivery term code, in-country service, offer/release option code, FF code, FMS case, case line number, project codes (if applicable), and PD. The criteria for FMS nonassembly shipments is the same as for assembly shipments with the following exception; nonassembly shipments may be consolidated regardless of CLN.

C6.17.1.2. Grant Aid assembly and nonassembly shipments may be consolidated into containers or shipment units if under the same U.S. Service program manager recipient country, customer within country, type of assistance, project code (if applicable), and PD.

C6.17.1.3. Consolidation will also be limited by the following conditions:

C6.17.1.3.1. Physical characteristics of items should be compatible with other items in the same shipment unit.

C6.17.1.3.2. Explosives or other dangerous articles will not be consolidated with other items

C6.14.1.3.3. Aircraft, missiles, engines, and large (excess dimension) spares or assemblies for any item of equipment subject to special handling or construction or requiring movement as a single shipment unit will not be consolidated with other line items.

C6.17.1.3.4. Radioactive or magnetic materiel will not be consolidated together or with other materiel.

C6.17.1.3.5. When shelf-life items are included in a consolidated shipment, the exterior of the consolidated shipping container will be marked under the multipack requirements of MIL-STD-129.

C6.17.2. Address Marking. The manner of designating ship-to and/or mark-for addresses in requisitions is described in subparagraph C6.3.2.3. After determining the specific coded entries and their use as a ship-to and/or mark-for address in a given requisition, the corresponding clear-text address for container markings will be obtained from the MAPAD.

C6.18. RESERVED

C6.19. DOCUMENT DISTRIBUTION

C6.19.1. Military Assistance program Grant Aid Documents

C6.19.1.1. DD Form 1348-1A. Documentation to accompany shipments will be two copies of the DD Form 1348-1A, Issue Release/Receipt Document and one copy of the APL, if produced. See Figure C6-1.

C6.19.1.2. DD Form 250. On direct deliveries from vendors, a copy of the DD Form 250, Material inspection and Receiving Report, procurement shipping and receiving document, will be forwarded to the SAO of the country.

C6.19.2. Foreign Military Sales Documents

C6.19.2.1. DD Form 1348-1A. Documentation to accompany shipments will be two copies of the IRRD and one copy of the APL, if produced. See Figure C6-*1*. For shipments requiring and NOA, three copies of the DD Form 1348-1A will accompany the NOA.

C6.20. RESERVED

C6.21. SPECIAL MILITARY ASSISTANCE PROGRAM GRANT AID PROCEDURES

C6.21.1. When issues of excess materiel are made in support of reimbursable MAP Grant Aid requisitions, the following action will be initiated:

C6.21.1.1. Change signal code to D.

C6.21.1.2. Furnish BN supply status to designated address(es).

C6.22. RESERVED

C6.23. CANCELLATION OF REQUISITIONS

C6.23.1. The same rules governing cancellation of requisitions for Troop Support (see chapter 2, paragraph C2.17.; chapter 3, paragraph C3.27.; and chapter 8) will apply to FMS and Grant Aid except for special procedures herein.

C6.23.2. When individual line items with a Grant Aid program RCN are to be canceled, or FMS cases/program are to be canceled, the canceling Agency/activity will submit single-line cancellation requests under the appropriate Service policy.

C6.23.3. FMS/Grant Aid single-line cancellation requests will be processed under chapter 3, paragraph C3.27except that:

C6.23.3.1. No tracer action will be initiated for FMS shipments to foreign countries which move in commercial transportation channels to commercial FFs and are therefore not available for cancellation after turnover to the carrier, post office, or FF. Storage activities will furnish supply sources with shipment status documents (DI AU_).

C6.23.3.2. Supply sources will advise the ILCO of contractual agreements which will result in cost conditions if cancellations, diversions, or holding are accomplished. The ILCO decide whether the cancellation, diversion, or hold actions will be suspended or continued. Decisions to continue cancellations or diversions will be provided the supply source by narrative message containing the notation: “Decision for cancellation or diversion by ILCO.”

C6.23.4. FMS/Grant Aid mass cancellation requests will be processed under chapter 8, except that Security Assistance Program mass cancellation requests will be submitted with the required codes for identification of one of the following, for which cancellation of all requisitions is requested:

C6.23.4.1. U.S. MAP Service code and country/activity code (rp 30-32).

C6.23.4.2. U.S. MAP Service code and country/activity code (rp 30-32) and project code (rp 57-59).

C6.23.4.3. FSC or FSG when associated with U.S. MAP Service code and country/activity code (rp 30-32).

C6.23.5. Transportation (such as the terminal costs associated with stopping, holding, and returning materiel to depots or storage) and procurement termination costs incident to actual diversion/cancellation of FMS requisitions will be charged under DoDI 7220.9 (DoD Accounting Policy).

C6.23.6. Grant Aid shipments which meet the criteria for shipment diversion under mass cancellation conditions will be diverted to the predesignated storage sites of the canceling Service by the DTS. Storage sites in receipt of Grant Aid cancellation shipment(s) will report the receipt(s) to the applicable Service ICP/ILCO and the materiel will be accounted for as MAP suspended materiel pending receipt of disposition

instructions. Service ILCOs will provide disposition instructions under the provisions of DoD 5105.38-M (Part II).

C6.23.7. Navy sponsored FMS shipments from vendor sources will be diverted to predesignated Navy storage sites by the DTS. FMS shipments sponsored by the other Services and Navy sponsored shipments from DoD/GSA storage activities will be diverted under chapter 8, paragraph C8.5.1.

C6.24. RESERVED

C6.25. RETURN OF DISCREPANT FOREIGN MILITARY SALES MATERIEL

C6.25.1. Discrepancies in FMS shipments are reported on SF 364, Report of Discrepancy, by the receiving FMS customer. The required data entries and procedures for processing SDRs are provided by the joint regulation DLAR 4140.60, et al.

C6.25.2. When it is determined that materiel reported of SF 364 is to be returned to U.S. supply systems stocks, the U.S. supply source, in addition to completing the reverse side of the SF 364, will prepare the DD (or GSA) Form 1348-1A, to be used to return the materiel. The DD Form 1348-1A, in five copies, will be forwarded to the U.S. ILCO indicated by the first position of the requisitioner's document number (Block 8, SF 364) along with the SF 364 and contain entries shown in AP3.50.

C6.25.3. The DTS will be used to return discrepant FMS materiel when appropriate. This can be accomplished in two ways.

C6.25.3.1. If a transshipment point has not been specified and the SAO has the capability/capacity to perform this function, the SAO will arrange for movement through the DTS.

C6.25.3.2. If a transshipment point has been designated, the transshipment point will arrange for movement through the DTS.

C6.25.3.3. The transshipment point should be a U.S. activity located in the FMS country which submitted the SDR and/or be reasonably accessible to the FMS country.

C6.25.3.4. The transshipment point will, as a minimum, provide legible copies of the signed DD Form 1348-1A (evidencing receipt) to the U.S. supply source identified in rp 67-69, the appropriate CR listed in the MAPAD, and, if requested, to the consignor. The latter two copies may be reproductions of the copy furnished to the supply source.

C6.25.3.5. Coordination between the U.S. supply source and the focal point listed in DLAR 4140.60, et al. is required prior to initial designation as transshipment point of an S/A other than that of the supply source.

V6.25.3.6. When the DTS is not used for return of discrepant FMS materiel, the holding FMS country will arrange for movement through the CR/FF to the activity designated in Block 3 of the DD Form 1348-1A. CONUS inland shipments will be effected by the use of a collect CBL convertible to a GBL upon receipt. Reimbursement of transportation charges between the holding FMS country and the CR/FF will be requested by the CR to the U.S. supply source identified in rp 67-69 of the DD Form 1348-1A.

C6.25.3.7. Regardless of the method of transporting return-eligible discrepant FMS materiel, all shipments pursuant to these procedures must be completed within 180 days of the date of document preparation entered in Block 5 of the DD Form 1348-1A.

DOCUMENT	NO. OF COPIES	DISTRIBUTION
DD Form 1348-1A	Three	Two copies will accompany all shipments. (One copy must be the first carbon copy.) A minimum of one copy will be on the outside if not in conflict with other applicable directives. The original will be retained by the shipper unless an automated capability is available to prove a shipment has been made. When DD Form 1348-1A contains bar coding, one of the two copies to accompany all shipments will be the original copy.
DD Form 1348-1A	One	Forwarded via priority mail to the activity designated in the MAPAD to receive the document (Type Address Codes 5 and 6; if blank, see Type Address Codes1 and 2, respectively).
Automated Packing List	One	If an APL is produced, it will be attached to the outside of the shipping container.

Figure C6.F1. Distribution of DD Form 1348-1A and Automated Packing List

C7. CHAPTER 7

VALIDATION OF MATERIEL OBLIGATION

C7.1. SECTION I - SUPPORT OF UNITED STATES FORCES

C7.1.1. GENERAL

C7.1.1.1. This chapter prescribes policies and procedures for the validation by users of the continuing need for overage requisitioned requirements and for the reconciliation of supply source materiel/obligation records with the due-in records of requisitioning activities. The purpose, therefore, is twofold: (1) validation of need and (2) reconciliation of records. For ease of reference, these two functions will hereinafter be called MOV.

C7.1.1.2. A materiel obligation is herein defined as that unfilled portion of a requisition (for a stocked or nonstocked item) that is not immediately available for issue but is recorded as a commitment for future issue, either by direct delivery from vendor or backordered from stock. This includes both NSN and non-NSN items. Accordingly, MOV will pertain to those requisitioned items assigned Status Codes BB, BC, BD, BV, and BZ, as applicable. Requisitions which are to be filled by direct delivery from vendors, Status Codes BV and BZ, are excluded from automatic cancellation of the MOV process,

C7.1.1.3. An MOV request is generated from a supply source to a requisitioner/control office for a comparison and validation of the continued requirement of outstanding requisitions held as materiel obligations by the supply source with those carried as due-in by the requisitioner.

C7.1.1.4. An MOV response is a reply by a requisitioner to an MOV request advising the supplier:

C7.1.1.4.1. To hold a materiel obligation until supplied, or

C7.1.1.4.2. To cancel all or a portion of materiel obligation.

C7.1.1.5. An MOV reinstatement request[1] is submitted by a requisitioner to reinstate a previously canceled requisition due to the requisitioner's nonresponse to an MOV request.

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[1] Established procedures to reinstate canceled requisitions last reported as not implemented by USN. Refer to AMCL 150C.

C7.1.1.6. A supply source is herein defined as any Component activity which maintains materiel obligation records, and includes, but is not limited to, those activities commonly referred to as IMMs, ICPs, requisition processing points, stock points, and SCAs.

C7.1.2. EXCLUSIONS FROM SECTION I

C7.1.2.1. FMS transactions are excluded from these procedures; however, the Services should reconcile FMS materiel obligation records at the supply source with those of the activities required to maintain FMS case control. MOV procedures for Grant Aid transactions are contained in section II of this chapter (paragraph C7.2.).

C7.1.2.2. Civilian Component activities are excluded unless covered by inter-Component agreements.

C7.1.3. MATERIEL OBLIGATION AGE CRITERIA

C7.1.3.1. Materiel obligations are considered overage and subject to this procedure when:

C7.1.3.1.1. UMMIPS PD 01-08 requisitions have aged to 30 days past the requisition date.

C7.1.3.1.2. UMMIPS PD 09-15 requisitions have aged to 75 days past the requisition date.

C7.1.3.2. Special validations may be ordered without regard to the age of the materiel obligations involved.

C7.1.3.3. The provisions of this procedure also apply to long production lead-time items since requirements for such items may also change as a result of unit/force movements, deactivation, and other population changes. However, only item managers may elect to establish longer intervals for validation of long production lead-time items.

C7.1.4. SCHEDULE FOR CYCLIC VALIDATION OF MATERIEL OBLIGATIONS

C7.1.4.1. The annual schedule of cyclic validations in support of U.S. forces is shown in Figure C7-1.

C7.1.4.2. The MOV response time is prescribed in Figure C7-1. Deployed units, afloat units, and CONUS/OCONUS locations which are unable to acknowledge receipt, or to respond by the prescribed date, may request the DAASC to temporarily provide responses to MOV requests. The request must be approved by the theater/fleet commander or major command by message to the DAASC (see AP1.32). The message will cite the MOV cycle the activity is unable to acknowledge receipt and

provide the required MOV response. The DAAS will not generate MOV responses for any subsequent MOV cycle unless a separate message is received.[2]

C7.1.4.3. A consolidated report, in the format shown in AP1.21, will be submitted quarterly by S/A headquarters to the Assistant Deputy Under Secretary of Defense, Supply Chain Integration (ADUSD SCI). This report will be submitted within 30 days after close of each validation cycle. This report is assigned Report Control Symbol DD-AT&L(Q)1064. The supply source will review the history file, prior to preparing the report, for those transactions in which the quantity response was different from the quantity requested. This review will determine if the quantity difference resulted from a shipment, a cancellation, or if the requisitioner actually requested cancellation of the obligation. Only cancellations actually requested by the requisitioner using the MOV response will be included in the MOV Report.[3] A difference in quantity, resulting from any other cause and/or process, will not be reported.

C7.1.4.4. IMMs may initiate special validation requests. For example, the IMM may need to validate requirements for high dollar value, critical items, or for those NSNs which have the largest number of materiel obligations on record or account for certain percentages of the total materiel obligations. These special validations should be selective in approach and may be made regardless of whether the materiel obligations were previously validated. Critical items are determined by IMMs and are defined as those essential items which are in short supply or expected to be in short supply for an extended period.

C7.1.5. <u>DETERMINATION OF RECIPIENT OF VALIDATION REQUESTS</u>

C7.1.5.1. MOV requests will be transmitted to the activities determined under the following rules.

C7.1.5.1.1. The activity designated by the M&S unless covered by the exceptions listed below.[4]

C7.1.5.1.2. When the M&S is 0, transmit to the activity designated by an alphabetic character or numeric 6, 7, or 8 in rp 54.[5]

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[2] Use of revised MOV temporary suspension procedures for selected activities last reported as not implemented by USAF and USMC. Refer to AMCL 37.

[3] Requirement to clarify the Material Obligation Validation (MOV) report to reflect only cancellations actually requested by the requisitioner via the MOV response last reported as not implemented by USAF and USMC. Refer to AMCL 33.

[4] Use of M&S codes to provide status to both the requisitioner and supplemental addressee last reported as not implemented by USAF. Refer to AMCL 122.

[5] Authorizes us of Distribution Code 6 with Navy Service Codes N, R, and V last reported as not implemented by USAF and USMC. Refer to AMCL 38.

C7.1.5.1.3. When rp 54 contains a numeric other than 6, 7, or 8, or is blank, and M&S is 0, transmit requests to the requisitioner (rp 30-35).[6]

C7.1.5.1.4. When the M&S is F, G, P, or Z, transmit requests to the requisitioner (rp 30-35).[7]

C7.1.6. PREPARATION OF SPECIAL VALIDATION REQUESTS

C7.1.6.1. Requests for a special MOV will always be accomplished via message. The response to the special request will also be accomplished via message. The requirement for use of messages recognizes the fact that these special validations will normally consist of a limited number of transactions for single requisitioning activities.

C7.1.6.2. The message request will consist of the document number of the demand which is held as a materiel obligation, the applicable stock or part number, the unfilled quantity, identification of the ship-to address, the current PD, and a reply due date. The established reply due date is always 15 days from the date of the message dispatch. The format of the message request is provided in AP1.15.

C7.1.6.3. Due to the urgency of demands for critical items, IMMs may determine that supply of current demands should be accomplished from stocks due-in, against which there are materiel obligations of lesser or equal priorities. In these instances, the IMMs would initiate the special MOV procedures.

C7.1.7. PREPARATION OF CYCLIC VALIDATION REQUESTS

C7.1.7.1. Scheduled MOV requests (DI AN1, AN2, or AN3) will be prepared in the format prescribed in AP3.26.

C7.1.7.2. Supply sources will transmit DI AN_ documents to the DAAS using the DISN (machine-readable format) message system. The DAAS will transmit the requests to the designated recipient, perpetuating the supply source batch control.

C7.1.7.3. Scheduled MOV requests will be transmitted not later than 5 days after the cutoff date under the cover of an MOV control document in the format contained in AP3.27. The response due dates, as established in the schedule, Figure C7-1, are entered in rp 46-49 of the control documents and rp 75-77 of the request documents. The MOV control document includes a provision whereby the recipient will acknowledge receipt of such request documents. The MOV control document will be produced for DI AN_ and forwarded to the supply source. The supply source will use

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[6] See Footnote 5.

[7] Use of M&S codes to provide status to both the requisitioner and supplemental addressee last reported as not implemented by USAF. Refer to AMCL 122.

the DI ANX to control and record receipt acknowledgments. Use the format shown in AP3.28 to prepare the receipt confirmation document for MOV.

C7.1.7.4. The DAAS will use any of the automated communications networks to provide DI AN_ requests to recipients based on their various capabilities. The DAAS will maintain a history record of all DI Code AN_ requests that are processed for each MOV cycle.[8]

C7.1.7.5. When preparing MOV batches for transmission, no more than 494 DI AN_ transactions will be included in a single message. Each batch will have its own MOV control document (DI AN9/ANZ). If a single batch exceeds 493 detail requests (DIs AN1, AN2, and AN3), additional messages are required, with a separate control document for each partial batch in a different message. For example, if 950 detail requests are to be sent to the same recipient, the first message will include only 493 detail requests (DIs AN1, AN2, and AN3) and a control document; the second message will include the remaining 457 detail requests and another control document. (This limitation allows for a message header and trailer, and sufficient capacity for DAAS to conform with legacy system requirements using a maximum limit of 500 documents in a single message when rejecting an erroneous MOV message to the transmitting activity.)

C7.1.7.6. When transmitting via modern automated communications networks and based on the capability of the recipient's capability to receive, there is no maximum limit as to the number of AN_ documents forwarded in a single transmission. However, each transmission must contain a separate MOV control document (DI AN9) and include the in-the-clear address of the supply source for each separate group and/or quantity of AN_ requests that are sent to the same activity for validation. When two or more transmissions are sent to the same activity, enter distinct batch control numbers (rp 7-10) in the AN9 documents.

C7.1.7.7. Supply sources will establish records by batch control number (rp 7-10) for each validation cycle. This will permit follow-up, as necessary, when customer receipt of a particular batch number is not acknowledged.

C7.1.8. <u>ACKNOWLEDGMENT OF RECEIPT OF CYCLIC VALIDATION REQUESTS</u>

C7.1.8.1. Requisitioning activities in receipt of scheduled validation request documents intended for other recipients will forward the documents by the most expeditious means to the intended recipients when known; otherwise, the documents will be returned immediately to the submitting supply source.

C7.1.8.2. The recipient of scheduled requests by mail will acknowledge receipt of the request documents by annotating DI AP9 and the receipt date in the prescribed block of the MOV control document(s) and returning the control document(s)

[8] See Footnote 2.

to the activity from which it was received. The in-the-clear address of the supply source will be preprinted on the control document. Such acknowledgment will be accomplished immediately upon receipt of the request documents. When MOV request documents are received via message, they should be checked with the control document for a complete count. If the count is correct, acknowledge receipt of the batch by returning the control document(s) utilizing DI AP9 and including the date in rp 41-44 that the batch was received. This acknowledgment will be returned by message, whenever possible, regardless of receipt by mail or message. Acknowledge receipt (DI AP9) as each batch of AN_ documents is received. Acknowledgment (DI AP9) will not be delayed until all batches (if two or more) are received. Prompt acknowledgment of each batch, as received, will preclude unnecessary supply source follow-up (DI ANZ) and transmission of duplicate DI AN_ documents.

C7.1.8.3. Receiving activities which do not receive the total number of documents indicated in the MOV control document will take one of the following actions:

C7.1.8.3.1. If the DISN message system is utilized, the DI of the MOV control document will be changed to APX and returned to DAAS or the supply source.

C7.1.8.3.2. If mail is utilized, the DI of the control document will be crossed out, DI APX annotated, and returned to the supply source. The phrase, “All MOV requests not received; resubmit” may be added to the document if desired. All APX documents will be construed as, or serve notice that, the supply source should retransmit that specific batch.

C7.1.8.4. Responses to validation requests need not be batched.

C7.1.8.5. DAAS MOV response procedures for activities prescribed in paragraph C7.1.4.2., this chapter are contained in paragraph C7.1.11., this chapter.[9]

C7.1.9. <u>FOLLOW-UP ON UNACKNOWLEDGED CYCLIC VALIDATION REQUESTS</u>

C7.1.9.1. Supply sources will initiate follow-up action on scheduled validation when no acknowledgment of the request documents is received. The follow-up will be in the MOV control document format (AP3.27) utilizing DI ANZ. The follow-up will be accompanied by duplicates of the original detail request documents and will be transmitted 30 days from the cutoff date of the validation requests. If no acknowledgment of the follow-up is received and no response is received by the response due date, the affected materiel obligations (except for fleet units) will be canceled.

C7.1.9.2. When acknowledgment of receipt of requests is not received from fleet units (ships and squadrons as indicated by the in-the-clear activity address), a

[9] See Footnote 2.

duplicate of the follow-up MOV control document(s) (DI ANZ) will also be furnished to the appropriate fleet type commander, the activity indicated by the entry in rp 54.

C7.1.10. PERFORMANCE OF THE VALIDATION AND RECONCILIATION

C7.1.10.1. It is mandatory that the recipient of validation requests (either scheduled or special) conduct an item-by-item review with the user to determine continued need for each item, the quantity involved, and the PD of the requirement. A perfunctory review, or a routine response that all materiel obligations are still required, is a waste of time and effort on the part of all activities. Such cursory reviews do not improve supply support. Items which are identified in the requests but are not contained on the records of the recipient of the request will also be furnished to the user for validation. Items which are contained on the records of recipients of the validation requests and which meet the overage criteria but are not covered by a request will, likewise, be validated with the user.

C7.1.10.2. The recipient of validation requests will match the items recorded as materiel obligations at the supply source with the records of unfilled demands to determine and take action to bring the two records into agreement.

C7.1.10.3. Requisitioning activities may request status of any items which are outstanding to the requisitioner, having met the age criteria, and not included with the scheduled validation requests. When such status is desired, the requisitioning activity will furnish the supply source with the normal follow-up transaction in the DI AF_ or AT_ series.

C7.1.11. RESPONSES TO MATERIEL OBLIGATION VALIDATION REQUESTS

C7.1.11.1. Responses to special validation requests will be accomplished by message in the format shown in AP1.16. The message responses will contain the document number of the demand as contained in the validation request message, the stock or part number, the valid PD, and the quantity required for continuation as a materiel obligation. The message response will also contain any quantities of materiel received by requisitioning activities prior to preparation of the response. The response will serve to advise whether obligations should be canceled or requirements still exist (and the item should be continued as a materiel obligation). The message responses to the special validation requests will be accomplished in time to meet the “request reply by” date as contained in the validation request message.

C7.1.11.2 Upon completion of an MOV, as required by receipt of scheduled validation request transactions, a DI AP_ response (format shown in AP3.29) for each DI AN_ request transaction (or requisition on the listing) will be furnished to the supply source which submitted the requests. Components have the option to allow their activities to use the DI AP8 transaction (AP3.54) to respond to MOV requests which have been verified as valid and the quantity field remains unchanged. The DI AP8 transaction will not be generated until all changes relating to the applicable MOV cycle

have been made.[10] Responses will be submitted to the supply source by the reply due date shown in the request transactions. The requisitioners will indicate the action to be taken on each scheduled MOV request as follows:

C7.11.2.1. The quantity field of the DI AP_ response document will indicate the quantity still required. If total cancellation is desired, the quantity field will be zero filled.

C7.1.11.2.2. Whenever a requirement is to be retained as a materiel obligation and the PD or RDD/RDP[11] changes due to reassessment of requirements, a requisition modifier (DI AM_) will be prepared to reflect the revised PD/RDD/RDP. The requisition modifier in this instance will be prepared by originating activities completing all prescribed data element entries for requisitions and reflecting the upgrade or downgraded PD/RDD/RDP.

C7.1.11.3. Transmittal of DI AP_ responses will be as follows:

C7.1.11.3.1. DI AP_ responses will be transmitted via message whenever the validating activity has access to the DISN message system.

C7.1.11.3.2. An MOV control document is not required with DI AP_ responses returned by mail or message. DI AP_ responses will be transmitted as individual transactions or small batches and as early as practical after validation. Accumulation of DI AP_ transactions for large or one-time transmission is not required and is to be discouraged. Prompt transmission of DI AP_ transactions will preclude shipment/release of items no longer needed.

C7.1.11.3.3. Validating activities without the capability to produce machine-readable messages may respond to scheduled validation requests by returning all requests under a letter of transmittal to the supply source. In these instances, the letters of transmittal will indicate those items required to be continued as materiel obligations and the validated PD, or those items required to be canceled or the DI AP_ transactions will be annotated and returned in two batches; one containing those items to be continued and the other for those items for cancellation.

C7.1.11.3.4. Fleet units mailing responses to CONUS supply sources will report such mailing by message to the supply source if transactions are mailed less than 20 days before the reply due date contained in the scheduled validation request.

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[10] See Footnote 2.

[11] Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

C7.1.11.4. DAAS will utilize the DI AP8 transaction (AP3.54) to provide responses to the DI AN_ transactions received for activities using the procedure outlined in paragraph C7.1.4.2. In addition, DAAS will generate DI AP9 transactions (Receipt Confirmation for MOV Requests) for these same activities.[12]

C7.1.11.5. DAAS will provide appropriate DI AP_ responses to the respective supply source for each DI AP8 transaction received. DAAS will process the DI AP8 no earlier than 7 days after receipt, but no later than the last day of the cycle.[13]

C7.1.11.6. DAAS will utilize the DI AN_ history file to generate appropriate DI AP_ responses for the activity identified in the DI AP8 transaction.[14]

C7.1.11.7. Requisitioning activities in receipt of confirmed cancellations (Status Code BS), as a result of the MOV program, may request reinstatement[15] of their canceled requisitions for a period not to exceed 60 days following the transaction date (rp 62-64) of the BS cancellation. Reinstatement of canceled requisitions will be accomplished online; off-line reinstatement requests will not be honored. When reinstatement is required, the requisitioner will furnish the supply source a DI APR transaction, MOV Reinstatement Request, for the quantity required, in the format shown in AP3.51. The quantity reinstated may be equal to or less than the quantity canceled. The quantity reinstated shall not exceed the quantity canceled.

C7.1.12. <u>SUPPLY SOURCE CANCELLATION OF MATERIEL OBLIGATIONS</u>

C7.1.12.1. Supply sources in accomplishing cancellations resulting from MOV procedures will initiate efforts to stop storage and transportation actions under chapter 3.

C7.1.12.2. Supply sources will cancel materiel obligations:

C7.1.12.2.1. When no reply to a special validation message request has been received by the reply due date.

C7.1.12.2.2. When requisitioner has not acknowledged receipt of the scheduled validation requests (or the fleet unit/type commander has not requested temporary suspension of cancellation actions pending final response) and no DI AP_ responses are received by the response due date.

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[12] See Footnote 2.

[13] See Footnote 2.

[14] See Footnote 2.

[15] See Footnote 1.

C7.1.12.2.3. When receipt of validation requests has been acknowledged but no DI AP_ response has been received relative to specific items submitted for validation. In these instances, receipt of a follow-up during the validation cycle will not preclude cancellation action.

C7.1.12.2.4. Upon receipt of cancellation requests from requisitioning activities. When there is no record of the item as a materiel obligation, the validation response will be matched with the RHF to determine the current status of the item. If the item is in an inprocess state, effective action must be taken to stop the flow of unneeded materiel. All supply sources will strive to attain the DoD objective of taking all feasible action to preclude shipment from the depot, the POE, or the vendor (in the instance of purchase actions). Based on action taken, the requisitioning activity will be provided with appropriate supply or shipment status.

C7.1.12.3. The supply source will furnish BR or BS supply status to the activities for which validation requests were submitted, as appropriate, for each item canceled as a result of the validation actions.

C7.1.12.4. Supply sources in receipt of scheduled validation responses, intended for other supply sources, will immediately forward these transactions via priority mail to the activity designated by the RI.

C7.1.12.5. Supply sources may contact requisitioning activities to determine desired actions applicable to erroneous transactions, if time permits. Should time not permit the supply source to contact the requisitioning activities, the items concerned with the erroneous transactions will be retained as a materiel obligation, until clarification is obtained.

C7.1.12.6. The Component of the activity initiating a cancellation request or failing to respond to DI AN_ validation requests will be charged with (1) transportation costs for returning the materiel to depot storage and (2) procurement and termination costs when it is determined that termination is in the best interest of the Government. Specific instructions concerning materiel transportation charges and credit allowances are contained in the DoD 7220.9-M, DoD 7000.14-R, Vol 11B, and MILSTAMP.

C7.1.13. MATERIEL OBLIGATION REINSTATEMENT[16]

C7.1.13.1. Supply source will reinstate supply action on requisition(s) for which a DI APR transaction has been received if the requisition was canceled with Status Code BS within the last 60 days. Reinstatement of the requisition will be for the quantity in the DI APR transaction which may be equal to or less than the original canceled quantity. If the reinstatement quantity of the DI APR transaction is greater than the quantity canceled in the DI AE_ transaction, Status Code BS, only the quantity

[16] See Footnote 1.

in the DI AE_ transaction, Status Code BS, will be reinstated. Only the quantity exceeding the BS quantity will be rejected. The DI APR transaction should be prepared using the DI AE_ transaction (Status Code BS) as a basis to ensure that the correct suffix code is included. The advice code from the original requisition must be perpetuated in the DI APR transaction or the advice code will be treated as blank. The DI APR transactions will be rejected using DI AE_ (Status Codes DK, DL, and DM) for the following reasons:

C7.1.13.1.1. Received over 60 days after the DI AE_ (Status Code BS) transaction date.

C7.1.13.1.2. No record of a DI AE_ transaction (Status Code BS).

C7.1.13.1.3. Requests for reinstatement of a quantity larger than that which was canceled. The quantity canceled is shown in rp 25-29.

C7.1.13.2. When the DI APR transaction is received by the supply source, the latest supply status will be furnished the status eligible recipients.

C7.2. SECTION II - MILITARY ASSISTANCE PROGRAM GRANT AID

C7.2.1. GENERAL

C7.2.1.1. This part prescribes policies and procedures for the validation of ICP materiel obligation records with the records of Service ILCO maintaining SAO program control and for the validation of the continuing need at the Grant Aid country level for overage demands. The purpose is twofold: (1) the reconciliation of records and (2) the validation of need.

C7.2.2. SCHEDULE FOR CYCLIC VALIDATION OF MATERIEL OBLIGATIONS

C7.2.2.1. The annual schedule of cyclic validation in support of MAP Grant Aid materiel obligations is shown in Figure C7-2.

C7.2.3. MILITARY ASSISTANCE PROGRAM MATERIEL OBLIGATION VALIDATION REQUEST ACTION

C7.2.3.1. Supply sources will provide the ILCO with validation requests applicable to aged materiel obligations for Grant Aid requirements. The validation requests will be provided to the ILCO by the supply sources using schedules for validating aged Grant Aid materiel obligations established by the ASD(P&L).

C7.2.3.2. Materiel obligations are defined as that portion of the quantity requisitioned which is not immediately available for issue to the requisitioners and/or is recorded as a commitment for future issue of stocked items. This includes

commitments for direct delivery from vendors. The validation requests will be produced from the supply source records of materiel obligations for which the requisition document number dates are aged to 180 days or more at the time of the established validation cutoff. Materiel obligations selected for validation, having met the aforementioned age criterion, will be those which are assigned Supply Status Codes BB, BC, BD, and BV. The quantities shown on the validation requests will reflect the unfilled quantities only of the indicated items which are maintained as materiel obligations at the supply sources. The validation requests will be prepared under the format contained in AP3.26.

C7.2.3.3. Service implementation of these procedures will specify whether the listing of validation requests will or will not be furnished to the ILCO of that Service with the documents. Each Service desiring that its ILCO receive listings with the validation requests will so advise the supplying Component headquarters.

C7.2.3.4. The machine listings, when required, will be prepared in sequence by Service (rp 30), country (rp 31-32), and document number, major or minor, and reflect subtotal document count by country (rp 31-32) and grand total for the listing. The validation requests, with listing when desired, will be sent by priority mail to the ILCO designated in rp 54 of the original requisition. However, supply sources may elect to forward the requests and listings by routine mail, in lieu of priority mail, in instances where the ILCO is geographically close to the supply source. Scheduled MOV validation requests will be transmitted not later than 10 days after the established cutoff date. Transmission will be by the DISN message system, when feasible, under the procedure specified in section I, paragraph C7.1.8., of this chapter.

C7.2.3.5. The supply source will follow up on the appropriate ILCO when no acknowledgment of the validation request is received. The follow-up, in the format shown in AP1.18 and including a reproduction of the original request document, will be mailed 30 days from the cutoff date of the validation request.

C7.2.4. <u>ACCOMPLISHING ACKNOWLEDGMENT OF A VALIDATION REQUEST BY THE INTERNATIONAL LOGISTICS CONTROL OFFICE</u>

C7.2.4.1. An ILCO in receipt of validation requests intended for another ILCO will forward the transactions by priority mail to the intended ILCO when known; otherwise, return them immediately to the submitting supply source.

C7.2.4.2. The ILCO will acknowledge receipt of the MOV requests by entering the receipt date in the prescribed block of the transmittal letter with appropriate signature of the recipient and returning the letter to the activity from which it was received. Such acknowledgment will be accomplished immediately upon receipt of the validation requests.

C7.2.4.3. An ILCO not receiving listings and which does not receive the total number of transactions indicated as having been transmitted by letters of transmittal,

should include the document numbers of the transactions actually received with their acknowledgments of validation requests. In these instances, the supply source will be required to determine the transactions not received and transmit them to the ILCO under a letter of transmittal.

C7.2.4.4. An ILCO receiving listings with the validation requests and not in receipt of all transactions indicated on the listings will prepare a validation request for each entry on the listings for which a validation request was not received.

C7.2.5. ACCOMPLISHING MATERIEL OBLIGATION VALIDATION BY THE ARMY AND AIR FORCE INTERNATIONAL LOGISTICS CONTROL OFFICES

C7.2.5.1. The ILCO receiving the validation requests will match the items indicated as being on record at the supply source with its records of unfilled demands and provide the SAOs with validation requests which represent quantities/items:

C7.2.5.1.1. In the validation requests received from the supply source. (The ILCO will not attempt to adjust differences between the ILCO record and the supply source record.)

C7.2.5.1.2. On the ILCO record, having reached the validation age criterion and not included with validation requests furnished by the supply source. (Service implementation of these procedures will contain the provisions whether the SAOs will be provided with validation requests and/or listings.) The ILCO records will be adjusted based upon the responses received from the SAOs.

C7.2.5.2. Components may elect to have their ILCO enter the program originator code in rp 7 of DI AN_ requests transmitted to SAOs for validation. Entry of this code will enable the SAO to determine the specific section to which the requests are to be directed. In these instances, Figure C7.F1 codes apply.

CODE	PROGRAM ORIGINATOR
B	SAO (Army)
P	SAO (Navy)
D	SAO (Air Force)
K	SAO (Marine Corps)
(These codes will not be perpetuated in the DI AP_ responses transmitted to the supply source.)	

Figure C7.F1. Program Originators

C7.2.5.3. The validation requests and/or listings will be sent by priority mail to the appropriate SAO not later than 45 days after the scheduled cutoff date. The time between the cutoff date and the 45 days for mailing the requests to the SAOs is that time allowed for:

C7.2.5.3.1. Transmission of the requests from the supply source to the ILCO.

C7.2.5.3.2. The ILCO establishment of suspense records of the supply source request quantities and preparation of validation request documentation for transmission to the SAOs. The transactions will be transmitted to the SAO under cover of the validation request transmittal letter contained in AP1.19. The transmittal letter should include provisions whereby the recipient will acknowledge receipt of the transaction and return annotations to arrive at the ILCO within 90 days after the cutoff for validation.

C7.2.5.4. The ILCO will follow up on the appropriate SAO when no acknowledgment of the requests is received. The follow-up, in the format shown in AP1.20 and including a reproduction of the original requests, will be sent by priority mail 65 days from the cutoff date of the validation requests.

C7.2.6. <u>ACCOMPLISHING MATERIEL OBLIGATION VALIDATION BY THE NAVY INTERNATIONAL LOGISTICS CONTROL OFFICE</u>

C7.2.6.1. The NAVILCO will match the items indicated as being on record at the supply source with its records of unfilled demands and effect a file reconciliation. The NAVILCO will prepare responses (DI AP_) using the format contained in AP3.29 for each reconciliation request transaction received from the supply source. The responses will be transmitted to the supply source having submitted the validation requests. The response will serve to advise the supply source as to whether the items should be canceled or requirements still exist and the items should be continued as materiel obligations. Responses to validation requests will be furnished supply sources by 15 March for the first cycle and 15 September for the second cycle.

C7.2.6.2. The quantity field of the DI AP_ response will indicate the quantity still required. If total cancellation is desired, the quantity field will be zero filled.

C7.2.6.3. A follow-up, either in the DI AT_ or AF_ series, will be submitted for items outstanding on NAVILCO records for which no DI AN_ request was received from the supply source.

C7.2.7. <u>NAVY INTERNATIONAL LOGISTICS CONTROL OFFICE INITIATION OF RECONCILIATION/VALIDATION WITH SECURITY ASSISTANCE ORGANIZATIONS</u>

C7.2.7.1. Annually, on 16 September, the NAVILCO will prepare reconciliation requests in the format of AP3.26 which represent unfilled requisitions with dates of 31 July or earlier.

C7.2.7.2. The NAVILCO will enter the program originator code in rp 7 of DI AN_ reconciliation requests transmitted to SAOs for validation. This code will enable SAO to determine the specific section to which the requests are to be directed. In these instances, the codes shown in paragraph C7.2.5., above, are applicable.

C7.2.7.3. The validation requests and/or listings will be sent by priority mail to the appropriate SAO not later than 26 September. The transactions will be transmitted to the SAO under cover of the validation request transmittal letter contained in AP1.19. The transmittal letter includes provisions whereby the recipient will acknowledge receipt of the document(s) and return annotations by 31 October.

C7.2.7.4. The ILCO will follow up on the appropriate SAO when no acknowledgment of the reconciliation requests is received. The follow-up, in the format shown is AP1.20 and including a reproduction of the original requests, will be sent by priority mail on 10 October.

C7.2.8. <u>ACCOMPLISHMENT OF ACKNOWLEDGMENT OF LISTINGS/REQUESTS BY SECURITY ASSISTANCE ORGANIZATIONS</u>

C7.2.8.1. SAOs in receipt of validation requests intended for other recipients will forward the requests by priority mail to the intended recipients, when known; otherwise, the requests will be returned immediately to the submitting ILCO.

C7.2.8.2. The SAOs will acknowledge receipt of the requests by entering the receipt date in the prescribed block of the transmittal letter, with appropriate signature of the recipient, and returning the letter to the ILCO from which it was received. Such acknowledgment will be accomplished immediately upon receipt of the validation requests.

C7.2.9 <u>VALIDATION OF REQUIREMENTS BY THE SECURITY ASSISTANCE ORGANIZATIONS</u>

C7.2.9.1. The SAOs receiving the validation requests/listings will determine whether requirements for the items and quantities still exist. The SAOs will also determine whether requirements exist for items/quantities, having reached the age criteria and not included with the validation requests. Once the validation of requirements is completed, the SAOs will adjust their records to reflect the need of the country for the items/quantities.

C7.2.9.2. SAOs will request status of any items which are outstanding, having met the age criteria and not included in the materiel obligation validation

requests. When such status is required, the SAO will send a DI AF1 follow-up to the appropriate ILCO.

C7.2.9.3. The SAO will annotate a copy of the listing or each DI AN_ validation request, as appropriate, to indicate:

C7.2.9.3.1. The quantity of each item still required (if DI AN_ requests are used, entry will be made in Data Block 8), and

C7.2.9.3.2. The quantity of the item received "to date," if any (if DI AN_ requests are used, entry will be made Block U of the remarks block).

C7.2.9.4. SAOs will send by priority mail annotations to the appropriate ILCO. For USASAC and AFLC, these annotations must be forwarded to arrive no later than the date specified in the latter of transmittal which is 35 days prior to the response due date contained in rp 75-77 of the request transactions. For NAVILCO, these annotations must arrive no later than 31 October.

C7.2.10. RESPONSE TO MATERIEL OBLIGATION VALIDATION REQUESTS BY THE ARMY AND AIR FORCE INTERNATIONAL LOGISTICS CONTROL OFFICES

C7.2.10.1. Upon receipt of the responses from the SAOs, the ILCO will adjust its records to agree with country requirements indicated by the responses. The ILCO will then prepare responses (DI AP_), using the AP3.29 format for each reconciliation request transaction received from the supply source. The responses will be transmitted to the supply source having submitted the validation requests. The response will serve to advise the supply source as to whether the items should be canceled or requirements still exist and the items should be continued as materiel obligations. Responses to validation requests are required to be furnished the supply source by the reply due date contained in rp 75-77 of the validation requests. The reply due date will be established as the 125th day following the cutoff date for validation. The cutoff date will be entered in rp 71-73 of the validation requests.

C7.2.10.2. The quantity field of the DI AP_ response will indicate the quantity still required and the advice code field will be zero filled. If total cancellation is desired, the quantity field will be zero filled.

C7.2.10.3. A follow-up, either in the DI AT_ or AF_ series, will be submitted for items outstanding on the ILCO records, indicated as required by the SAO, and for which no DI AN_ request was received from the supply source.

C7.2.11. NAVY INTERNATIONAL LOGISTICS CONTROL OFFICE ACTION ON SECURITY ASSISTANCE ORGANIZATION RESPONSES

C7.2.11.1. Upon receipt of the response from the SAOs, NAVILCO will adjust its records to agree with country requirements indicated by the responses. Cancellation

requests will be submitted to the supply source on those unshipped lines for which the SAO indicated a reduced quantity requirement. Action will be initiated to resolve unreconciled lines for which the SAO indicated a requirement. NAVILCO will provide appropriate supply and shipment status to the SAOs.

C7.2.11.2. By 30 November, the cancellation requests, prepared in the format contained in AP3.7, will be transmitted to the last known source processing the corresponding requisition.

C7.2.11.3. NAVILCO will maintain a record of confirmed cancellations received in response to cancellation requests submitted as a result of reduced quantity requirements indicated by SAOs.

C7.2.11.4. NAVILCO will prepare a report of the number of lines reconciled with the SAO, the number and value of SAO requested quantity reductions and the number and value of confirmations received as of 31 December. Two copies of the report will be submitted to the appropriate Service headquarters for review and submission to OASD.

C7.2.12. INTERNATIONAL LOGISTICS CONTROL OFFICE CANCELLATION OF MATERIEL OBLIGATIONS

C7.2.12.1. The supply source will cancel materiel obligation items upon receipt of cancellation requests or indication of need for lesser quantities from the ILCO. (When there is no record of the item, at time of receipt of validation responses, the responses will be matched with the requisition history file to determine the latest status of the item or action taken to accomplish cancellation action and provide the ILCO with supply or shipment status as appropriate.) In the event procurement, rebuild, or other expense has been incurred and must be billed to MAP for an individual item being canceled, the supplying S/A will take action under DoD 5105.38-M, part II, chapter H.

C7.2.12.2. The supply source will furnish to the ILCO, for which validation request were submitted, a supply status transaction containing Status Code BR for each item and/or quantity canceled as a result of validation actions. The ILCO should not consider any quantity canceled until confirming BR status is received.

C7.2.12.3. The supply source will not automatically cancel items for which materiel obligations were established when no DI AP_ response has been received relative to specific items/requests submitted for validation.

CYCLE NO.	CUTOFF OF SUPPLY SOURCE TO PREPARE AND FORWARD VALIDATION REQUESTS	MAXIMUM ENDING DATE BY WHICH REQUISITIONER RESPONSES ARE DUE BACK TO SUPPLY SOURCE

1	20 JAN	5 MAR
2	20 APR	5 JUN
3	20 JUL	5 SEP
4	20 OCT	5 DEC

Figure C7.F2. Cyclic Schedule for Materiel Obligation Validation (excludes Support of Military Assistance Program Grant Aid)

CYCLE NO.	CUTOFF OF SUPPLY SOURCE TO PREPARE AND FORWARD VALIDATION REQUESTS	MAXIMUM ENDING DATE BY WHICH REQUISITIONER RESPONSES ARE DUE BACK TO SUPPLY SOURCE
1	31 JAN	31 MAY
2	31 JUL	30 NOV

Figure C7.F3. Cyclic Schedule for Materiel Obligation Validation in Support of Military Assistance Program Grant Aid

C8. CHAPTER 8

MASS OR UNIVERSAL CANCELLATION OF REQUISITIONS

C8.1. MASS OR UNIVERSAL CANCELLATION OF REQUISITIONS

C8.1.1. Requests for mass or universal cancellation of requisitions will be initiated by the Component headquarters, or by an authorized command element. The Component contact points established for issuance and receipt of requests for mass and universal cancellation are listed on the DLMSO Web site at http://www.dla.mil/j-6/dlmso/eLibrary/Restricted/SvcPointsPOC/default.asp. Inter-Component dissemination of requests for mass or universal cancellation will be made by the contact points designated in Column 1 to the designated contact points identified in Column 2 of the Mass or Universal Cancellation Web page on the DLMSO Web site at at http://www.dla.mil/j-6/dlmso/eLibrary/Restricted/SvcPointsPOC/default.asp. The preparation of a mass or universal cancellation request will be accomplished under the format reflected in AP1.23.

C8.1.2. Intra-Component dissemination of requests for mass or universal cancellations will be accomplished by the Component contact point designated in Column 2 of the Mass or Universal Cancellation Web page on the DLMSO Web site at at http://www.dla.mil/j-6/dlmso/eLibrary/Restricted/SvcPointsPOC/default.asp. Intra-Component dissemination will include all Component supply sources, storage sites, and other activities within the Component processing MILSTRIP documentation or shipments with capability to cancel requisitions or divert shipments. In addition, the designated Component contact points will ensure that the appropriate overseas theater, force, logistics, or type commanders are cognizant of mass or universal cancellation actions affecting their areas of responsibility.

C8.1.3. Events such as base closures, termination of special projects, ship and unit inactivations, termination of agreements, termination of vessel outfitting, or construction can necessitate the requirement for mass or universal cancellation.

C8.1.3.1. Although these events may ultimately require mass or universal cancellation action, they are normally known to the affected activities well in advance of the effective date of such closures or termination action. In these instances, every effort will be made by the requisitioning activity to minimize the continued processing of requisitions by the supply sources, and the subsequent entry of unwanted shipments into the DTS, through initiation of single line cancellations (see chapters C2 and C3).

C8.1.3.2. When it is known that insufficient time remains to permit continued cancellation on a single line basis, a mass cancellation or universal cancellation may be requested.

C8.1.3.2.1. A mass cancellation permits continued supply action and shipment processing for selected requisitions.

C8.1.3.2.2. A universal cancellation serves to terminate all such processing, even requisitions previously identified for continued supply action and shipment processing under mass cancellation situations.

C8.1.3.2.3. Normally the request will specify either mass or universal cancellation; but, under extreme conditions, a mass cancellation may be superseded by a universal cancellation.

C8.1.3.3. Requisitions for which continued supply action and shipment processing will be requested under mass cancellation situations will be indicated by the requiring activity at the earliest date through submission of DI AM_ modifiers (DI AM_) containing Expedited Handling Signal “555" in the RDD data field, rp 62-64.

C8.1.3.3.1. The RDD may not be changed to “555" by means of a DI AM_ modifier submitted after the effective date of the requested mass cancellation; however, modifiers submitted to change other data elements when the “555" RDD has been previously entered must perpetuate the expedited handling signal.[1]

C8.1.3.3.2. Requisitions containing, or modified to contain , “555" in the RDD data field will receive processing precedence under chapter C3.

C8.1.3.4. When a universal cancellation is initiated to supersede a mass cancellation and there are outstanding requisitions containing or modified to contain “555" in the RDD data field, supply sources will provide DI AC7/ACM cancellations to storage and procurement activities for all outstanding requisitions, regardless of the “555."

C8.1.4. Requests for mass or universal cancellation action will be submitted to the Component designated contact points(s) by message (AP1.23) for cancellation of all open requisitions applicable to specific projects, or bases (as identified by AACs). The request for mass or universal cancellations will contain identification of the activity having submitted the request, the effective date, and the required codes for identification of one of the following, for which cancellation of all applicable requisitions is requested:

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[1] Revised requisition modifier procedures last reported as not implemented by USMC. Refer to AMCL 123C.

C8.1.4.1. Project code and ship-to address (requisitioner, rp 30-35 or SUPADD, rp 45-50).

C8.1.4.2. No project code and ship-to address (requisitioner, rp 30-35 or SUPADD, rp 45-50).

C8.1.4.3. One project code and various addresses.

C8.1.4.4. No project code and various addresses.

C8.1.4.5. Various project codes and one address.

C8.1.4.6. FSC, FSG, NSN, or part number when associated with the address of the original requisition document number ship-to address and/or project designator.

C8.1.5. It is recognized that a need may exist to continue the processing of certain requisitions and shipments during mass cancellations such as high priority demands to satisfy NMCS conditions (identified by 9 or N in rp 62 of the requisition). In addition, it is recognized that a need may exist to allow continued processing on requisitions for materiel required to effect base closure. In these instances the mass cancellation request will specify, in the special instructions segment, one of the following selective criteria:

C8.1.5.1. Project code(s) when associated with the ship-to address (requisitioner, rp 30-35 or SUPADD, rp 45-50) being canceled.

C8.1.5.2. NMCS RDD entry (rp 62-64) when associated with the ship-to address (requisitioner, rp 30-35 or SUPADD, rp 45-50) being canceled.

C8.1.5.3. FSC, FSG, NSN, or part number when associated with the ship-to address (requisitioner, rp 30-35 or SUPADD, rp 45-50) being canceled.

C8.1.5.4. Specific requisition document number(s) and RI from the status received or the RI to which the requisition has been transmitted if status has not been received.

C8.1.5.5. Specific PD when associated with the ship-to address (requisitioner, rp 30-35 or SUPADD, rp 45-50) being canceled.

C8.1.5.6. RDP entry (rp 62-64) when associated with the ship-to address (requisitioner, rp 30-35 or SUPADD, 45-50) being canceled - conventional ammunition only.[2]

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[2] Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

C8.1.6. Upon implementation of the mass cancellation message, sources of supply and storage activities will review all prospective cancellations to identify those for which continued processing has been requested under paragraph C8.1.5., above. In the case of items scheduled for direct delivery, the supply source will forward DI AMP requisitions modifiers to procurement sources. Supply sources, storage activities, and procurement sources will annotate the affected requisition(s) and all associated transactions/records, with an expedited handling signal “555" in the RDD/RDP[3] data field.

C8.1.7. DTS will continue movement of materiel to which an RDD of “555" has been applied except when a universal cancellation has been announced.

C8.1.8. When OCONUS shipments have already departed from CONUS ports, the responsibility for diversion or disposition is that of the consignee or the appropriate theater, force, logistics, or type commander. Notice to the latter will be the transportation lift data provided by the DTS clearance authority. (See also paragraph C8.5.4., below.)

C8.1.9. No attempt will be made to divert materiel destined to CONUS customer activities beyond the point of shipment.

C8.1.10. All shipping Components will designate storage points within their distribution system to receive shipments redirected as a result of mass or universal cancellation. Fund citations for GBL preparation will also be provided. These designated points and fund citations will be provided to MAC, SDDC, or theater commanders and will serve as predesignated consignees for any announced mass or universal cancellation. If more than one storage point is designated, instructions will be furnished to specify on a geographical basis the storage point designation in relation to each range of water and aerial ports (such as, the west, gulf, and east coasts). In addition, canceling Components will designate a contact point(s) to provide disposition instructions on materiel which does not meet the automatic diversion conditions specified in paragraph C8.5., below. Designated contact points will provide requested disposition instructions to DTS within 24 hours on materiel located at air terminals and within 48 hours on materiel located at water terminals.

C8.1.11. Customers retain the authority to submit single line cancellation requests (DIs AC1, AC2, and AC3) at any time before, during, or after the effective date of mass cancellation.

C8.2. RESERVED

C8.3. PROCESSING MASS OR UNIVERSAL CANCELLATION REQUESTS

[3] See Footnote 2.

C8.3.1. Supply sources are responsible for assuring that requisition processing, procurement, and storage activities exercise the fullest practical resourcefulness in preventing the issue and shipment of unwanted materiel. The practical considerations involved in the processing of cancellation requests include such factors as time, packing and handling, related costs, and the location of materiel for which cancellation is requested.

C8.3.2. Supply sources will cancel all requisitions dated on or prior to effective date announced in mass or universal cancellation requests for which MROs, DD Form 1348-1A, or purchase requests have not been submitted to storage or procurement activities. Notice of accomplished cancellations will be provided by BQ or B4 supply (DI AE_), as appropriate, and transmitted to all eligible status recipients under chapter C4 and within the timeframe for furnishing status.

C8.3.3. Supply sources will furnish supply status (DI AE_) containing Status Code B9 to all eligible recipients under chapter C4 and within the timeframes for furnishing status for:

C8.3.3.1. Unconfirmed MROs, DD Form 1348-1A, and DI ACMs.

C8.3.3.2. MRCs which indicate that shipment to OCONUS activities has been accomplished within 45 days of the effective date of the mass cancellation.

C8.3.4. Subsequent notice of cancellation or diversions actually accomplished as a result of mass or universal cancellation will be in the format of supply status (DI AE_) containing Status Code BQ, B4, or B6 for each line item canceled/diverted. Supply status (DI AE_) containing Status Code B8 will be furnished to all eligible recipients for each line item not canceled or diverted.

C8.3.5. Supply sources will provide storage and procurement activities with cancellation requests (AC6/ACP for mass cancellation and DIs AC7/ACM for universal cancellations) for all unconfirmed MROs, purchase requests, and MRCs which indicate that shipment to OCONUS activities has been made within 45 days of the effective date of the mass or universal cancellation. These transactions are mandatory when MROs/purchase requests have been issued to another Component.

C8.3.6. Supply sources will not provide storage and procurement activities with cancellation requests when:

C8.3.6.1. In receipt of MRCs which evidence that shipment has been accomplished by parcel post.

C8.3.6.2 In receipt of MRCs which evidence that shipment to CONUS activities has been accomplished.

C8.3.6.3. In receipt of MRCs which evidence that shipment to OCONUS customers was accomplished more than 45 days prior to the receipt of the mass or universal cancellation request.

C8.3.7. The following rules apply to mass or universal cancellation of shipments from storage:

C8.3.7.1. Upon receipt of the mass or universal cancellation request pending the receipt of single line cancellation requests from the supply source, the storage activity will identify all affected MROs where the items have not been released to a carrier for delivery to the consignee.

C8.3.7.1.1. For mass cancellation, the storage activity will not suspend processing of MROs identified for continued processing under paragraph C8.1.5., above.

C8.3.7.1.2. For universal cancellation, the storage activity will suspend further processing of all MROs, including any containing an RDD of “555."

C8.3.7.2. For those OCONUS shipments which meet the mass or universal cancellation criteria and which have entered the DTS within 45 days of the date of the mass or universal cancellation request, the storage activity will generate a shipment status transaction (DI AU7) to the DAAS. The DI AU7 will be prepared in the same format as a DI AU1 transaction.

C8.3.7.3. Storage activities will accomplish cancellation for all items for which single line cancellation requests are received from the supply source and the items have not been released to a carrier for delivery to the consignee.

C8.3.7.4. Storage activities will advise the supply source of their actions taken in response to cancellation requests. When a shipment has not been released to the carrier for delivery to consignee and cancellation is accomplished, advice to the supply source will be prepared in the same format as the cancellation request, with the exception that rp 4-6 will contain the RI of the supply source to which the transaction will be directed and rp 67-69 will contain the RI of the activity preparing the transaction. The transaction will contain DI AG6. (See AP3.8.)

C8.3.7.5. When storage activities do not accomplish cancellation, the supply source will be furnished supply status DI AE6, reflecting Status Code B8.

C8.3.7.6. Storage activities in receipt of transportation confirmation of shipment diversion transactions will generate to the appropriate supply source a DI AG6 for each requisition contained within the shipment unit. The DI AG6 in this instance will contain, in addition to the normal data elements, the DoDAAC of the new consignee in rp 45-50.

C8.3.7.7. Storage activities in receipt of transportation denial of shipment diversion transactions will generate to the appropriate supply source a DI AU_. This transaction will be prepared under AP3.14.

C8.3.8. All rules governing the single-line cancellation of shipments from procurement under chapter C3 also apply to requests for mass or universal cancellation, except as modified herein:

C8.3.8.1. The supply source will initiate cancellation requests (DI ACP/ACM) for all items scheduled for direct delivery, and for which purchase requests have been submitted, regardless of materiel costs, unless continued processing has been requested under C8.1.5., above.

C8.3.8.1.1. For mass cancellation, cancellation will not be requested for requisitions annotated with an RDD of “555."

C8.3.8.1.2. For universal cancellation, cancellation will be requested regardless of the entry in the RDD field.

C8.3.8.2. Procurement activities will not initiate actions with the DTS to cause diversion of shipments at terminals.

C8.3.8.3. For those OCONUS shipments which have entered the DTS within 45 days of the date of the mass or universal cancellation request, or from the date of receipt of the DI ACP/ACM from the supply source, the procurement activity will generate a shipment status transaction (DI AU7) to the DAAS. The DI AU7 will be prepared in the same format as the DI AU1 transaction.

C8.3.8.4. Procurement activities in receipt of confirmation of shipment diversion transactions will generate to the appropriate supply source a DI AG6 for each requisition contained within the shipment unit. The DI AG6 in this instance will be prepared from the data available in the original DI ACP/ACM, or purchase request, except that it will contain the DI AG6 and indicate in rp 45-50 the DoDAAC of the new consignee.

C8.3.8.5 Procurement activities in receipt of denial of shipment diversion transactions will generate, to the appropriate supply source, a DI AU_ shipment status. This transaction will be prepared using AP3.14.

C8.4. <u>RESERVED</u>

C8.5. <u>DISPOSITION OF FRUSTRATED SHIPMENTS/MATERIEL</u>

C8.5.1. The disposition of frustrated shipments at WPOEs/APOEs which are the result of mass or universal cancellation action will be as follows:

C8.5.1.1. Shipments from DoD storage points, or from commercial vendors acting under the direction of a DoD procuring activity, will be diverted to the predesignated storage sites of the shipping/procuring Component.

C8.5.1.2. Shipments from GSA storage points, or from commercial vendors acting under the direction of a GSA procuring activity, will be diverted to predesignated GSA materiel returns facilities.

C8.5.1.3. DTS attempts to divert/frustrate shipments will terminate 45 days from the effective date of the mass or universal cancellation request.

C8.5.2. It is recognized that certain strategic and tactical operations or political considerations may dictate that all shipments for a given consignee be stopped or diverted. In these most restrictive of shipment diversion situations and economic considerations; such as, the comparison of accessorial cost of stopping, holding, and returning the materiel to depots/storage activities, the value of the canceled materiel and the costs of the receiving activity to perform the necessary processing or reprocessing of the materiel are not controlling factors. In most situations; however, the strategic, tactical, or political environment is such that complete disregard of these economic considerations is not warranted.

C8.5.3. DoD 4500.32-R (MILSTAMP) diversion procedures are established to permit diversion only if the materiel being shipped can be identified and located by TCN.

C8.5.3.1. Non-Consolidated Shipment Units. Shipment units eligible for cancellation that have not been consolidated into a container with other shipments will be stopped and diverted by the POE up to the point of lift. Diversion of cancellation eligible shipments at or beyond the POD will be the responsibility of the appropriate theater, force, logistics, or type commander.

C8.5.3.2. Consolidated Multiple Shipment Units. Individual line items will not be removed from Multiple Line Shipment Units (consolidate packs), nor will a shipment unit container be removed from a multi-container shipment (SEAVAN) type device. Shipment units cannot be diverted in the DTS if stuffed or loaded with other shipment units or on multiple shipment unit devices; such as, SEAVANS, CONEX, MILVANS, and AIRCRAFT PALLETS.

C8.5.4. For those mass or universal cancellation requests which specify FSC, FSG, NSNs, or part number data, the DTS will stop and frustrate, for Component review, all shipments of the canceling Component for the affected consignees. Disposition of cancellation eligible shipments at or beyond the POD will be the responsibility of the appropriate theater, force, logistics, or type commander.

C8.5.5. The DTS will generate specified documentation for the following categories of shipment:

C8.5.5.1. For all shipments which are diverted, as a result of mass or universal cancellation, the DTS will generate a confirmation of shipment diversion transaction to the DAAS. The confirmation of shipment diversion will contain complete TCMD data for each shipment unit and, if available, the contract number. In addition:

C8.5.5.1.1. For shipments which are diverted under pre-positioned instructions, the DTS will generate appropriate MILSTAMP transactions to the new consignee.

C8.5.5.1.2. For shipment units which are frustrated, the DTS will generate a request for disposition instructions to the DAAS, which will route the transactions to the appropriate Component contact points. In situations where the designated Component contact point is a collocated liaison office, the request for disposition instruction transactions will be listed and provided to the contact point directly. After receipt of disposition instructions for such frustrated shipments, the DTS will prepare appropriate MILSTAMP transactions for the new consignee.

C8.5.5.1.3. For shipments intransit to, at, or between the POD and the OCONUS consignee, the OCONUS DTS activity will request disposition instructions from the appropriate theater, force, logistics, or type commander's designated contact point.

C8.5.5.2. For shipments which have been intransit between the WPOE/APOE and the OCONUS consignee less than 30 days, the DTS will:

C8.5.5.2.1. Generate a listing of the manifest shipment unit data, vessel/aircraft identification and departure date, WPOD/APOD and ETA. This listing will be disseminated to the affected OCONUS command component, the appropriate WPOD/APOD, and to the designated contact point, if requested.

C8.5.5.2.2. Generate denial or shipment diversion transaction for each individual shipment unit to the DAAS.

C8.5.6. Storage sites in receipt of diverted shipments will report the receipt to the appropriate supply source under DoD 4000.25-2-M (MILSTRAP). Reconsignment/disposition will be as directed.

C8.5.7. The Component initiating the cancellation requests applicable to U.S. Forces requisitions will be charged with (1) transportation and terminal costs associated with holding, stopping, and returning materiel to depots/storage, (2) procurement termination costs when it is determined that termination is in the best interest of the Government, and (3) excess transportation costs that may be incurred when moving the cargo unaffected by the mass or universal cancellation action. Specific instructions concerning materiel transportation charges and credit allowances are contained in the DoD 7000.14-R (Vol 11B), FPMR 101-26.311, and FPMR 101-27.505.

C8.6. PROCESSING OF MASS OR UNIVERSAL CANCELLATION TRANSACTIONS BY THE DEFENSE AUTOMATIC ADDRESSING SYSTEM

C8.6.1. Upon receipt of the mass or universal cancellation request, DAAS will begin the establishment of a TSDC file. As the shipment status (DI AU7) transactions are received from the storage activities, they will be entered into the TSDC file.

C8.6.2. When a confirmation of shipment diversion transaction is received from the DTS, the DAAS will match the TCN in all applicable DI AU7 transactions in the TSDC file. The DAAS will generate a DI AE9 with Status Code B6 for each DI AU7 matched to the supply source indicated by the RI in rp 4-6 of the DI AU7. In this instance, the DI AE9 will contain the DoDAAC of the new consignee in rp 45-50.

C8.6.3. When a denial of shipment diversion transaction is received from the DTS, the DAAS will match the TCN with the TCN in all applicable DI AU7 transactions in the TSDC file. The DAAS will generate a DI AE9 with Status Code B8 each DI AU7 matched to the supply source indicated by the RI in rp 4-6 of the DI AU7.

C8.6.4. When a request for disposition instructions is received from the DTS, the DAAS will match the TCN with the TCN in all applicable DI AU7 transactions in the TSDC file. The DAAS will provide to the designated canceling Component contact point the TCMD transaction data, plus all supporting DI AU7 transactions which comprise the shipment.

C8.6.5. For those DI AU7 transactions on which confirmation/denial shipment diversion, or request for disposition instruction transactions are not received within 21 days of the date of the mass or universal cancellation request, the DAAS will initiate a shipment tracer action under MILSTAMP to the POE indicated in rp 78-80 of the DI AU7.

C8.6.6. When confirmation/denial of diversion or request for disposition instruction transactions are received from the transportation clearance authorities, and the DAAS does not find a corresponding DI AU7 record within the TSDC file, the DAAS will forward the transactions to the shipping activity identified in the transportation mass/universal cancellation status transactions.

C8.6.7. Component Mass and Universal Cancellation Contact Points are available at: http://www.dla.mil/j-6/dlmso/eLibrary/Restricted/SvcPointsPOC/ServicePoints/members_ServiceAgencyMass_UniversalCancel.asp

C9. CHAPTER 9

MATERIEL RETURNS PROGRAM (MRP) AND LATERAL REDISTRIBUTION OF RETAIL ASSETS

C9.1. GENERAL

C9.1.1. This chapter provides procedures for the interchange of information, between the owning organization and the item manager, on the reporting and disposition of assets. In addition, this chapter provides procedures for ICP/IMM directed lateral redistribution of retail assets identified by an Inter- or Intra-Service retail asset visibility system. These procedures also establish the necessary controls to ensure timely processing of related transactions and provide for the automatic return of materiel under specified conditions.

C9.1.2. Policy regarding the reporting, transfer, lateral redistribution, and use of assets as an alternative to procurement (also known as the procurement offset portion of Total Asset Visibility (TAV)) is contained in DoD 4140.1-R, Supply Chain DoD Materiel Management Regulation.

C9.1.3. Customer Asset Reports (DI FTE) and follow-on documentation transmitted by electronic means will always be routed through DAAS.

C9.1.4. Credit for materiel returns is granted on the basis of receipt and classification by the consignee. Policy for granting credit is covered under DoD 4140.1-R. Procedures for the timeframes and transactions for providing credit for materiel returns, lateral redistributions, and materiel provided for the procurement offset portion of TAV are contained in DoD 4000.25-7-M (MILSBILLS). MILSBILLS also cover credit procedures for packing, crating, and handling (PC&H) and transportation (T). In addition, MILSBILLS provides formats for Follow-up for MRP Credit (DI FTP) and Reply to Follow-up for Credit (DI FTB).

C9.1.5. U.S. Government activities returning materiel are cautioned that the returning activity may be held responsible for costs incurred by the receiving activity when discrepancies are reported and validated using SDR procedures (DLAI 4140.55 et al. and DLAI 4140.60 et al.). This includes returns made in violation of prescribed materiel returns procedures, returns exhibiting packaging discrepancies, and returns of reparable items unaccompanied by required technical data. Recoupment action by the ICP against the initiator may include all cost reimbursable actions performed by the receiving activity such as repackaging, marking, and disposal.

C9.2. APPLICABILITY AND SCOPE

C9.2.1. The provisions of this chapter are applicable to all activities offering or returning materiel to a Service ICP, DoD IMM, or the GSA. These procedures also apply to activities receiving and processing lateral redistribution orders of retail assets. Policy regarding utilization and redistribution of MAP materiel is contained in DoD 5105.38-M, chapter 11, section II. These procedures also apply to the processing of nonconsumable items.

C9.3. EXCLUSIONS

C9.3.1. The DLA does not accept part-numbered customer asset reports. (All other part-numbered asset reports will be passed to the RI indicated in the incoming transaction.) Customer asset reports identified by part numbers[1] exceeding rp 8-22 of the stock or part number field are excluded from the DAAS processing of DI FTG transactions. Other customer asset reports for items not identified by an NSN; for example, locally assigned stock numbers, are excluded from these procedures on an inter-Component basis.

C9.3.2. Perishable subsistence items, with the exception of perishable subsistence returns (other than FF&V) from Navy mobile logistics, support fleet ships in the Pacific area.

C9.3.3. IPE identified only by plant equipment code/manufacturers part number. Report these items to RI S9R using DD Form 1342, DoD Property Record.

C9.3.4. Class V (W) ground (surface) ammunition.

C9.3.5. Lumber products (with exception of lumber product items stocked by GSA).

C9.3.6. Items under DTRA management (such as, FSG 11, DOE special design and quality controlled items identified by CAGE 87991 in the FLIS master item file) and all DoD items designed specifically for use on or with special weapons (identified by CAGE 57991, 67991, or 77991 in the FLIS master item file). (These items will be processed under DOE-DTRA TP 100-1 et al.)

C9.3.7. ADPE under DoD 4160.21-M.

C9.4. RESERVED

C9.5. REPORTING CRITERIA FOR CUSTOMER ASSET REPORTS (DI FTE/FTG)

[1] Use of part-numbers in the Material Returns Program last reported as not implemented by USMC. Refer to AMCL 167.

C9.5.1. Reporting of assets will be determined by the existing retention and reporting policy under DoD 4140.1-R. This includes the reporting policy for the procurement offset portion of TAV as described in DoD 4140.1-R. In response to the Asset Status/Transaction Reporting Request (DI DZE under MILSTRAP), submit a Customer Asset Report (DI FTE/FTG) using the appropriate project codes from paragraph C9.6.7.

C9.5.2 The reporting activity will forward customer asset reports to the ICP/IMM. Direct all GSA customer asset reports to RI GG0.[2] Customer Asset Reports (DI FTE/FTG) transmitted by electronic means will always be routed through DAAS.

C9.6. PREPARATION OF CUSTOMER ASSET REPORTS (DI FTE/FTG)

C9.6.1. Customer Asset Reports (DI FTEs) will be prepared using one of the following mediums with data elements shown in the AP3 appendices. Part-numbered Customer Asset Reports (DI FTGs) will only be prepared using the mechanical format on DD Form 1348m.

C9.6.1.1. DD Form 1348m, DoD Single Line Item Requisition System Document (Mechanical).

C9.6.1.2. DD Form 1348, DoD Single Line item Requisition Document (Manual).

C9.6.1.3. DD Form 173/2, DoD Joint Messageform.

C9.6.2. Use the mechanical DD Form 1348m as the normal reporting transaction and transmit to the supply source via the DAAS. Prepare the DD Form 1348m using the format contained in AP3.33.

C9.6.3. The manual DD Form 1348 will be prepared as reflected in AP3.33. The manual form will be used only when:

C9.6.3.1. Facilities are not available to the reporting activity to permit electronic transmission of reports or when machine-processing facilities are not available.

C9.6.3.2. The report coding structure does not provide sufficient data to assist the ICP/IMM in making decisions on disposition of materiel or the granting of credit to the reporting activity. In these instances, the exception data will be entered in remarks portion of the manual DD Form 1348. Reporting activities should not attempt

[2] Requirement to use a single RI on Customer Asset Reports directed to the GSA last reported as not implemented by USA. Refer to AMCL 26.

to use exception data as a normal method for reporting materiel, as this necessitates off-line processing by both the reporting activity and the ICP/IMM.

C9.6.3.3. The report must be accompanied by technical data including special forms.

C9.6.3.4. Manually prepared reports will be submitted by priority mail with containers conspicuously marked MILSTRIP ASSET REPORTS.

C9.6.4. The joint message form (DD Form 173/2) will be prepared using AP1.22. The message form will be used only when message communication facilities are not available and rapid transmission is required to expedite processing of the asset report.

C9.6.5. Reports of serviceable NIMSC 5 items from SICA reporting activities to the appropriate Service SICA will be submitted under Service implementing instructions. Quantities, which are not required by the SICA, will be forwarded to the PICA using DI FTE, the PICA's RI in rp 4-6, M&S 9, Signal Code C or L, the SICA's fund code in rp 52-53, and the SICA's RI in 67-69. If appropriate, the SICA will provide DI FTD delay status to the materiel holder for the quantity referred to the PICA, under paragraph C9.13.5, below. The date in rp 70-73 of the DI FTD, if used, will be 35 days subsequent to the date the report was forwarded to the PICA. The PICA will provide disposition instructions to the SICA, designated by rp 52, and the M&S. The SICA, in turn, will provide disposition instructions to the reporting activity under Service implementing instructions.

C9.6.6. When the SICA has NIMSC 5 serviceable stocks on hand which exceed the retention limit, the SICA will prepare the DI FTE using the guidelines above but with the SICA's own document number.

C9.6.7. The Services/Agencies will use one of the following project codes for the procurement offset portion of TAV in rp 57-59 of their Customer Asset Report (DI FTE/FTG):

C9.6.7.1. RBB for consumables,

C9.6.7.2. 3AG for reparables, or

C9.6.7.3. 3AU for DRMO assets.

C9.7. CANCELLATION OF CUSTOMER ASSET REPORTS (DI FTC)

C9.7.1. Use AP3.38 to prepare cancellation of asset reports, in total or partial quantities, and submit to the ICP/IMM under the following conditions;

C9.7.1.1. When a determination is made that materiel is not available in the quantity reported on the asset report.

C9.7.1.2. Upon determination that materiel directed for return will not be returned.

C9.7.2. The need for timely and accurate cancellation actions under the above conditions is emphasized to avoid unnecessary follow-up actions and to ensure that ICP/IMM records or expected returns reflect proper quantities.

C9.8. PROCESSING REPLIES TO CUSTOMER ASSET REPORTS (DI FTR)

C9.8.1. The Reply to Customer Asset Report (DI FTR), prepared under AP3.34, is used by the ICP/IMM to respond to all Customer Asset Reports (DI FTE/FTG). The reporting activity will process the DI FTR reply using the asset transaction status code (AP2.16) and take the following actions:

C9.8.1.1. Use paragraph C9.7., above, to submit a cancellation (DI FTC) when it is determined that materiel directed for return will not be returned.

C9.8.1.2. Use AP3.39 to prepare a shipment status (DI FTM) and promptly submit to the ICP/IMM after materiel directed for return is released to the carrier. Prepare a separate DI FTM for each shipment. Exercise care to ensure that appropriate data content, including suffix (rp 44) of the individual DI FTR reply, is perpetuated in the DI FTM.

C9.8.2. When DI FTR is transmitted to the SICA designated by rp 52, the SICA will forward the disposition instructions to the materiel holder under Service implementing instructions. The materiel holder will provide advice to the SICA regarding shipment or cancellation as appropriate, under Service implementing instructions, and the SICA will provide DI FTM or FTC to the PICA. If the SICA receives DI FT6 from the PICA and has no record of shipment, the SICA will follow up to the materiel holder and submit an interim DI FTL to the PICA containing a future ESD to preserve the PICA's due-in record pending a firm reply to the DI FT6.

C9.8.3. All DI FTR replies Customer Asset Reports (DI FTE/FTG) containing Project Code RBB 3AG, or 3AU denoting the procurement offset portion of TAV and Status Code TC in rp 65-66, require reevaluation prior to disposal since these assets may not be above an activity's retention limit. Assets required and offered using either Project Code RBB or 3AG will always be directed for return with credit; however, assets required and offered using Project Code 3AU will only be directed for return without credit.

C9.9. FOLLOW-UPS ON REPORTED ASSETS (DI FTF/FTT/FTP/FT6)

C9.9.1. Reporting Activity Follow-ups Consist of Three Types:

C9.9.1.1. Follow-up for ICP/IMM Reply of Asset Report (DI FTF). This type follow-up will be used to obtain intelligence regarding status of the original asset report (DI FTE) and will be prepared using AP 3.37. DI FTF will be submitted no earlier than 30 days from date of submission of the DI FTE and will contain the same data as reflected in the DI FTE. If a DI FTD has been received, the DI FTF will be submitted at the expiration of the expected reply date and a DI FTR has not been received.

C9.9.1.2. Follow-up for ICP/IMM Materiel Receipt Status (DI FTT). This type follow-up will be used when materiel to be returned has been shipped as directed by a Reply to Asset Report (DI FTR) but an ICP/IMM Materiel Receipt Status (DI FTZ) has not been received. This follow-up will be prepared using AP3.43. DI FTT will be submitted no earlier than 70 days (CONUS) or 130 days (OCONUS) after shipment. This data for the DI FTT will be the same as reflected in the DI FTM.

C9.9.1.3. Follow-up for Credit (DI FTP). This type follow-up will be used when materiel to be returned has been shipped and credit allowance was indicated by ICP/IMM Materiel Receipt Status (DI FTZ) but no credit billing has been received. This follow-up will be prepared under MILSBILLS procedures.

C9.9.2. Follow-up will be submitted to the ICP/IMM to whom the original asset report (DI FTE) was submitted, except when information has been received in a DI FTQ status that the DAAS has rerouted the asset report to the correct ICP/IMM. In this case, the follow-up will be submitted to the activity identified in the DI FTQ status received from the DAAS.

C9.9.3. ICP/IMM Follow-ups on Directed Returns (DI FT6). Upon receipt of a DI FT6 follow-up on a DI FTR from the ICP/IMM, the reporting activity will review records to determine whether or not a DI FTR had been received. If there is no record of having received a DI FTR, the DI FT6 will be converted to a DI FTR and processed. If shipment has not occurred, a DI FTL citing the ESD will be submitted. If records indicate that shipment has occurred, the transportation activity will be queried to ensure the materiel has actually been shipped. If the materiel has been shipped, a new DI FTM will be created. If the materiel has not been shipped, ascertain when the shipment will be made and follow the above procedures.[3] When less than the total quantity contained in the original DI FTR is to be shipped, the reporting activity will respond to the DI FT6 with a DI FTL for the quantity to be shipped and a DI FTC for the quantity which will not be shipped. If any of the shipment has already occurred, the reporting activity will respond to the DI FT6 with DI FTM for the quantity which has been shipped and with Dls FTL and/or FTC for the remaining portions of the originally reported quantity, as appropriate.

C9.10. <u>AUTOMATIC RETURNS (DI FTA)</u>

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[3] Modification of Materiel Returns Program reporting timeframes last reported as not implemented by USN. Refer to AMCL 6.

C9.10.1. DI FTA is used for items designed by a supply source for automatic return. Supply sources will notify reporting activities of the location to which items so designated are to be shipped. DI FTA format is contained in AP3.40.

C9.10.2. All NIMSC 5 unserviceable (Supply Condition E or F) items are designated for automatic return on an inter-Service basis. PICAs will notify SICAs of the NSN and the storage activity to which such items are to be shipped. PICAs will also notify the receiving storage activity of such items which are to be returned. The SICAs will perpetuate this information to the SICA activities using intra-Service procedures. If there is no S/A SICA for the items identified for automatic return by a PICA (for example, the Coast Guard), the PICA will provide the information to the appropriate S/A designated activity.

C9.10.3. Use Project Code 3AL in the DI FTA and in subsequent documentation when an unserviceable NIMSC 5 item is automatically returned or when requisitioning a replacement item. If a replacement for the unserviceable NIMSC 5 automatic return item will not be requisitioned (for example, the returned item exceeds the returning activity's authorization or requirement), the DI FTA and related documentation will not contain Project Code 3AL. Use the data elements specified under paragraph C9.6.5 in the DI FTA. This does not include the M&S which may be assigned using S/A instructions. Enter the SICA RI in rp 67-69 if M&S 9 is assigned. Subsequent to the generation of DI FTA, processing will occur as though there has been a DI FTE report and a DI FTR reply, along with other provisions of this chapter, except for DIs FTF and FTD.

C9.10.4. No other inter-S/A use of DI FTA is currently authorized.

C9.10.5. S/As may use DI FTA internally for intra-S/A programs that do not conflict with other provisions of this manual.

C9.11. ***SUPPLY SOURCE*** PROCESSING OF AUTOMATIC RETURN NOTIFICATION (DI FTA). ***Upon receipt of the DI FTA transaction, the SICA will take action to establish a due-in and generate a PMR transaction to the receiving activity for the quantity in the FTA transaction. Action to establish the due-in and create the PMR transaction will be accomplished under MILSTRAP. NOTE: For unserviceable NIMSC 5 items, the SICA will forward the DI FTA transaction, with data elements specified in paragraph C9.10.3. of this chapter, to the PICA. The PICA will establish the due-in and furnish the PMR transaction to the receiving depot.***

C9.12. DEFENSE AUTOMATIC ADDRESSING SYSTEM

DAAS will accomplish the following:

C9.12.1. DIs FTL, FTM, FTP, and FTT will be passed to the activity represented by the RI in rp 4-6.

C9.12.2. DIs FTB, FTD, FTQ, FTR, FTZ, and FT6 will be routed using the M&S code.

C9.12.3. DI FTA will be passed to the RI in 4-6. DIs FTC, FTE, and FTF containing M&S 9 will be passed to the RI in rp 4-6.

C9.12.4. When DIs FTC, FTE, and FTF do not contain M&S 9, DAAS will perform a***n*** NSN/NIIN validation and supply source edit as follows:

C9.12.4.1. If the NSN is correct and managed by the ICP/IMM identified in rp 4-6, Advice Code 3T will be entered in rp 65-66 and the DI FTC, FTE, or FTF will be transmitted to that ICP/IMM.

C9.12.4.2. If the NSN is correct but is not managed by the ICP/IMM identified in rp 4-6, the correct ICP/IMM RI will be entered in rp 4-6, Advice Code 3T will be entered in rp 65-66, and the DI FTC, FTE, or FTF will be transmitted to the correct ICP/IMM. DAAS will furnish the reporting activity a DAAS Customer Asset Report Status (DI FTQ) with Status Code TZ in rp 65-66.

C9.12.4.3. If the FSC/NIIN/NSN validation indicates that the FSC is incorrect, the FSC will be changed and the RI of the ICP/IMM in rp 4-6 will be changed where applicable. Advice Code 3T will be entered in rp 65-66 and the DI FTC, FTE, or FTF will be transmitted to the managing ICP/IMM. DAAS will furnish the reporting activity and DI FTQ with Status Code TZ in rp 65-66.

C9.12.4.4. If routing to an ICP/IMM cannot be accomplished by DAAS, the DI FTC, FTE, or FTF will be passed to the activity identified in rp 4-6.

C9.12.5. DAAS will validate DI FTA, FTE, and FTF transactions for valid ship-from and credit-to addresses as designated by the signal code. When the signal code is C or L, the code in rp 52 must identify a valid credit-to activity as prescribed by MILSBILLS. If DAAS cannot identify the ship-from or credit-to address, the transactions will be rejected to the originating activity using DI FTQ with SK status.[4]

C9.12.6. The DLA will not accept DI FTG part-numbered asset reports. DAAS will reject all such reports with Status Code T9. DAAS will pass all other DI FTG part-numbered asset reports to the RI present in the incoming transaction. Components may reject (Status Code T9) part-numbered assets not acceptable or recognized under internal procedures. Nonmechanical part-numbered transactions will not be processed by DAAS but will be rejected for processing under intra-Component procedures.

C9.12.7. DAAS will edit DI FTR rejects containing Status Codes SC and SD for correct ICP/IMM and FSC as follows:

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[4] See Footnote 1.

C9.12.7.1. If the NSN is correct and belongs to the rejecting ICP/IMM, the DI FTR will be converted to DI FTE with Advice Code 3T in rp 65-66 and returned to the rejecting ICP/IMM. When DAAS converts DI FTRs to DI FTEs and returns the DI FTEs to the rejecting ICP/IMM, DAAS will enter code D in rp 70 of the DI FTE to provide the ICP/IMM with a duplicate document override edit.

C9.12.7.2. If the FSC is incorrect, the DI FTR will be converted to DI FTE with the correct FSC; Advice Code 3T will be entered in rp 65-66 and the document will be returned to the rejecting ICP/IMM or transmitted to the correct ICP/IMM.

C9.12.7.2.1. When DAAS converts DI FTRs to DI FTEs and routes the DI FTEs to an ICP/IMM other than the rejecting ICP/IMM, DAAS will furnish the reporting activity with DI FTQ status containing Status Code TZ in rp 65-66.

C9.12.7.2.2. When the converted DI FTE is routed back to the rejecting ICP/IMM, code D will be inserted into rp 70 to provide the ICP/IMM with a duplicate document override edit and DAAS will furnish the reporting activity a DI FTQ containing Status Code TZ in rp 65-66.

C9.12.7.3. If a DLA, GSA, or Navy IMM has coded the item inactivated in DAAS records and a DLA, GSA, or Navy activity originated the reject document, DAAS will change the status code in rp 65-66 to TC and forward the DI FTR to the reporting activity.

C9.12.8. DAAS will edit DI FTR rejects from GSA with Status Code SC as follows:

C9.12.8.1. If the NSN is correct and it is managed by GSA, DAAS will change the status code in rp 65-66 to TC and forward the DI FTR to the reporting activity.

C9.12.8.2. If the NSN is correct but not managed by GSA, DAAS will convert the DI FTR to FTE, enter Advice Code 3T in rp 65-66, and transmit the document to the appropriate ICP/IMM. In addition, DAAS will furnish the reporting activity a DAAS Customer Asset report Status (DI FTQ) with Status Code TZ in rp 65-66.

C9.12.8.3 If the NIIN is valid and the FSC is incorrect, DAAS will convert DI FTR to DI FTE with the correct FSC; enter Advice Code 3T in rp 65-66 and transmit the FTE document back to GSA or to the managing ICP/IMM. When the converted FTE is routed back to GSA, code D will be inserted in rp 70 to provide a duplicate document override edit. DAAS will furnish the reporting activity a DI FTQ with Status Code TZ in rp 65-66.

C9.12.8.4. If the NSN cannot be identified, DAAS will change the status code to SD and transmit the DI FTR to the reporting activity.

C9.12.9. DAAS will automatically route all DI FTE transactions for GSA-managed items to RI GG0.[5]

C9.13. INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER PROCESSING OF CUSTOMER ASSET REPORTS (DI FTE)

C9.13.1. The ICP/IMM will process asset reports to determine disposition. Asset reports containing project codes assigned for specific returns program purposes (such as rollbacks and automatic returns) will be processed under the assigned controls. (See paragraph C9.6.7., above). Assets required and offered using either Project Code RBB or 3AG will always be directed for return with credit; however, assets required and offered using Project Code 3AU will only be directed for return without credit.

C9.13.1.1. The Reply to Customer Asset Report (DI FTR) will be prepared using AP3.34 to respond to asset reports no later than 30 days from date of receipt of the DI FTE.[6]

C9.13.1.2. If a DI FTR cannot be provided within 30 days, send a DI FTD (AP3.36) with Status Code TR and enter a date in rp 70-73 when final disposition instructions are expected to be provided.[7]

C9.13.1.3. Suffixes, as indicated in AP2.8, will be used to identify partial actions.[8]

C9.13.2. If it is determined that the materiel is required, the IMM will forward a DI FTR citing Status Code TA, TB, TH, or TJ to the reporting activity. The ICP/IMM will establish a due-in for the quantity of materiel to be returned and generate a MILSTRAP PMR transaction to the receiving depot.[9]

C9.13.2.1. The time allowed for shipment and return of materiel is day of posting the receipt of the DI FTM or the estimated shipping date cited in the DI FTL. The Due-in EDD will be updated upon receipt of a DI FTM or FTL to equal the time allowed for shipment and return of material.

C9.13.2.2. If the materiel is not received by the due-in EDD, or 30 days have elapsed since the transmission of a DI FT6 without receiving a response, the ICP/IMM will initiate cancellation action under paragraph C9.17.

C9.13.2.3. Action taken to cancel the due-in and delete the PMR transaction does not preclude requirements prescribed in other DoD manuals and joint regulations

[5] See Footnote 2.
[6] See Footnote 3.
[7] See Footnote 3.
[8] See Footnote 3.
[9] See Footnote 3.

to initiate tracer action and file discrepancy reports, such as a TDR or SDR, on shipments not received but for which shipment status has been received.[10]

C9.13.3. Enter PDs in DI FTR replies as follows:

C9.13.3.1. PD 03 will be used in the return of critical items and approved intensive management items (including serviceable local stocks).

C9.13.3.2. PD 06 will be used in the return of materiel identified by the ICP/IMM as qualified for automatic return to the DoD distribution system.

C9.13.3.3. PD 13 will be used in the routine return of materiel not covered above (except surplus and scrap) such as the return of local stocks to supply sources.

C9.13.4. Customer Asset Reports (DI FTEs) received by the ICP/IMM which cannot be processed will be rejected to the reporting activity using DI FTR status with the appropriate S_ series reject status code from AP2.16.

C9.13.5. Customer Asset Reports (DI FTEs) received for items requiring extended screening/review will be suspended. The reporting activity will be furnished a DI FTD with Status Code TR containing an estimated date of reply in rp 70-73.

C9.13.6. All manually prepared asset reports (DI FTEs) received by an ICP/IMM for which it is not the prime manager will be forwarded to the responsible ICP/IMM for processing. The correct ICP/IMM RI will be entered in rp 4-6 of the DI FTE. The ICP/IMM will furnish the reporting activity DI FTR containing Status Code T6 in rp 65-66. The RI of the forwarding ICP/IMM will be entered in rp 4-6 and the RI of the ICP/IMM representing the last known source will be entered in rp 67-69.

C9.13.7. If the determination has been made that a FSC change is required on a manually prepared Customer Asset Report (DI FTE), the correct FSC will be entered, the RI of the ICP/IMM in rp 4-6 will be changed, where applicable, and the DI FTE will be forwarded to the responsible ICP/IMM for processing. The reporting activity will be furnished a DI FTR containing Status Code T7 in rp 65-66. The RI of the forwarding ICP/IMM will be entered in rp 4-6 and the RI of the ICP/IMM representing the last known holder will be entered in rp 67-69.

C9.14. <u>INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER MATERIEL RECEIPT STATUS (DI FTZ)</u>

C9.14.1. The ICP/IMM will prepare DI FTZ documents using AP3.42 to provide reporting activities with notification of materiel receipt or nonreceipt ***and can be used (intra-Army only) to notify customers of the amount of credit granted and/or reversed for material received.*** The DI FTZ will be provided upon processing of the

[10] See Footnote 3.

receipt for other than suspended condition materiel, or upon processing of inventory adjustment action moving assets from suspended condition to correct condition, or not less than 30 days after DI FT6 when no receipt or DI FTM has been processed. Multiple DI FTZ documents will be provided when a single shipment is received in more than one materiel condition. Use status codes in the DI FTZ documents as follows:

C9.14.1.1. Enter Status Code TN when credit is granted for the condition and quantity of materiel received.

C9.14.1.2. Enter Status Code TM when reduced or no credit is allowed because the condition of materiel received is less than that authorized for return.

C9.14.1.3. Enter Status Code TL when the materiel received is other than that authorized for return and no credit is allowed.

C9.14.1.4. Enter Status Code TP when the materiel is not received within prescribed timeframes, follow-up action has been unsuccessful, and the credit authorization is canceled.

C9.14.1.5. Enter Status Code TQ when the materiel has been received for an authorized noncreditable return.

C9.14.2. DI FTZ will always reflect the document number, including the suffix code, contained in the DI FTA or FTR. When multiple DI FTZ documents are required for materiel received in different conditions, each DI FTZ produced will retain the document number and suffix of the DI FTA/FTR.

C9.15. PROCESSING OF SHIPMENT STATUS (DI FTM)

C9.15.1. Shipment status provides information and normally requires no subsequent generation of documentation. ICPs/IMMs will receive the DI FTM shipment status and update appropriate ICP/IMM records. The shipment date indicated in the DI FTM is available to ICPs/IMMs to verify intransit status and provide information on expected receipts. DI FTMs received for items not under the cognizance of the ICP/IMM will be rejected to the reporting activity using DI FTR with reject Status Code SC. DI FTMs which do not pass data field validity checks will be rejected to the reporting activity using DI FTR with the appropriate S_ series status code.

C9.15.2. In the event that the ICP/IMM requires advice of shipment to support related supply decisions and the DI FTM has not been received, an ICP/IMM follow-up (DI FT6) will be prepared using AP3.41 and forwarded to the reporting activity. The DI FT6 will not be generated until at least five days have elapsed from the transmission of the DI FTR (PD 03) or 50 days (PD 13) and no DI FTM nor receipt has been posted. A DI FT6 with Status Code T3 may be generated upon expiration of the due-in timeframe

when a DI FTM has been received, but receipt has not been posted.[11] The ICP/IMM is authorized to follow up without regard to the established timeframe when the need arises to satisfy PD 01-08 requirements.

C9.16. PROCESSING FOLLOW-UPS FROM REPORTING ACTIVITIES (DI FTF/FTT/FTP)

C9.16.1. Follow-ups submitted by reporting activities consist of three types:

C9.16.1.1. Follow-up for ICP/IMM Reply Customer Asset Report (DI FTF).

C9.16.1.2. Follow-up for ICP/IMM Materiel Receipt Status (DI FTT).

C9.16.1.3. Follow-up for Credit (DI FTP).

C9.16.2. On receipt of a DI FTF, the ICP/IMM will determine if there is a record indicating that the original DI FTE was received.

C9.16.2.1. If a record is established and a DI FTD indicating delayed response was furnished to the customer, a duplicate DI FTD or FTR will be provided. If a record is established and a DI code FTD or FTR was not provided, one of the following actions will be initiated

C9.16.2.1.1. If the DI FTE transaction is in process, a DI FTD will be provided to the customer with Status Code TR in rp 65-66 indicating the DI FTE is in process and a DI FTR will be provided at a later date.

C9.16.2.1.2. If the DI FTE was rejected by the ICP/IMM as invalid, the DI FTF will produce a DI FTR to the reporting activity with the same status code utilized in the original DI FTR.

C9.16.2.2. If no record of receipt of the DI FTE exists, the ICP will process the DI FTF as a new DI FTE and provide a DI FTR, as appropriate, to the reporting activity.

C9.16.3. On receipt of a DI FTT, the ICP/IMM will review records and take action as follows:

C9.16.3.1. If the record indicates materiel has been received and classified, a DI FTZ will be transmitted to the customer.

C9.16.3.2. If the records indicate that materiel has been received but not classified, the ICP/IMM will provide a DI FTR with Status Code TT to the customer.

[11] See Footnote 3.

C9.16.3.3. If the records indicate that materiel has not been received, and if materiel is not located after investigation, the reporting activity will be furnished a DI FTR with Status Code TU.

C9.16.4. On receipt of a DI FTP, the ICP/IMM will take action under MILSBILLS.

C9.16.5. DI FTF received for items not under the cognizance of the ICP/IMM will be rejected to the reporting activity using DI FTR with reject Status Code SC. A DI FTF which does not pass data field validity edits will be rejected to the reporting activity using the DI FTR with an appropriate reject status code.

C9.17. CANCELLATION OF CUSTOMER ASSET REPORTS (DI FTC/FTZ)

C9.17.1. Upon receipt of customer cancellation (DI FTC), the ICP/IMM will take necessary action to cancel or reduce the quantity in all applicable transactions affected by the DI FTC including decision to return, due-in record, PMR, and credit suspense, if applicable.

C9.17.2. The ICP/IMM will initiate cancellation action (DI FTZ) when materiel is not received by the due-in EDD or when material is not received and no response has been received within 30 days after the DI FT6 follow-up. The ICP/IMM will also initiate cancellation action when a DI FTM is not received within 120 (CONUS) or 180 (OCONUS) days after the receipt of the DI FTL.

C9.17.3. Cancellations initiated by the ICP/IMM or in response to a DI FTC will be accomplished as follows:

C9.17.3.1. For creditable returns, notification of cancellation to the reporting activity will be made using DI FTZ with Status Code TP.

C9.17.3.2. For noncreditable returns, notification of cancellation to the reporting activity will be made using DI FTZ with Status Code TV.

C9.17.4. When a DI FTM ***or FTL*** has been received, ***but material has not been received within timeframe allotted under C9.13.2.1***, action to cancel the due-in and PMR will be accomplished under MILSTRAP.

C9.18. INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER PROCESSING OF DI FTE/FTC/FTF TRANSACTIONS WHEN SUPPLY SOURCE HAS CHANGED

C9.18.1. Upon receipt of a DI FTE, FTC, or FTF transaction from DAAS with Advice Code 3T when the supply source has been changed, the losing ICP/IMM will arrange to change the FLIS and DAAS supply source files.

C9.18.2. The losing ICP/IMM will then prepare and transmit through DAAS DIs FTE, FTC, and/or FTF transactions containing Advice Code 3U to the gaining supply source in rp 4-6.

C9.18.3. DAAS will pass the DI FTE, FTC, or FTF transactions to the gaining supply source.

C9.19. INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER LATERAL REDISTRIBUTION OF RETAIL ASSETS (DI A4_/AE6/AF6/AS6)

C9.19.1. This paragraph outlines procedures for filling backorders by generating lateral redistribution orders for retail materiel that has been identified through Inter- or Intra-Service retail asset visibility systems. Service/Agencies may elect to exclude GFM, SA, and CFM backorders from these procedures under the DoD 4140.1-R procedures.

C9.19.2. If a backorder is to be supplied by lateral redistribution of materiel identified by an Inter- or Intra-Service retail asset visibility system, the LRO will contain appropriate data from the requisition, DI A4_ in rp 1-3, the RI of the reporting activity in rp 4-6, Distribution Code 2 for consumable materiel or Distribution Code 3 for reparable materiel in rp 54, and the ICP/IMM's RI in rp 74-76. The LRO will be forwarded through DAAS to the reporting activity. A DI AE6 with BA status will be provided to eligible status recipients. LROs for lateral redistribution of retail assets will be prepared in the AP3.24 format.

C9.19.3. The reporting activity will:

C9.19.3.1. Process the LRO on a fill and kill basis. Provide DI AE6/BA status for the quantity being filled and/or CB status for the quantity not being filled (killed) to the activity identified in rp 74-76 of the LRO and include Distribution Code 2 or 3 in rp 54.

C9.19.3.2. Substitutions (I&S) are allowed if the requiring/requisitioning activity and the supplying/holding activity are the same Service. Do not substitute if the requiring/requisitioning activity and the supplying/holding activity are different Services.

C9.19.3.3. Ensure materiel is shipped, using DD Form 1348-1A or DD Form 1348-2, to the activity identified in the LRO as the "ship-to" addressee. When the materiel is shipped, transmit a DI AS6 to the activity identified in rp 74-76 of the LRO. The DI AS6 will include the DoDAAC (rp 45-50) and fund code (rp 52-53) of the activity to which the credit for the materiel and reimbursement for the PCH&T costs are to be provided, Signal Code B (rp 51), and Distribution Code 2 or 3 (rp 54). Retail activities will use UMMIPS time standards for processing LROs directed by the ICP/IMM. Refer to ***DoD*** 4140.1-R Appendix AP8, UMMIPS time Standards (published electronically at http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/regulations.asp/).

C9.19.3.4. Establish internal records to receive credit for the materiel and reimbursement for the PCH&T costs and not generate billing transactions.

C9.19.4. The ICP/IMM will:

C9.19.4.1. Utilize the DI AE6 with BA status and Distribution Code 2 or 3 in rp 54 to update estimated ship dates.

C9.19.4.2. Generate DI AF6 follow-up with Distribution Code 2 or 3 in rp 54 to the reporting activity as follows:

C9.19.4.2.1. When the initial supply status (BA or CB status) is not received on LROs within 10 days.

C9.19.4.2.2. Upon receipt of BA supply status without an ESD and 10 days have elapsed since the transaction date of the DI AE6/BA status.

C9.19.4.2.3. Upon receipt of BA supply status with an ESD and the ESD has expired.

C9.19.4.2.4. When no response is received to the previous follow-up and 10 days have elapsed. Continue to follow-up until status is received, backorder is re-established, or final disposition is determined.

C9.19.5. Reinstate the requisition and provide appropriate status to eligible status recipients upon receipt of DI AE6/CB status with Distribution Code 2 or 3 in rp 54.

C9.19.6. Upon receipt of the DI AS6 with Distribution Code 2 or 3 in rp 54, generate billing transactions to the requisitioner and provide crediting transactions for the materiel and PCH&T, under the procedures of MILSBILLS, to the activity identified in rp 45-50 of the DI AS6. In addition, the ICP/IMM will generate a DI AS8 shipment status transaction to DAAS.

C9.19.7. When creating customer supply status transactions as a result of processing DI AE6/AS6 transactions with Distribution Code 2 or 3 in rp 54, always use the distribution code which was in the original requisition.

C10. CHAPTER 10

INSTALLATION CLOSURE PROCEDURES

C10.1. GENERAL

C10.1.1. This chapter provides procedures and specifies timeframes to be used for installation closures. These procedures are intended to systematically curtail supply support, transfer mission-essential materiel, transfer materiel no longer required, and redirect mission-essential requisitions for or from activities affected by installation closures. Included are procedures for reporting all installation-owned property which will not be transferred with the mission to the new location(s).

C10.2. APPLICABILITY AND SCOPE

C10.2.1. These procedures and timeframes are applicable to all DoD installations, both CONUS and OCONUS, DoD tenant and satellite activities, DoD ICPs, DoD IMMs, and to GSA activities processing reports for materiel no longer required as a result of an installation closure.

C10.3. EXCLUSIONS

C10.3.1. In addition to the exclusions cited in chapter 1, paragraph C1.4., and chapter 9, paragraph C9.3., these procedures are not applicable to the following:

C10.3.2. Related personal property which can be reported to GSA as a part of a real estate package. Related personal property is classified as any property:

C10.3.2.1. Which is an integral part of real property or is related to, designed for, or specially adapted to the functional or productive capacity of the real property and removal of this personal property would significantly diminish the economic value of the real property. Normally, common use items, including, but not limited to, general-purpose furniture, utensils, office machines, office supplies, or general purpose vehicles are not considered to be related personal property.

C10.3.2.2. Which is determined by the Administrator of GSA to be related to the real property.

C10.3.3. Installed property (Class II Plant Property).

C10.3.4. Real Property.

C10.4. INSTALLATION CLOSING PROCEDURES

C10.4.1. Stratification of Inventory

C10.4.1.1. Installation Procedures. An inventory of all installation-owned property will be conducted as soon as a confirmed closure date is announced. The inventory will include, but not be limited to, nonconsumable items (recoverable/capitalized assets and assets on table of allowances) and consumable items (assets on working capital fund records). Each designated account will maintain it's identify. An inventory applicable to each designated account will be stratified into three classes of property:

C10.4.1.1.1. Mission-essential and is to be transferred to a new location with the mission.

C10.4.1.1.2. Not mission-essential but is required for local operations during the period prior to closure.

C10.4.1.1.3. Materiel no longer required for operational needs.

C10.4.1.2. Tenant and Satellite Activities. Each tenant and/or satellite activity having custody of installation-owned property will return that property to the installation. Accountable records will reflect the returns. Tenant-owned and satellite-owned property will be inventoried and stratified as described in subparagraph C10.4.1.1., above.

C10.4.1.3. Working Capital Fund. The S/A managed working capital fund items will be relocated with the mission, if mission-essential, or redistributed within the S/A working capital fund. IMM items will be relocated with the mission, if mission essential, or reported to the IMM for disposition instructions.

C10.4.2. In-Process Requisitions

C10.4.2.1. Simultaneously with the conduct of the inventory, a review of installation requisitions will be conducted. Requisitions will be identified as to those which will be:

C10.4.2.1.1. Continued for shipment to the unit's relocation site.

C10.4.2.1.2. Continued for operational requirements until closure.

C10.4.2.1.3. Materiel no longer required for operational needs and will be canceled. Cancellation will be accomplished by single-line cancellation if time permits.

C10.4.2.2. Sixty days prior to closure date, all requisitions will be reviewed again for need. If required, the requisitions will be identified for shipment to the relocation site. Requisitions not required will be canceled using single line cancellation procedures. When time is insufficient to effect single-line cancellations, mass cancellation procedures under chapter 8 will be utilized. Mass cancellation procedures do not provide for continuation of requisitions for shipment to a new location site.

C10.4.3. Disposition of inventory

C10.4.3.1. The activity being closed will develop a time-phased schedule to transfer mission-essential property to the new location(s) of the mission(s). The schedule will plan the movement of such property at the earliest date possible without impairing mission capability prior to the transfer. Mission-essential property will be transferred to the new location after transfer of the mission only in those circumstances where mission-essential items are required, up to and including the last day prior to the mission transfer.

C10.4.3.2. In actions involving an installation closure, all items which are not mission essential will be reviewed and processed under the provisions of DoDD 5410.12. The initial review of installation-owned items under the provision of DoDD 5410.12 will begin immediately upon completion of the inventory including those items identified as no longer required and those items identified as being necessary for operation of the installation prior to closure. Using these item lists as the basis, the preliminary identification of related personal property, as defined by DoDD 5410.12, will be made.

C10.4.3.3. In actions involving the closure of OCONUS installations, all items which are not mission essential and/or will not be transferred with the activity will be reviewed and processed under agreements between the United States and the host country. The review will begin immediately upon completion of the inventory, including those items identified as necessary for operations of the installation prior to closure.

C10.4.3.4. Immediately upon completion of the inventory and, if time permits, not less than 6 months prior to the announced date of closure, all property that has been identified as no longer needed by the installation and which is not included in the preliminary list of related personal property will be reported to the appropriate ICP/IMM under procedures specified in chapter 9.

C10.4.3.5. All property that is not mission-essential but which is required to operate the installation for all or a portion of the time remaining until closure and which

is not included in the preliminary list of "related personal property" will be stratified in order of the dates that the items will become excess to operational needs. Sixty days prior to the date that each item will become excess, the items will be reported as excess to the ICP/IMM under procedures specified in chapter 9.

C10.4.3.6. Items identified as related personal property (subparagraph C10.4.3.2., above) will be reported to the ICP/IMM using DI FTE, Customer Asset Report, and Project Code 3QQ in rp 57-59. The Project Code 3QQ informs the ICP/IMM that the item has been placed on the preliminary inventory of related personal property which is designated to be transferred to the local community at the time of installation closure. If there is a DoD requirement, the item(s) will be deleted from the inventory of related personal property. Related personal property will not be reported to GSA under MRP procedures.

C10.4.3.7. Items which have been reported to ICPs/IMMs as no longer needed under the above guidance and procedures contained in chapter 9 and for which the ICPs/IMMs have indicated a requirement will be processed using ICP/IMM materiel return instructions.

C10.4.3.8. All items which have been reported to the ICPs/IMMS as no longer needed and for which the ICPs/IMMs have provided TC supply status, plus those items which are not reportable to ICPs/IMMs (for example, locally purchased non-NSN items) will be disposed of under S/A procedures. All items which are identified as related personal property (see subparagraph C10.4.3.2., above) and for which there is no DoD requirement will remain with the installation.

C10.4.3.9. Distribution centers having obsolete or inactive coded NSNs on record that are without an accompanying item manager record will locally prepare a disposal release order (DRO) (DI A5J) with code M in the first position of the document number serial number (rp 40) for disposal action.

C10.5 PROCEDURES – INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER

C10.5.1. ICPs/IMMs will process Customer Asset Reports (DI FTEs) for property received as a result of installation closure using procedures contained in chapter 9. ICPs/IMMs will not direct return of related personal property identified by Project Code 3QQ unless the item is required to meet an AFAO and/or approved PWRR.

C10.5.2. When appropriate, ICPs/IMMs will direct disposal of material resulting from Base Realignment and Closure (BRAC) under guidance and procedures contained in chapter 3 for directing materiel to DRMS. The resulting disposal release order (DRO) (DI A5J) will contain code M in the first position of the document number serial number (rp 40).

C11. CHAPTER 11

CONTRACTOR ACCESS TO GOVERNMENT SUPPLY SOURCES

C11.1. GENERAL

C11.1.1. This chapter prescribes policies and procedures for requisitioning GFM by or for contractors from the DoD Supply System. These procedures establish guidelines to requisitioners and authorized contractors and S/As to obtain GFM from DoD inventories to fulfill contract requirements.[1] These procedures also support the use of MILSTRIP requisitioning by authorized contractors to obtain materiel from Government supply sources to be used as CFM under controls established by the authorizing Component ***and as specified in this chapter***.

C11.1.2. The S/As will assign a unique RI and distribution code to each MCA validating GFM requisitions.

C11.1.3. Any attempt to circumvent GFM/CFM validation requirements is sufficient cause to refer violation to the appropriate criminal investigating activity to determine possible fraud, waste, and abuse. The sponsoring Service will make violation referrals to criminal investigating activities or monitoring MCA based upon reports of rejected transactions or violations discovered during the post validation process.

C11.2. APPLICABILITY

C11.2.1. These procedures apply to all contractors and all S/A activities requisitioning GFM or CFM from DoD supply sources(s). The production of ammunition is excluded from GFM control.

C11.3. PREPARATION OF REQUISITIONS AND RELATED TRANSACTIONS FOR GOVERNMENT MATERIEL FURNISHED TO CONTRACTORS

C11.3.1. Requisitions for GFM may be initiated by the responsible S/A or, subject to the terms of the contract, by contractors. Requisitions for GFM will be prepared and initially submitted by GFM requisitioners, both contractors and S/As, using current MILSTRIP media transmission techniques to the S/A MCA designated for monitoring the contract. Transmission through DAAS will be utilized to the extent practical.

[1] Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

C11.3.2. Requisitions and associated transactions containing an S/A code designated for contractors, as specified in AP2.2 (rp 30-35 or rp 45-50 if ship-to address), will be processed under GFM***/CFM*** controls and restrictions except when the signal and fund codes indicate the issue will be for CFM with contractor reimbursement by other than an Army contractor. All Army contractor requisitions and associated transactions must be processed under GFM controls.

C11.3.3. In addition to normal requisition data, GFM requisitions will contain the following:

C11.3.3.1. Dls A01, A02, A04, A05, A0A, A0B, A0D, A0E, A3_, and A4_ will be in rp 1-3.

C11.3.3.2. Rl in rp 4-6 identifying the appropriate S/A MCA monitoring the contract.

C11.3.3.3. Contractor generated requisitions will contain the appropriate contractor DoDAAC in rp 30-35.

C11.3.3.4. S/A generated requisitions for GFM will contain the appropriate contractor DoDAAC in rp 45-50.

C11.3.3.5. When applicable, a signal code in rp 51 to indicate issue without reimbursement.

C11.3.3.6. When applicable, a fund code in rp 52-53 to indicate issue without reimbursement.

C11.3.3.7. At the option of the S/A, a three-character MDN in rp 54-56 may be used in lieu of the PIIN in rp 73-80.

C11.3.3.8. When applicable, the call order number in rp 69-72.

C11.3.3.9. At the option of the S/A, the last eight positions of the PIIN in rp 73-80 in lieu of the MDN in rp 54-56. This entry is mandatory if the MDN is not entered in rp 54-56.

C11.3.3.10. GFM non-NSN requisitions will be identified with an E in rp 68; the call order number, if appropriate, in rp 69-72; and at the option of the S/A, the last eight positions of the PIIN in rp 73-80 in lieu of the MDN in rp 54-56 (this entry is mandatory if the MDN is not entered in rp 54-56).

C11.4. SUBMISSION OF GOVERNMENT-FURNISHED MATERIEL REQUISITIONS AND RELATED TRANSACTIONS

C11.4.1. Frequency of submitting GFM requisitions is the prerogative of the requisitioner. GFM requisitions will be submitted, when necessary, to meet contract requirements.

C11.4.2. GFM requisitions (DI A0_) and associated GFM transactions will be initially submitted to an MCA.

C11.4.3. It is mandatory that GFM requisitions be forwarded regardless of origin, such as contractor or S/A initiated, to the appropriate S/A MCA for validation. After validation by the S/A MCA, the MCA will forward validated requisitions to the ICP. Where the MCA and ICP are collocated, internal passing of transactions is authorized. When the MCA and ICP are not collocated, the transmission should be via DAAS, where practical.

C11.4.4. Modifier transactions are authorized for GFM requisitions only to modify the project code, PD, advice code, and the RDD. Modifiers may not be used to change the SUPADD to a contractor's SUPADD. Modifiers are subject to GFM controls and validation procedures.

C11.5. MANAGEMENT CONTROL ACTIVITY PROCESSING OF GOVERNMENT-FURNISHED MATERIEL REQUISITIONS AND RELATED TRANSACTIONS

C11.5.1. The MCA will receive GFM requisitions (DIs A01, A02, A04, A05, A0A, A0B, A0D, and A0E), passing orders (DI A3_), referral orders (DI A4_), follow-ups (DI AT_), and modifiers (DI AM_ only for RDDs, project codes, PDS, and advice codes). The MCA may receive supply status (DI AE_), shipment status (DI AS_), and MOV transactions (DIs AN_ and AP_). Follow-ups (DIs AF_ and AK_), and cancellations (DI AC_). All other DIs received by the MCA will be rejected with Status Code CR.

C11.5.2. Based upon criteria furnished by procurement/contracting offices, the MCA will validate the data elements and codes in GFM transactions other than DI Codes AE_, AS_, AF_, AK_, AC_, AN_, and AP_, as indicated in Figure C11.F1. The MCA will make changes, reject, or continue processing action on the GFM transactions.

C11.5.3. The MCA will maintain requisition history files to serve as an auditable record of GFM transactions. In addition, the MCA will generate reports as required by DoD 4140.1-R (DoD Supply Chain Materiel Management Regulation).

C11.5.4. Under emergency conditions, such as a potential contract work stoppage, the MCA may receive telephonic requisitions, PDs 01-08, for GFM. When this occurs, the MCA may telephone the requisitions to the appropriate supply source and validate the requirements afterward. If the post validation process reveals the requisitioner is not authorized GFM, the following actions will be taken:

C11.5.4.1. Submit cancellation requests to the appropriate supply source.

C11.5.4.2. Advise the appropriate criminal-investigating agency for determination of fraud waste, and abuse.

C11.5.5. Upon completion of the validation process, the MCA will make the following changes and forward the requisitions, or internal requisition transactions (optional only when the MCA and supply source are collocated in the same distribution system), cancellations, follow-ups, modifiers, passing orders, or referral orders to the applicable supply source through DAAS, if practical:

C11.5.5.1. Insert the routing identifier of the supply source in rp 4-6.

C11.5.5.2. Insert the distribution code of the MCA validating the transaction in rp 54 or the MDN consisting of the MCAs distribution code in rp 54 and two other alpha/numeric characters in rp 55-56.

C11.5.5.3. Delete the data in rp 69-80.

C11.5.5.4. If required by the S/A, insert the RI of the validating MCA in rp 74-76 of the requisition. The MCA RI will be in rp 74-76 of the passing order or referral order.

C11.5.6. MCAs in receipt of DI AX1 transactions (AP3.52) will validate the data contained therein. This validation process must be completed and a DI AX2 transaction created and forwarded to the applicable supply source within 15 days of receipt of the DI AX1 transaction. The format for the DI AX2 transaction is contained in AP3.53. The DI AX1 will be validated as follows:

C11.5.6.1. If the requisition has been previously validated, the DI AX2 transaction will contain Advice Code 2M.

C11.5.6.2. If the requisition has not been previously validated and the call order number/PIIN (or MDN) is not present, the DI AX2 transaction will contain Advice Code 2U.

C11.5.6.3. If the requisition has not been previously validated and the call order number/PIIN (or MDN) is present, validate the data elements as indicated in Figure C11.F1, and generate the DI AX2 transaction as follows:

C11.5.6.3.1. If the validation process reveals that the contract is not valid, the DI AX2 will contain Advice Code 2U.

C11.5.6.3.2. If the validation process reveals that the requested quantity exceeds the contract authorized quantity, the DI AX2 will contain Advice Code 2R and the quantity that can be supplied will entered in rp 25-29.

C11.5.6.3.3. If the validation process reveals that the requested quantity exceeds the contract authorized quantity, DI AX2 will contain Advice Code 2Q.

C11.5.6.3.4. If the validation process reveals that the requested item, or requisitioner, or DoDAAC in rp 45-50, is not authorized GFM under a valid contract, the DI AX2 will contain Advice Code 2V.

C11.5.6.3.5. If the validation process reveals that the requested item is authorized, the DI AX2 will contain Advice Code 2M.

C11.5.7. MCAs in receipt of DI AE_ transactions with Status Code BF will review for establishment of a valid requisition. If a valid requisition exists, a DI AT_ transaction will be generated. If a valid requisition does not exist, a report will generated for internal review. Subsequent receipt of a valid requisition will be processed under the procedures/validation process indicated in Figure C11.F1.

C11.6. SUPPLY SOURCE PROCESSING OF GOVERNMENT-FURNISHED MATERIEL REQUISITIONS AND RELATED TRANSACTIONS

C11.6.1. Supply sources receiving GFM requisitions, modifiers, passing orders, referral orders, follow-ups, and cancellations, irrespective of method of transmission, will process such transactions under GFM procedures. Supply sources in receipt of GFM requisitions for items not managed by their activity will reject the requisitions with Status Code CH. Supply sources will edit transactions for the prescribed data elements and codes in GFM transactions and correct, continue processing actions, or reject, as appropriate. See AP2.16, this manual, for applicable status codes.

C11.6.2. Supply sources will validate all GFM transactions. Subsequent to performing the edits in chapter 3, supply sources in receipt of requisitions, passing orders, referral orders, modifiers, or follow-ups being treated as requisitions, containing a contractor's service code under AP2.2, in rp 30-35 or in rp 45-50, if ship-to address, will perform the supply source/MCA validation process except when the signal and fund codes indicate the issue will be with contractor reimbursement by other than an Army contractor. All Army contractor requisitions and associated transactions will be processed under GFM***/CFM*** controls. (Note: The supply source/MCA validation process is not required when an internal requisition transaction is received from a collocated MCA in the same distribution system. However, supply sources are required to have safeguards in place to ensure that only internal transactions generated by the collocated MCA are accepted/processed.)

C11.6.3. Under emergency conditions, supply sources may receive telephonic requisitions (PD 01-08) from the MCA or requisitioner. These requisitions may be processed for immediate supply action. Subsequent to taking immediate supply action; the GFM validation process will be accomplished. If the DI AX2 transaction is not received within 15 days of the DI AX1 transaction or the advice code received indicated

that the transaction is not authorized, the incident will be referred to the appropriate criminal-investigating agency.

C11.6.4. The supply source/MCA validation process is as follows:

C11.6.4.1. For each GFM requisition or transaction that is treated as a requisition, the supply source will employ one of the following options:

C11.6.4.1.1. Create and forward a DI AX1 transaction to the MCA identified in rp 74-76 or rp 54 of the requisitioner's transaction. The format for the DI AX1 transaction is in AP3.52. If rp 74-76 and rp 54 of the requisitioner's transaction are blank or invalid, the transaction will be rejected with Status Code CL.

C11.6.4.1.2. Create and forward a DI AX1 transaction to DAAS regardless of the coding contained in rp 74-76 or rp 54 of the requisitioner's transaction. The format for DI AX1 transaction is in AP3.52. Edits regarding validity of the data in rp 74-76 or rp 54 will be performed by DAAS under paragraph C11.7.2, below.

C11.6.4.1.3. Utilize a combination of the above options: one for intra-Service transactions and one for inter-Service transactions.

C11.6.4.2. Further supply support action on the requisitioner's transaction will be suspended pending receipt of the DI AX2 or until 15 days have elapsed from the date of the DI AX1 transaction whichever occurs first.

C11.6.4.3. If the DI AX2 transaction is not received and 15 days have elapsed, the requisitioner's transaction will be rejected with Status Code DR.

C11.6.4.4. Upon receipt of the DI AX2 transaction, the supply source will process the suspended transaction using instructions provided by the advice/status code in rp 65-66.

C11.6.4.4.1. If the advice code is 2U, the suspended transaction will be rejected with Status Code DB.

C11.6.4.4.2. If the advice code is 2R, the suspended transaction will be processed for the quantity indicated in rp 25-29 of the DI AX2 transaction. The quantity difference between the suspended transaction and the DI AX2 transaction will be rejected with Status Code DJ.

C11.6.4.4.3. If the advice code is 2Q, the suspended transaction will be rejected with Status Code DQ.

C11.6.4.4.4. If the status code is CL, the suspended transaction will be rejected with Status Code CL.

C11.6.4.4.5. If the advice code is 2V, the suspended transaction will be rejected with Status Code DN.

C11.6.4.4.6. If the advice code is 2M, the suspended transaction will be processed under applicable supply source procedures.

C11.6.4.4.7. If the advice/status code is blank or invalid, the suspended transaction will be rejected with Status Code DR.

C11.6.4.5. If a DI AX2 transaction is received, and there is a record of the requisition but a DI AX1 transaction has not been submitted, the DI AX2 transaction will be discarded and a DI AX1 transaction will be generated.

C11.6.4.6. If a DI AX2 transaction is received, and there is no record of the requisition, a DI AE_ transaction, with Status Code BF, will be generated.

C11.6.5. Follow-ups will be processed to determine the current status of requisitions or cancellation requests previously submitted. Time standards for dispatching status in reply to follow-ups are as indicated in chapter 3, paragraph C3.21., this manual.

C11.6.6. Supply sources in receipt of DI AT_ transactions, containing a service code designated for contractors, as specified in AP2.2, in rp 30-35 or 45-50, if ship-to address, and having no record of the original requisition, will create and forward a DI AX1 transaction except when the signal and fund codes indicate the issue will be with contractor reimbursement by other than an army contractor. All Army contractor requisitions and associated transactions will be processed under GFM controls. The processing of the DI AX1 transaction and the responding DI AX2 transactions will accomplished under procedures contained in this chapter.

C11.7. DEFENSE AUTOMATIC ADDRESSING SYSTEM PROCESSING OF GOVERNMENT-FURNISHED MATERIEL TRANSACTIONS

C11.7.1. DAAS will pass all GFM requisitions and related transactions to the RI code in rp 4-6 if the RI code identifies an established MCA. If the RI code is not an established MCA, and the distribution code identifies an established MCA or the RI code in rp 74-76 identifies a valid MCA, DAAS will route the transaction. If the RI code is not an established MCA, and the distribution code does not identify an established MCA or the RI code in rp 74-76 does not identify a valid MCA, the transaction will be rejected with Status Code CL.

C11.7.2. DAAS will pass all DI AX1 transactions to the activity identified with a valid MCA RI code in rp 74-76, or MCA distribution code in rp 54. If the DI AX1 transaction has an invalid MCA RI and an invalid MCA distribution code, a DI AX2 with Status Code CL will be generated and forwarded to the supply source.

C11.7.3. DAAS will pass all DI AX2 transactions to the supply source identified by the RI in rp 4-6.

C11.8. CONTRACTOR REQUISITIONS FOR CONTRACTOR-FURNISHED MATERIEL

C11.8.1. Requisitions for materiel from Government supply sources for shipment to contractors which identify the contractor as the bill-to activity are not subject to MILSTRIP GFM MCA controls with the exception of Army contractor requisitions to which MCA controls are applicable. ***DAAS will perform the validation of transactions for Army contractor requisitions of CFM for those items which contractors are authorized to requisition as CFM as specified in this chapter and for non-wholesale level supply as designed by the contractor-series DoDAAC under Appendix 4.2.*** DOD Components will establish appropriate procedures for oversight of CFM requisitions in accordance with the Federal Acquisition Regulation.

C11.8.2. Defense Automatic Addressing System Processing Of Contractor-Furnished Materiel Transactions. The process described in this paragraph provides mandatory CFM controls for CFM requisitions where the bill-to activity, as identified in the requisition, is an Army contractor and the source of supply is DLA. This process is optional for other Services and may be expanded to include other sources of supply, if needed. DAAS will maintain a list of Service/Agency authorized contractor DoDAACs and the associated NSNs/DOD-managed part numbers for which these contractors may submit CFM requisitions on a CFM Authorized Material Table for use in validating requisitions regardless of method of payment. CFM contractors which match the CFM Authorized Material Table by DoDAAC, but do not match by NSN or part number will be rejected with Status Code CL; requisitions which match on DoDAAC and NSN/part number will be processed as valid. DAAS will enter the DAAS RI SGA or SHA into rp 74-76 as the validating MCA. DAAS will perform AX1/AX2 validation requirement for authorized CFM requisitions which match to the CFM Authorized Material Table. DAAS will furnish CFM reports upon request for use by the contracting officer in verifying that quantities ordered are within the contract allowance. Army contractor requisitions which do not match the CFM Authorized Material Table will be processed by DAAS under the MCA waiver exception process or passed to the applicable MCA as described in Appendix 4.2. CFM requisitions for other Service contractors will be passed to the supply source. NSNs listed in the table may be modified over the course of this agreement when appropriate Army contracting officer provides such authority. Updates to the authorized list will be collected, consolidated into one excel file by the designated DLA Lead Center POC with proof of Army Contracting Officer (CO) concurrence and provided to HQs DLA Army PBL action officer. HQs DLA will coordinate updates to individual contractor lists with DLA D0D E-Mall and DAASC on a monthly basis. To optimize program changes, all additions to Army partnership lists will be made during an agreed to monthly time-frame amongst DLA and support entities.

C11.9. PREPARATION OF DOD EMALL REQUISITIONS BY CONTRACTORS. Authorized contractors may establish DOD EMALL accounts to facilitate submission of requisitions for materiel. To register, go to ***https://emall6.prod.dodonline.net/main/*** and click on New User Registration. Prior to establishing the account, the applicable contracting officer must insure that the contractor is authorized access to Government supply sources and must agree to review monthly or quarterly reports prepared by the DOD EMALL monitoring contractor activity. ***The applicable contracting officer must also provide a list of approved NSN/part numbers associated with each account/contractor DoDAAC for Army authorized CFM. Army contractors will be processed under GFM/CFM controls as described.***

C11.9.1. ***DOD EMALL will validate that contractors are authorized to purchase material from DoD supply sources as a prerequisite for submission of EMALL orders.*** DOD EMALL requisitions for GFM will be ***subjected to*** prescribed rules for MCA controls ***within DOD EMALL or within the DAAS***. DoD EMALL CFM requisitions indicating method of payment by corporate credit card are subject to special processing controls as described below. Additionally, CFM requisitions for Army authorized contractors will ***be validated to ensure that requisitioned NSNs or DoD managed part numbers are authorized regardless of the method of payment under CFM controls described above.***

C11.9.1.1. The DOD EMALL ***program office*** will identify to DAASC all contractors authorized access to Government materiel for purchase as CFM using a corporate credit card as the method of payment. DAAS will maintain these DoDAACs as an authorized contractor edit table (referenced hereafter as the DOD EMALL CFM Table) to be employed during initial processing and for DI AX1 processing.

C11.9.1.2. ***Corporate Credit Card CFM Purchases and DAAS Processing.*** DOD EMALL requisitions for shipment to contractors using payment by corporate credit card are assigned Signal Code B, Fund Code XP, and the supplemental address of the DOD EMALL DoDAAC (SP5200). This configuration identifies a Government DoDAAC as the bill-to activity, therefore ***triggering*** DAAS and the DOD-Component supply source processing systems ***to misinterpret*** such transactions as GFM requisitions. The DAAS will validate these transactions against both existing GFM edits and the DOD EMALL CFM Table to determine appropriate action. If the contractor requisition does not contain a valid MCA identification code and the DoDAAC is not listed in the DOD EMALL CFM Table, DAAS will reject with Status Code CL. If an MCA is identified by either a distribution code in rp 54 or an RI in rp 74-76, DAAS will forward the requisition to the supply source. Supply source will submit a DI AX1 to DAAS for validation following GFM MCA procedures (including Army CFM). DAAS will recognize the EMALL supplemental address and again employ existing GFM edits and the DOD EMALL CFM Table to take appropriate action. If the ***validation using the*** DOD EMALL CFM Table***,*** identifies the contractor DoDAAC as authorized by the contracting officer for ordering CFM using corporate credit cards, then DAASC will validate the requisition and respond to the supply source with a DI AX2 using Advice Code 2M indicating the requisition is valid. The supply source will continue processing.

If the contractor DoDAAC is not contained on the DOD EMALL CFM Table, but the requisition contains a valid MCA code, then DAASC will forward the DI AX1 to the MCA for validation. If the contractor DoDAAC is not contained on the DOD EMALL CFM Table or does not match the CFM Authorized Material Table, when applicable, and the requisition does not contain a valid MCA code, then DAAS will provide a DI AX2 with Status Code CL indicating the transaction is invalid. The supply source will reject the requisition.

C11.9.1.3 DOD EMALL Reports: In order to support DoD requirements for oversight of material sold to contractors, the DOD EMALL program office will provide reports to monitor contractor activity. For contracts having a maximum total dollars ceiling, a DOD EMALL report will be provided to the contracting officer when the accumulative value of CFM ordered reaches 80% of the ceiling.

CODE OR DATA ELEMENT	VALIDATION OF ENTRY
Document Identifier	If DI is A01, A02, A04, A05, A0A, A0B, A0D, A0E, AT_, A3_, A4_, or AM_ (for RDD, project code PD, or advice code), continue the GFM validation.
Stock Number	Verify item requisitioned against a valid contract to determine authority for issue to the contractor. If blank, incorrect, or not authorized, reject with Status Code DN.
Unit of Issue	Validate the unit of issue in conjunction with the quantity to ensure that the quantity requisitioned does not exceed the authorized quantity. If quantity is excessive, see validation of quantity field. (Note: If a change of unit pack has occurred, appropriate adjustment should be made for quantity authorized.)
Quantity	If item ordered is authorized by contract, verify the quantity. If blank or invalid, reject with Status Code CD. If the requisitioned quantity exceeds the remaining quantity authorized, reject the quantity which exceeds the authorized quantity with Status Code DJ. If authorized quantity has been exhausted by previous requisition(s), reject total quantity requisitioned with Status Code DQ.
Requisitioner	If blank or incorrect, discard. If not authorized, reject with Status Code DN.
Document Number	If blank or incorrect, reject with Status Code CD.
Supplementary Address	If contractor DoDAAC, and affected by signal code, and incorrect or not authorized, reject with Status Code DN.
Signal and Fund	If signal and fund codes indicate issues without contractor reimbursement, process as GFM; otherwise, consider as CFM. CFM requisitions, except for Army, are not subject to MCA review. All Army contractor requisitions and associated transactions will be processed under GFM controls. ***DAAS will respond to requests for MCA review for Army CFM under special processing rules authorized by the Army.***
Manufacturer's Directive Number	The MDN may be used in rp 54-56 in lieu of the PIIN in rp 73-80. If the MDN option is used and the MDN equates to a valid contract number, validate; otherwise, reject with Status Code DB.
Contract Call Order Number	If specified by S/A contract, and entry is blank or incorrect, reject with Status Code DB.
Last eight positions of the	If blank, or contract is not on MCA file, or contract has expired, reject with

Procurement Instrument Identification Number	Status Code DB. (If not using the MDN option, rp 54-56, then the last eight positions of the PIIN is mandatory.)

Figure C11.F1. Management Control Activity Validation Process of Government-Furnished Materiel Transactions

AP1. APPENDIX 1

FORMS/MESSAGE FORMATS INDEX

Number	Title
AP1.	FORMS/MESSAGE FORMATS INDEX
AP1.1.	FORMS/MESSAGE FORMATS INTRODUCTION
AP1.2.	DD FORM 1348, DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MANUAL)
AP1.3.	DD FORM 1348M, DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MECHANICAL)
AP1.4.	DD FORM 1348-5, NOTICE OF AVAILABILITY/SHIPMENT
AP1.5.	STANDARD FORM 344, MULTIUSE STANDARD REQUISITIONING/ISSUE SYSTEM DOCUMENT
AP1.6.	DD FORM 1348-6, DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MANUAL-LONG FORM)
AP1.7.	GSA FORM 10050, SUPPLY/SHIPMENT STATUS
AP1.8.	MILSTRIP MESSAGE REQUISITION
AP1.9.	MILSTRIP MESSAGE FOLLOW-UP
AP1.10.	MILSTRIP MESSAGE SUPPLY ASSISTANCE REQUEST
AP1.11.	ABBREVIATED MILSTRIP MESSAGE SUPPLY STATUS
AP1.12.	ABBREVIATED MILSTRIP MESSAGE SHIPMENT STATUS
AP1.13.	MILSTRIP PART NUMBER/NON-NSN MESSAGE REQUISITION
AP1.14.	FORMATTED TELETYPE MESSAGE TRANSMISSION OF MILSTRIP TRANSACTIONS
AP1.15.	MESSAGE REQUEST FOR SPECIAL MATERIEL OBLIGATION VALIDATION
AP1.16.	MESSAGE REPLY TO SPECIAL MATERIEL OBLIGATION VALIDATION REQUEST
AP1.17.	REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (MAP GRANT AID TRANSACTIONS) (FROM SUPPLY SOURCE TO ILCO)
AP1.18.	FOLLOWUP REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (MAP GRANT AID TRANSACTIONS) (FROM SUPPLY SOURCE TO ILCO)

AP1.19.	REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (MAP GRANT AID TRANSACTIONS) (FROM ILCO TO SAOS)
AP1.20.	FOLLOWUP REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (MAP GRANT AID TRANSACTIONS) (FROM ILCO TO SAOS)
AP1.21.	REPORT OF VALIDATION OF MATERIEL OBLIGATIONS
AP1.22.	ABBREVIATED MESSAGE ASSET REPORT, ETC. (MATERIEL RETURNS PROGRAM)
AP1.23.	MASS OR UNIVERSAL CANCELLATION MESSAGE
AP1.24.	DEFENSE LOGISTICS STANDARD SYSTEM REVISION IMPLEMENTATION REPORT
AP1.25.	ISSUE RELEASE/RECEIPT DOCUMENT LASER PRINTED FORM WITH LOGMARS BAR CODING
AP1.26.	ISSUE RELEASE/RECEIPT DOCUMENT PREPRINTED FORM WITH LOGMARS BAR CODING BY DOT MATRIX
AP1.27.	ISSUE RELEASE/RECEIPT DOCUMENT PREPRINTED FORM WITHOUT LOGMARS BAR CODING DATA
AP1.28.	ISSUE RELEASE/RECEIPT DOCUMENT PREPRINTED FORM WITH LOGMARS BAR CODING BY DOT MATRIX FOREIGN MILITARY SALES
AP1.29.	ISSUE RELEASE/RECEIPT DOCUMENT LASER PRINTED FORM WITH LOGMARS BAR CODING FOREIGN MILITARY SALES
AP1.30.	AUTOMATED PACKING LIST
AP1.31.	ISSUE RELEASE/RECEIPT DOCUMENT WITH ADDRESS LABEL
AP1.32.	MESSAGE REQUEST FORM DEFENSE AUTOMATIC ADDRESSING SYSTEM MATERIEL OBLIGATION VALIDATION RESPONSE
AP1.33.	QUARTERLY INTRANSIT TO DEFENSE REUTILIZATION AND MARKETING OFFICE REPORT
AP1.34.	UNAUTHORIZED PRIORITY DESIGNATOR ASSIGNMENT REPORT
AP1.35.	ISSUE RELEASE/RECEIPT DOCUMENT (IRRD) (1348-1A) WITH THREE OF NINE BAR CODING AND TWO-DIMENSIONAL (PDF-417) SYMBOL

AP1.1. APPENDIX 1.1

FORMS/MESSAGE FORMATS (INTRODUCTION)

AP 1.1.1. Requisitions may be transmitted using the CJCSI 5721.01A, The Defense Message System[1] and Associated Message Processing System, requirements. Chapter C1, paragraph C1.7., describes methods used to transmit and receive requisition and requisition-related transactions. In addition, the specific forms and message formats[2] prescribed for use under MILSTRIP are described below. Rules governing formatted messages are covered under AP1.14.

AP1.1.2. MILSTRIP Message Requisition (AP1.8.) and Abbreviated MILSTRIP Message Supply Status (AP1.11)

AP1.1.2.1. The first line in the body of the message will contain the words "MILSTRIP REQUISITION." Thereafter, each requisition will be numbered, commencing with number 1, and the first 66 positions of data (except for dividing slashes (/)) will be inserted and divided exactly as hereafter depicted. The basic requisition will consist of 18 separated field-lengths of data.

AP1.1.2.2. Below is a sample message requisition segmented and explained.

AP1.1.2.2.1. First Line: A0E/(DI); XYS/(RI); S/(M&S); 1224005123456/(stock or part number); EA/(unit of issue); 00015(quantity); ZY1234/(requisitioner); 1150/(ordinal date); 0112/(serial number); R/(demand); BLNK/(SUPADD); A/(signal)[3].

AP1.1.2.2.2. Second Line: 19/(fund); 089/(distribution); BLNK/(project); 03/(PD); 154 (RDD); 2B/(advice).[4]

AP1.1.2.3. Part number requisitions converted to message format are illustrated in AP1.13.

AP1.1.3. MILSTRIP Message Follow-Up (AP1.9.).

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[1]CJCS Directives Home Page – http://www.dtic.mil/cjcs_directives/

[2]Narrative messages will only be used on an exception basis. When used, each transmission will be limited to a maximum of seven transactions or the contents of a single page, whichever is greater. See chapter C1, paragraph C1.7.2.3., to obtain additional information regarding the use of narrative messages.

[3]When an element of data is not available, the field will be reorganized and entered as "BLNK."

[4]See Footnote 3.

AP1.1.3.1. Follow-up on requisitions may be transmitted electronically in the form of a formatted message or a narrative message when requesting status and improved ESD, under chapter 2. For rules governing formatted messages, see AP1.14.

AP1.1.3.2. The first line in the body of the message will contain the words "MILSTRIP FOLLOW-UPS." When requesting normal status, DIs AF1, AF2, and AF3 apply. When requesting an improved ESD, DI AFC applies. Exception data, and additional wording will be omitted unless DI AT_ is used. The DI dictates action to be taken by the supply source, under chapter C3, and added comments or requests are not applicable since the narrative message is no more than one of the media of communications for submitting followups.

AP1.1.3.3. Below is a sample narrative followup message segmented and explained:

AP1.1.3.3.1. First Line: AT5/(D); S/(M&S); 8305001234567/(stock or part number); EA/(unit of issue); 00040/(quantity); XTZ456/(requisitioner); 1250/(ordinal date); 0111/(serial number); R/(demand); BLNK/(SUPADD).[5]

AP1.1.3.3.2. Second Line: 12/(fund code); 089/(distribution code); BLNK/(project code); 02/(PD); 154/(RDD); 2B/(advice).[6]

AP1.1.4 Request for Supply Assistance. Requests for Supply Assistance are described under chapter C2 and illustrated in AP1.10. Paragraphs AP1.3.2 and AP1.3.3., above, also apply, except DI AFC will always be used. This will ensure manual review and reply using chapters C3 and C4.

AP1.1.5. Message Cancellation

AP1.1.5.1. Cancellation of a requisition may be transmitted electronically in the form of a formatted message or a narrative message[7] under chapters C1 and C2. See AP1.14 for rules concerning formatted messages.

AP1.1.5.2. The first line is the body of the message will contain the words "MILSTRIP CANCELLATION." Exception data, remarks, and additional verbiage will be omitted.

AP1.1.5.2.1. First Line: AC1/(DI); FMI/(R); 2/(M&S); 8305001234567/(stock or part number); EA/(unit of issue); 00040/(quantity); FB2300/(requisitioner);

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[5]See Footnote 3.

[6]See Footnote 3.

[7] See Footnote 2.

6265/(ordinal date); 0111/(serial number); R/)demand code); BLNK/(SUPADD); A/(signal).[8]

AP1.1.5.2.2. Second Line: 12/(fund); 089/(distribution); BLNK/(project); 02/(PD); 354/(RDD); BLNK/(advice).[9]

AP1.1.6. Abbreviated Message Documents (AP1.11 and AP1.12)

AP1.1.6.1. Abbreviated message formats are provided for MILSTRIP follow-ups (DI AF_ series only), cancellations, supply status, and shipment status, respectively. Use of these documents will be at the option of the individual S/A. Use between S/As will be based upon agreement between the S/As.

AP1.1.6.2. Abbreviated message follow-up (DI AF_ only) and cancellation documents will be initiated only by those activities capability to prepare machine-readable documents for transmission by the Defense Message System (DMS).[10]

AP1.1.6.3. When abbreviated messages are used, each message will be limited to a maximum of seven items or the contents of a single page, whichever is greater.

AP1.1.6.4. The first line in the body of the message will contain the words ABBREVIATED MILSTRIP FOLLOW-UP, CANCELLATIONS, SUPPLY STATUS, OR SHIPMENT STATUS, as applicable. Thereafter, number each line item, commencing with number 1. Insert slashes (/) or other appropriate marks between each code and/or data element as depicted in AP1.11 and AP1.12. The authorized data elements[11] and code entries for abbreviated messages are as follows:

AP1.1.6.4.1. Follow-Ups and Cancellation Requests (No Supply Status Received)

AP4.2.6.4.1.1. Document Identifier

AP4.2.6.4.1.2. Routing Identifier (To)

AP4.2.6.4.1.3. Stock or Part Number

AP4.2.6.4.1.4. Unit of Issue

AP4.2.6.4.1.5. Quantity

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[8] See Footnote 3.

[9] See Footnote 3.

[10] See Footnote 1.

[11] See Footnote 3.

AP4.2.6.4.1.6. Requisition Document Number

AP4.2.6.4.1.7. Distribution, when applicable; otherwise, leave blank.

AP4.2.6.4.1.8. Priority Designator

AP1.1.6.4.2. Follow-Ups and Cancellation Requests (Supply Status Received)

AP4.2.6.4.2.1. Document Identifier

AP4.2.6.4.2.2. Routing Identifier (To)

AP4.2.6.4.2.3. Stock or Part Number

AP4.2.6.4.2.4. Unit of Issue

AP4.2.6.4.2.5. Quantity

AP4.2.6.4.2.6. Requisition Document Number

AP4.2.6.4.2.7. Suffix, when applicable; otherwise, leave blank.

AP4.2.6.4.2.8. Status

AP4.2.6.4.2.9. Distribution, when applicable; otherwise, leave blank.

AP4.2.6.4.2.10. Priority Designator

AP1.1.6.4.3. Supply Status

AP4.2.6.4.3.1. Document Identifier

AP4.2.6.4.3.2. Stock or Part Number

AP4.2.6.4.3.3. Unit of Issue

AP4.2.6.4.3.4. Quantity

AP4.2.6.4.3.5. Requisition Document Number

AP4.2.6.4.3.6. Suffix, when applicable; otherwise, leave blank.

AP4.2.6.4.3.7. Priority Designator

AP4.2.6.4.3.8. Status

AP4.2.6.4.3.9. Estimated Shipping Date

AP1.1.6.4.4. Shipment Status

AP4.2.6.4.4.1. Document Number

AP4.2.6.4.4.2. Quantity

AP4.2.6.4.4.3. Requisition Document Number

AP4.2.6.4.4.4. Suffix, when applicable; otherwise, leave blank.

AP4.2.6.4.4.5. Date Shipped or Estimated Shipping Date

AP4.2.6.4.4.6. Priority Designator

AP4.2.6.4.4.7. TCN, GBL Number, Registered Parcel Post Number, or Other Shipment Number

AP4.2.6.4.4.8. Mode-of-Shipment

AP1.1.6.5 Materiel Obligation Validation Form Letters and Messages. Form letter requests, followup requests, message requests, and replies are provided in AP1.15 through AP1.20 for use in connection with MOV procedures under chapter C7.

AP1.1.6.6. DD Form 1348-1A, Issue Release/Receipt Document (AP1.25 through AP1.29, AP1.31, and AP1.35).

AP1.1.6.6.1. Non-Preprinted Issue Release/Receipt Document. A single line item, single part form produced on plain stock paper (see example, AP1.25). The size may vary within a range of 7-3/4 to 9 inches long (side to side) and 4 to 5 inches high (top to bottom) (see chapter C5). Data to be entered in the data blocks are shown in appendices AP3.48 and AP3.49. Blocks 24, 25, and 26 will contain bar coded data except for DRMO documents. DRMO documents will not contain bar coding in Block 26. ***Block 27 will contain a two-dimensional (2D) symbol (Portable Data File (PDF) 417) encompassing the linear bar code data elements plus additional elements to improve automated information technology (AIT) efficiencies and to facilitate unique item identification (IUID) when applicable.***

AP1.1.6.6.2. Preprinted Issue Release/Receipt Document. LOGMARS bar coding will be accomplished by those activities that have the necessary equipment in place (see example, AP1.26). All data blocks will contain in-the-clear data as required. Blocks 24, 25, and 26 will contain bar coded data except for DRMO documents. DRMO

documents will not contain bar coding in Block 26. For those activities that do not have bar coding capabilities, the form may be prepared by typewriter or pen (see example, AP1.27). ***Block 27 will contain a 2D symbol PDF 417 encompassing the linear bar code data elements plus additional elements to improve AIT efficiencies and to facilitate IUID when applicable.*** When the form is prepared manually, bar coded data will not be included. Specifications for the preprinted form are as follows:

ITEM	NARRATIVE
DESCRIPTION:	The form measures 8 inches wide (side to side) with a border of one-fourth inch on either side, total measurement of 8-1/2 inches; length (top to bottom) measures 5 inches with a border of one-fourth inch on either side; total measurement of 5-1/2 inches. Preprinted forms may be configured in two or more forms to a set. The image area of the form is 8-1/2 inches wide by 5-1/2 inches high; overall size, including pin-fed tabs, is 9-1/2 by 6 inches. Copies of the preprinted forms will be numbered; for example, copy 1 and copy 2, in the lower right portion of the bottom margin.
SPACING:	Vertical spacing will be in increments of one-sixth of an inch. Horizontal spacing will be in increments of one-tenth of an inch.
PAPER:	Good quality, new, highly reflective, 15-16 pound paper stock. Recycled paper will not be used. The paper may be any color that provides a minimum bar code print contrast signal (PCS) as specified in MIL-STD-1189.

AP1.1.6.6.3. The Issue Release/Receipt Document data elements, configuration and locations are as follows:

DATA ELEMENT NAME	LENGTH	RECORD POSITION(S)
Document Identifier	3	1-3
Routing Identifier (From)	3	4-6
Media and Status	1	7
Unit of Issue	2	23-24
Quantity	5	25-29
Service	1	45
Supplementary Address	5	46-50

DATA ELEMENT NAME	LENGTH	RECORD POSITION(S)
Signal	1	51
Fund	2	52-53
Distribution	3	54-56
Project	3	57-59
Priority	2	60-61
Required Delivery Date	3	62-64
Advice	2	65-66
Routing Identifier	3	67-69
Ownership/Purpose	1	70
Condition	1	71
Management	1	72
	1	73
Unit Price[12]	7	74-80

[12]***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. Refer to ADC 221.***

BLOCK ELEMENT NAME	BLOCK SIZE/ NO. OF CHARACTERS	BLOCK NUMBER
Total Price	12[13]	1
Ship-From	10	2
Ship-To	9	3
Mark-For	19	4
Doc Date	5	5
NMFC	9	6
Freight Rate	8	7
Type Cargo	10	8
Physical Security	4	9
Quantity	7	10
Unit Pack	3	11
Unit Weight	10	12
Unit Cube	7	13
UFC	6	14
Shelf Life	3	15
Freight Classification Nomenclature	36	16
Item Nomenclature	36	17
Type Container	5	18
No. of Containers	8	19
Total Weight	13	20
Total Cube	10	21
Received By	26	22
Date Received	10	23
Document Number and Suffix (30-44)	44	24
National Stock Number and	44	25

[13]***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

BLOCK ELEMENT NAME	BLOCK SIZE/ NO. OF CHARACTERS	BLOCK NUMBER
Additional (8-22)		
RI (4-6) UI (23-24) QTY (25-29) COND Code (71) Dist (55-56) UP (74-80)[14]	80	26
Additional Data	Variable	27
For IUID to support UIT/serialized item management, include the following[15]:	***Field size and characteristics of item unique identification data content and specific policy guidance is available at http://www.acq.osd.mil/dpap/UID/***	
Unique Item Identifier		
and/or		
Serial Number		
The following additional data elements may be included in support of IUID:		
Manufacturer's CAGE		
Current Part Number		
Batch/Lot		
Clear text labeling of IUID information must be provided using the following acronyms: CAGE, P/N, BT/LT, S/N, and UII.		

AP1.1.6.7. The Issue Release/Receipt Document is used as:

AP1.1.6.7.1. An issue document from distribution point to consignee resulting from a requisition.

AP1.1.6.7.2. A release document for retrograde materiel or inter base (post, camp, station, etc.) movements.

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[14] ***See Footnote 12.***

[15] ***Capability to support IUID data content within the 2D symbol has been approved for staggered and phased implementation under ADC 44B. Components have not reported implementation at this time.***

AP1.1.6.7.3. A materiel return document from base to depot.

AP1.1.6.7.4. A receipt document by the consignee.

AP1.1.6.7.5. Disposal turn-in document.

AP1.1.6.7.6. Local requisition on DRMO.

AP1.1.6.8. The Issue Release/Receipt Document is designed to accommodate the various elements of data used by any of the Services as source information for preparing other documentation. The document enables supply sources to use a single method of documentation for all requisitions and provide a standard receiving document that will accommodate both manual and automated requisitioners and consignees.

AP1.1.7. Automated Packing List. This is an optional single-part listing of line item(s) shipped. The APL is free form; for example, it is not designed as a DD form. The data elements and suggested format are shown in AP1.30.

AP1.1.8. DD Form 1348-2, Issue Release/Receipt Document with Address Label (AP1.31)

AP1.1.8.1. The Service/Agencies have the option to stock or print the DD Form 1348-2. The DD Form 1348-2 configuration is a DD Form 1348-1A with a perforated address label attached to the outer right edge. The length of the DD Form 1348-2 is 13 inches. The DD Form 1348-2 may be configured for printing as continuous forms. For continuous forms configuration, pin-fed strips of one-half inch on each side may be added. The length of the DD Form 1348-2 with pin-fed strip will not exceed 14 inches. The address label dimensions of the DD Form 1348-2 are 4-1/4 inches long and 5-1/2 inches high. Use of the address label with preprinted postage data is only authorized for shipments by the U.S. Postal Service. The address label will contain the following elements.

AP1.1.8.1.1. Postage Data

AP1.1.8.1.2. TCN Data

AP1.1.8.1.3. Weight Data

AP1.1.8.1.4. Type Service Data

AP1.1.8.1.5. From Data

AP1.1.8.1.6. Ship-to Data

AP 1.1.8.2. Data will be entered on the address label as follows:

AP1.1.8.2.1. Postage Data. A shipment through the U.S.P.S. must contain the following phrase, “OFFICIAL BUSINESS.” This phrase will be printed on the bottom line of the postage block.

AP1.1.8.2.2. Transportation Control Number. Enter the TCN applicable to the shipment.

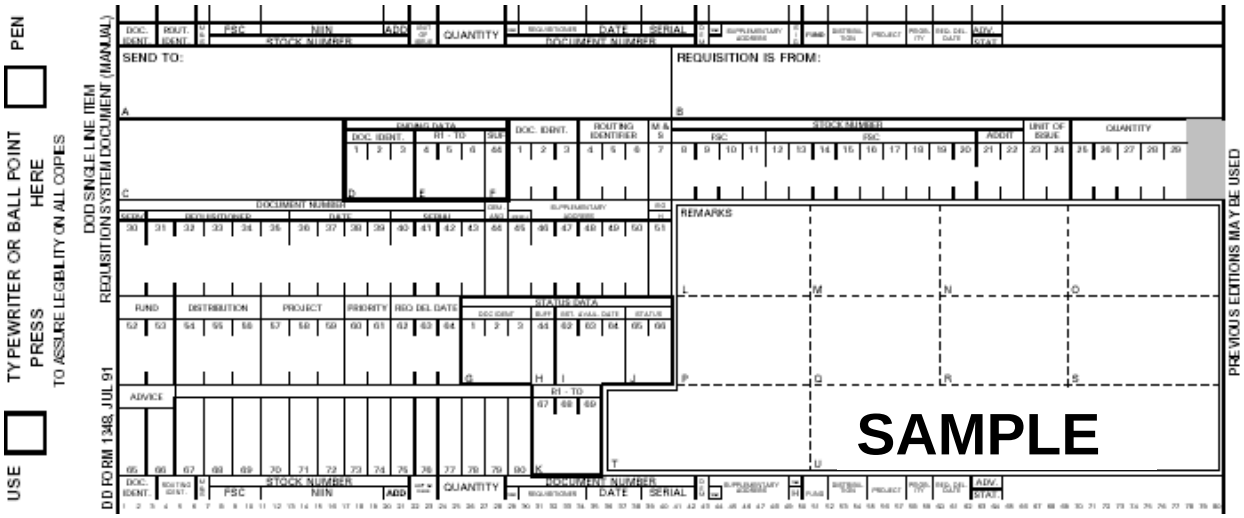
AP1.1.8.2.3. Weight. Enter the weight of the item being shipped.

AP1.1.8.2.4. Type Service. Enter the appropriate type of delivery service; for example, first-class-priority, express mail, and military official mail (MOM).

AP1.1.8.2.5. Ship-to. Enter the applicable in-the-clear address of the activity that will receive the shipment. If mark-for data is required, enter the mark-for data above the city/state/zip code data. If the POE is required, enter the POE in this block.

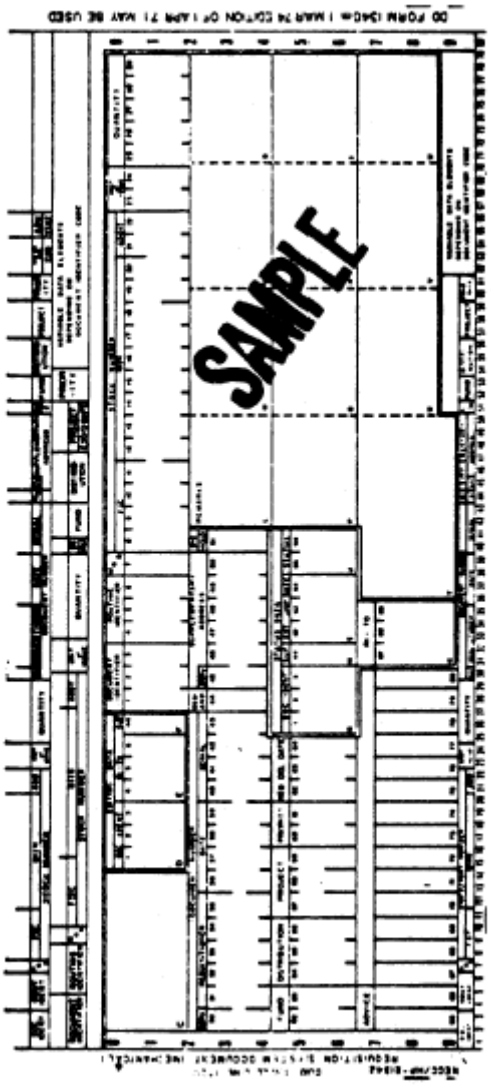
AP1.2. APPENDIX 1.2

DD FORM 1348
"DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MANUAL)"



AP1.3. APPENDIX 1.3

DD FORM 1348m "DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MECHANICAL)"



AP1.4. APPENDIX 1.4

DD FORM 1348-5, "NOTICE OF AVAILABILITY/SHIPMENT"

NOTICE OF AVAILABILITY/SHIPMENT

FROM (Issuing Activity's complete name and address)

FOR (Name of Country)

NUMBER OF LINE ITEM(S) IDENTIFIED ON ACCOMPANYING DD FORM(S) 250/1348-1

NOTICE NUMBER | CASE NO | TYPE PACK | PIECES | WEIGHT (Lbs) | CUBE | SECURITY CLASSIFICATION

AMMUNITION/EXPLOSIVES CLASS

EXTREME DIMENSIONS/WEIGHT: WEIGHT (Lbs) | LENGTH (Feet) | WIDTH (Feet) | HEIGHT (Feet)

TO BE COMPLETED BY ADDRESSEE (Press hard when writing)

1. After completion detach both copies - retain Copy 2 for your records. 2. Fold Copy 2, place in envelope and mail at once to the Issuing Activity's address.

CONSIGNED TO (Enter the complete name and address of Consignee)

NAME | STREET

CITY | STATE (Include ZIP Code)

SAMPLE

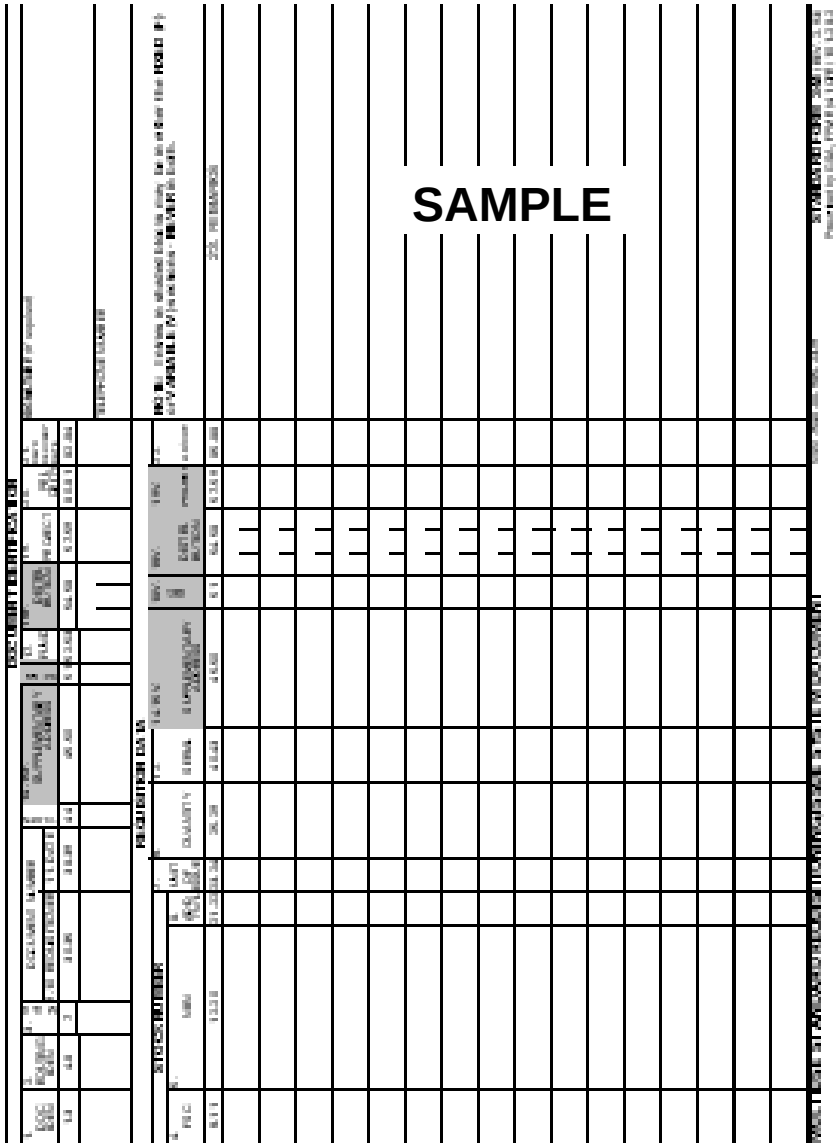
OTHER INFORMATION

ADDRESSEE

DD FORM 1348-5, 1 Jun 69

AP1.5. APPENDIX 1.5

STANDARD FORM 344 "MULTIUSE STANDARD REQUISITIONING/ISSUE SYSTEM DOCUMENT"



AP1.6. APPENDIX 1.6

DD FORM 1348-6
"DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT (MANUAL-LONG FORM)"

DOCUMENT IDENTIFER	ROUTING IDENTIFIER	M & S	ITEM IDENTIFICATION* (NSN, FSCM/Part No., Other)	UNIT OF ISSUE	QUANTITY	DOCUMENT NUMBER
			FSCM / PART NUMBER			SUFFIX / REQUISITIONER
1 2 3	4 5 6	7	8 9 10 11 12 / 13 14 15 16 17 18 19 20 21 22	23 24	25 26 27 28 29	30 31 32 33 34 35

DOCUMENT NO. (Cont.)		DEMAND	SUPPLEMENTARY ADDRESS		SIGNAL	FUND CODE	DISTRI-BUTION CODE	PROJECT CODE	PRIORITY	REQUIRED DELIVERY DAY OF YEAR	ADVICE CODE	BLANK
DATE	SERIAL		SERV									
36 37 38 39 40 41 42	43 44		45 46 47	48 49 50	51	52 53	54 55 56	57 58 59	60 61	62 63 64	65 66	67 68 69

	REJECT CODE (FOR USE BY SUPPLY SOURCE ONLY)	IDENTIFICATION DATA
70 71 72 73 74 75 76 77 78 79 80	65 66	*1. MANUFACTURER'S CODE AND PART NO. (When they exceed card columns 8 thru 22)
		2. MANUFACTURER'S NAME

3. MANUFACTURER'S CATALOG IDENTIFICATION	4. DATE (YYMMDD)	5. TECHNICAL ORDER NUMBER
6. TECHNICAL MANUAL NUMBER	7. NAME OF ITEM REQUESTED	
8. DESCRIPTION OF ITEM REQUESTED		8a. COLOR
		8b. SIZE
9. END ITEM APPLICATION		9a. SOURCE OF SUPPLY
9b. MAKE	9c. MODEL NUMBER / 9d. SERIES	9e. SERIAL NUMBER
10. REQUISITIONER (Clear text name and address)	11. REMARKS	

FOLD LINE

SAMPLE

FOLD LINE

DD Form 1348-6, FEB 85 (EG) *Edition of Apr 77 may be used until exhausted.* DOD SINGLE LINE ITEM REQUISITION SYSTEM DOCUMENT *(MANYAA – AONГ ФОРМ)*

INSTRUCTIONS FOR IDENTIFICATION OF DATA BLOCKS

FIELD LEGEND	BLOCK NUMBER	ENTRY AND INSTRUCTIONS
Manufacturer's Code and Part Number	1	Enter the item commercial and Government entity (CAGE) code when available, first, followed by the complete part number when the part number exceeds 10 digits.
Manufacturer's Name	2	Enter the manufacturer's name and address (including Zip Code, if known) when the CAGE is not available.
Manufacturer's Catalog Identification	3	Enter the manufacturer's catalog identification number when available.
Date	4	Enter the date of the publication in calendar date format (YYMMDD).
Technical Order Number	5	Enter the applicable order number in which the requested item may be defined.
Technical Manual Number	6	Enter the applicable technical manual number in which the requested item may be defined.
Name of Item Requested	7	Enter the appropriate name of item requested.
Description of Item Requested	8	Enter the description of item requested and, if necessary, attach exhibits or pictures.
Color	8a	Enter the color of item requested, if applicable.
Size	8b	Enter the size of item requested, if applicable.
End Item Applicable	9	Enter the name of the applicable end item for which the requested item applies. Entry should cite NSN and/or nomenclature. If application is unknown, enter unknown.
Supply Source	9a	Enter the supply source of the applicable end item, if known.
Make	9b	Enter the manufacturer's make of the applicable end item, if known.

FIELD LEGEND	**BLOCK NUMBER**	**ENTRY AND INSTRUCTIONS**
Model Number	9c	Enter the manufacturer's model number of the applicable end item, if known.
Series	9d	Enter the manufacturer's series number of the applicable end item, if known.
Serial Number	9e	Enter the manufacturer's serial number of the end item, if known.
Requisitioner	10	Enter the requisitioner's clear-text name, commercial or DSN number, and address including ZIP code.
Remarks	11	Enter any additional information which will assist the supply source to obtain the correct item.

AP1.7. APPENDIX 1.7

GSA FORM 10050, "SUPPLY/SHIPMENT STATUS"

SUPPLY/SHIPMENT STATUS

ADDRESSEE

SUPPLY AND SHIPMENT STATUS INFORMATION

SAMPLE

AP1.8. APPENDIX 1.8

MILSTRIP MESSAGE REQUISITION

JOINT MESSAGEFORM

FROM {APPROPRIATE INDICATOR OF SENDER}

TO {INSERT ADDRESSEE(S)}

MILSTRIP REQUISITIONS:

1. A0A/FMI/2/830500123456 7/EA/00040/FB2300/1150/0111/R/BLNK/A/12/089/BLNK/02/154/2B

2. A0A/FMI/8/830500234567 8/EA/00001/FB2300/1150/0112/N/BLNK/A/19/089/BLNK/03/154/BLNK

3. A0E/FMI/8/123400512345 6/EA/00015/FB2300/1150/0113/R/BLNK/A/19/089/BLNK/03/154/BLNK

{NOTE: SEE CHAPTER 2, PARAGRAPH A. FOR TYPE OF EXCEPTION DATA TO BE ENTERED}.

4. A0A/FMI/8/831000234567 8/EA/00011/FB2300/1150/0114/R/BLNK/A/14/089/BLNK/02/155/BLNK

SAMPLE

DISTR

{Complete all other message elements under S/A instructions}.

DD 172/2

AP1.9. APPENDIX 1.9

MILSTRIP MESSAGE FOLLOW-UP

FROM: {APPROPRIATE INDICATOR OF SENDER}

TO: {INSERT ADDRESSEE(S)}

MILSTRIP FOLLOWUPS:

1. AF1/FMI/2/830500123456 7/EA/00040/FB2300/1250/0111/R/BLNK/A/12/089/BLNK/02/154/2B

2. ATE/FMI/8/831000234567 8/EA/00011/FB2300/1250/0114/R/BLNK/A/14/089/BLNK/02/155/BLNK

NOTE: REPEAT EXCEPTION DATA FROM AB_ DOCUMENT. SEE NOTE BELOW.

3. AFC/FMI/0/831000234567 9/EA/00010/FB2300/1250/0115/R/BLNK/A/15/089/BLNK/02/156/BLNK

NOTE: EXCEPTION DATA WILL BE OMITTED FROM AF_ SERIES FOLLOWUPS. AT5 OR ATE FOLLOWUPS WILL REPEAT THE EXCEPTION DATA FROM THE ORIGINAL AB5 OR ABE REQUISITION.

SAMPLE

DISTR

{Complete all other message elements under I/A instructions}.

DATE TIME GROUP

DD 173-2

AP1.10. APPENDIX 1.10

MILSTRIP MESSAGE SUPPLY ASSISTANCE REQUEST

JOINT MESSAGEFORM

FROM: {APPROPRIATE INDICATOR OF SENDER}

TO: {INSERT ADDRESSEE(S)}

INFO: {INSERT ADDRESSEE(S)}

SUBJECT: MILSTRIP SUPPLY ASSISTANCE REQUEST

1. THIS COMMAND IS EXPERIENCING SERIOUS PROBLEMS DUE TO LACK OF ITEM(S) SHOWN BELOW. REQUEST AGGRESSIVE ACTION TO ACCELERATE DELIVERY AND IMPROVE ESD.

DOC NO. W/SUFF	NSN
FB2300/4152/0111/8	8305-01-123-4567

2. SUBSTITUTES. LIST ALL KNOWN AND ACCEPTABLE SUBSTITUTE NSNs OR PART NUMBERS. IF NONE, SO STATE.

3. NEXT HIGHER ASSEMBLY. IF NONE, SO STATE.

4. LATERAL SUPPORT. LIST ANY ACTIVITIES CONTACTED IN AN ATTEMPT TO OBTAIN ITEM THROUGH LATERAL SUPPORT AND/OR KNOWN ACTIVITIES USING SAME END ITEM OR WEAPONS SYSTEM. IF NONE, SO STATE.

5. KNOWN SOURCE. LIST ANY KNOWN SOURCES FOR THE ITEM TO INCLUDE NAME, MAILING ADDRESS, AND TELEPHONE NUMBER (IF KNOWN). IF NONE, SO STATE.

6. MISSION IMPACT STATEMENT. INCLUDE END ITEM DESCRIPTION, WEAPON SYSTEM APPLICATION. INDICATE MISSION DEGRADATION CREATED BY LACK OF ITEM(S) OR STATEMENT "A CLASSIFIED NMCS CONDITION EXISTS DUE TO LACK OF REQUIRED ASSETS."

7. REMARKS. INCLUDE ADDITIONAL PERTINENT DATA NOT COVERED ABOVE.

DISTR

SAMPLE

{Complete all other message elements under S/A instructions}.

DD 173/2

AP1.11. APPENDIX 1.11

ABBREVIATED MILSTRIP MESSAGE SUPPLY STATUS

JOINT MESSAGEFORM

FROM {INSERT ADDRESSEE}

TO {INSERT MESSAGE NUMBER}

ABBREVIATED MILSTRIP SUPPLY STATUS:

1. AE1/830500123456 7/EA/00040/F82300/1215/0001/BLNK/02/88/3015

2. AE1/831000234567 8/EA/00012/F82300/1259/0014/8/02/8V/2283

SAMPLE

DISTR

{Complete all other message elements under S/A instructions}.

DD 173/2

AP1.12. APPENDIX 1.12

ABBREVIATED MILSTRIP MESSAGE SHIPMENT STATUS

FROM {INSERT ADDRESSEE}

TO {INSERT MESSAGE NUMBER}

ABBREVIATED MILSTRIP SHIPMENT STATUS:

1. AS1/00040/F85297/1145/0001/BLNK/036/02/852949017000 1XX/8
2. AS1/00012/F85294/1145/0003/A/044/02/852949017000 3XX/8

SAMPLE

{Complete all other message elements under S/A instructions}.

AP1.13. APPENDIX 1.13

MILSTRIP PART NUMBER/NON-NSN MESSAGE REQUISITION

JOINT MESSAGEFORM

FROM: (APPROPRIATE INDICATOR OF SENDER)

TO: (INSERT ADDRESSEE(S))

MILSTRIP REQUISITION

1. ADE/FMI/2/3504512345678999/EA/00040/F82300/0150/0111/N/BLNK/A/12/069/BLNK/02/154/29

* IDENT DATA

A. CAGE CODE AND PART NUMBER (USE TOTAL CAGE CODE AND PART NUMBER WHEN TOO LARGE FOR RP 8-22; WHEN PLACED HERE LEAVE RP 8-22 BLANK).

B. MFG. NAME	H. MAKE
C. MFG. CAT. & DATE	I. MODEL NO.
D. TECH. ORD. NO.	J. SERIES
E. TECH. MAN. NO.	K. SERIAL NO.
F. END ITEM APPL.	L. COLOR
G. NAME/DESCRIPTION	M. SIZE

* (INCLUDE ONLY APPLICABLE PORTIONS, PRESERVING THE ALPHA DESIGNATOR.)

REMARKS (WHEN ADDITIONAL DATA, NOT COVERED ABOVE, IS FURNISHED)

DATE

SAMPLE

(Complete all other message elements under S/A instructions).

DD FORM 1750

AP1.14. APPENDIX 1.14

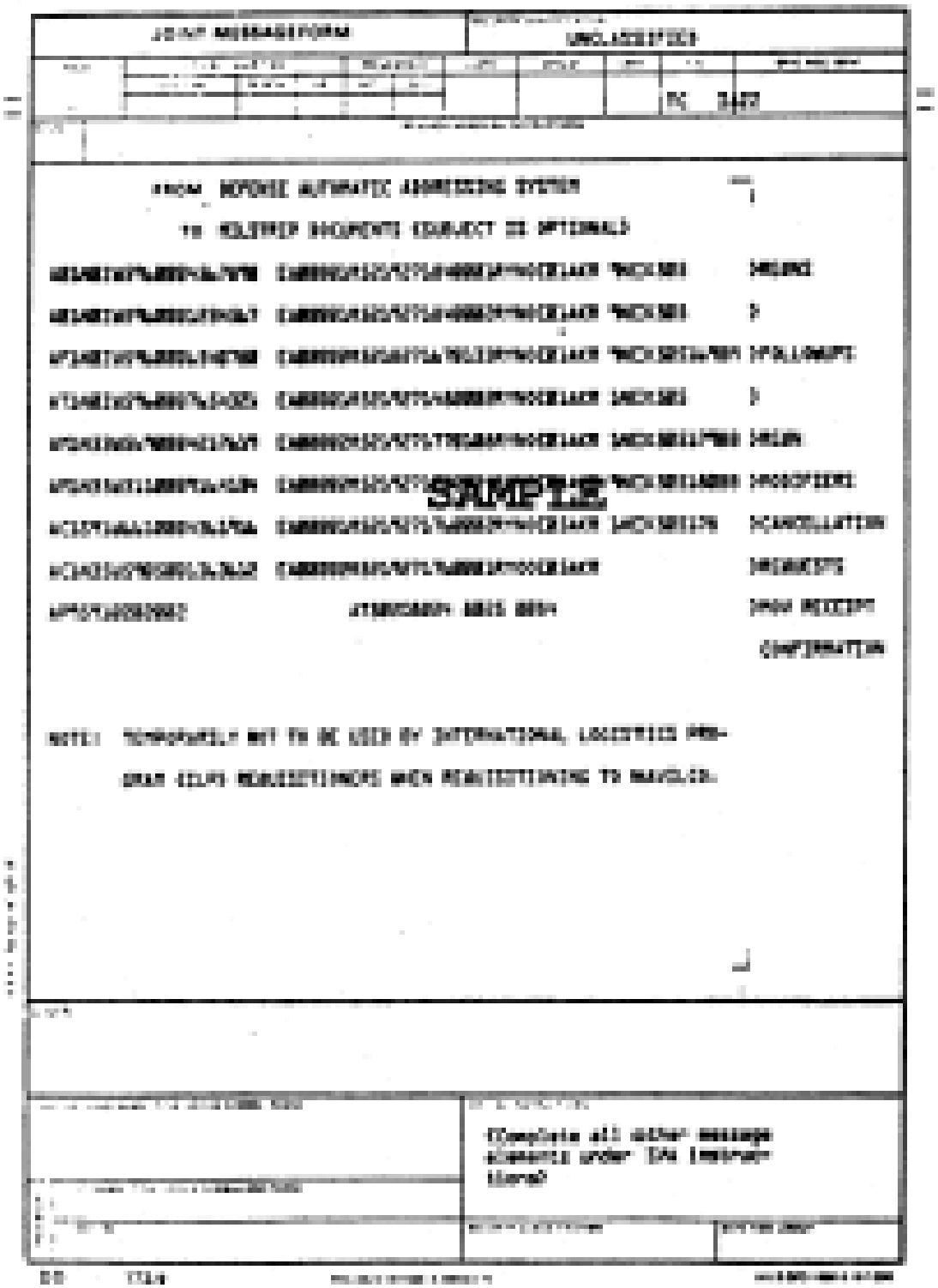
FORMATTED TELETYPE MESSAGE TRANSMISSION OF MILSTRIP TRANSACTIONS

AP1.14.1**.** Requisitioning activities and activities shipping materiel to DRMOs that do not possess data pattern transmission capability should use formatted teletype message transmission to submit MILSTRIP transactions to the supply source. Applicable transactions are DIs A0_, AF_, (to include AFC), AT_, AC_, AK_, AM_, AS3, and ASZ.

AP1.14.2**.** These transmissions are to be addressed to the appropriate DAAS communications terminal utilizing CI IAZZ and LMF of TC (tape to card). Submit data required by the MILSTRIP transaction formats shown under appendix AP3. Use of a subject line is optional. Paragraph numbering will not be used and no slashes are used between data elements. The format will not include the letters “BLNK” for data elements that are not applicable to the transaction. When data elements are not applicable, those data positions must be left blank. This method of transmission can accommodate up to 450 MILSTRIP transactions per message and can be a mix of those DIs discussed in paragraph AP1.14.1., above. Return status by formatted teletype message can also be accomplished for those activities not served by a data pattern terminal through exemptions requested per DOD 4000.25-10-M (DAAS) procedures and use of an M&S requesting electrical transmission.

AP1.14.3**.** Upon receipt of the formatted teletype message, DAAS converts each transaction to an 80-character record (data pattern, 80-character record) and continues to process the transaction as those received in a data pattern format. DAAS edit rejects will be returned by message with a narrative statement outlining the reason for rejection; for example, an invalid DI. Only rejected transactions will be returned to the originator for resubmission as the remainder of the transactions will have been processed by DAAS.

AP1.14.4**.** The message on page AP1.14-2 is included in this manual as an example.


JOINT MESSAGEFORM
UNCLASSIFIED
FROM: MOPOSE AUTOMATIC ADDRESSING SYSTEM
TO: SELECTED SHIPMENT SUBJECT IS OPTIONAL
SAMPLE
NOTE: TEMPORARILY NOT TO BE USED BY INTERNATIONAL LOGISTICS PROGRAM (ILP) REQUESTORS WHEN RESUBMITTING TO MAVCLIN.
(Complete all other message elements under DAS instructions)

AP1.15 APPENDIX 1.15

MESSAGE REQUEST FOR SPECIAL MATERIEL OBLIGATION VALIDATION

JOINT MESSAGEFORM

FROM: {INSERT ADDRESS OF INITIATOR}

TO: {INSERT ADDRESSEE}

{INSERT MESSAGE NUMBER}

1. REQUEST SPECIAL RECONCILIATION AND VALIDATION OF NEED FOR ITEM HELD AS MATERIEL OBLIGATION AT THIS ACTIVITY.

   A. DOCUMENT NUMBER {ENTER REQUISITION NUMBER}.

   B. STOCK OR PART NO. {ENTER NUMBER BEING REVIEWED}.

   C. QUANTITY {ENTER QUANTITY ON BACKORDER}.

   D. PD {ENTER PRIORITY DESIGNATOR IN REQUISITION}.

   E. SHIP TO {IF OTHER THAN ADDRESSEE, ENTER DODAAC}.

2. REQUEST REPLY BY {ENTER A DATE 15 DAYS BEYOND DATE OF MESSAGE DISPATCH} INDICATING QUANTITY TO BE RETAINED AS A MATERIEL OBLIGATION. IF REPLY IS NOT RECEIVED BY THIS DATE, THE OBLIGATED QUANTITY WILL BE CANCELED.

SAMPLE

DISTR

{Complete all other message elements under S/A instructions}.

DD 173/2

AP1.16. APPENDIX 1.16

MESSAGE REPLY TO SPECIAL MATERIEL OBLIGATION VALIDATION REQUEST

JOINT MESSAGEFORM

FROM: {INSERT ADDRESS OF INITIATOR}

TO: {INSERT ADDRESSEE}

{INSERT MESSAGE NUMBER}

1. THIS IS IN REPLY TO YOUR MESSAGE {INSERT ORIGINAL REQUEST MESSAGE NUMBER} REQUESTING SPECIAL VALIDATION OF NEED FOR ITEM HELD AS A MATERIEL OBLIGATION.

   A. DOCUMENT NUMBER {ENTER REQUISITION NUMBER}.

   B. STOCK OR PART NO. {ENTER APPLICABLE NUMBER}.

   C. QUANTITY {ENTER QUANTITY STILL REQUIRED OR "NONE."}

2. A QUANTITY OF: _____ HAS BEEN RECEIVED PRIOR TO PREPARATION OF THIS VALIDATION RESPONSE.

NOTE: PARAGRAPH 2 ABOVE WILL BE OMITTED IF NONE OF THE ITEMS HAVE BEEN RECEIVED.

SAMPLE

DD 173/2

AP1.17. APPENDIX 1.17

REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (MAP GRANT AID TRANSACTIONS) (From Supply Source to ILCO)

FROM:	(Insert the official clear-text name and address of the initiating activity and its assigned AAC.)
TO:	(Insert the official clear-text name and address, including the AAC of the ILCO to receive the Validation Request Documents.)
SUBJECT:	Request for Validation of Materiel Obligations

AP1.17.1. Enclosed are (enter quantity) MOV Request documents (enter a listing of the documents or strike out if not applicable). Each of the enclosed validation requests, pertaining to MAP Grant Aid transactions, reflects quantities of the items indicated held as materiel obligations at this installation as of (enter cutoff date) and for which the requisitions are aged 180 days or more past the requisitions document number date. The validation requests are submitted to your activity using the code contained in rp 54 of the original requisition document.

AP1.17.2. It is required that the item indicated by each validation request be reconciled with your records. It is also required that each enclosed MOV request be reviewed by the appropriate country SAO to determine the continuing need for the item and quantity shown. An AP_ response document is required for each item contained with validation request, enclosed/listed, to indicate the desirability for continuation or cancellation of the requirement.

AP1.17.3. Request that acknowledgment of receipt of the enclosed validation request documents be accomplished by insertion of the date and signature below and return of the correspondence to this installation.

2 Encl

1. MOV Request documents
2. Listing of Request documents (if applicable)

_____

(ACKNOWLEDGMENT OF RECEIPT)

_____

Above validation request documents were received _____
(Date)

_____
(Signature)

DO NOT DETACH

AP1.18. APPENDIX 1.18

FOLLOW-UP REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (MAP GRANT AID TRANSACTIONS) (FROM SUPPLY SOURCE TO ILCO)

FROM:	(Insert the official clear-text name and address of the initiating activity and its assigned AAC.)
TO:	(Insert the official clear-text name and address, including the AAC of the ILCO to receive the MOV Request documents.)
SUBJECT:	Request for Validation of Materiel Obligations

AP1.18.1. The referenced letter forwarded (enter quantity) MOV Request documents, pertaining to MAP Grant Aid transactions, and requested that receipt be acknowledged. This activity has no record of receipt of the requested acknowledgment nor any response to the validation requests. Enclosed are duplicates/triplicates (strike out one) of the (enter quantity) MOV Request documents and a listing of these documents (strike out if not applicable).

AP1.18.2. It is required that the item indicated by each validation request be reconciled with your records. It is also required that each enclosed validation request be reviewed by the appropriate country SAO to determine the continuing need for the item and quantity shown. A response is required for each validation request to indicate the desirability for continuation or cancellation of the requirement.

AP1.18.3. Request that acknowledgment of receipt of the enclosed MOV Request documents be accomplished by insertion of the date and signature below and return of the correspondence to this installation.

2 Encl

1. MOV Request documents
2. Listing of Request documents (as applicable)

(ACKNOWLEDGMENT OF RECEIPT)

Above MOV Request documents were received

_____
(Date)

_____
(Signature)

AP1.19. APPENDIX 1.19

REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (MAP GRANT AID TRANSACTIONS) (FROM ILCO to SAOs)

(Insert date)

FROM:	(Insert the official clear-text name and address of the initiating ILCO and its assigned AAC.)
TO:	(Insert the official clear-text name and address, of the SAO to receive the Validation Request Documents.)
SUBJECT:	Request for Validation of Materiel Obligations.

AP1.19.1. Enclosed are listings (in duplicate) of MOV Request documents and a complete set of the documents (strike out if not applicable). Each of the enclosed validation requests, reflect quantities of the indicated item recorded as materiel obligations as of (enter cutoff date) and for which the requisition are aged 180 days or more past the requisitions document number date. The requests are submitted to your activity for validation of the continuing need for the item in the original requisition document.

AP1.19.2. It is required that the item indicated by each validation request be reconciled with your records. It is also required that each validation request be reviewed to determine the continuing need for the item and quantity shown.

AP1.19.3. Request that a copy of the enclosed listing/data Block 8 and Block 21 of the remarks block, respectively (strike out one) of documents be annotated to indicate: (1) the quantity of each item still required and (2) the quantity of each item received prior to receipt of the validation requests. A copy of the annotated listing/the annotated documents should transmitted by priority mail to this activity to arrive no later than (enter date), which is 35 calendar days prior to the supply source response due date.

AP1.19.4. Request that acknowledgment of receipt of enclosed MOV Request documents be accomplished by insertion of the date and signature below and return of the correspondence to this installation.

2 Encl

1. Listings of Validation Requests (in duplicate)
2. MOV Request documents (as applicable)

_____

(ACKNOWLEDGMENT OF RECEIPT)

_____
_

Above MOV Request documents were received
_____
(Date)

_____
(Signature)

DO NOT DETACH

AP1.20. APPENDIX 1.20

FOLLOW-UP REQUEST FOR VALIDATION OF MATERIEL OBLIGATIONS (MAP GRANT AID TRANSACTIONS) (FROM ILCO to SAOs)

(Insert date)

FROM:	(Insert the official clear-text name and address of the initiating ILCO and its assigned AAC.)
TO:	(Insert the official clear-text name and address of the SAO to receive the Validation Request Documents.)
SUBJECT:	Follow-up on Request for Validation of Materiel Obligations.
REFERENCES:	(Insert reference to original letter.)

AP1.20.1. The referenced letter forwarded listing (in duplicate) of MOV Request documents and a complete set of the documents (strike out one if not applicable) and requested that receipt be acknowledged. This activity has no record of receipt of the requested acknowledgment nor any response to the validation requests. Enclosed are duplicates/ triplicates (strike out one) of listings to MOV Request documents and a complete set of the documents (strike out if not applicable) . The requests are submitted to your activity for validation of the continuing need for the item in the original requisition document.

AP1.20.2. It is required that the item indicated by each validation request be reconciled with your records. It is also required that each validation request be reviewed to determine the continuing need for the item and quantity shown.

AP1.20.3. Request that a copy of the enclosed listing/Data Block 8 and Block U of the remarks block, respectively, of documents be annotated to indicate: (1) the quantity of each item still required and (2) the quantity of each item received prior to receipt of the validation requests. A copy of the annotated listing/the annotated documents (strike out one) should be transmitted by priority mail to this activity to arrive no later than enter date, which is 35 calendar days prior to the supply source response due date.

AP1.20.4**.** Request that acknowledgment of receipt of the enclosed MOV Request documents be accomplished by insertion of the date and signature below and return of the correspondence to the installation.

2 Encl

1. MOV Request documents
2. Listing of Request documents (as applicable)

_____
_

(ACKNOWLEDGMENT OF RECEIPT)

_____
_

Above MOV Request documents were received
_____

(Date)

_____
(Signature)

AP1.21. APPENDIX 1.21

REPORT OF VALIDATION OF MATERIEL OBLIGATIONS

1. Total overage Materiel obligations referred for validation (includes those forwarded by AF bases to ALCs):		
a. U.S. Forces	Number	Value[1]
b. MAP Grant Aid	Number	Value[2]
2. Total cancellations requested by the requisitioner.	Number	Value[3]
3. Total canceled by the logistics system as a direct result of the above requests:[4]		
a. U.S. Forces	Number	Value[5]
b. MAP Grant Aid	Number	Value[6]
4. Percentage of accomplishment (Line 3 divided by Line 2).	Percent	Percent
5. Materiel Obligation Validation requests to which the requisitioner did not respond (requisitioner failed to acknowledge receipt of requests; did not confirm that materiel obligation should be retained; and did not request suspension of automatic cancellations).	Number	Value[7]
6. Total canceled by the logistics systems due to nonresponse:[8]		
a. U.S. Forces	Number	Value[9]

[1] All dollar values will be expressed in thousands.

[2] See Footnote 1.

[3] See Footnote 1.

[4] A materiel obligation shall not be counted as actually canceled until it is certified that the materiel will not be delivered to the requisitioner; for example, the affected elements of the logistics system have confirmed that shipment/procurement action has been stopped.

[5] See Footnote 1.

[6] See Footnote 1.

[7] See Footnote 1.

[8] See Footnote 4.

[9] See Footnote 1.

b. MAP Grant Aid	Number	Value[10]
7. Percentage of accomplishment (Line 6 divided by Line 5)	Percent	Percent
8. Reinstatement requests received:[11, 12]		
Army	Number	Value[13]
Navy	Number	Value[14]
Air Force	Number	Value[15]
Marine Corps	Number	Value[16]
Other DoD	Number	Value[17]
9. Reinstatements accomplished:[18, 19]		
Army	Number	Value[20]
Navy	Number	Value[21]
Air Force	Number	Value[22]
Marine Corps	Number	Value[23]
Other DOD	Number	Value[24]

[10] See Footnote 1.

[11] Reinstatement requests received are measured from the ending of the prior MOV cycle to the ending date of the current MOV cycle. This report reflects cycle reinstatements.

[12] Established procedures to reinstate canceled requisitions last reported as not implemented by USN. Refer to AMCL 150C.

[13] See Footnote 1.

[14] See Footnote 1.

[15] See Footnote 1.

[16] See Footnote 1.

[17] See Footnote 1.

[18] See Footnote 11.

[19] See Footnote 12.

[20] See Footnote 1.

[21] See Footnote 1.

[22] See Footnote 1.

[23] See Footnote 1.

[24] See Footnote 1.

AP1.22. APPENDIX 1.22

ABBREVIATED MESSAGE ASSET REPORT, ETC. (MATERIEL RETURNS PROGRAM)

JOINT MESSAGEFORM

FROM (APPROPRIATE INDICATOR OF REPORTING ACTIVITY)

TO (INSERT ADDRESSEE)

MILSTRIP ~~EXCEL~~ REPORT:

FTE/SYE/2/5710001662765/EA/00100/F02300/

9061/00001/Blank/F02300/J/LC/Blank/3AA/

Blank/Blank/BCM/Blank/A/Blank

NOTE: THE ABOVE EXAMPLE APPLIES EQUALLY TO OTHER MRP FORMATS BY INDICATING APPLICABLE DI CODE AND DATA CONTENT DISPLAYED IN THIS APPENDIX.

SAMPLE

DATE

DD 1750

AP1.23. APPENDIX 1.23

MASS OR UNIVERSAL CANCELLATION MESSAGE

JOINT MESSAGEFORM

FROM: {ENTER NAME OF REQUESTER FROM COLUMN 1, FIGURE 8-1}

TO: {ENTER DESIGNATED S/A FOCAL POINTS FROM COLUMN 2, FIGURE 8-1}

{INSERT MESSAGE NUMBER} .

SUBJ: MASS OR UNIVERSAL CANCELLATION MESSAGE {SPECIFY APPLICABLE PROCEDURES}

1. REQUESTED BY: {ENTER OFFICE SYMBOL OF REQUESTER {FROM}}.

2. CONSIGNEE: {ENTER "N/A" [illegible] DODAAC{S} TO BE CANCELED}.

SAMPLE

3. EFFECTIVE DATE: {ENTER ORDINAL DAY OF YEAR THAT CANCELLATION ACTION IS TO BE IMPLEMENTED}.

4. PRIORITY DESIGNATOR: {ENTER "N/A" OR APPLICABLE IPD{S} TO BE CANCELED}.

5. FSC, FSG, NSN, P/N: {ENTER "N/A OR FSC, FSG, NSN, P/N{S} TO BE CANCELED}.

6. PROJECT CODE{S}: {ENTER "N/A" OR PROJECT CODE{S} TO BE CANCELED}.

7. SPECIAL INSTRUCTIONS: {ENTER "N/A" OR APPLICABLE ENTRY FROM CHAPTER 8, PARAGRAPH A.5. FOR MASS CANCELLATIONS}. {ENTER "NONE" FOR UNIVERSAL CANCELLATIONS}.

NOTE: ALL PARAGRAPH HEADINGS ARE MANDATORY ENTRIES. DODAAC{S} IS MANDATORY ENTRY IN PARAGRAPH 2., ABOVE, WHEN DATA IS ENTERED IN PARAGRAPH 4. OR 5.

6 5 4 3 2 1 0

DISTR

AP1.24. APPENDIX 1.24

DEFENSE LOGISTICS STANDARD SYSTEM REVISION IMPLEMENTATION REPORT

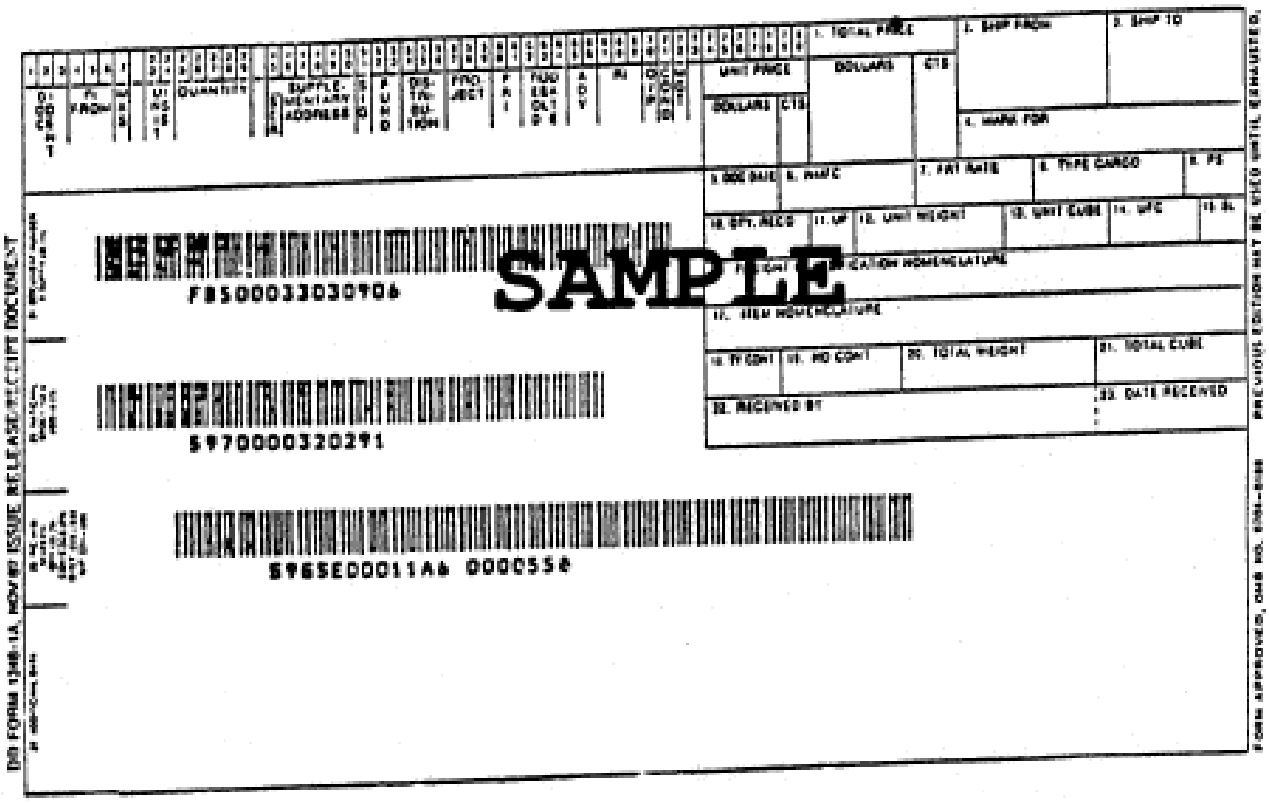
STATUS REPORT
APPROVED MILSTRIP CHANGES/APPROVED DLMS CHANGES

APPROVED MILSTRIP CHANGE/APPROVED
DLMS CHANGE NO:_____ AS OF: _____

STATUS: (Provide narrative as to current status and whether effort is on target. Address any problems that may prevent meeting the implementation date and planned action to recover. Final report should include S/A implementing publication number/system identification/subsystem identification, as applicable.)

AP1.25. APPENDIX 1.25

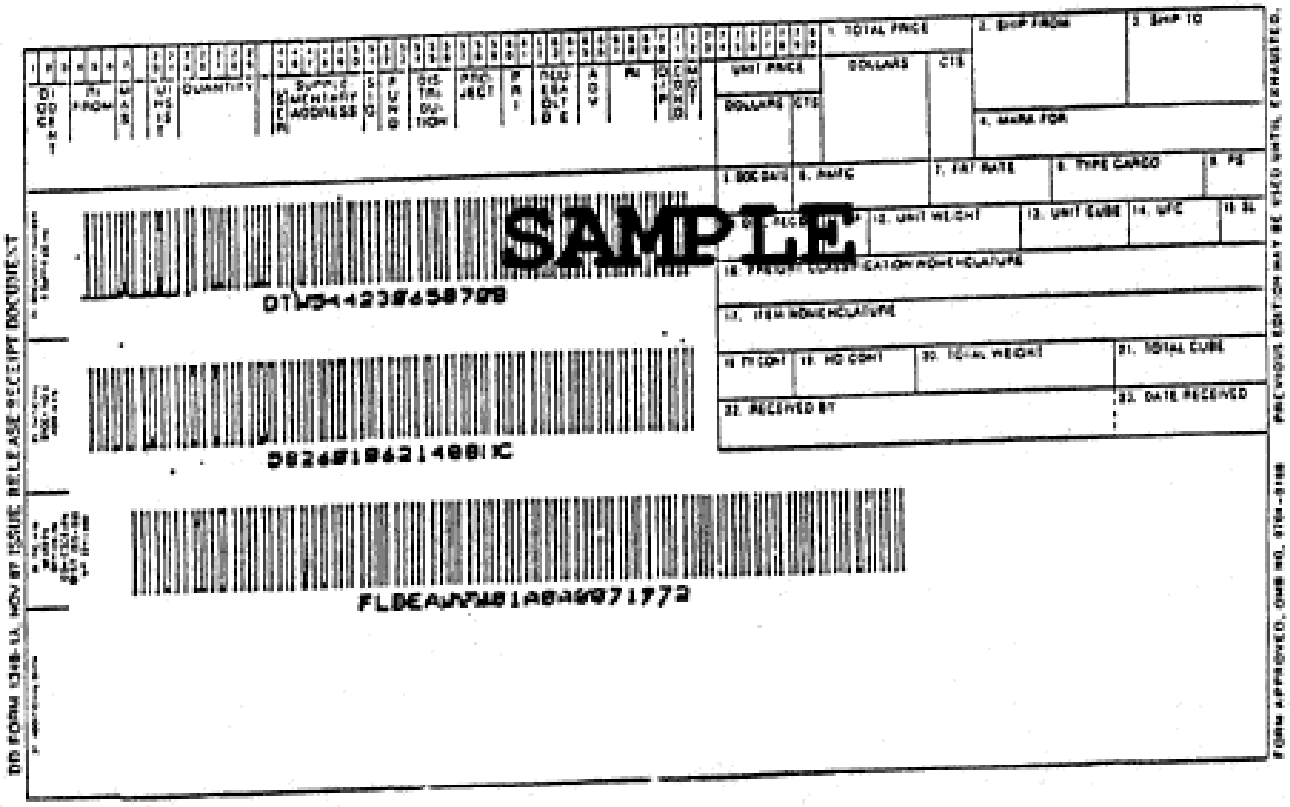
ISSUE RELEASE/RECEIPT DOCUMENT LASER PRINTED FORM WITH LOGMARS BAR CODING[1]



1 ***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

AP1.26. APPENDIX 1.26

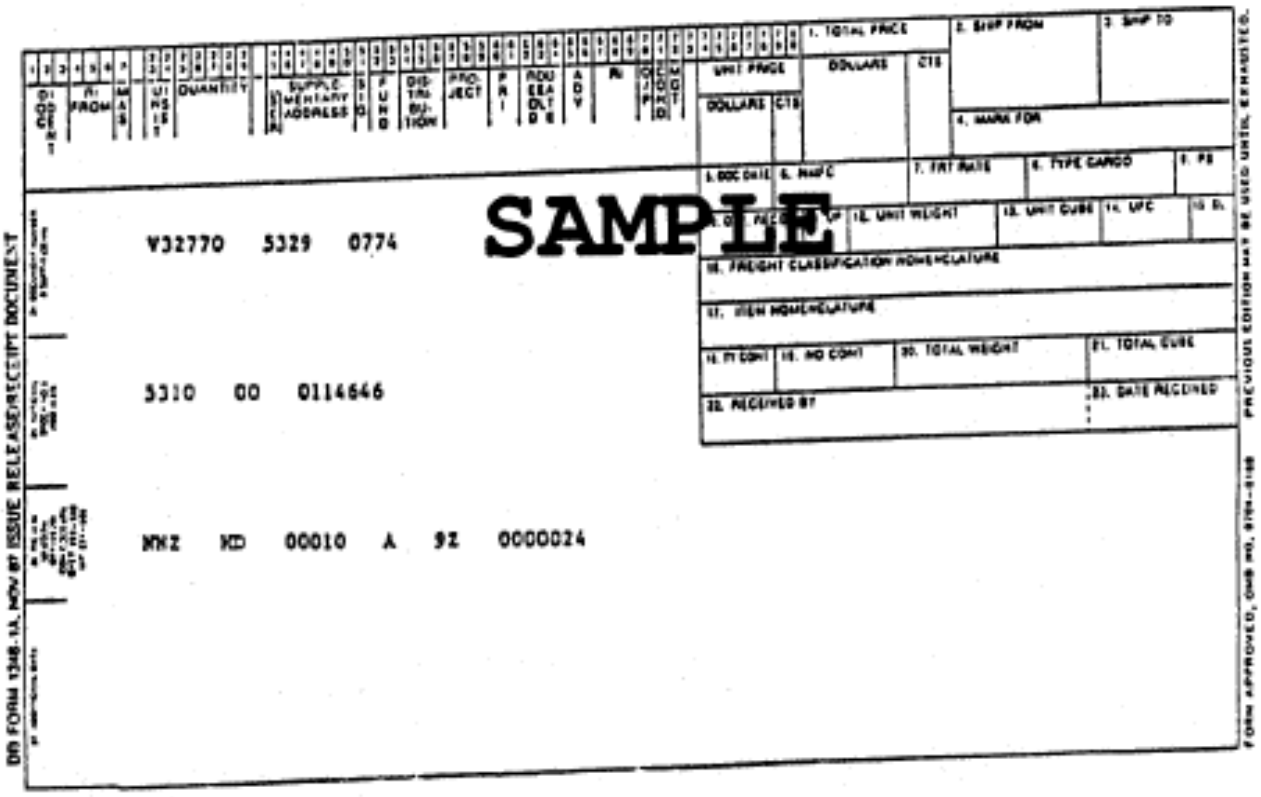
ISSUE RELEASE/RECEIPT DOCUMENT PREPRINTED FORM WITH LOGMARS BAR CODING BY DOT MATRIX[1]



1 ***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

AP1.27. APPENDIX 1.27

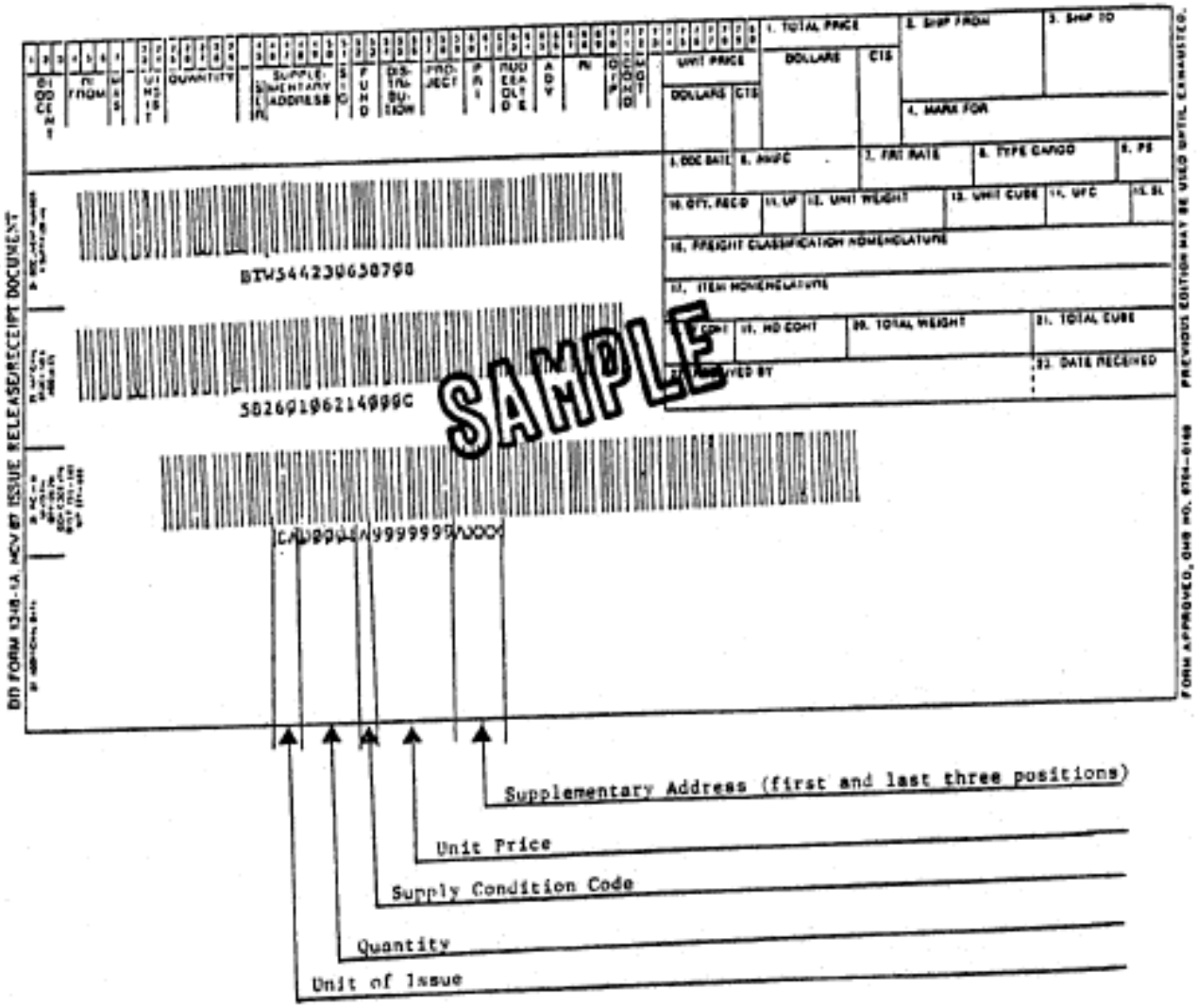
ISSUE RELEASE/RECEIPT DOCUMENT PREPRINTED FORM WITHOUT LOGMARS BAR CODING DATA[1]



1 ***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

AP1.28. APPENDIX 1.28

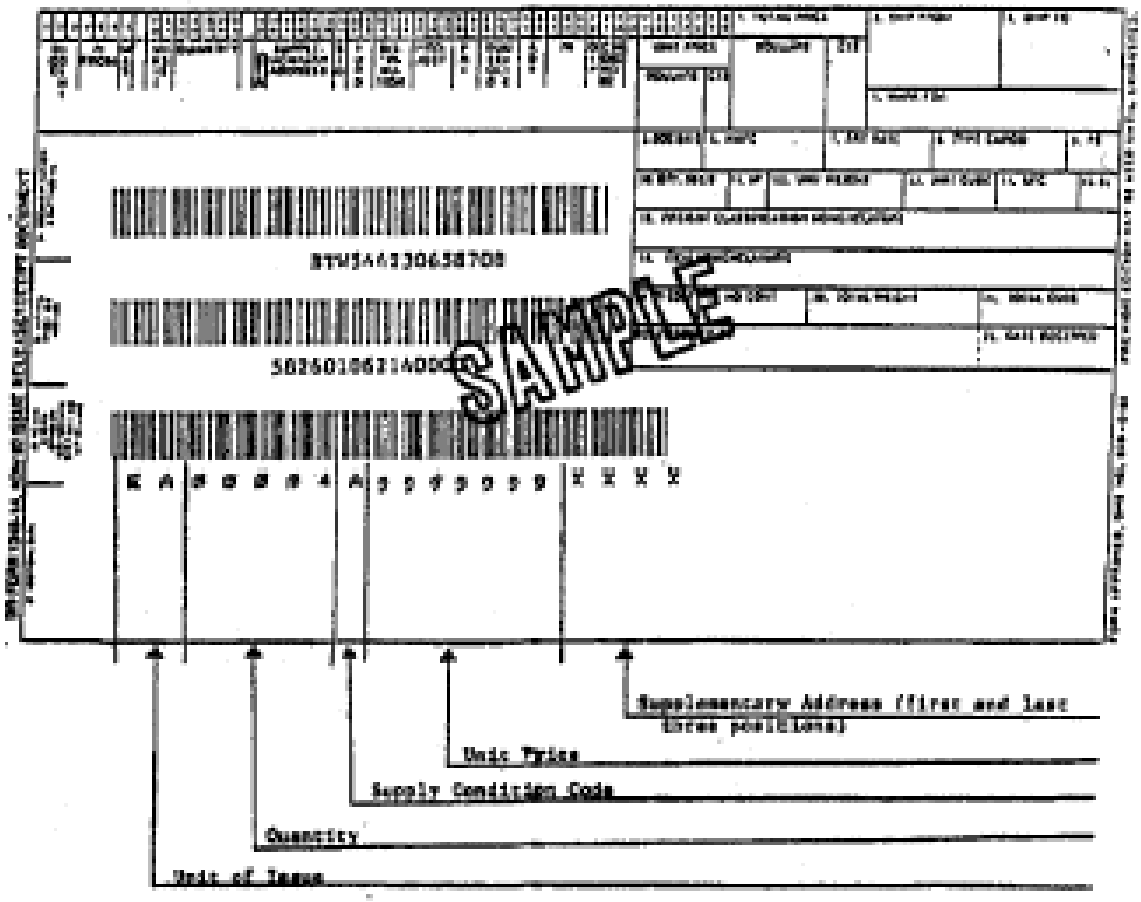
ISSUE RELEASE/RECEIPT DOCUMENT PREPRINTED FORM WITH LOGMARS BAR CODING BY DOT MATRIX FOREIGN MILITARY SALES[1]



1 ***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

AP1.29. APPENDIX 1.29

ISSUE RELEASE/RECEIPT DOCUMENT LASER PRINTED FORM WITH LOGMARS BAR CODING FOREIGN MILITARY SALES1



1 ***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

AP1.30. APPENDIX 1.30

AUTOMATED PACKING LIST

AP1.30.1. Automated Packing List. When the APL is used, it will be prepared by the shipping activity and should contain the following minimum data:

AP1.30.1.1. Automated Packing List (Title).

AP1.30.1.2. Operations Control Number (OCN), as applicable.

AP1.30.1.3. Report Date.

AP1.30.1.4. Page Number.

AP1.30.1.5. Nomenclature.

AP1.30.1.6. Quantity.

AP1.30.1.7. Unit of Issue.

AP1.30.1.8. Stock Number (national stock number/part number).

AP1.30.1.9. Document Number and suffix (from requisition).

AP1.30.1.10. Supplementary Address (SUPADD).

AP1.30.1.11. Line items (variable number of lines, a listing of each line item, included in the container).

AP1.30.1.12. Container Number.

AP1.30.1.13. Less than truck load (LTL).

AP1.30.1.14. National Motor Freight Classification (NMFC).

AP1.30.1.15. Total containers (total number of containers that make up the shipment).

AP1.30.1.16. TCN (transportation control number).

AP1.30.1.17. TAC (transportation account code).

AP1.30.1.17. Shipment unit number (SU number), if applicable.

AP1.30.1.18. From (DoDAAC and/or in-the-clear address, shipping activity).

AP1.30.2. The Following is the suggested format of the APL:

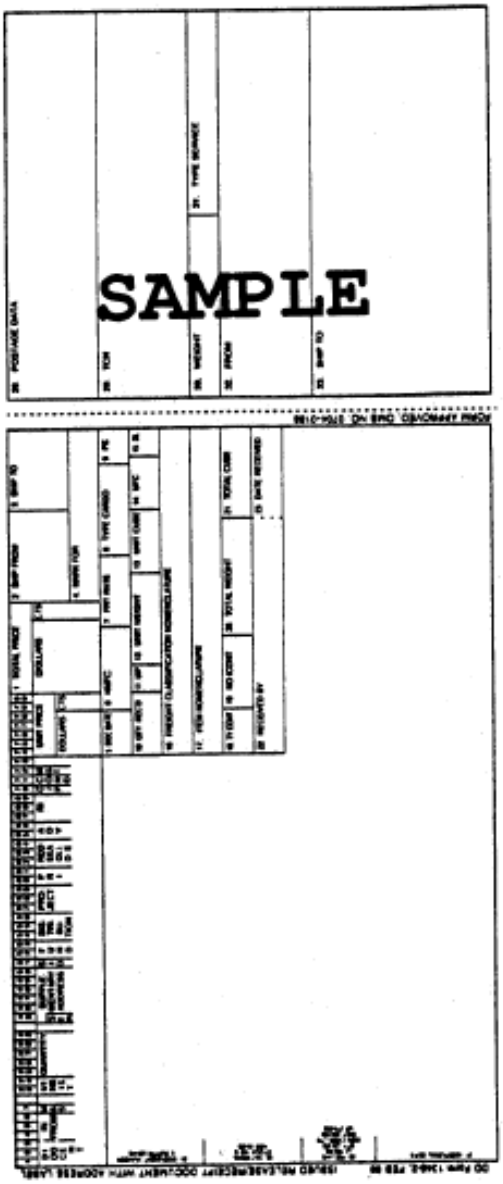
(LINE 1)	**AUTOMATED PACKING LIST**					
(LINE 2)	NWLF01	OCN	129518	REPORT DATE 07.24.03.205 (PAGE 1)		
(LINE 3)	NOMENCLATURE	QTY	UI	STOCK NUMBER	DOCUMENT NO	SUPADD
	MICROCIR MICROCIR MICROCIR MICROCIR MICROCIR MICROCIR	00001 00001 00001 00001 00001 00001	EA EA EA EA EA EA	59962011283890 5962011064661 5962011013751 5962010824486 5962010775072 5962010692937	FB206752000071 FB206752000074 FB206752000081 FB206752000084 FB206752000089 FB206752000090	YAT479 YAT479 YAT479 YAT479 YAT479 YAT479
(LINE 4)	CONTAINER 0001	LTL	NMFC			
		0100.0	061700			
				TCN	TAC	SU NUMBER
(LINE 5)	TOTAL CONTAINERS	00001		FB2067520000232XX	S1EE	20121671
(LINE 6)	FROM:	SW 3400				
		DEFENSE DEPOT OGDEN				
		OGDEN UT 34407				

LEGEND:

LINE 1	TITLE
LNE 2	Shippers internal report number (MWLF01), shippers operational control number (OCN 120518), Report Date MM.DD.YY , TIME
LINE 3	NOMENCLATURE (name), QTY (issue quantity), UI (unit of issue), STOCK NUMBER (NSN), DOCUMENT NUMBER (requisitioner's document number), SUPADD
LINE ITEM DATA	Line items contained in shipment
LINE 4	CONTAINER (number of container), LTL, NMFC
LINE 5	TOTAL CONTAINERS (number of containers in a shipment), TCN, TAC, SU number
LINE 6	FROM (address of shipping activity)

AP1.31. APPENDIX 1.31

ISSUE RELEASE/RECEIPT DOCUMENT WITH ADDRESS LABEL



AP1.32. APPENDIX 1.32

MESSAGE REQUEST FOR DEFENSE AUTOMATIC ADDRESSING SYSTEM MATERIEL OBLIGTION VALIDATION RESPONSE[1]

FROM: (ENTER APPROPRIATE AUTHORIZING MAJOR COMMAND (MACOM) OR THEATER/FLEET COMMANDER.)

TO: DAASC WRIGHT-PATTERSON AFB OH//DSDC-SSL//

SUBJECT: REQUEST FOR DAAS TO PROVIDE MOV RESPONSE

THIS COMMAND REQUESTS THAT DAAS PROVIDE RESPONSES TO MOV REQUESTS FOR (ENTER NAME OF ACTIVITY TO INCLUDE DODAAC) FOR MOV CYCLE (ENTER APPROPRIATE CYCLE NUMBER FROM CHAPTER 7, FIGURE C7-1.) THIS REQUEST HAS BEEN APPROVIED BY THE (ENTER MACOM OR FLEET/THEATER COMMANDER, AS APPROPRIATE).

THE ACTION OFFICER FOR THIS MESSAGE IS (ENTER THE NAME AND DSN TELEPHONE NUMBER OF RESPONSIBLE INDIVIDUAL HAVING KNOWLEDGE OF THIS REQUEST).

[1] Use of revised MOV temporary suspension procedures for selected activities last reported as not implemented by USAF and USMC. Refer to AMCL 37.

AP1.33. APPENDIX 1.33

QUARTERLY INTRANSIT TO DEFENSE REUTILIZATION AND MARKETING OFFICE REPORT[1]

AP1.33.1. The Intransit to DRMO Report is produced by DRMS quarterly. In addition, an annual report is produced at the end of each fiscal year that includes the previous four totals. The report is in four parts:

AP1.33.1.1. Total DoD Summary.

AP1.33.1.2. Service Summary.

AP1.33.1.3. DoDAAC breakout (including further subdivision by DRMO RIs).

AP1.33.1.4. A supplemental invalid DoDAAC report.

AP1.33.2**.** The report is distributed as follows**:**

AP1.33.2.1. DoD MILSTRIP System Administrator – one copy on microfiche.

AP1.33.2.2. Army – Two hardcopy reports.

AP1.33.2.3. Navy – Two hardcopy reports.

AP1.33.2.4. Air Force – Two hardcopy reports.

AP1.33.2.5. Marine Corps – Two hardcopy reports.

AP1.33.2.6. Defense Logistics Agency – Two hardcopy reports.

AP1.33.2.7. Coast Guard – Two hardcopy reports.

AP1.33.2.8**.** All copies of the reports are provide to the designated DoD Component MILSTRIP Focal Points within 15 days following the end of each respective quarter. Further dissemination of the reports is the responsibility of each individual DoD Component.

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[1] Establishing intransit control procedures for shipments to DRMOs last reported as not implemented by USAF and USMC. Refer AMCL 158B.

AP1.33.3**.** The format of the report and the explanation of the derivation of the counts are as follows:

QUARTERLY INTRANSIT TO DRMO REPORT							
RCS: DD-P&L(Q) 1787							
Total DoD, Service, or DoDAAC (Clear-text name and address of the DoDAAC will be printed)							
		AFX Generated	AFZ Generated	No Response to AFZ			Unresolved Discrepancies Moved to History
	Discrepancies Cleared	(Advice Code)	(Advice Code)	30-60 days	60-90 days	>90 days	
Total Matches	ASZ BF DE DF DG DH	36 37	36 37	36 37	36 37	36 37	36 37
Note:	1. All columns show transaction totals and dollar totals. Dollars will be shown in multiples of $100.00						
	2. Report prepared in hardcopy will page break after each distinct record, i.e., after each DoDAAC or Service.						

AP1.33.4**.** Explanation of columns in the report:

AP1.33.4.1. Total Matches. Reflects a count of matching DI Code AS3 transactions and DRMO receipts. Physical security/controlled inventory item totals required an exact quantity match. All other items require a quantity match within $800 of an exact match.

AP1.33.4.2. Discrepancies Cleared. Reflects a count of transactions received by DRMS in response to DI AFX and AFZ followups. Subdivided by type of response; DI ASZ or DI AE3 with Status Code BF, DE, DF, DG, or DH.

AP1.33.4.3. AFX Generated. Reflects a count of DI AFX transactions generated during the period (quarter or fiscal year) by DRMS. Subdivided by the type of condition causing a mismatch between the DI AS3 and the DRMO receipt.

AP1.33.4.4. AFZ Generated. Reflects a count of the DI AFZ transaction generated during the period (quarter or fiscal year) by DRMS. Subdivided by type of condition causing a mismatch between the DI AS3 and the DRMO receipt.

AP1.33.4.5. No response to AFZ. Reflects a count of the DI AFZ transactions to which there has been no response. Subdivided by number of days since the DI AFZ transaction was generated prior to the report preparation cutoff date. Further subdivided by type of condition causing mismatch of the DI AS3 and the DRMO receipt.

AP1.33.4.6. Unresolved Discrepancies Moved to History. Count of the transactions (records) moved from the active file to history during the period (quarter of fiscal year) which has no resolution of the discrepant condition. Documents (records) are removed from the active file to history, 1 year from the date of receipt of the first transaction in the record (either a DI AS3 or a DAISY receipt transaction).

AP1.34. APPENDIX 1.34

UNAUTHORIZED PRIORITY DESIGNATOR ASSIGNMENT REPORT

AP1.34.1. The Unauthorized Priority Designator Assignment Report is produced by DAASC to identify suspected abuse of priority designator (PD) assignment. This report also provides visibility of requisitions downgraded automatically by DAASC during requisition processing based upon Service/Agency authorization. See Appendix 2.14 for detailed discussion on appropriate PD assignment and validation procedures. The report is prepared monthly. Summary sections, Parts I, II, IV, and V, are also available quarterly and annually. The report is in seven parts.

AP1.34.1.1. Part I - Service/Agency Summary of Requisitions Submitted Through DAAS

AP1.34.1.2. Part II - DoDAAC Summary by Service/Agency of Requisitions Submitted Through DAAS

AP1.34.1.3. Part III - Requisition Detail by DoDAAC of Requisitions Submitted Through DAAS

AP1.34.1.4. Part IV - Service/Agency Summary of Requisitions NOT Submitted Through DAAS

AP1.34.1.5. Part V - DoDAAC Summary by Service/Agency of Requisitions NOT Submitted Through DAAS

AP1.34.1.6. Part VI - Requisitions Detail by DoDAAC of Requisitions NOT Submitted Through DAAS

AP1.34.1.7. Part VII - Requisitions Detail by DoDAAC of Requisitions Downgraded to a Lower Priority by DAAS

AP1.34.2. The report is available for review or downloading through Internet access to the DAASC website[1] after the 5th of the month.

AP1.34.3. The format of the report and the explanation of the contents are as follows:

[1] DAASC now requires a user ID and logon to gain access to their various reports and services; such as, the Unauthorized Priority Designator Assignment Report, DoDAAC queries, Fund codes, RI Codes, MAPACs, MILSBILLS reports, and other information. If you do not currently have an approved access (user id and password) please complete a request for access by going to the following DAASC website: https://www.daas.dla.mil/sar/sar_menu.html

UNAUTHORIZED PRIORITY DESIGNATOR ASSIGNMENT

PART I - SERVICE/AGENCY SUMMARY OF REQUISITIONS

SUBMITTED THROUGH DAAS

		JUN 1, 2001- JUN 30, 2001			MAR 1, 2001- MAY 31, 2001		
		# OF AACS	# OF REQNS	# OF REQNS DWNGD	# OF AACS	# OF REQNS	# OF REQNS DWNGD
MILITARY SERVICE	ARMY	82	888	648	109	4,743	1,700
	NAVY	74	1,990	1,806	122	7,628	2,586
	AIR FORCE	49	550	299	57	2016	344
	MARINE CORPS	10	52	46	12	125	14
	SUB-TOTAL	215	3,480	2,799	300	14,512	4,644
AGENCY/OTHER	GSA	26	165	39	44	391	45
	FAA	1	1	1	0	0	0
	DLA	2	12	10	3	160	19
	COAST GUARD	8	49	49	16	128	128
	OTHER	7	217	23	11	867	267
	SUB-TOTAL	44	444	122	74	1,546	385
SECURITY ASSISTANCE	ARMY	0	0	0	0	0	0
	NAVY	0	0	0	0	0	0
	AIR FORCE	0	0	0	4	19	19
	MARINE CORPS	0	0	0	0	0	0
	DLA	0	0	0	3	30	30
	SUB-TOTAL	0	0	0	7	49	49
GRAND TOTAL		259	3,924	2,921	381	16,107	5,075

UNAUTHORIZED PRIORITY DESIGNATOR ASSIGNMENT

PART II - DODAAC SUMMARY BY SERVICE/AGENCY OF REQUISITIONS SUBMITTED THROUGH DAAS

REPORT PERIOD: Jun 1, 2001 - Jun 30, 2001
PREVIOUS PERIOD: Mar 1, 2001 - May 31, 2001

---------- SERVICE/AGENCY=ARMY

	REPORT	PERIOD	STATS		PREVIOUS	PERIOD	STATS	
DODAAC	PD 01	PD 04	PD 11	TOTAL REQNS	PD 01	PD 04	PD 11	TOTAL REQNS
CLOKX1	18	61	17	96	142	132	18	292
W90M7W	0	76	0	76	0	0	0	0
W8124E	5	25	45	75	805	34	107	946
W81EWF	0	66	0	51	0	77	0	77

UNAUTHORIZED PRIORITY DESIGNATOR ASSIGNMENT

REPORT PERIOD: JUNE 1, 2001 - JUNE 30, 2001

PART III - REQUISITION DETAIL BY DODAAC OF REQUISITIONS SUBMITTED THROUGH DAAS

ARMY

DODAAC: AC1359	NO. OF REQUISITIONSIDENTIFIED	2	
XU ASF EUSTIS BLDG 2407 FELKER AAF FORT EUSTIS VA 23604-5594			
PD 01 NOT DOWNGRADED		2	
A0DHM0F1501ANL1002 EA00001AC135911780001N		DNS	01
A0DHM0F1501ANL1005 EA00001AC135911780002N		DNS	01

AP1.34.4. Explanation of data in report.

AP1.34.4.1. Requisition data displayed in this report is selected in accordance with the validation process described under appendix AP2.14, paragraph AP2.14.4. Parts IV/V/VI repeat the earlier display format; however, the source of data is the

requisition image transaction provided to DAASC where an alternative means of requisition submission has been used bypassing DAASC validation; such as, DESEX input.

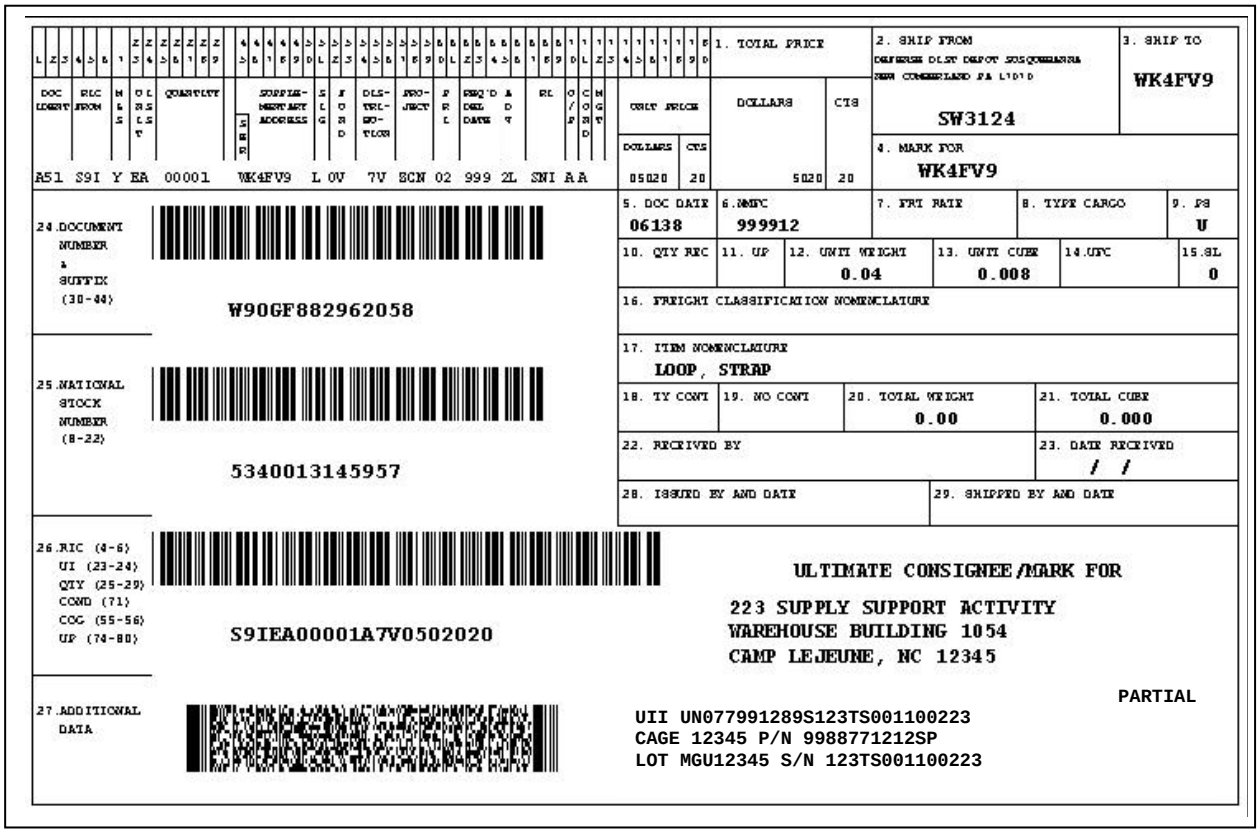
AP1.34.4.2. Report data is sorted in descending order by number of requisitions. Summaries and transaction display are grouped using DoDAAC identified in the requisition document number. Contractor and Security Assistance customers are grouped with the sponsoring Service/Agency. The annual report is prepared without prior quarter totals

AP1.34.4.3. Part VII identifies requisitions which have been subjected to automatic downgrading of the PD based upon DAASC validation and S/A agreement. Transactions are grouped by PD and indicate in the header the original and modified PD assignment.

AP1.34.4.4. To support accurate monitoring of the “volume” of FAD abuse, report logic eliminates “redundancy” by identifying only a single occurrence of abuse per requisition number. To determine the volume of abuse (vice transaction volume), requisition modifications, followups, passing orders, referral orders, and requisition reinstatements are not included where the original requisition initiated the unauthorized PD assignment and was recorded in the DAAS database. If the original requisition is not recorded in the DAAS database or did not initiate the unauthorized PD assignment, the follow-on transaction is used to identify the suspected abuse. This report logic does not impact DAAS transaction edits which apply to all requisition-related transaction types.

AP1.35. APPENDIX 1.35

ISSUE RELEASE/RECEIPT DOCUMENT (IRRD) (DD FORM 1348-1A) WITH THREE-OF-NINE CODING AND TWO-DIMENSIONAL (PDF-417) SYMBOL[1]



[Note: Above sample for illustration only. Implemented version may differ in placement and size of 2-D symbol].

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[1] ***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

Two-Dimensional (PDF-417) Label Format

Compliance Character	Data Identifier/ Data Element Identifier [2]	Data Field (DoD Usage)	Data Format (Type/Length)	Sample Data (Identifier and Data Field)	Element Separators	Total Characters [3]
[)>		***Compliance Indicator***	a3	[)>	s	4
06		***Format Indicator*** (ANSI Standard)	n2	06	GS	3
	12S	**Document Number** Includes Suffix Code when applicable	an14..an15	12SM1200120010001A	GS	19
	N	**National/NATO Stock Number (NSN) or Stock Identification Elements** May reflect NSN, CAGE Code/part number, FSC, etc., as applicable. May also include associated coding, e.g., Type of Pack, USN Special Material Identification Code (SMIC) or USAF Materiel Management Aggregation Code (MMAC). ***This data content is analogous to the MILSTRIP stock number field. For unique item tracking/serialized item management, use this identifier for the NSN and use separate identifiers listed below to uniquely identify a specific***	an..15	N7420014522690	GS	17

[2]/ "Data Identifiers" (Compliance Character 06) pertain to American National Standards Institute (ANSI) authorized data elements. Refer to ANSI MH10.8.2, American National Standard for Material Handling, for additional information. "Data Element Identifiers" (Compliance Character 07) pertain to DoD authorized data elements. Refer to www.dodait.com for additional information.

[3]/ "Total Characters" reflects length of data identifier/data element identifier + data field + element separator.

Compliance Character	Data Identifier/ Data Element Identifier [2]	Data Field (DoD Usage)	Data Format (Type/Length)	Sample Data (Identifier and Data Field)	Element Separators	Total Characters[3]
		individual item				
	7Q	**Quantity and Unit of Issue** [4] Do not include leading zeros	An..5+an2	7Q1EA	$^{G}_{S}$	10
	V	**Routing Identifier Code**	an3	VML1	$^{G}_{S}$	5
	2R	**Condition Code**	an1	2RA	$^{G}_{S}$	4
	12Q	**Unit Price** Configured as 5-digit whole dollars, decimal, and 2-digit cents followed by "USD" indicating U.S. dollars. Do not include leading blanks.	***n..9.n2+an3***	12Q12345.12USD	$^{G}_{S}$	***19***
	5P	**National Motor Freight Classification Commodity Number**	n6	5P999912	$^{R}_{S}$	9
	25S	***Unique Item Identifier (UII). The unique identification assigned by the supplier or DoD to an entity for its lifetime***	***An..78***	***25SUN077991289S123TS001100223***	$^{G}_{S}$	***82***
	S	***Serial Number***	***an..30 Increased to 30 to match UID registry***	***S123TS001100223***	$^{G}_{S}$	***32***
	1T	***Traceability Number. Assigned by the supplier (or DoD) to identify/trace a unique group of entities (e.g. lot, batch, etc.). May be used separately or in conjunction with UII***	***an..17***	***ITMGUi12345***	$^{G}_{S}$	***20***
	17V	***Manufacturer ID Commercial and Government Entity Code (CAGE)*** ***The manufacturer's Commercial***	***an..5***	***17V12345***	$^{G}_{S}$	***9***

[4] ***The item quantity will be "1" if serial number and/or UII is provided within the 2D syumbol.***

Compliance Character	Data Identifier/ Data Element Identifier [2]	Data Field (DoD Usage)	Data Format (Type/Length)	Sample Data (Identifier and Data Field)	Element Separators	Total Characters[3]
		and Government Entity Code (CAGE) applicable to the identified item. If CAGE is not available, may use DUNS (12V) or UCC/EAN (3V) to identify the manufacturer.				
	1P	***Part Number. The part number currently in use to identify this item.***	***an..16***	***1P9988771212SP***	***$^{G}_{S}$***	***19***
07		**Format *Indicator*** (ANSI Free Text)	n2	07	$^{G}_{S}$	3
	03	**Project Code**	an3	031CF	$^{G}_{S}$	6
	B6	**DoD Distribution Code** Three-position field must reflect blanks as applicable. Blanks may be located in any position.	an3	B6_7V	$^{G}_{S}$	6
	27	**Consignee DoDAAC** Reflects ship-to DoDAAC (Block 3)	an6	27M12001	$^{G}_{S}$	9
	38	**Nomenclature**	an..20	38Oil_Filter	$^{G}_{S}$	23
	32	**Required Delivery Date (RDD)** May reflect RDD in DDD format or special codes, e.g., expedited shipment and handling (Code 999), Not Mission Capable Supply (NMCS) (Code N__), etc.	an..3	32999	$^{G}_{S}$	6
	B7	**Requisition Priority Designator** (PD)	n2	B703	$^{G}_{S}$	5
	B8	**Partial Shipment Indicator**	a1	B8P	$^{G}_{S}$	4
	81	**Supplementary Address** Derived from rp 45-50 of the requisition	an6	81M12003	$^{R}_{S}$ EOT	10
Total Characters Required Including Formatting						157

All data identifiers are alphanumeric characters.

a = Alphabetic Data
an = Alphanumeric Data. ***May include special charactors.***
n = Numeric Data
.. = Variable Length (up to maximum shown)
$^{R}{}_{S}$ = Nonprintable hexadecimal code indicating next entry is a new compliance character indicating a new data identifier format follows
$^{R}{}_{S}$ EOT = Nonprintable hexadecimal code indicating end of transmission
_ = Denotes a blank in sample data above

Sample data stream:
[)>$^{R}{}_{S}$06$^{G}{}_{S}$12S***W90GF8829620258***$^{G}{}_{S}$***5340013145957***$^{G}{}_{S}$7Q1EA$^{G}{}_{S}$V***S9I***$^{G}{}_{S}$2RA$^{G}{}_{S}$ 12Q***05020USD***$^{G}{}_{S}$5P999912 $^{G}{}_{S}$ ***255UN077991289S123TS001100223*** $^{G}{}_{S}$***S123TS001100223***$^{G}{}_{S}$***TMGU12345***$^{G}{}_{S}$***17V12345*** $^{G}{}_{S}$ ***1P9988771212SP***$^{R}{}_{S}$07$^{G}{}_{S}$ 03***ZCN***$^{G}{}_{S}$B67V$^{G}{}_{S}$ 27WK4FV9 $^{G}{}_{S}$ ***38LOOP, STRAP*** $^{G}{}_{S}$ ***12999*** $^{G}{}_{S}$***B702*** $^{G}{}_{S}$ ***B8P*** $^{G}{}_{S}$ ***81WK4FV9*** $^{R}{}_{S}$ EOT

Sample PDF 417 symbol (contents do not match above data stream - for illustrative purpose only):

(Estimated Size)

AP2. APPENDIX 2

DATA ELEMENTS AND CODES

INDEX

Number	Title
AP2.1.	DOCUMENT IDENTIFIER CODES
AP2.2.	SERVICE AND AGENCY CODES
AP2.3.	ROUTING IDENTIFIER CODES
AP2.4.	MEDIA AND STATUS CODES
AP2.5.	STOCK OR PART NUMBERS
AP2.6.	UNIT OF ISSUE AND QUANTITY
AP2.7.	DOCUMENT NUMBER
AP2.8.	DEMAND AND SUFFIX CODES
AP2.9.	SUPPLEMENTARY ADDRESS
AP2.10.	SIGNAL CODES
AP2.11.	FUND CODES
AP2.12.	DISTRIBUTION CODES
AP2.13.	PROJECT CODES
AP2.14.	PRIORITY DESIGNATORS, STANDARD AND REQUIRED DELIVERY DATES
AP2.15.	ADVICE CODES
AP2.16.	STATUS CODES
AP2.17.	SHIPMENT HOLD CODES
AP2.18.	COUNTRY AND ACTIVITY CODES
AP2.19.	SECURITY ASSISTANCE PROGRAM TYPE OF ASSISTANCE AND FINANCING CODES
AP2.20.	SUBSISTENCE TYPE OF PACK CODES
AP2.21.	DISPOSAL AUTHORITY CODES

AP2.22.	COOPERATIVE LOGISTICS PROGRAM SUPPORT CATEGORY CODES
AP2.23.	PRECIOUS METALS INDICATOR CODES
AP2.24.	AUTOMATED DATA PROCESSING IDENTIFICATION CODES
AP2.25.	CUSTOMER IDENTIFICATION

AP2.1. APPENDIX 2.1

DOCUMENT IDENTIFIER CODES

AP2.1.1. Document Identifiers (located in rp 1-3 of transactions) provide a means of identifying a given product (for example, a requisition, referral action, status transaction, followup, or cancellation) to the system to which it pertains and further identify such data as to the intended purpose, usage, and operation dictated. The DI enables ADP equipment to select the appropriate program(s) and to mechanically perform operations dictated by the data element or code and performs a similar function in manual operations. (All A__ and FT_ series DIs that are not listed in this appendix are reserved for future use and are not to be used unless authorized and disseminated by the DoD MILSTRIP System Administrator.)

AP2.1.2. The DI is a mandatory entry on all documents entering and leaving the supply distribution systems under MILSTRIP; therefore, each transaction will be identified by an appropriate code.

AP2.1.3. Control of assignments of the first character of the code is a responsibility of the DoD. Alphabetic characters A and B have been assigned to the supply distribution system(s) for requisitioning and issue. Alphabetic characters FT are assigned to the MRP. In addition, alphabetic characters X, Y, and Z have been provided as variable codes usable in any or all systems but under the restrictive conditions hereafter indicated.

AP2.1.4. The following rationale is applicable only to DIs pertaining to MILSTRIP supply distribution system(s)

AP2.1.4.1. First Position (rp 1):

AP2.1.4.1.1. Alphabetic A in rp 1 identifies requisitioning/issue systems transactions.

AP2.1.4.1.2. Alphabetic U in lieu of A in rp 1 identifies mobilization exercise requisitioning/issue transactions which will not automatically be processed as real documents. Whether such transactions are created for simulation purpose only, or require action by elements of supply distribution system(s), they will be explicated by the S/A activity responsible for conducting the particular exercises. The following code blocks are reserved in the DLSS for mobilization purposes:

DEFENSE LOGISTICS STANDARD SYSTEM		EXERCISE CODE BLOCK
MILSTRIP	A - series	U - series
MILSTRAP	D - series	E - series
Transportation[1]	T - series	R - series

[1] See DoD 4500.9-R.

MILSBILLS F - series H - series

AP2.1.4.1.3. RESERVED:

AP2.1.4.1.4. Alphabetic B and X are provided to identify transactions relating to inventory control system(s) within S/As. Each Service may develop and assign these codes but they will be confined to intra-Service use only.

AP2.1.4.1.5. Alphabetic C is provided to identify transactions relating to the inventory control system of the DLA.

AP2.1.4.1.6. Alphabetic characters Y and Z are provided to facilitate service assignment of codes that are necessary to internal depot, supply source, or base operations when they cannot be identified directly to the preceding subparagraphs AP2.1.4.1.2. and AP2.1.4.1.4., when they are not universal in scope and application. Transactions containing codes Y or Z in the first position may never appear on any transactions passed beyond the confines of a base, depot, ICP, or equivalent.

AP2.1.4.2. Second position (rp 2) may contain alphabetic or numeric entries.

AP2.1.4.3. The third position (rp 3) may be either alphabetic or numeric. When used with alphabetic A in the first position of requisitions, passing orders, referral orders, redistribution orders, and MROs, any numeric in rp 3 will signify that shipment of materiel is intended for an OCONUS consignee. Conversely, when rp 3 is any alphabetic character, it will signify shipment to a domestic recipient. The actual character (regardless of whether numeric or alphabetic) will indicate the content of the stock or part number field.

AP2.1.5. The alphabetic FT_ series codes are applicable to reporting and return of materiel to a distribution system.

AP2.1.5.1. First two positions (rp 1 and 2): Alphabetic FT will identify transactions relating to the reporting and return of materiel to distribution systems irrespective of S/A or systems within S/A.

AP2.1.5.2. Third position (rp 3) may be alphabetic or numeric.

AP2.1.6. Document identifier codes are listed below:

DOCUMENT IDENTIFIER CODES

NUMBER OF CHARACTERS**:**	Three
TYPE OF CODE**:**	Alpha/Numeric
EXPLANATION:	Provides means for identifying a transaction as to the system to which it pertains and further identifies such transaction as to its intended purpose and usage
RECORD POSITION(S):	1 through 3

CODE	DOCUMENT TITLE	EXPLANATION

A01	Requisition	For overseas shipment/with NSN/NATO stock number
A02	Requisition	For overseas shipment/with part number
A04	Requisition	For overseas shipment/with other
A05	Requisition	For overseas shipment/with exception data[2]
A07	Requisition	For overseas shipment/Overseas Dependent School System Requirement
A0A	Requisition	For domestic shipment/with NSN/NATO stock number
A0B	Requisition	For domestic shipment/with part number
A0D	Requisition	For domestic shipment/with other
A0E	Requisition	For domestic shipment/with exception data[3]
A21	Redistribution Order	For overseas shipment/with NSN/NATO stock number
A22	Redistribution Order	For overseas shipment/with part number
A24	Redistribution Order	For overseas shipment/with other
A25	Redistribution Order	For overseas shipment/with exception data[4]
A27	Redistribution Order	For overseas shipment/Overseas Dependent School System Requirement
A2A	Redistribution Order	For domestic shipment/with NSN/NATO stock number
A2B	Redistribution Order	For domestic shipment/with part number
A2D	Redistribution Order	For domestic shipment/with other
A2E	Redistribution Order	For domestic shipment/with exception data[5]
A31	Passing Order	For overseas shipment/with NSN/NATO stock number
A32	Passing Order	For overseas shipment/with part number
A34	Passing Order	For overseas shipment/with other
A35	Passing Order	For overseas shipment/with exception data[6]

[2]Processing activity will, by screening of documents, ascertain whether the incoming requisition type document contains NSN/NATO Stock Number, part number, or other. If item identifying data can be acted upon without need for further exception data, code in rp 3 will be changed, as appropriate, to correspond to the NSN/NATO Stock Number, part number, or other in rp 8-22.

[3]See Footnote 2.

[4]See Footnote 2.

[5]See Footnote 2.

A37	Passing Order	For overseas shipment/Overseas Dependent School System Requirement
A3A	Passing Order	For domestic shipment/with NSN/NATO stock number
A3B	Passing Order	For domestic shipment/with part number
A3D	Passing Order	For domestic shipment/with other
A3E	Passing order	For domestic shipment/with exception data[7]
A41	Referral Order/Lateral Redistribution Order for Retail Assets	For overseas shipment/with NSN/NATO stock number
A42	Referral Order/Lateral Redistribution Order for Retail Assets	For overseas shipment/with part number
A44	Referral Order/Lateral Redistribution Order for Retail Assets	For overseas shipment/with other
A45	Referral Order/Lateral Redistribution Order for Retail Assets	For overseas shipment/with exception data[8]
A47	Referral Order/Lateral Redistribution Order for Retail Assets	For overseas shipment/Overseas Dependent School System Requirement
A4A	Referral Order/Lateral Redistribution Order for Retail Assets	For domestic shipment/with NSN/NATO stock number
A4B	Referral Order/Lateral Redistribution Order for Retail Assets	For domestic shipment/with part number
A4D	Referral Order/Lateral Redistribution Order for Retail Assets	For domestic shipment/with other
A4E	Referral Order/Lateral Redistribution Order for Retail Assets	For domestic shipment/with exception data[9]

[6]See Footnote 2.
[7]See Footnote 2.
[8]See Footnote 2.
[9]See Footnote 2.

A51	Materiel Release Order	For overseas shipment/with NSN/NATO stock number
A52	Materiel Release Order	For overseas shipment/with part number
A54	Materiel Release Order	For overseas shipment/with other
A55	Materiel Release Order	For overseas shipment/with exception data[10]
A57	Materiel Release Order	For overseas shipment/Overseas Dependent School System Requirement
A5A	Materiel Release Order	For domestic shipment/with NSN/NATO stock number
A5B	Materiel Release Order	For domestic shipment/with part number
A5D	Materiel Release Order	For domestic shipment/with other
A5E	Materiel Release Order	For domestic shipment/with exception data[11]
A5J	Disposal Release Order	From ICP to storage activity (may also be used by local generating activity)
A61	Materiel Release Denial	For overseas shipment/with NSN/NATO stock number
A62	Materiel Release Denial	For overseas shipment/with part number
A64	Materiel Release Denial	For overseas shipment/with other
A65	Materiel Release Denial	For overseas shipment/with exception data[12]
A67	Materiel Release Denial	For overseas shipment/Overseas Dependent School System Requirement
A6A	Materiel Release Denial	For domestic shipment/with NSN/NATO stock number
A6B	Materiel Release Denial	For domestic shipment/with part number
A6D	Materiel Release Denial	For domestic shipment/with other
A6E	Materiel Release Denial	For domestic shipment/with exception data[13]
A6J	Disposal Release Denial	From storage activity to ICP
AB1[14]	Direct Delivery Notice	To requisitioner (rp 30-35)
AB2[15]	Direct Delivery Notice	To SUPADD (rp 45-50)

[10]See Footnote 2.
[11]See Footnote 2.
[12]See Footnote 2.
[13]See Footnote 2.
[14] Use of DI Code AB_ changed from intra- to inter-Service for direct delivery from procurement last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 155.

AB3[16]	Direct Delivery Notice	To rp 54
AB8[17]	Direct Delivery Notice	To DAAS from S/A for distribution by DAAS of Direct Delivery notice, DIs, AB1, AB2, and/or AB3, under MILSTRIP status distribution rules
AC1	Cancellation	By requisitioner (rp 30-35)
AC2	Cancellation	By SUPADD (rp 45-50)
AC3	Cancellation	By rp 54
AC4	Cancellation	By rp 55 (for intra-Service use only)
AC5	Cancellation	By rp 56 (for intra-Service use only)
AC6	Cancellation	From ICP/IMM to Storage Activity or Reporting Activity
AC7	Cancellation	From ICP/IMM to Storage Activity. Results from the receipt of a universal cancellation request
ACJ	Disposal Release Cancellation	From ICP to storage activity
ACM	Cancellation	From ICP to procurement activity. Results from the receipt of a universal cancellation request
ACP	Cancellation	From ICP to procurement activity. Cancellation for indicated quantity of the item listed on the procurement instrument or procurement document designated by the number in rp 62-74
AD1	FMS Notice of Availability (initial key document)	To designated CR/FF. Will accompany the FMS NOA Initial Detail document
AD2	FMS Notice of Availability (initial detail document)	To designated CR/FF. Will accompany the FMS NOA Initial Key document
AD3	FMS Notice of Availability (delay key document)	To designated CR/FF. Will accompany the FMS NOA Delay Detail document
AD4	FMS Notice of Availability (delay detail document)	To designated CR/FF. Will accompany the FMS NOA Delay Key document

[15] See Footnote 14.
[16] See Footnote 14.
[17] See Footnote 14.

AD5	FMS Notice of Availability (reply document)	To the activity originating the NOA
ADR	FMS Notice of Availability (export release Required)	To designate CR/FF. Will accompany the FMS NOA Initial Detail document
AE1[18]	Supply Status	To requisitioner (rp 30-35) in U.S. requisition. To Grant Aid country status recipient from ILCO/monitoring activity
AE2[19]	Supply Status	To SUPADD (rp 45-50) in U.S. requisition. To FMS country status recipient from ILCO/monitoring activity
AE3[20]	Supply Status	To rp 54 activity in U.S. requisition. Also used from supply source to ILCO/monitoring activity on Security Assistance requisitions
AE4	Supply Status	To rp 55 (for intra-Service use only)
AE5	Supply Status	To rp 56 (for intra-Service use only)
AE6	Supply Status	To ICP/IMM from storage or reporting activity in response to a DI AF6, DI AC6, DI A4_ with Distribution Code 2, or A5_, when a DI AR_ or AS6, does not apply
AE8	Supply Status	To DAAS from S/A for distribution by DAAS of supply status DI AE1, AE2, and/or AE3 under MILSTRIP status distribution rules

[18] Revised FMS status procedures last reported as not implemented by DLA (Subsistence). Refer to AMCL 156.

[19] See Footnote 18.

[20] See Footnote 18.

AE9	Supply Status	From the DAAS: a. To activities identified by M&S (rp 7), and/or distribution code (rp 54) to advise of the rerouting or change to a MILSTRIP requisition transaction as reflected by the status code (rp 65-66) b. To activity in rp 30-35 when the M&S is “0," and rp 54 is blank or invalid to advise of rerouting or change to a MILSTRIP requisition transaction as reflected by the status code (rp 65-66) c. To activities in rp 30-35, 45-50, and 54 to advise of rejection of a MILSTRIP requisition transaction as reflected by supply status code (rp 65-66) d. To “From” RI (rp 74-76) to advise of the rerouting of a DI A3_ (passing order), or DI A4_ (referral order)
AEA[21]	Supply Status	For Service prepared Security Assistance requisitions with NSN/NATO Stock Number
AEB[22]	Supply Status	For Service prepared Security Assistance requisitions with part number
AED[23]	Supply Status	For Service prepared Security Assistance requisitions/with other
AEE[24]	Supply Status	For Service prepared Security Assistance requisitions/with exception data
AEJ	Disposal Supply Status	From storage activity to ICP
AF1	Follow-up	By requisitioner (rp 30-35)
AF2	Follow-up	By SUPADD (rp 45-50)
AF3	Follow-up	By rp 54
AF4	Follow-up	By rp 55 (for intra-Service use only)
AF5	Follow-up	By rp 56 (for intra-Service use only)
AF6	Follow-up	By ICP to storage or reporting activity
AFC	Follow-up (request for improved ESD)	Furnished by requisitioning activities as requests to supply sources to initiate actions which will improve estimated availability dates provided in supply status transactions

[21] See Footnote 18.
[22] See Footnote 18.
[23] See Footnote 18.
[24] See Footnote 18.

AFJ	Disposal Release Follow-up	From ICP to storage activity
AFT	Request for Shipment Tracing-Registered, Insured, and Certified Parcel Post	From consignee (based on signal code) to supply source and ILCO to supply source unless business firm or civilian contractor not required to process follow-ups received from Military sources. In this case, from consignee to ICP and ILCO to ICP
AFX[25]	Disposal Shipment/Receipt Confirmation Follow-up	From DRMS to rp 30-35 or from ICP/IMM to rp 4-6
AFY[26]	Follow-up (Request for DoDAAC of Initial Transportation Shipping Activity)	A request to supply source to obtain the DoDAAC of the initial (origin) transportation shipping activity for tracing shipments under DoD 4500.9-M (DTR)
AFZ	Disposal Shipment Confirmation Follow-up (DI code ASZ not received)	From DRMS to rp 30-35 or from ICP/IMM to rp 4-6
AG6	Reply to Cancellation Request	To ICP from storage
AGJ	Reply to Disposal Release Cancellation	From storage activity to ICP
AK1	Follow-up on Cancellation Request (process as cancellation if original cancellation not received)	By requisitioner (rp 30-35)
AK2	Follow-up on Cancellation Request (process as cancellation if original cancellation not received)	By SUPADD (rp 45-50)

[25] Establishing intransit control procedures for shipments to DRMOs last reported as not implemented by USAF and USMC. Refer AMCL 158B.

[26] Procedures requesting and/or providing the DoDAAC of the initial shipping activity last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 5.

AK3	Follow-up on Cancellation Request (process as cancellation if original cancellation not received)	By rp 54
AK4	Follow-up on Cancellation Request (process as cancellation if original cancellation not received)	By rp 55 (for intra-Service use only)
AK5	Follow-up on Cancellation Request (Process as cancellation if original cancellation not received)	By rp 56 (for intra-Service use only)
AK6	Follow-up on Cancellation Request (process as cancellation if original cancellation not received)	From ICP to storage activity
AKJ	Disposal Release Cancellation Followup	From ICP storage activity
AM1	Document Modifier (process as requisition if original document not received)	For overseas shipment/with NSN/NATO stock number
AM2	Document Modifier (process as requisition if original document not received)	For overseas shipment/with part number
AM4	Document Modifier (process as requisition if original document not received)	For overseas shipment/with other

AM5	Document Modifier (process as requisition if original document not received)	For overseas shipment/with exception data[27]
AMA	Document Modifier (process as requisition if original document not received)	For domestic shipment/with NSN/NATO stock number
AMB	Document Modifier (process as requisition if original document not received)	For domestic shipment/with part number
AMD	Document Modifier (process as requisition if original document not received)	For domestic shipment/with other
AME	Document Modifier (process as requisition if original document not received)	For domestic shipment/with exception data[28]
AMF[29]	Document Modifier (process only to change SUPPADD and signal code field)	From ICP to procurement activity. Changes SUPADD and signal code
AMP	Document Modifier (process only to change RDD field)	From ICP to procurement activity. Changes RDD field (rp 62-64) to Expedite Handling Signal 555
AN1	Materiel Obligation Validation Request	To requisitioner (rp 30-35)
AN2	Materiel Obligation Validation Request	To SUPADD (rp 45-50)
AN3	Materiel Obligation Validation Request	To rp 54
AN4	Materiel Obligation Validation Request	To rp 55 (for intra-Service use only)

[27]See Footnote 2.

[28]See Footnote 2.

[29] Revised requisition modifier procedures last reported as not implemented by USMC. Refer to AMCL 123C.

AN5	Materiel Obligation Validation Request	To rp 56 (for intra-Service use only)
AN9	Materiel Obligation Validation Control Document	Header document used when forwarding request documents by DMS or mail
ANZ	Materiel Obligation Validation Request Follow-up Control	Header document used when following up on request documents previously forwarded (DI AN9) by DMS or mail
AP1	Materiel Obligation Validation Response	From requisitioner (rp 30-35)
AP2	Materiel Obligation Validation Response	From SUPADD (RP 45-50)
AP3	Materiel Obligation Validation Response	From rp 54
AP4	Materiel Obligation Validation Response	From rp 55 (for intra-Service use only)
AP5	Materiel Obligation Validation Response	From rp 56 (for intra-Service use only)
AP8[30]	Materiel Obligation Validation Response	DAAS transaction to effect MOV response for specified activities. Also used by activities to have DAAS provide responses for validated MOV requests (see chapter 7, paragraph C7.1.11.2.)
AP9	Receipt Confirmation for Materiel Obligation Validation Requests	Return document for acknowledgment of documents transmitted either by DMS or mail
APR[31]	Materiel Obligation Validation Reinstatement Request	Notification to supply source requesting reinstatement of a requisition canceled under MOV
APX	Notice of Nonreceipt of Total Batch of MOV Documents	Notification to DAAS or the supply source that the total number of documents indicated in the control document was not received
AR0	Materiel Release Confirmation	To ICP from storage

[30] Use of revised MOV temporary suspension procedures for selected activities last reported as not implemented by USAF and USMC. Refer to AMCL 37.

[31] Established procedures to reinstate canceled requisitions last reported as not implemented by USN. Refer to AMCL 150C.

ARA	Materiel Release Confirmation	For release of quantity greater than requested (due to unit pack)
ARB	Materiel Release Confirmation	For release of quantity less than requested (due to unit pack)
ARH	Force Closed Materiel Release Confirmation	For use by ICPs and storage activities to force close open MRO records
ARJ	Disposal Release Confirmation	From storage activity to ICP
ARK	Disposal Release Confirmation	From storage activity to ICP for release of quantity greater than requested
ARL	Disposal Release Confirmation	From storage activity to ICP for release of quantity less than requested
AS1[32]	Shipment Status	To requisitioner (rp 30-35) in U.S. requisition. To Grant Aid country status recipient from ILCO/monitoring activity
AS2[33]	Shipment Status	To SUPADD (rp 45-50) in U.S. requisition. To Security Assistance country status recipient from ILCO/monitoring activity
AS3[34]	Shipment Status	To rp 54 activity in U.S. requisition. Also used from supply source to ILCO/monitoring activity on Security Assistance requisitions
AS4	Shipment Status	To rp 55 (for intra-Service use only)
AS5	Shipment Status	To rp 56 (for intra-Service use only)
AS6	Shipment Status	To ICP/IMM from reporting activities for LRO shipments of retail assets
AS8	Shipment Status	To DAAS from S/A for distribution by DAAS of AS_ shipment status under MILSTRIP distribution rules
ASH	Pseudo Shipment Status for Unconfirmed Materiel Release Orders	From ICP to DAAS for distribution under MILSTRIP rules. This transaction will be used by the ICP as shipment status for unconfirmed MROs
ASY[35]	Shipment Status (DoDAAC of Initial Transportation Shipping Activity)	The supply source response to the request for DoDAAC of the initial (origin) transportation shipping activity

[32] See Footnote 18.
[33] See Footnote 18.
[34] See Footnote 18.
[35] See Footnote 27.

ASZ	Disposal Shipment Confirmation	From shipping activity to DRMS
AT1	Follow-up (process as requisition if original requisition not received)	For overseas shipment/with NSN/NATO stock number
AT2	Follow-up (process as requisition if original requisition not received)	For overseas shipment/with part number
AT4	Follow-up (process as requisition if original requisition not received)	For overseas shipment/with other
AT5	Follow-up (process as requisition if original requisition not received)	For overseas shipment/with exception data[36]
AT7	Follow-up (process as requisition if original requisition not received)	For overseas shipment/Overseas Dependent School System Requirement
ATA	Follow-up (process as requisition if original requisition not received)	For domestic shipment with NSN/NATO stock number
ATB	Follow-up (process as requisition if original requisition not received)	For domestic shipment with part number
ATD	Follow-up (process as requisition if original requisition not received)	For domestic shipment with other
ATE	Follow-up (process as requisition if original requisition not received)	For domestic shipment with exception data[37]
AU1	Reply to Cancellation Request-Shipment Status	To requisitioner (rp 30-35)
AU2	Reply to Cancellation Request-Shipment Status	To SUPADD (rp 45-50)
AU3	Reply to Cancellation Request-Shipment Status	To rp 54

[36]See Footnote 2.
[37]See Footnote 2.

AU4	Reply to Cancellation Request-Shipment Status	To rp 55 (for intra-Service use only)
AU5	Reply to Cancellation Request-Shipment Status	To rp 56 (for intra-Service use only)
AU7	Reply to Cancellation Request-Shipment Status	To DAAS. Notification that shipment will be subject to diversion by DTS in response to request for mass or universal cancellation
AU8	Reply to Cancellation Request-Shipment Status	To DAAS from S/A for distribution by DAAS of status (AU_) under MILSTRIP distribution rules
AU0	Reply to Cancellation Request-Materiel Release Confirmation	To ICP. Release of quantity same as requested
AUA	Reply to Cancellation Request-Materiel Release Confirmation	To ICP. Release of quantity greater than requested (due to unit pack)
AUB	Reply to Cancellation Request-Materiel Release Confirmation	To ICP. Release of quantity less than requested (due to unit pack)
AX1[38]	Inventory Control point Government-Furnished Materiel Validation Request	From ICP to MCA to validate GFM transactions to a valid contract. May be intercepted by DAAS when applied to contractor requisitions submitted via DOD EMALL indicating payment by corporate credit card.
AX2[39]	Management Control Activity Government-Furnished Materiel Validation Response	From MCA to ICP. Response to ICP validation request of GFM transactions. Also used by DAAS when applied to contractor requisitions submitted via DOD EMALL indicating payment by corporate credit card.
FTA	Automatic Return Notification	Customer Notification to a supply source of an automatic return
FTB	Reply to Follow-up for Credit Status	Reserved for DoD 4000.25-7-M (MILSBILLS)
FTC	Cancellation of Customer Asset Report	Customer Cancellation of previously submitted asset report

[38] Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

[39] See Footnote 38.

FTD	Disposition Instructions	ICP/IMM status to customer advising of delay in response to asset report
FTE	Customer Asset Report	Customer report of available assets
FTF	Follow-up for ICP/IMM Reply to Customer Asset Report	Customer followup to ICP/IMM
FTG[40]	Customer Asset Report (Part-numbered items)	Customer report of available assets for part-numbered items. (Not authorized for asset reports directed to DLA.)
FTL	Materiel Returns Program Supply Status	Customer Status to ICP/IMM indicating estimated date of shipment
FTM	Shipment Status	Customer status to ICP/IMM indicating release of shipment to carrier
FTP	Followup for Credit	Reserved for MILSBILLS
FTQ	DAAS Customer Asset Report Information Status	DAAS status to customer indicating actions on reports of assets
FTR	Reply to Customer Asset Report	ICP/IMM reply to customer asset report
FTT	Followup for ICP/IMM Materiel Receipt Status	Customer followup due to nonreceipt of ICP/IMM receipt acknowledgment
FTZ	ICP/IMM Materiel Receipt Status	ICP/IMM advice to customer of receipt or nonreceipt of materiel
FT6	ICP/IMM Followup	ICP/IMM followup materiel authorized to be returned

[40] Use of part-numbers in the Material Returns Program last reported as not implemented by USMC. Refer to AMCL 167.

AP2.2. APPENDIX 2.2

SERVICE AND AGENCY[1] CODES

MILSTRIP SERVICE CODES

NUMBER OF CHARACTERS:	One or two.
TYPE OF CODE:	Alpha.
EXPLANATION:	S/A codes are designed to accommodate S/A identity in MILSTRIP documentation. For this purpose, these codes are used in conjunction with other codes to identify the parent S/A of requisitioners and other addressees. The S/A codes will be used in rp 4, 30, 31, 45, 46, 67, and 74 of the DD Form 1348 series of documents. FEDSTRIP provides for the use of the two position codes, defined as civil Agency codes, to be entered in rp 30-31 and 45-46 of the GSA Form 1348 series of documents. The MILSTRIP Service codes[2] and the FEDSTRIP Agency codes[3] are listed below:
RECORD POSITION(S):	4, 30, 31, 45, 46, 67, and/or 74.

SERVICE CODES

CODE	4	5	30	31	45	46	67	68	74	75	S/A	REMARKS
A	A		A		A		A		A		Army	
B	B						B		B		Army	
B			B		B						Army	Security Assistance Use Only[4]
C	C						C		C		Army	
C			C		C						Army	Contractor Use Only

[1]Refer to the Treasury Financial Manual Supplement--FAST Book (Part II link to Independent Agencies) for listing of Federal Civil Agency codes http://www.fms.treas.gov/fastbook/ used as the first two positions of the AAC.

[2] Mandatory usage rules for Service and Agency Codes are established for the assignment of DOD Activity Address Codes (DODAACs) and Routing Identifiers (RICs). Further stratification for DODAAC assignment usage rules may be found at https://www.dla.mil/j-6/dlmso/eApplications/Logdrms/logview/lqvqcrpt.asp?FindCode=71&tockword=AGENCY&Code37=00&camefrom=&inat=

[3]See Footnote 1.

[4]On MAP Grant Aid requisitions, rp 45 will contain S/A Code Y.

D	D						D		D		Air Force	
D			D		D						Air Force	Security Assistance Use Only[5]
E	E						E		E		Air Force	
CODE	4	5	30	31	45	46	67	68	74	75	S/A	REMARKS
CODE	**4**	**5**	**30**	**31**	**45**	**46**	**67**	**68**	**74**	**75**	**S/A**	**REMARKS**
E			E		E						Air Force	Contractor Use Only
F	F		F		F		F		F		Air Force	
G	G		G		G		G		G		GSA	
H	H		H		H						Other DOD Activities	Note: To designate other[6] DoD Activity contractors, you must use Service Code H with G. When code HG is used, rp 30-31 or 45-46 will contain the HG code, as appropriate[7].
H			H	G	H	G					Other DOD Activity Contractors	
H							H		H		Not Assigned	
I											Not Assigned	
J	J										Air Force	On Base Use Only
J			J								Air Force	
J					J		J		J		Not Assigned	
K	K						K		K		Not Assigned	
K			K		K						Marine Corps	Security Assistance Use Only[8]
L							L		L		Not Assigned	
L	L		L		L						Marine Corps	Contractor Use Only
M	M		M		M		M		M		Marine Corps	
N	N		N		N		N		N		Navy	
O											Not Assigned	

[5]See Footnote 4.

[6]Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

[7] See Footnote 2.

[8]See Footnote 4.

P	P						P		P		Navy	
P			P		P						Navy	Security Assistance Use Only[9]
Q	Q						Q		Q		Navy	
Q			Q		Q						Navy	Contractor Use Only
R	R		R		R		R		R		Navy	
S	S		S		S		S		S		DLA	
T	T						T		T		DLA	
T			T								DLA	Security Assistance Use Only[10]
CODE	4	5	30	31	45	46	67	68	74	75	S/A	REMARKS
CODE	4	5	30	31	45	46	67	68	74	75	S/A	REMARKS
T					T						(See Footnote[11])	
U	U						U		U		Not Assigned	
U			U		U						DLA	Contractor Use Only
V	V										NASA	
V			V		V						Navy	
V							V		V		Not Assigned	
W	W		W		W		W		W		Army	
X											Not Assigned	
Y											Reserved	(Nonsignificant)
Z	Z		Z		Z		Z		Z		Coast Guard	
Z	Z	Y	Z	Y	Z	Y	Z	Y	Z	Y	Coast Guard	Contractor Use Only
CODE	4	5	30	31	45	46	67	68	74	75	S/A	REMARKS

FEDSTRIP CIVIL AGENCY CODES[12]

NUMBER OF CHARACTERS: Two.

TYPE OF CODE: Numeric.

EXPLANATION: Identifies civil agencies under FEDSTRIP

RECORD POSITION(S): 30-31 and 45-46.

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[9]See Footnote 4.

[10]See Footnote 4.

[11]S/A Code T entered in rp 45 may be used for any FMS country Defense organization which is not designated as an element of that country's Army, Navy, Air Force, or Marine Corps.

[12]See Footnote 1.

AP2.3. APPENDIX 2.3

ROUTING IDENTIFIER CODES

AP2.3.1. RIs (located in rp 4-6, 67-69, and 74-76 of transactions) are assigned by S/As for processing inter-S/A, and intra-S/A logistical transactions. The codes serve multiple purposes in that they are supply source codes, intersystem routing codes, intrasystem routing codes and consignor (shipper) codes. DAASC maintains an electronic database of these codes which are accessible from their website[1] https://www.daas.dla.mil/daasinq/.

AP2.3.2. To qualify for assignment of an RI, the facility/activity must be an integral and predetermined element of an established logistical system and must perform a general logistical control, distribution and/or storage mission (to include bases, posts, camps, and stations, when applicable).

AP2.3.3. The use of an RI on any one document does not infer, imply, or intend that follow-on documentation resulting there from must contain the same RI or any element thereof. It is a fundamental premise of MILSTRIP that any RI serves as only one of the following:

AP2.3.3.1. An address to indicate the intended recipient of the document for logistical actions.

AP2.3.3.2. Identify the actual consignor (shipper) on supply type release/receipt transactions originated within the distribution system(s).

AP2.3.4. The system does not list or recognize any codes containing “numerics” in the first position. Codes of this category are reserved and are not to be used or considered as RIs within the meaning of MILSTRIP.

AP2.3.5. All authorized RIs will contain one of the characters depicting Service assignment as listed in MILSTRIP AP2.2., in the first position.

AP2.3.6. The second[2] and third positions may be in any combination of alphanumerics. These positions may identify either a facility or activity of the S/A depicted by the first position.

AP2.3.7. Each S/A is responsible for the assignment of RIs to its facilities and activities. An S/A which has activities located at another S/A facility will assign its own RI to the activity. An S/A which has assets located at another S/A facility will use the RI assigned by the S/A owning/operating the facility. (An appropriate RI may be assigned to identify

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[1]DAASC requires a user authorization to obtain information from their website. If you do not currently have approved access DAAS (user id and password), please complete a request for access by going to the following DAASC website: https://www.daas.dla.mil/sar/sar_menu.htm .

[2]Y in second position identifies United States Coast Guard contractor use only when first position is Z.

these assets when requested by the S/A owning the assets.) The DoD MILSTRIP System Administrator will make RI H_ series assignments for "Other DOD Activities."

AP2.3.8. Each S/A will designate a coordinator with responsibilities to control, monitor, and submit/validate all RI additions, revisions, and deletions relative to its S/A. The S/A coordinators established for assignment of RIs are available at: https://today.dla.mil/j-6/dlmso/SvcPointsPOC/ServicePoints/routing_identifier_PoC.doc.

AP2.3.1. Each S/A coordinator will ensure currency in code assignments. Additional assignments, revisions, and/or deletions of RI codes, with exception of H_ series will be submitted to the DAASC. RI Code H_ assignments will be submitted to DLMSO. The DAASC will monitor RI code assignment for compliance with the above assignment rules.

AP2.3.2. The DAASC maintains the RI database and serves as the focal point for receipt of all RI database revisions. The RI database is published electronically and updated from requests for additions, changes, and/or deletions as submitted by the Component RI coordinators. Interested parties may interrogate the RI database through the DAASC website[3] at https://www.daas.dla.mil/daasinq/ . Activities desiring e-mail notification of new RI code assignments, revisions, and/or deletions may request this service from DAASC.

[3] See Footnote 1.

AP2.4. APPENDIX 2.4

MEDIA AND STATUS CODES

AP2.4.1. The M&S (located in rp 7 in transactions) is applicable to furnishing status on certain MILSTRIP requisition-type documents, MRP documents, and related transactions.

AP2.4.2. M&S codes are used in different ways on A__ series and FT_ series documents.

AP2.4.2.1. On A__ series documents

AP2.4.2.1.1. The M&S may indicate that status is to be furnished to the requisitioner (rp 30-35) and/or the SUPADD (rp 45-50)

AP2.4.2.1.2. The M&S may indicate that no status is to be provided to rp 30-35 and 45-50 (M&S O and Y).

AP2.4.2.1.3. The M&S may indicate that status is restricted to the SICA identified in rp 54 under all circumstances on transactions for nonconsumable items (M&S 8).

AP2.4.2.1.4. With the exception of M&S 8, M&S codes do not apply to the mandatory provision of shipment status to all valid status recipients.

AP2.4.2.1.4.1. Rejection or cancellation status.

AP2.4.2.1.4.2. Responses to followups.

AP2.4.2.1.4.3. Status responses to MOV response (DI AP_) documents.

AP2.4.2.1.5. M&S codes do not inhibit the mandatory furnishing of 100 percent supply and shipment status to the activity designated by a significant entry in rp 54.

AP2.4.2.1.6. M&S Y is an exception to the general requirement for 100 percent status to the activity designated by a significant entry in rp 54, and specifies that only exception status and shipment status are wanted.

AP2.4.2.1.7. M&S codes designate which of the following types or combinations of status is required:

AP2.4.2.1.7.1. Exception status.

AP2.4.2.1.7.2. One hundred percent supply status.

AP2.4.2.1.7.3. Exception status and shipment status.

AP2.4.2.1.7.4. One hundred percent supply status and shipment status

AP2.4.2.1.7.5. The M&S may specify a preferred medium of transmission, subject to DAAS document transmission rules explained in paragraph AP2.4.2.3., below.

AP2.4.2.2. On MRP (FT_ series) documents

AP2.4.2.2.1. The M&S specifies the activity to receive replies to excess reports and related transactions output by ICPs/IMMs.

AP2.4.2.2.2. The M&S may indicate that such replies will be routed to the activity identified in rp 52 (M&S 9).

AP2.4.2.2.3. When the SICA is identified in rp 52, M&S 9 will be entered (optional for DI FTA) and the signal in rp 51 will be C or L.

AP2.4.2.2.4. The M&S may specify a preferred medium of transmission, subject to DAAS transmission rules explained below in paragraph AP2.4.2.3.

AP2.4.2.3. DAAS Document Transmission Media

AP2.4.2.3.1. Regardless of the M&S cited, supply sources will transmit all machine sensible status documents via the DAAS. Upon receipt of the status documents, DAAS will determine the appropriate transmission media to be utilized. These determinations are to be made as follows:

AP2.4.2.3.1.1. DAAS will use the DMS (under CJCSI 5721.01A requirements) to transmit documents to addressees who are only served by data pattern messages.

AP2.4.2.3.1.2. When an addressee is not served by DMS, DAAS will transmit readable documents by mail unless paragraph AP2.4.2.3.1.3., below, applies.

AP2.4.2.3.1.3. When supply and shipment status documents have M&S A, H, J, or Q, DAAS will prepare and transmit GSA Form 10050.

AP2.4.2.3.2. Exceptions to the above apply to Navy ships, mobile units, deployed units, and to other activities served by teletype terminals who have justified their need for receiving status electronically.

AP2.4.2.3.2.1. DAAS will provide status to these activities electronically via format message except when an M&S 3, 5, C, E, L, N, T, or V is cited indicating reply by mail. In those cases, DAAS will provide a readable document via mail.

AP2.4.2.3.2.2. Activities requiring the above specialized media processing must submit written justification to the S/A DAAS Focal Point representative for consideration.

AP2.4.2.3.2.3. These exception procedures apply only when DMS capability is not available.

AP2.4.2.3.3. When supply status documents with DI AE8, AS8, or AU8 are received from an S/A, DAAS will furnish DI AE_, AS_, or AU_ status based on MILSTRIP status distribution rules.

AP2.4.2.4. Activities requiring status will be encouraged in S/A implementing instructions to obtain and utilize full supply and shipment status. This requirement will be implemented to reduce the need for activities to submit followup inquiries.

AP2.4.2.5. The M&S is a mandatory entry by the originator of the document and will not be altered during subsequent processing except under the procedures cited in chapter C2 or C3 or C9 (for SICA processing).

AP2.4.2.6. M&S Codes are listed below.

NUMBER OF CHARACTERS:	One.
TYPE OF CODE:	Alpha-numeric.
EXPLANATION:	Indicates the status recipient, type of status required, and special media requirement for all priorities. One hundred percent supply status includes exception status.
RECORD POSITION:	7

M&S Codes Used With FT__ Series DI Codes

CODE	EXPLANATION
1	Reserved.
2	Reply to rp 30-35 activity by DMS.
3	Reply to rp 30-35 activity by readable document (mailed).
4	Reply to rp 45-50 activity by DMS.
5	Reply to rp 45-50 activity by readable document (mailed).
6, 7	Reserved.
8	Not used.
9	Reply to rp 52 activity by DMS.

M&S Codes Used With A_ Series DI Codes:

CODE	EXPLANATION
0	No status to requisitioner or SUPADD other than mandatory shipment status to the ship-to activity designated by the signal code. One hundred percent supply status and shipment status by DMS to the activity designated by a significant entry in rp 54.
1	Reserved.
2	Exception supply status to requisitioner in rp 30-35 by DMS.

M&S Codes Used With A_ Series DI Codes:

CODE	EXPLANATION
3	Exception supply status to requisitioner in rp 30-35 readable document (mailed).
4	Exception supply status to SUPADD in rp 45-50 by DMS.
5	Exception supply status to SUPADD in rp 45-50 by readable document (mailed).
6, 7	Reserved.
8	One hundred percent supply status and shipment status to activity indicated in rp 54 by DMS. Do not provide status to any other status eligible recipient under any other circumstances. (For use only by SICAs on transactions for nonconsumable items).
9	Not used.
A	One hundred percent supply status and shipment status to requisitioner on GSA Form 10050.
B	One hundred percent supply status to requisitioner in rp 30-35 by DMS.
C	One hundred percent supply status to requisitioner in rp 30-35 by readable document (mailed).
D	One hundred percent supply status to SUPADD in rp 45-50 by DMS.
E	One hundred percent supply status to SUPADD in rp 45-50 by readable document (mailed).
F[1]	One hundred percent supply status and shipment status to requisitioner and SUPADD by DMS.
G[2]	One hundred percent supply status and shipment status to requisitioner and SUPADD on GSA Form 10050.
H	One hundred percent supply status and shipment status to SUPADD on GSA Form 10050.
I	Not used.
J	Exception supply status to requisitioner on GSA Form 10050.
K	Exception supply status and shipment status to requisitioner in rp 30-35 DMS.
L	Exception supply status and shipment status to requisitioner by readable document (mailed).
M	Exception supply status and shipment status to SUPADD in rp 45-50 by DMS.

[1] Use of M&S codes to provide status to both the requisitioner and supplemental addressee last reported as not implemented by USAF. Refer to AMCL 122.
[2] See Footnote 1.

M&S Codes Used With A_ Series DI Codes:

CODE	EXPLANATION
N	Exception supply status and shipment status to SUPADD by readable document (mailed).
O	Not used.
P[3]	Exception supply status and shipment status to requisitioner and SUPADD on GSA Form 10050.
Q	Exception supply status and shipment status to SUPADD on GSA Form 10050.
R	Reserved.
S	One hundred percent supply status and shipment status to requisitioner in rp 30-35 by DMS.
T	One hundred percent supply status and shipment status to requisitioner in rp 30-35 by readable document (mailed).
U	One hundred percent supply status and shipment status to SUPADD in rp 45-50 by DMS.
V	One hundred percent supply status and shipment status to SUPADD in rp 45-50 by readable document (mailed).
W, X	Reserved.
Y	No status to requisitioner or SUPADD other than mandatory shipment status to the ship-to activity designated by the signal code. Exception supply status and shipment status by DMS to the activity designated by a significant entry in rp 54.
Z[4]	Exception supply status and shipment status to requisitioner and SUPADD by DMS.

2.4.2.7. M&S codes listed by type of status:

Preferred Media	To: rp 30-35[5]	45-50	54
1. One hundred percent supply status and shipment status			
GSA Form 10050	A	H	8, 0
DMS	S	S	
Readable Document (Mailed)	T	T	
2. One hundred percent supply status			
	—	—	—

[3] See Footnote 1.
[4] See Footnote 1.

[5] If the entry in rp 54 is nonsignificant, shipment status (DI AS8) will be sent to DAAS.

Preferred Media	**To: rp 30-35[5]**	**45-50**	**54**
GSA Form 10050	B	D	
DMS	C	E	
Readable Document (Mailed)			
3. Exception supply status and shipment status			
GSA Form 10050	J	Q	
DMS	K	M	Y
Readable Document (Mailed)	L	N	
4. Exception supply status			
GSA Form 10050		—	
DMS		4	
Readable Document (Mailed)		5	

2.4.2.8. M&S codes listed by preferred media (subject to being overridden by DAAS following procedures explained in paragraph AP2.4.2.3., above).

PREFERRED MEDIA	**To: rp 30-35[6]**	**45-50**	**54**
1. GSA Form 10050			
One hundred percent supply status and shipment status	A	A	
One hundred percent supply status	—	—	
Exception supply status and shipment status	J	Q	
Exception supply status	—	—	
2. Defense Messaging System			
One hundred percent supply status and shipment status	S	U	8,0
One hundred percent supply status	B	D	
Exception supply status and shipment status	K	M	Y
Exception supply status	2		4
3. Readable Document (Mailed)			
One hundred percent supply status and shipment status	T	V	
One hundred percent supply status	C	E	
Exception supply status and shipment status	L	N	
Exception supply status	3	5	

[6] See Footnote 5.

AP2.5. APPENDIX 2.5

STOCK OR PART NUMBERS

AP2.5.1. Stock or part numbers are located in rp 8-22 of transactions. When a 13-digit NSN or non-NSN assigned to Overseas Dependent School System items is applicable:

AP2.5.1.1. The FSC will be entered in rp 8-11.

AP2.5.1.2. The NIIN will be entered in rp 12-20.

AP2.5.1.3. Example:

rp	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
NSN	8	3	2	0	0	0	3	1	2	3	4	1	2	BLANK	

AP2.5.1.4. Cognizance symbols, stratification codes, fraction symbols, condition codes, etc., are never to be entered in rp 8-20.

AP2.5.2. When codes are required in addition to the NSN to properly identify the item being requisitioned and these codes are recognizable to the initial processing source, the codes will be entered in rp 21 and 22. If one digit only, entry will be in rp 21. See examples below:

rp	8	9	10	11	12	13	14	25	16	17	18	19	20	21	22
NSN plus one code	8	3	2	0	0	0	3	1	2	3	4	1	2	3	BLANK
OR															
rp	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
NSN PLUS TWO CODES	1	5	6	0	0	0	3	1	2	3	4	1	2	B	C

AP2.5.3. When a 13-digit NATO NSN is applicable:

AP2.5.3.1. The NATO FSC will be entered in rp 8-11.

AP2.5.3.2. A two-position NCB code which identifies the NATO country assigning the NIIN will be entered in rp 12-13. Examples of NCB codes are: (1) 00 and 01 - United States, (2) 99 - United Kingdom, (3) 21 - Canada, and (4) 12 - Germany. See DoD 4100.39-M (FLIS Procedures Manual), volume 10, chapter 4, table 9 for a complete listing of NCB codes.

AP2.5.3.3. The seven-digit NATO NIIN will be entered in rp 14-20.

AP2.5.3.4. Example:

rp	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
NATO NSN	5	3	4	0	0	0	1	2	3	1	2	3	4	BLANK	

AP2.5.4. When a manufacturer's part number is applicable:

AP2.5.4.1. The CAGE will be entered in rp 8-12 (see example in paragraph AP2.5.4.5., below). If the CAGE is not available, enter the in-the-clear description in the remarks section.

AP2.5.4.2. The manufacturer's part number, if 10 digits or less, will be entered in rp 13-22 progressing from left to right, with unused spaces, if any left blank. Use the FLIS Procedures Manual, DoD 4100.39-M, volume 4, chapter 3, to verify the validity of part numbers.

AP2.5.4.3. When a manufacturer's part number exceeds 10 digits, the materiel will be requisitioned on DD Form 1348-6.

AP2.5.4.4. When requisitioning across Service lines (i.e., inter-Service, DLA Supply Center, GSA) the 5-digit CAGE will always be entered in rp 8-12. When the requisitioner cannot determine the appropriate 5-digit CAGE, the manufacturer's name will be provided using DD Form 1348-6.

AP2.5.4.5. Example: (Applicable to paragraphs AP2.5.4.1, AP2.5.4.2., and AP2.5.4.4., above.)

rp	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Part Number	1	2	3	4	5	1	2	3	4	5	6	7	8	9	0

AP2.5.5. If an NSN or manufacturer's part number is not known but a description or publication reference is available to adequately identify the item, and such reference is meaningful to the processing point, use DD Form 1348-6.

AP2.5.6. When other than an NSN or part number is applicable (i.e., a plant equipment code, DoD ammunition code, locally assigned number, etc.) and:

AP2.5.6.1. If 15 digit or less, it will commence in rp 8 and progress to the right, with unused spaces left blank. Example of less than fifteen digits:

rp	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Number	1	2	3	4	5	6	7	8	9	1	2	3	Blank		

AP2.5.6.2. If 15 digits or more, it will commence in rp8 and progress to the right. Example of Fifteen digits:

rp	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Number	1	2	3	4	5	6	7	8	9	1	2	3	4	5	6

AP2.5.6.3. If 16 digits or more, the DD Form 1348-6 will be used and the entire number will be entered in block 1 thereof.

AP2.5.7. Brand name resale subsistence items are identified by special item identification numbers assigned by DPSC and configured to conform with the NSN, as explained below:

Rp	8	9	10	11	12	13	14	15	16	17	18	19	20
DPSC Number	8	9	1	5	0	0	A	1	6	1	0	9	9
	FSC (a)				NCB (b)		Alpha (c)	Supply Bulletin Number (d)			Item Number (e)		

AP2.5.7.1. Rp 8-11 will contain the FSC. Example: FSC 8915 is canned fruit and vegetables.

AP2.5.7.2. Rp 12-13 will contain NCB Code 00 or 01.

AP2.5.7.3. Rp 14 will contain an alpha character to distinguish brand name resale item numbers from NSNs. The letter A identifies item in 10-500 series of DLA supply bulletins for brand name resale items. The letter B identifies items in the 10-600 bulletins. The letters S and J are assigned to certain brand name items not appearing

in the 500 and 600 series bulletins. The latter are announced by DPSC in monthly master item lists.

AP2.5.7.4. Rp 15-17 will contain the supply bulletin number, which identifies the brand name supplier. Example: SB 10-500-161, the numeric 161 identifies the specific supplier by name for brand name resale items listed in that bulletin.

AP2.5.7.5. Rp 18-20 will contain the numerical sequence of items listed in the specific bulletin (0 thru 999), i.e., line item number in the bulletin.

AP2.5.8. Rp 3 of the DI (see appendix B1) is significant to the type of number entered in rp 8-22. Any requisition containing special or locally assigned numbers (e.g., PEC, DoD Ammunition Code, Subsistence Brand Name Resale Item Identification Number) must contain a 4 or D unless additional data are entered in the remarks space.

AP2.5.9. Requisitions for perishable and nonperishable subsistence will contain the applicable Subsistence Type of Pack code in rp 21.

AP2.6. APPENDIX 2.6

UNIT OF ISSUE AND QUANTITY

AP2.6.1. The unit of issue (located in rp 23-24 of transactions) is a two-letter abbreviation of the types of units under which materiel is issued. Unit of issue codes are contained in DOD 4100.39-M (FLIS Procedures Manual).

AP2.6.2. The quantity (located in rp 25-29 of transactions) is a numerical designation of the number of units applicable to the transaction. If the quantity required exceeds 99,999,[1] additional requisition(s) with new document number(s) will be prepared and submitted for the remaining balance.

[1]For ammunition transactions only (FSG 13), enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: A quantity of 1,950.00 will be expressed as 1950M (1950 in rp 25-28 and an “M” in rp 29). The “M” modifier is an optional feature that can be applied intra-S/A and, by agreement, inter-S/A.

AP2.7. APPENDIX 2.7

DOCUMENT NUMBER

AP2.7.1. The Document Number (located in rp 30-43 of transactions) is a nonduplicative number throughout the system. For support of U.S. Forces, it is constructed as follows: (See chapter 6 for document number construction for Security Assistance transactions.)

AP2.7.1.1. DoDAAC or FEDSTRIP AAC (rp 30-35).

AP2.7.1.2. Four-position ordinal date (rp 36-39).

AP2.7.1.3. Serial number (rp 40-43).

Service													
Agency Code													
Activity Address Code						Ordinal Date				Serial Number			
30	31	32	33	34	35	36	37	38	39	40	41	42	43

AP2.7.2. The entries in rp 30 and 31 will always be the appropriate character(s) from appendix AP2.2 that indicates the S/A.

AP2.7.3. The DoDAAC or FEDSTRIP AAC for each activity will be established and disseminated by each of the Services, DLA and the GSA. (See DoD 4000.25-6-M, DoDAAD.) Each code so established will contain or serve as an address to permit shipping and billing for materiel and for mailing of documentation.

AP2.7.4. Entries in rp 36-39 (date) will always be numeric and will indicate the actual date of transmittal from the requisitioner to the initial supply source. If requisitions are predated to facilitate local processing, the requisition date will be amended (if necessary) to reflect the true date of transmittal.

AP2.7.4.1. Rp 36 will indicate the last numeric digit of the calendar year in which the document was originated. Example: 0 for 1990, 1 for 1991, etc.

AP2.7.4.2. Rp 37-39 will indicate the numerical or consecutive day of the calendar year; for example, 035 is equal to February 4TH.

Additional Examples:

RECORD POSITIONS					DATES
36	37	38	39		
0	0	0	5	-	January 5, 1990

9	0	5	2	-	February 21, 1999
0	2	7	9	-	October 5, 2000

AP2.7.5. Document serial numbers, assigned at the discretion of the document originator, are entered in rp 40-43. The document serial number will not be duplicated on the same day. The serial number may be assigned to consist of alphanumeric characters, with the exception of alphas I and O (on inter-Service transactions) under the following criteria:

AP2.7.5.1. Rp 40 may consist of alpha or numeric characters with the utilization of certain alphas limited as specified in paragraph AP2.7.5.3., below. ***Under DLMS implementation, this embedded information will be carried as a distinct data element referred to as the Utilization Code.***

AP2.7.5.2. Rp 41-43 may consist of alpha or numeric character on inter-S/A requisitions. However, the entries in rp 41-43 will not be meaningful to the receiving S/A, but will be perpetuated on documentation initiated as a result of requisition processing.

AP2.7.5.3. The following alphabetic codes have been reserved for use in rp 40:

CODE	EXPLANATION
K	Use to identify requisitions submitted to DRMS, DRMO, or GSA for excess property located at a DRMO that is requested as a result of reviewing manual screening lists; for example, EPPLs and GSA Regional Catalog listings.
L	Use to identify requisitions submitted to DRMOs which result from physical screening of property at the DRMO. This type of screening is referred to as "Local Area Screening" without any consideration of the distance traveled by the screener.
M[1]	***Use to identify ICP/IMM-directed disposal release orders resulting from BRAC. This value is not currently approved for use on other transaction types.***
N	Use to identify requisitions and related transactions/documents for materiel provided through the reclamation process.
P	Use to identify requisitions for excess contractor inventory that has been reported on DD 540 series of forms or referred by the Contractor Inventory Redistribution System (CIRS) either mechanically or by listing.
Q	Use to identify requisitions and related transactions/documents for items reclaimed from aircraft and equipment from the Aerospace Maintenance and Regeneration Center (AMARC).

[1] Use of modified definitions for codes M, R, and S in record position 40 last reported as not implemented by USN, USAF, and USMC. Refer to AMCL 145

CODE	EXPLANATION
R[2]	Use to identify requisitions submitted to DRMS/DRMOs from ICPs or IMMs based on a Final Asset Screening notice of surplus personal property.
S[3]	Use to identify requisitions submitted to DRMS/DRMOs from ICPs or IMMs based on a Front End Screening notice of excess personal property.
T	Use to identify requisitions submitted to DRMS/DRMOs from ICPs/IMMs based on a management decision for recoupment of known transfers to disposal.
U	Use to identify Quality Deficiency Report (QDR) related transactions when the original requisition is not known. (See DoD 4000.25-7-M (MILSBILLS).)
Y	Use to identify requisitions resulting from interrogation of the Interrogation Requirements Information System. (See DoD 4160.21-M.)

[2] See Footnote 1.
[3] See Footnote 1.

AP2.8. APPENDIX 2.8

DEMAND AND SUFFIX CODES

NUMBER OF CHARACTERS:	One.
TYPE OF CODE:	Alpha/Numeric.
EXPLANATION:	Has dual use and the meaning of the code entered is dependent upon the directional flow of the document.
RECORD POSITION(S):	44

AP2.8.1. Demand Codes.[1] Requisitions will demand codes which will be entered in this position by the activity creating the request. The demand code is a mandatory entry of an alphabetic character to indicate to the management element of a distribution system whether the demand is recurring or nonrecurring as follows:

CODE	EXPLANATION
I	INACTIVATED ITEM DEMAND. This code will be entered only in requisitions (DI A0_) applicable to inactivated items by the DAAS.
N	NONRECURRING DEMAND. A request made for a requirement known to be a one-time occurrence; for example, an MWO kit for application or an initial request for storage. Requisitions will be coded nonrecurring when the demand is anticipated to be nonrepetitive.
O (Alpha)	NO DEMAND. To be assigned by requisitioning activities in submitting requisitions for substitute items which are acceptable in lieu of previously requisitioned but delayed items and for initial fill of PWRMS consumable item requirements. Also applicable to resubmission of previously requisitioned requirements under a new document number when associated with shortage or nonreceipt for which shipment status was received. May be prescribed by the program manager on the basis of a nonrepetitive program requirement for which use of Demand N or P is determined to be inappropriate.
P	NONRECURRING DEMAND FOR SPECIAL PROGRAM REQUIREMENTS. Entered in requisitions by a requisition initiator to identify a requisition for special program/requirements for which stocks were known to have been acquired by the ICP in anticipation of such demands.

[1]When no demand code is entered in the requisition, the ICP will consider such demand as R. (See chapter 3.)

R RECURRING DEMAND. A request made periodically or anticipated to be repetitive by an authorized requisitioner for consumption or use or for stock replenishment. The occurrences encompass most demands; therefore, a demand will be considered recurring when a doubt exists. Note: Not applicable to resubmission of previously requisitioned requirements under a new document number when associated with shortage or nonreceipt for which shipment status was received; use demand code "O" for these requirements.

S COMMISSARY RESALE DEMAND. A demand for perishable and nonperishable subsistence items only for resale. Commissary demands for troop issue subsistence will be identified with R and N only.

AP2.8.2. Suffix Codes – General

AP2.8.2.1. Suffixes will be entered in this position by elements of the distribution system as transactions occur. The purpose of the suffix is to relate and identify requisition and MRP transaction "partial actions" taken on the original requisition or MRP transaction without duplicating or causing loss of identity of the original number.

AP2.8.2.2. Suffixes do not relate to separate transportation units involved in the shipment of materiel. Neither do they identify final shipments nor differentiate between partial and final shipments.

AP2.8.2.3. Suffixes will be alphabetic or numeric with the exception that the following alpha and numeric characters will never be used:

ALPHA	NUMERIC
I, N, O, P, R, S, and Z	1 and 0

AP2.8.2.4. Suffix Y is reserved for used by Navy and DLA only in their intra-Service action involving duplicate shipments.

AP2.8.2.5. S/A implementation of these instructions will provide for block assignment of suffixes in decentralized system to preclude duplicate assignment of suffixes against the same document number. Block assignment of the suffixes should be accomplished essentially as follows:

PROCESSING SOURCE	ASSIGNED SUFFIXES
Initial Source	A through E
First Secondary Source	F through H, J and K
Second Secondary Source	L, M, Q, T, and U
Third Secondary Source	V through X
Fourth Secondary Source	2 through 9

AP2.8.2.6. Suffix assignment within centralized distribution systems will be accomplished from the authorized codes as listed below:

	AUTHORIZED SUFFIXES
Central Processing Source	A through Z and 2 through 9, exclusive of I, N, O, P, R, S, Y, and Z

AP2.8.2.7. Storage and other activities responsible for processing transactions containing suffixes will always perpetuate the suffix onto related transactions which they generate.

AP2.8.2.8. When assigned, suffixes will be sequentially advanced within code assignments as split actions occur. Recipients of status transactions containing suffixes shall consider the suffixes in combination with dates, status codes, and quantities when accounting for split transactions.

AP2.8.3. Suffixes - Requisition Transaction

AP2.8.3.1. Processing elements of the distribution system will enter a suffix rp 44[2] of transactions involving partial quantities such as:

AP2.8.3.1.1. Referral actions for a partial quantity.

AP2.8.3.1.2. Passing actions for a partial quantity.

AP2.8.3.1.3. Release of a partial quantity.

AP2.8.3.1.4. Rejection of a partial quantity.

AP2.8.3.1.5. Backorder of a partial quantity.

AP2.8.3.1.6. Backorder release of a partial quantity.

AP2.8.3.1.7. Procurement of a partial quantity for direct delivery by a vendor.

AP2.8.3.1.8. Any other action applicable to a partial quantity.

AP2.8.3.2. Processing elements of distribution systems will not enter suffix codes under the following conditions:

AP2.8.3.2.1. Referral actions for a total quantity.

AP2.8.3.2.2. Passing actions for a total quantity.

AP2.8.3.2.3. Release of a total quantity.

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[2]MILSTRIP supports the valid use of Suffix Code X, which may be perpetuated into the 15th character of the Transportation Control Number (TCN) (which is normally derived from the MILSTRIP suffix code). However, the Defense Transportation Regulation (DTR) also allows X as a default value when no suffix code is assigned. This redundancy in the significance of the X in the TCN is recognized and accepted

AP2.8.3.2.4. Rejection of a total quantity.

AP2.8.3.2.5. Backorder of a total quantity.

AP2.8.3.2.6. Backorder release of a total quantity.

AP2.8.3.2.7. Procurement of a total quantity for direct delivery by a vendor.

AP2.8.3.2.8. Any other action applicable to a total quantity.

AP2.8.4. Suffixes - Materiel Returns Program

AP2.8.4.1. Processing elements of the distribution system will enter a suffix in rp 44 of MRP transactions involving partial quantities, such as:

AP2.8.4.1.1. Return partial quantity with credit.

AP2.8.4.1.2. Return partial quantity without credit.

AP2.8.4.1.3. Partial quantity authorized for disposal.

AP2.8.4.1.4. Effect lateral redistribution of partial quantity.

AP2.8.4.1.5. Effect split returns by separate priority.

AP2.8.4.1.6. Any other action applicable to a partial quantity.

AP2.8.4.2. Processing elements of distribution systems will not enter suffixes in MRP transactions for total quantity.

AP2.9. APPENDIX 2.9

SUPPLEMENTARY ADDRESS

AP2.9.1. The SUPADD (located in rp 45-50) in transactions for support of U.S. Forces, when significant, will contain a DoDAAC or FEDSTRIP AAC (rp 45-50). (See chapter 6 for the SUPADD field construction for Security Assistance transactions.)

Service					
Agency					
Activity Address Code					
45	46	47	48	49	50

AP2.9.2. When significant, the entry in rp 45 (Service) or 45-46 (FEDSTRIP Agency) will always be appropriate character(s) from appendix B2 that indicates the S/A

AP2.9.3. The address code will be established and disseminated by each of the Services, DLA, and GSA. Each code so established will contain address(s) in detail to permit the shipping and billing of materiel and for the mailing of documentation. (See the DoD 4000.25-6-M (DoDAAD).)

AP2.9.4. When the originator of the transaction desires to utilize rp 46-50 for other data, the entry will not be significant to other than the originator. In these cases, an alpha “Y” will be entered in rp 45. The alpha “Y” indicates that the contents of the field (rp 46-50) are not significant to the system and will not be disseminated, but will be perpetuated and appear on subsequent transactions generated therefrom.

AP2.9.5. When rp 30 contains a valid S/A alpha designator and rp 45 contains a zero (0), DAAS will change the zero (0) in rp 45 to “Y.”

AP2.10. APPENDIX 2.10

SIGNAL CODES

AP2.10.1. The purpose of the signal code (record position 51) in A series documents is twofold in that it designates the fields containing the intended consignee (ship-to) and the activity to receive and effect payment of bills, when applicable. In the case of the MRP (FT series), the signal code designates the fields containing the intended consignor (ship-from) and the activity to receive and process credits, when applicable. All requisitions/asset reports will contain the appropriate signal code.

AP2.10.2. The coding structure and its meaning for A series documents:

AP2.10.2.1. When the materiel is to be shipped to the activity indicated in rp 30-35, the signal code will be as follows:

AP2.10.2.1.1. Code A - Bill to activity in rp 30-35.

AP2.10.2.1.2. Code B - Bill to the activity in rp 45-50.

AP2.10.2.1.3. Code C[1] - Bill to the activity in rp 52 and 53.

AP2.10.2.1.4. Code D - No billing required - free issue. (Not to be used by DoD activities when submitting requisitions on GSA.)

AP2.10.2.1.5. Code W - (For intra-Service use only.)

AP2.10.2.2. When the materiel is to be shipped to the activity indicated in rp 45-50, the signal code will be as follows:

AP2.10.2.2.1. Code J - Bill to the activity in rp 30-35.

AP2.10.2.2.2. Code K - Bill to the activity in rp 45-50.

AP2.10.2.2.3. Code L - Bill to the activity in rp 52 and 53.

AP2.10.2.2.4. Code M - No billing required - free issue. (Not to be used by DoD activities when submitting requisitions on GSA.)

AP2.10.2.2.5. Code X - (For intra-Service use only.)

AP2.10.3. The coding structure and its meaning for FT_ series documents:

AP2.10.3.1. When the materiel is to be shipped from the activity indicated in rp 30-35, the signal code will be as follows:

AP2.10.3.1.1. Code A - Credit to the activity in rp 30-35.

[1] See AP2.11.2 for explanation.

AP2.10.3.1.2. Code B - Credit to the activity in rp 45-50.

AP2.10.3.1.3. Code C[2] - Credit to the activity in rp 52 and 53.

AP2.10.3.1.4. AP2.10.3.1.4. Code D - No credit required.

AP2.10.3.1.5. Code W - (For intra-Service use only.)

AP2.10.3.2. When the materiel is to be shipped from the activity indicated in rp 45-50, the signal code will be as follows:

AP2.10.3.2.1. Code J - Credit to the activity in rp 30-35.

AP2.10.3.2.2. Code K - Credit to the activity in rp 45-50.

AP2.10.3.2.3. Code L[3] - Credit to the activity in rp 52 and 53.

AP2.10.3.2.4. Code M - No credit required.

AP2.10.3.2.5. Code X - (For intra-Service use only.)

AP2.10.4. The coding structure and its meaning for shipments/transfers to DRMO:

AP2.10.4.1. For shipments/transfers of hazardous materiel and waste to DRMOs, the Disposal Turn-In Document (DTID), DD-Form 1348-1A, DD Form 1348-2, or authorized electronic equivalent, will reflect the designated consignee DRMO in rp 45-50 and the signal code will be as follows:

AP2.10.4.1.1 Code A - Bill to activity in rp 30-35.

AP2.10.4.1.2. Code B - Bill to activity in block 27 of the DTID. If signal code B is present and no bill-to activity is provided in block 27, the bill-to office will default to the activity in rp 30- 35.

AP2.10.4.1.3. Code C -Bill to activity in rp 52 and 53. If signal code C is present and no bill-to activity is identified on the fund code table, the bill-to office will default to the activity in rp 30-35.

AP2.10.4.1.4. Code L -Bill to activity in rp 52 and 53. If signal code L is present and no bill-to activity is identified on the fund code table, the bill-to office will default to the activity in rp 30-35.

AP2.10.4.2. Only the above signal codes are applicable on the DTID for hazardous materiel or waste turn-in. Processing under signal codes C and L are redundant to allow perpetuation of legacy system procedures.

AP2.10.5. When the signal code is C or L, an additional use for the fund code is to indicate the bill-to office. The fund code to bill-to office conversion is prescribed in the fund code appendix of DoD 4000.25-7-M (MILSBILLS).

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[2] See Footnote 1.

[3] See Footnote 1.

AP2.11. APPENDIX 2.11

FUND CODES

AP2.11.1. Fund codes (located in rp 52-53 of transactions) are two-position alpha/numeric codes used with the Service or Agency code of the billed office to designate the billing method (interfund or non-interfund). When interfund billing is indicated, the fund code also indicates the fund account to be charged (disbursed) or credited (refunded). The fund code to fund account conversion is prescribed in fund code appendix of DoD 4000.25-7-M (MILSBILLS).

AP2.11.2. An additional use for the fund code, when the signal code is C or L, is to indicate the DoDAAC of the “bill-to” office. The fund code to billed office DoDAAC conversion is prescribed in the fund code appendix of MILSBILLS.

AP2.11.3. Requisitions submitted to DoD activities and the GSA will always contain a fund code, unless the materiel requested has been offered without reimbursement, in which case the signal code (rp 51) will be D or M (free issue) and the fund code will have no meaning to the requisition processing point.

AP2.12. APPENDIX 2.12

DISTRIBUTION CODES

NUMBER OF CHARACTERS:	Three.
TYPE OF CODE:	Alpha/Numeric.
EXPLANATION:	An alpha or numeric entry in rp 54 requires a decision as indicated in this appendix.
RECORD POSITION(S):	54-56.
POSITION 54:	Activities eligible to receive additional status and assigned codes.
POSITION 55-56:	Internal S/A use.

AP2.12.1. Use of Distribution Codes. The distribution field is a three-position two-part field of which the first part (rp 54) is significant and will require a decision when the entry is alphabetic or an assigned numeric. When an alphabetic or assigned numeric entry is contained in rp 54, the activity designated by the entry will be furnished 100 percent supply and shipment status on all priorities in addition to status furnished using the M&S entry in rp 7. When rp 7 is M&S 0, 8, or Y, the activity designated in rp 54 is responsible for furnishing status to other status eligible recipients. The second part of the field (rp 55-56) is discretionary for other types of internal control. The distribution serves only to indicate an addressee to receive status (including MOV requests) and may be changed only by submission of a DI AM_ requisition modifier.

AP2.12.1.1. A numeric entry in rp 54 which is not assigned on an inter-Component basis by the DoD MILSTRIP System Administrator will be nonsignificant to the system but will always be perpetuated in other transactions.

AP2.12.1.2. An alpha character or assigned numeric entry is significant and will always be perpetuated in other transactions.

AP2.12.1.3. Alphabetic or numeric entries in rp 55 and 56 will not require decisions, but will always be perpetuated in other transactions.

AP2.12.2. Assignment and Maintenance of Distribution Codes. Distribution codes are assigned to identify the activities to receive 100 percent supply and shipment status for all priority designators in addition to the status to be furnished using the M&S in rp 7.

AP2.12.2.1. Alphabetic distribution codes are assigned by the Component coordinator as identified by the S/A code from appendix AP2.2 and a DoDAAC.

AP2.12.2.2. Numeric distribution codes are controlled by DLMSO and will not be used by the Components without prior approval of DLMSO. Whenever a numeric code

is assigned for inter-Service use, a request for implementation date for an approved MILSTRIP change will be staffed with the Components. In addition, numeric distribution codes are nonsignificant unless they are assigned by the DoD MILSTRIP System Administrator for inter-Component use.

AP2.12.2.3. Each Component coordinator listed under paragraph AP2.12.4., below, will ensure currency in code assignments. Additional assignments, revisions, or deletions of distribution codes, with the exception of codes used with Service Code H, will be requested from the DAASC[1] for update of the central file. Requests for assignment of Service Code H distribution codes will be requested from the DoD MILSTRIP System Administrator by mail at DLMSO, ATTN: MILSTRIP ADMINISTRATOR Room 1834, Defense Logistics Agency, J-6, 8725 John J Kingman Road, STOP 6205, Fort Belvoir, VA 22060-6217, or by the DLMSO Web site at: http://www.dla.mil/j-6/dlmso/about/Comment/comment_form.asp.

AP2.12.2.4. The DAASC maintains the database of distribution codes[2] and will serve as the focal point for all database revisions. Use https://www.daas.dla.mil/daasinq to interrogate the distribution code file. Assigned distribution code are listed by month at http://www.daas.dla.mil/daasc_reports.htm#publications. Select 'MILSTRIP Distribution Codes' from the drop-down menu box and select the applicable month. Each report displays the 'as of' date for the codes listed.

AP2.12.3. Numeric Distribution Codes. Current use of numeric distribution codes are as follows:

CODE	USE
1	Reserved for assignment by the DoD MILSTRIP System Administrator
2	For use by IMMs to identify transactions associated with lateral redistribution of DoD consumable assets
3	For use by IMMs to identify transactions associated with lateral redistribution of DoD reparable assets
4	Use for DoD EMALL requisitions
5	Reserved for assignment by the DoD MILSTRIP System Administrator
6	Inter-Component use with the Navy Service Codes N, V, and R
7 and 8	Inter-Component use with the transmission of MOV requests

[1]DAASC requires a user authorization to obtain information from their website. If you do not currently have approved access DAAS (user id and password), please complete a request for access by going to the following DAASC website: https://www.daas.dla.mil/sar/sar_menu.htm .

[2]See Footnote 1.

CODE	USE
9	Defense Reutilization and Marketing Service Federal Center Battle Creek MI 49016-3412

mailto:

AP2.12.4. Component Coordinators. The Component coordinators established for S/A assignment of distribution codes are shown on the DLMSO Web site at http://www.dla.mil/j-6/dlmso/eLibrary/Restricted/SvcPointsPOC/default.asp.

AP2.13. APPENDIX 2.13

PROJECT CODES[1]

NUMBER OF CHARACTERS:	Three.
TYPE OF CODE:	Alpha/Numeric.
EXPLANATION:	Identifies requisitions and related documentation as to special programs, exercises, projects, operations, or other purposes.
RECORD POSITION(S):	57-59.

AP2.13.1. Project codes are used for the purpose of distinguishing requisitions and related documentation and shipments, as well as for the accumulation of intra-Service performance and cost data related to exercises, maneuvers, and other distinct programs, projects, and operations. The project code will be entered in rp 57-59. If no project code is applicable, rp 57-59 will be left blank.

AP2.13.2. Project codes, other than OSD/CJCS assigned codes, do not provide nor imply any priority or precedence for requisition processing or supply decisions. Project codes are not related to priority in any respect and, when used, do not alter nor override the priority assigned to a requisition or shipment. Requisitions containing project codes and shipments related thereto will be processed strictly under the assigned priority designator and implied/requested preferential treatment to the contrary will be disregarded.

AP2.13.3. Project codes will be perpetuated in all related documentation and will appear as a part of shipping container markings. Recognition of project codes by suppliers in another S/A and the resultant special handling afforded requisitions and shipments will be limited to:

AP2.13.3.1. Shipment Consolidation**.** Criteria of consolidation of project code materiel is published in DOD 4500.9-R (DTR).

AP2.13.3.2. Container Marking**.** Shipments will be marked as prescribed in MIL-STD-129, as amended.

AP2.13.3.3. Shipment Release/Movement Control**.** At the time of project announcement for contingencies and similar rapid response situations, the initiating S/A will provide the instructions as to procedures to be followed on requisitions which must arrive at destinations within specified time periods.

AP2.13.4. Project codes are categorized into four groups and the authority to assign project codes varies by category. The following paragraphs provide the definitions of

[1] http://www.dla.mil/j-6/dlmso/eLibrary/Manuals/MILSTRIP/Default.asp (select Project Codes)

each category of project codes and identify the S/A which is authorized to assign each category of project code.

AP2.13.4.1. Category A**.** For use when no meaning of the code will be perpetuated outside the originating S/A. The code will be perpetuated in all related documentation and will appear as a part of the shipping container markings. Project codes in category A may be assigned by those S/As identified in appendix 2.2 by a distinct S/A code, FEDSTRIP AAC, and by those Agencies using the multi-use Service Code H.

AP2.13.4.2. Category B**.** For use when recognition and exceptional processing actions have been prearranged between specified S/As. Category B project codes will be announced only to participating S/As, in the format provided below. Assignment authority is the same as for category A.

AP2.13.4.3**.** Category C (3/alpha/alpha). Assigned for common purpose use by all or specified S/As. Approved category C project codes will be disseminated electronically to the designated project code contact points and Supply Process Review Committee (SPRC) members. All category C codes are published electronically on the DLMSO website[2] unless prohibited by security classification.

AP2.13.4.3.1. Assignment of category C project codes may be requested by OSD/CJCS or by S/As. S/A requests will be forwarded to the DoD MILSTRIP System Administrator by the designated S/A project code contact points. Such requests will:

AP2.13.4.3.1.1. Include a statement of the intended use.

AP2.13.4.3.1.2. Indicate the S/As which will be involved (including designator of applicable S/A codes).

AP2.13.4.3.1.3. Provide the effective date and termination date of the code.

AP2.13.4.3.2. The following special assignments are in effect:

AP2.13.4.3.2.1. Project Codes JZC, JZM, and RBB are designated as category C and are authorized exceptions to the normal category C 3/alpha/alpha structure.

AP2.13.4.3.2.2. Project codes in the 3E_ series are reserved for assignment for mobilization exercises.

AP2.13.4.3.2.3. Project codes in the 3J_ series are reserved for assignment by the JMPAB.

AP2.13.4.3.2.4. Project codes in the 3R_ series are reserved for assignment for RDF support.

AP2.13.4.4. Category D**.** OSD/CJCS project codes. Requisitions and materiel releases with category D project codes will be ranked above all other requisitions with

[2] See Footnote 1.

the same priority designators for processing purposes. All category D project codes are in the 9_ series. The following definitions of specific series apply:

AP2.13.4.4.1. 9/numeric/numeric - reserved for assignment by OSD. Specific use of the code is to be determined by OSD. Such codes will be monitored by ADUSD(LMR)SCI in coordination with the DoD MILSTRIP System Administrator.

AP2.13.4.4.2. 9/numeric/alpha - identifies allocation at the level of the Chairman, Joint Chiefs of Staff of significant materiel or equipment items that are on hand or are becoming available for issue when resources are not sufficient to meet all requirements. (This series of project codes is used for scarce resource allocation.)

AP2.13.4.4.3. 9/alpha/numeric - identifies the establishment and subsequent release, at the level of the Chairman, Joint Chiefs of Staff, of emergency, reserve, or specified purpose stocks which are on hand or are becoming available. (This series of project codes is used as authority to release resources which are being held for contingencies; for example, safely stocks and war reserves.)

AP2.13.4.4.4. 9/alpha/alpha - identifies a project, operation, program force, or activity sanctioned by the Chairman, Joint Chiefs of Staff acting on behalf of the Joint Chiefs of Staff, or by the Chairman acting on behalf of the Secretary of Defense which requires heightened logistic infrastructure visibility and support.

AP2.13.4.4.4.1. Assignment Requests

AP2.13.4.4.4.1.1. S/A requestors of project codes will provide Service Code(s). Use/References, Monitor/Coordinator, Effective Date, and Termination Date. This information is necessary to produce the project code announcement required by paragraph AP2.13.5., below.

AP2.13.4.4.4.1.2. Requests for assignment of OSD project code(s) will be submitted to the ADUSD(LMR)SCI. An information copy of the request will be provided to the DoD MILSTRIP System Administrator. The DoD MILSTRIP System Administrator will assign the appropriate project code upon approval of the request by the ADUSD(LMR)SCI.

AP2.13.4.4.4.1.3. Requests for assignment of CJCS project code(s) will be submitted to the Joint Materiel Priorities and Allocations Board, an agency of the Chairman, Joint Chiefs of Staff, and approved through the appropriate office listed below:

AP2.13.4.4.4.1.3.1. Service Headquarters.

AP2.13.4.4.4.1.3.2. Unified or Service Command Headquarters.

AP2.13.4.4.4.1.3.3. The Joint Staff.

AP2.13.4.4.4.1.3.4. OSD.

AP2.13.4.4.4.2. Assignment Constraints

AP2.13.4.4.4.2.1. OSD project codes shall be assigned only to projects and programs clearly of direct interest to the Secretary of Defense. Authorization for use of OSD project code(s) will be for a specified period of time.

AP2.13.4.4.4.2.2. CJCS project codes shall be assigned only to projects and programs clearly of direct interest to the CJCS acting on behalf of the Secretary of Defense. Authorization for use of a CJCS project code shall be for a specified period of time, and the FAD(s) to be used in conjunction with the CJCS project code should be designated in the authorization.

AP2.13.4.4.4.3. Dissemination - Initial dissemination of category D project codes will be accomplished in three phases, as follows:

AP2.13.4.4.4.3.1. OSD/CJCS letter or message to S/A Headquarters, the DoD MILSTRIP System Administrator**,** and to the DAASC.

AP2.13.4.4.4.3.2. DoD MILSTRIP System Administrator letter or message to the designated S/A project code contact points[3] and SPRC members.

AP2.13.4.4.4.3.3. S/A project code contact point letter or message to all involved S/A activities. Following this initial dissemination of the Category D project code assignment, all Category D codes will be published electronically on the DLMSO website[4] unless prohibited by security classification.

AP2.13.4.4.4.4. Validation - The DAASC will edit all requisitions and related transactions (DI A0_, AM_, AT_, and APR) for invalid/expired OSD/CJCS Category D project codes. If an invalid/expired code is present, DAASC will blank the project code, forward the requisition for processing, and report this action back to the requisitioner in an AE9 transaction with BK status. To accomplish this, the DAASC will establish and maintain an edit table based upon OSD/CJCS letter or message (quarterly or as needed) or communication from the MILSTRIP System Administrator identifying additions/deletions/corrections to project code information.

AP2.13.5. Announcements of project code assignments will be under procedures and conditions specified in paragraph AP2.13.4., above, and will provide the information listed below:

TITLE	EXPLANATION
Service Code(s)	All or specified S/A code(s) which will be used in conjunction with the project code.
Project Code	Code assigned under the provisions of this manual.
Use/References	1. Use - Use a clear-text statement defining the intended use of the code and indicating those to whom it applies (unless the use is

[3] http://www.dla.mil/j-6/dlmso/eLibrary/Restricted/SvcPointsPOC/default.asp (select Svc Pt for project codes)

[4] See Footnote 1.

TITLE	EXPLANATION
	classified). Also, if applicable, provide an abbreviated project name. 2. References - Cite inter-S/A agreements and other documents when establishing or specifying special controls for the project. The S/A establishing the project is responsible for ensuring that suppliers are provided copies of these documents, if not available on an inter-S/A basis. If a joint regulation is cited, all S/A numbers will be included in the project code announcement. An assembly point for shipment may be designated in this column by use of the DoDAAC for the assembly point. The DoDAAC of the assembly point will be entered in requisitions by requisitioners as the ship-to address. Shipping activities are not required to use project code announcements to determine the ship-to address unless inter-S/A agreements are negotiated for special routing of shipments. Only one assembly point per project code may be assigned.
Monitor/Coordinator	Identify the activity within the S/A or OSD/CJCS which is monitoring or coordinating the project, point of contact, telephone number (DSN and commercial, as applicable), and e-mail address.
Effective Date	Indicate the date when supply sources should commence required action relative to the code.
Termination Date	When a specified termination date is reached, inter-S/A recognition of the code will stop and categories C and D project codes will be deleted from the active project code listing. Unfilled requisitions (which have not been canceled) containing a deleted project code (category B, C, or D) will be processed in the same manner that requisitions with category A project codes are processed. No mass cancellation of CJCS project coded requisitions is authorized without prior approval of the JMPAB.

AP2.13.6. Maintenance of Project Code Assignments. The Component project code contact point (and the initiator or requestor of the project code, if different from the project code contact point list referenced under paragraph AP2.13.7., below) will ensure that the status of the project code remains current. In addition to the requirements identified under paragraph AP2.13.5., above, the initiator or requestor of a project code will provide the current address of the monitor/coordinator. As project code assignment changes occur, the DoD MILSTRIP System Administrator will notify all interested parties; such as, the project code contract point, the requestor or initiator (if different from the project code contact point), and the monitor/coordinator. The project code contact point and the initiator or requestor of the project code (if different from the project code contact point) will also notify all interested parties of changes in project code assignments.

AP2.13.7. Service/Agency MILSTRIP Project Code Contact Points. The S/A designated project code contact points are published electronically on the DLMSO website.[5]

[5] See Footnote 2.

AP2.14. APPENDIX 2.14

PRIORITY DESIGNATORS, STANDARD AND REQUIRED DELIVERY DATES

AP2.14.1. The priority designator (PD) is located in rp 60-61 of requisitions, and related transactions, and is based upon a combination of factors that relate the relative importance of the requisitioner's mission, expressed by its Force or Activity Designator (F/AD), and the urgency of need of the end use expressed by the Urgency of Need Designator (UND). The F/AD (a Roman numeral) is assigned by the Secretary of Defense, the Chairman of the Joint Chiefs of Staff (CJCS), or a DoD Component authorized by the CJCS to assign F/ADs for their respective forces, activities, programs or projects. The criteria for assignment of an appropriate F/AD is in DoD 4140.1-R (DoD Materiel Management Regulation), Appendix I. The UND (an alphabetic character) is determined by the requisitioning activity. The criteria for assignment of the UND are in paragraph AP2.14.3., below.

AP2.14.2. Commanding Officers of requisitioning installations are responsible for the accurate assignment of PDs consistent with the F/AD and UND, and the validity of RDDs when assigned to requisitions. Commanding Officers of ILCOs, receiving requisitions from Security Assistance requisitioners, are responsible for review of assigned PDs and delivery dates. The following reviews will be accomplished prior to transmission of the requisitions to the supply source:

AP2.14.2.1. Commanders (or acting commanders during absences) will personally review all requirements based on UND A to certify an inability to perform the mission.

AP2.14.2.2. Commanders will designate, in writing, specific personnel who will personally review all requirements based on UND B to certify that the urgency has been accurately determined.

AP2.14.3. The determination of the appropriate UND shall be made as follows:

AP2.14.3.1. UND A shall be used in requisitioning materiel:

AP2.14.3.1.1. Required for immediate end use and without which the force or activity is unable to perform its assigned operational mission or without which the force or activity will be unable to perform its assigned operational mission within 15 days (20 days if the force or activity is located OCONUS).[1]

[1]Materiel requirements of this nature affect the readiness of mission-essential materiel and actually result in a report of casualty in accordance with equipment readiness information systems authorized by the OSD, the Chairman of the Joint Chiefs of Staff, or DoD Component headquarters.

AP2.14.3.1.2. Required for immediate installation on, or repair of, mission-essential materiel and without which the force or activity is unable to perform its assigned operational mission.

AP2.14.3.1.3. Required for immediate end use for installation on, or repair of, direct support equipment (ground support, firefighting, etc.) necessary for the operation of mission-essential materiel.[2]

AP2.14.3.1.4. Required for immediate end use in the replacement or repair of mission-essential training materiel and without which the force or activity is unable to perform its assigned training missions.

AP2.14.3.1.5. Required for immediate end use to effect the replacement or repair of the essential physical facilities of an industrial or production activity and without which that activity is unable to perform its assigned missions.

AP2.14.3.1.6. Required for immediate end use to eliminate an existing work stoppage at an industrial or production activity that is engaged in manufacturing, modifying, or maintaining mission-essential materiel.

AP2.14.3.1.7. Required for immediate end use to eliminate an existing work stoppage on a production line that is performing repair and maintenance of unserviceable items having a Military Mission Essentiality code of 1 or 2.

AP2.14.3.2. UND B shall be used in requisitioning materiel:

AP2.14.3.2.1. Required for immediate end use and without which the capability of the force or activity to perform its assigned operational mission is impaired.

AP2.14.3.2.2. Required for immediate installation on, repair of, mission-essential materiel and without which the capability of the force or activity to perform its assigned operational missions is impaired.[3]

AP2.14.3.2.3. Required for immediate end use for installation on, or repair of, auxiliary equipment which supplements mission-essential materiel or takes the place of such material should it become inoperative.

AP2.14.3.2.4. Required for immediate end use in the replacement or repair of mission-essential or auxiliary training equipment and without which the capability of the force or activity to perform its assigned missions is impaired.

AP2.14.3.2.5. Required for immediate end use to effect replacement or repair of the essential physical facilities of an industrial or production activity and without which the capability of the activity to perform its assigned missions is impaired.

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[2]See Footnote 1.

[3]Materiel requirements of this nature directly affect the capability of the force or activity to perform its mission; it can temporarily accomplish assigned missions and tasks but with effectiveness and efficiency below the DoD Component Headquarters-determined level of acceptable readiness.

AP2.14.3.2.6. Required to preclude an anticipated work stoppage at an industrial or production activity that is engaged in manufacturing, modifying or maintaining mission-essential materiel.

AP2.14.3.2.7. Required to preclude an anticipated work stoppage on a production line performing repair and maintenance of unserviceable intensive management or critical items.

AP2.14.3.2.8. Required for the immediate replacement of the safety level quantity of mission-essential items on allowance and load lists (such as, prescribed load lists, spares kits, station sets, or coordinated shipboard allowance lists) when the last item has already been issued.

AP2.14.3.2.9. Required for immediate stock replenishment at overseas forward area supply activities when a customer's mission-essential stock level goes below the safety level and stock due in is not anticipated to arrive prior to stock on hand reaching a zero balance. The quantity ordered should be the minimum amount sufficient to ensure the maintenance of a positive stock balance until materiel that is due in actually arrives.

AP2.14.3.3. UND C will be used in requisitioning materiel:

AP2.14.3.3.1. Required for on-schedule repair, maintenance, manufacture, or replacement of all equipment.

AP2.14.3.3.2. Required for replenishment of stock to meet authorized stockage objective.

AP2.14.3.3.3. Required for purposes not specifically covered by any other UND.

AP2.14.4. This section describes the assignment process for determining the appropriate PD based on the assigned F/AD and the validation process for those activities using the F/AD I assignment inappropriately.

AP2.14.4.1. Derivation of Priority Designators. The requisitioning activity determines the appropriate PD to enter in the requisition based on the assigned F/AD and the UND determined by the requisitioning activity. Table AP2-14.T1 indicates the appropriate Arabic number PD derived from a combination of a given roman numeral F/AD with one of the alphabetical UNDs. It should be noted that each force or activity normally can choose from only three priority designators.

Table AP2-14.T1. Derivation Of Priority Designators (Relating F/AD to UND)

FORCE OR ACTIVITY DESIGNATOR	URGENCY OF NEED		
	A	B	C

I	01	04	11
II	02	05	12
III	03	06	13
IV	07	09	14
V	08	10	15

AP2.14.4.2. Validation of F/AD I Activities. By direction of the OSD, the DAASC (DSDC-SSL) will validate F/AD I usage through the requisitioning process. The DAASC will maintain an edit table consisting of activities authorized to use F/AD I. To preserve accuracy and timely update, the JCS will forward to DAASC all OSD-approved assignments of F/AD I immediately upon approval. Telephonic or electronic communication, to include on-line update, with the DAASC is authorized for time sensitive updates; however, formal documentation shall be forwarded to DAASC to support inclusion of all F/AD I authorized activities. In order to maintain unclassified communication, JCS contact points are advised to identify authorized activities by DoDAAC only (no clear-text activity names) and make no reference to the associated F/AD. DAASC will edit PD 01, 04, and 11 requisitions (DIs A0_, AM_, AT_, A3_, A4_, and APR) to ensure that F/AD I requisitions identify an authorized activity in the document number (rp 30-43) or supplemental address field (rp 45-50). DAASC will identify PD 01 requisitions failing this edit for suspected abuse and subsequent investigation without interruption of normal requisition processing. DAASC will use table 2, below, to downgrade PD 04 and 11 requisitions failing this edit. DAASC will report downgrading action back to the requisitioner in an AE9 transaction with BK status and will forward the modified requisition for processing. By agreement, all suspected F/AD I abuses found in US Coast Guard requisitions (rp 30 equal to Z) identified under above validation process will be automatically downgraded. In addition, DAASC will assess the validity of transactions which bypass the F/AD I validation process as a result of alternative requisition submission; such as, Defense Supply Export System (DESEX) input, using the requisition image transaction (DIs CHI, CHA, BE9, and B99). Suspected abuses uncovered during the above edit process (to include those transactions downgraded by DAASC) will be output to the Unauthorized Priority Designator Assignment Report (appendix AP1.34).

AP2.14.4.3. Security Assistance Requisitions. All Security Assistance requisitions (identified by Service Code B, D, K, P, or T in rp 30/45) will be reviewed for appropriate PD assignment by the ILCO prior to release. The Security Assistance requisitions will not be revalidated by DAASC against the established edit table. However, any Security Assistance requisitions with PD 01, 04, or 11 will be downgraded in accordance with table AP2-14.T.2. DAASC will report downgrading action to the applicable ILCO in an AE9 transaction with BK status and the modified requisition will be forwarded for processing. Suspected abuse will be output to the Unauthorized Priority Designator Report under the appropriate S/A heading with no activity name.

Table AP2-14.T2. DAASC Table For Automatic Downgrading Of Requisition Priority Designator[4]

If PD is	then DAASC will to change to
01	03
(USCG, USAF JM accounts, and SA only)	
04	06
11	13

AP2.14.4.4. Participating Service/Agency Points of Contact and Responsibilities. DoD 4140.1-R (DoD Materiel Management Regulation), appendix 9, requires DoD Components to designate a single office of primary responsibility to act as focal point for UMMIPS matters. To provide clear visibility of such points of contact, the JCS, the Military Services, the Defense Logistics Agency (if needed), and the General Services Administration, will provide contact information to DLMSO for publication in this appendix. Contact information shall include office name/symbol and communications numbers. Primary and alternate information should be included. DoD Component responsibilities for monitoring FA/D assignments and conducting annual reviews are delineated in DoD 4140.1-R.

AP2.14.4.5. Service/Agency Points of Contact are listed n the DLMSO Web site at http://www.dla.mil/j-6/dlmso/eLibrary/Restricted/SvcPointsPOC/default.asp.

AP2.14.5. In the following special circumstances, the stated PD may be used by all requisitioners, irrespective of F/AD, but they are not to be used for the routine replenishment of stocks to meet authorized stockage objectives:

AP2.14.5.1. PD 03 shall be used by all activities for medical or disaster-relief supplies or related items of equipment that are required immediately for:

AP2.14.5.1.1. Prolonging life, relieving avoidable suffering, or expediting recovery in case of injury, illness, or disease.

AP2.14.5.1.2. Avoiding or reducing the impact of epidemics or similar potential mass illnesses or diseases when in the opinion of medical professionals the probability of epidemics or similar potential mass illnesses is imminent.

AP2.14.5.2. PD 03 shall be used by all activities for emergency supplies or items of equipment that are required immediately for controlling a civil disturbance, civil disorder or rioting.

[4] Effective November 3, 2003, DAASC implemented logic change to allow requisitions with DODAAC N00421 in rp 30-35, Document Number Serial Numbers FQ and GQ (in rp 40-41) and PDs 04 and 11 to pass through DAASC processing without being downgraded. Requisitions with DODAAC N00421, document number serial numbers beginning with FQ and GQ for PDs 01, 04, and 11 will not be included in the monthly Priority Designator Reports.

AP2.14.5.3. PD 06 shall be used by all activities for emergency supplies of individual and organizational clothing required immediately to provide a minimum of essential clothing to active duty military personnel who are actually without their required clothing.

AP2.14.6. If local stocks are exhausted and the local supply activity must requisition a specific immediate end-use requirement for a supported activity with a higher F/AD, the supply activity may assign a PD, commensurate with the F/AD of the supported unit, to the specific requirement. This authority will not be used for the routine replenishment requirements of the supported unit.

AP2.14.7. Whenever a DoD Component executes a contract which provides that a commercial contractor will requisition Government-furnished materiel from the DoD distribution system, the DoD contracting officer will advise the contractor of the PDs to be shown in such contractor-prepared requisitions. The advice will take cognizance of the F/AD of the national priority program, force or activity for which the contract is executed, and potential urgencies of need.

AP2.14.8. ISSUE PRIORITY GROUPS (IPGs). PDs are grouped into IPGs as follows:

AP2.14.8.1. PDs 01, 02, and 03 form IPG I.

AP2.14.8.2. PDs 04, 05, 06, 07 and 08 form IPG II.

AP2.14.8.3. PDs 09, 10, 11, 12, 13, 14, and 15 form IPG III.

AP2.14.9. The key to achieving and maintaining a well balanced stock position is timeliness is submitting stock replenishment requisitions. Services, in promulgating this system, will ensure establishment of directives to provide positive assurance that replenishment requisitioning is effected when the reorder point has been reached and/or when planned program requirements or issue experience reveals the necessity for the establishment of stock levels. Continued emphasis on stock replenishment requisitioning will minimize the necessity for priority requisitioning. Competing demands; such as, different demands having the same PD or RDD for assets in short supply, will be manually reviewed when release of assets may result in failure to satisfy a firm commitment for delivery of materiel to a Security Assistance recipient or failure to satisfy a requisition reflecting a CJCS assigned project code. Decision on the selection of demands to be satisfied will be based on scheduled dues-in, significance of the CJCS assigned project codes, and acceptability of substitute items. The CJCS project codes are the 9__ series. Control levels may be established to reserve assets for requisitions with designated ranges of PDs, CJCS approved projects, or firm commitments for delivery of materiel to a Security Assistance recipient.

AP2.14.10. Required Delivery Date (RDD) Data Field. Requisitioning activities, after determining the appropriate PD applicable to requisitions, will determine the appropriate entry for the RDD data field.[5] The combination of the PD and the designation or non-

[5] Non-date entries in the RDD field, i.e., Codes E, F, N, R, 444, 555, 777, and 999, are referenced as Special Requirement Codes Under the DLMS.

designation of an RDD or other allowable entry for rp 62-64, as stated in this appendix, will determine the supply and transportation system response time requirements. Response times [text deleted] are located in DoD 4140.1-R, DoD Material Management Regulation, Appendix AP8, UMMIPS Time Standards (available at http://www.dla.mil/j-6/dlmso/elibrary/manuals/regulations.asp#41401r)

AP2.14.10.1. An RDD which falls within 8 days of the requisition date will impact determination of the applicable UMMIPS time standard when the PD is 04-15. Otherwise, designation of a specific calendar day as the RDD will not influence response time; shipment will occur within the UMMIPS time standards for the assigned PD. When entered, the calendar day RDD may not precede the requisition date or exceed the requisition date or exceed the requisition date by more than 100 days.[6] Requisitions may also be coded using instructions below to indicate an extended RDD. To preclude shipment later than the RDD, submit requisition with Advice Code 2T.

AP2.14.10.1.1. Extended RDD (Code X). When an extended RDD is assigned, it will be expressed in terms of months from the last day of the month expressed by the date of the requisition. The number of months, designating the extended RDDs, will be entered in rp 63-64 and an alphabetic "X" will be entered in rp 62. Use of the extended RDD will not preclude earlier delivery if the materiel is available or later delivery should back-ordered materiel become available at a later date. Enter the appropriate PD, consistent with the F/AD and UND, in rp 60-61. Under these circumstances, the RDD will be the last day of the month depicted by the entry in rp 63-64. When supply status is provided, the ESD will be shown in rp 70-73. Supply source deferring supply support to the requisitioner will enter Status Code BP[7] in rp 65-66 of the supply status transaction.

AP2.14.10.1.2. Extended RDD (Code S). When a requisitioner desires that specific shipments not be released prior to 50 days before expiration of the extended RDD, an S will be entered in rp 62. No other entry will preclude earlier shipment if the material is available. The RDD will be interpreted as the last day of the month indicated in rp 63-64. The entry in rp 63-64 will indicate the number of months from the requisition date that the materiel is required; such as, 01 for the first month and 02 for the second month. Shipping activities will ensure that this request is honored. Supply sources deferring supply support to the requisitioner will enter Status Code BP[8] in rp 65-66 of the supply status transaction.

AP2.14.10.2. Expedited Transportation Signal. When expedited transportation is required, and the PD is 01-08, "777" may be entered in rp 62-64.

AP2.14.10.3. Collocated Stock. If the customer is collocated with the supply depot issuing the materiel or has through local negotiations obtained collocated customer status and does not require the fastest possible service of the supply and transportation

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[6] The 100-day edit is not applicable to requisitions directed to Naval Ammunitions Logistics Center (NALC).

[7] Providing Status Code BP for planned program requirements indicating a requisition is deferred with an estimated shipping date last reported as not implemented by DLA (Subsistence). Refer to AMCL 166.

[8] See Footnote 6.

system, the customer should enter an RDD of “444." The customer entering a “444" RDD should expect the total time from order placement to delivery to be within the UMMIPS time standards for the assigned PD.

AP2.14.10.4. Non-Mandatory RDD Data-Field Requirements. If the customer does not require an RDD or need to use one of the allowable entries for rp 62-64, the RDD may be left blank. The customer should expect the total time from order placement to delivery to be within the UMMIPS time standards for the assigned PD. When requisitions are received without entries in rp 62-64, these positions will be left blank on all transactions resulting from requisition processing.

AP2.14.10.5. Mandatory RDD Data-Field Requirements. For subsistence[9], the RDD in rp 62-64 is a mandatory entry on all requisitions, with the assigned PD prescribing the precedence of internal supply processing actions for requisitions reflecting identical RDDs. To ensure delivery on the RDD, the ICP/depot may bank the requisitions until the correct processing date, computed by subtracting the number of days needed for depot processing and transit time from the RDD. All requisitions will be submitted using schedules established by the ICP.

AP2.14.10.5.1. When RDDs extend beyond order/ship times established by the ICP (for MREs and other ration items), paragraph AP2.14.10.1., above, will apply.

AP2.14.10.5.2. Provisions for work stoppage conditions identified below do not apply to subsistence.

AP2.14.10.5.3. During mass and universal cancellation situations, provisions of Chapters C3 and C8 take precedence over specific RDD requirements.

AP2.14.10.5.4. Expedited Handling Signal 999 and other NMCS conditions covered in the succeeding paragraphs take precedence over the specific RDD requirements.

AP2.14.10.6. Not Mission Capable Supply/Anticipated Not Mission Capable Supply (NMCS/ANMCS). NMCS/ANMCS requisitions will be prepared with special coding in the RDD field when the following conditions exist/are anticipated to occur; equipment deadlined for parts, aircraft out of commission for parts, engine out of commission for parts, and ships capability impaired for parts. The Commanding Officer of the requisitioning activity will either personally approve, or delegate in writing to specific personnel the authority to approve, all NMCS/ANMCS requisitions.

AP2.14.10.6.1. Expedited Handling Signal. Enter Expedited Handling Signal 999 will be entered in the RDD data field of PD 01-03 NMCS requisitions for materiel being shipped to U.S. Forces OCONUS and CONUS Forces alerted for OCONUS deployment within 30 days of the requisition date only when the conditions specified below are met:

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[9] Use of the RDD to fill subsistence items last reported as not implemented by DLA (Subsistence). Refer to AMCL 7.

AP2.14.10.6.2. The requisitioning unit must possess F/AD I, II, or III, and

AP2.14.10.6.3. The items or equipment required are causing mission-essential systems or equipment to be incapable of performing any of their assigned missions, or

AP2.14.10.6.4. The items or equipment required have been identified during maintenance or testing as necessary to prevent mission-essential systems or equipment from being unable to perform assigned operational missions or tasks within 5 days of the date of the requisition.

AP2.14.10.6.5. Expedited Handling Signal 999 does not apply to Security Assistance requisitions.

AP2.14.10.6.6. Requisitions for NMCS conditions other than 999, and all ANMCS conditions, must contain PD 01-08 with an N (NMCS) or E (ANMCS) in rp 62. Rp 63-64 are considered nonsignificant. Use UMMIPS time standards to ship material.

AP2.14.10.6.7. Required Availability Date (RAD). Security Assistance requisitions may contain a RAD in rp 62-64. The RAD will reflect the amount of time remaining from the date of the requisition until the materiel is required. Enter an A in rp 62 and use rp 63-64 to indicate the number of months remaining from the date of the requisition to the required availability date. (See Chapter C6.)

AP2.14.10.6.8. Processing Precedence During Mass Cancellation. Customers desiring to identify requisitions for continued supply and/or shipment processing during mass cancellation situations, will submit a requisition modifier (DI AM_) with 555 in the RDD data field (in rp 62-64). Requisitions containing or modified to contain 555 in the RDD data field and PD 01-08 (in rp 60-61) will receive processing precedence under Chapter C3, paragraph C3.3. Requisitions containing 555 in the RDD data field and PD 09-15 in rp 60-61 will be processed under the priority.

AP2.14.10.6.9. Processing Precedence During Work Stoppage. For work stoppage conditions at industrial activities, the following procedures may apply at the option of the individual Service. When used, these codes will only be significant on an intra-Service basis and will not be otherwise recognized.

AP2.14.10.6.9.1. Enter F in rp 62 of requisitions submitted by rework facilities for bits and pieces required for rework of mandatory turn-in reparable materiel. Rp 63-64 is left blank.

AP2.14.10.6.9.2. Enter R in rp 62 of requisitions submitted by repair activities, other than rework facilities, to indicate local work stoppage requirements. Rp 63-64 is left blank.

AP2.14.10.6.10. Required Delivery Period (RDP). For conventional ammunition requisitions only when materiel is required to be delivered within a specific

time period, such as, materiel for an exercise which is not required before or after the exercise, an RDP may be established as outlined below and entered in rp 62-64:[10]

AP2.14.10.6.10.1. Decide the latest acceptable delivery date, then calculate how many days this date is past the date of the requisition. Assign this number of days to the last two positions of the RDP (in rp 63-64). (The RDP allows the last acceptable delivery date to reach up to but not exceed 99 days past the date of the requisition.)

AP2.14.10.6.10.2. Decide the earliest acceptable delivery date. Determine how many days this date is before the last acceptable delivery date. Match this number to the corresponding letter in the RDP table below. Assign this letter to the first position of the RDP (in rp 62). (The RDP allows the earliest acceptable delivery date up to, but not greater than, 14 days before the last acceptable delivery date.)

B	C	D	G	H	J	K	L	M	P	T	U	V	W
1	2	3	4	5	6	7	8	9	10	11	12	13	14

AP2.14.10.6.10.3. In the above manner, a requisitioner may specify an RDP without the use of exception data. As an example, assume a requisition has an ordinal date of 2125, and the last acceptable delivery date is 30 days after the date of the requisition (2155), while the earliest acceptable delivery date is 2 days before the latest acceptable delivery date (2153). In this case two positions of the RDP would be 30, and the first position would be C (2 days before 2155–the last acceptable delivery date). The RDP would appear on the requisition as C30.[11]

[10] Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.
[11] See Footnote 6.

AP2.15. APPENDIX 2.15

ADVICE CODES

Advice codes are numeric/alphabetic or numeric/numeric and provide coded instruction to supply sources when such data are considered essential to supply action and entry in narrative form is not feasible. The requisition transaction advice codes flow from requisition originators to initial processing points and are thereafter perpetuated into passing actions and release/receipt documents. The excess transaction advice codes flow from a DAAS facility to an ICP/IMM to indicate that he excess transaction has been edited by DAAS. The method of assigning advice codes and listings of requisition/excess transaction advice codes are provided below:

CATEGORY ASSIGNMENTS OF ADVICE CODES

RECORD POSITION(S)

65	66	numeric/alphabetic and numeric/numeric
2 3	A thru Z (Except I and O) 1 thru 9 A thru Z (Except I and O) 1 thru 9	For DLA, inter-Service, and GSA transactions.
1	A thru Z (Except I and O) 1 thru 9	For Intra-Army usage.[1]
6	A thru Z (Except I and O) 1 thru 9	For Intra-Air Force usage.[2]
5	A thru Z (Except I and O) 1 thru 9	For Intra-Navy usage.[3]

[1]The codes assigned for DLA, inter-Service and GSA transaction use will also be recognized and used for intra-Service transactions and will not be duplicated within the Service assignment latitude.

[2]See Footnote 1.

[3]See Footnote 1.

CATEGORY ASSIGNMENTS OF ADVICE CODES		
RECORD POSITION(S)		
65	66	numeric/alphabetic and numeric/numeric
4	A thru Z (Except I and O) 1 thru 9	For Intra-Marine Corps usage.[4]
7	A thru Z (Except I and O) 1 thru 9	For Intra-GSA usage.[5]
8	A thru Z (Except I and O) 1 thru 9	For Intra-DLA usage.[6]
9 0	A thru Z 1 thru 9 A thru Z 1 thru 9	Reserved - Not to be used.

NUMBER OF CHARACTERS:	Two.
TYPE OF CODE:	Numeric/alphabetic or numeric/numeric.
EXPLANATION:	Provides coded instructions by the requisitioner to supply sources when such data are considered essential to supply action and entry in narrative form is not feasible.
RECORD POSITION(S):	65-66.

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
2A	Item is not locally obtainable through manufacture, fabrication, or procurement.
2B	Requested item only will suffice. Do not substitute/interchange. Also applies to “obsolete”/”inactivated” items previously rejected with Status CJ. When used in response to Status Code CJ, the submission of a new requisition will be on DD Form 1348-6 with all appropriate technical data; for example, end item usage, component, make, model, series, serial number, drawing piece

[4]See Footnote 1.
[5]See Footnote 1.
[6]See Footnote 1.

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
	and/or part number, manual reference, or applicable publication.
2C	(1) Do not backorder. Reject any unfilled quantity not available to meet SDD/RDD. Suitable substitute acceptable. (2) When entered in Brand name Resale Subsistence item, requisitions for overseas will be interpreted to authorize rejection of unfilled quantities not due to arrive in the overseas command by the RDD plus 30 days. Rejection status will be furnished the customer when it is determined by the supply source that unfilled requisitioned quantities cannot be shipped in time to arrive at the OCONUS destination by RDD plus 30 days. This may occur as a result of vendors' failure to ship required quantities to the CONUS transshipment depots by contract delivery date plus 15 days or upon receipt at the CONUS transshipment depot, it is determined that the shipment could not reach the OCONUS destination by the RDD plus 30 days.
2D[7]	Furnish exact quantity requested (i.e., do not adjust to quantity unit pack unless adjustment is upward and the dollar value increase is not more than $5 over the requisition's extended money value).
2E	Free issue. Stock lists or other publications offer this materiel without reimbursement. (To be used with Signal D or M on inter-Service requisitions.)
2F	Item known to be coded "Obsolete" but still required for immediate consumption. Service coordinated/approved substitute is acceptable. If unable to procure, reject requisition with Status CJ.
2G	Multiple-use: (1) Ship new stocks or stocks having new appearance; (2) Strategic mission requires latest model and configuration (for electronic tubes); (3) Strategic mission requires newest stock only (for photographic film or for aerial requirements for ammunition devices or cartridges); (4) Anticipated usage requires latest expiration dates only (for biologicals).
2H	Special textile requirement for use in airborne operations where personal safety is involved.

[7] Procedures for quantity adjustment related to requisitions with Advice Codes 2D, 27, or 29 last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 161.

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
2J	Do not substitute or backorder any unfilled quantities.
2K	Item being requisitioned from CONUS pursuant to the balance of payments program. (To be used by OCONUS requisitioner.)
2L	Quantity reflected in quantity field exceeds normal demands; however, this is a confirmed valid requirement.
2M[8]	The MCA validation process has revealed that the requested item is authorized by a valid contract.
2N	Item required in one continuous length as expressed in rp 25-29 and unit of issue in rp 23-24. No other configuration is acceptable and/or multiples of the unit pack are not acceptable.
2P	Item required in one continuous length as expressed in rp 25-29 and the unit of issue in rp 23-24. If requirement exceeds the unit pack length, multiples of the unit pack are acceptable.
2Q[9]	The MCA validation process has revealed that the quantity cited on the DI AX1 exceeds the contract authorized quantity. The total requisitioned quantity is to be rejected.
2R[10]	The MCA validation process has revealed that the quantity cited on the DI AX1 transaction exceeds the contract authorized quantity. The quantity field in this transaction (DI AX2) reflects the quantity that may be supplied. The quantity difference between the DI AX1 and this transaction will not be supplied.
2S	Issue below established stock reservation levels is authorized. (To be used by Service owners of SMCA managed conventional ammunition items only.)
2T	Deliver to the ultimate consignee by the SDD or RDD entered hereon or cancel requirement.
2U[11]	The MCA validation process has revealed that no valid contract is registered at the MCA.
2V[12]	The MCA validation process has revealed that the contract is valid; however, the requisitioned item, or requisitioner, or the DoDAAC in rp 45-50, is not authorized GFM under the contract.

[8] Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

[9] See Footnote 8.
[10] See Footnote 8.
[11] See Footnote 8.

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
2W	This requisition is submitted for free issue of assets above the AFAO on a fill or kill basis. (Applicable to MAP/MASF requisitions only.)
21	Combination of Advice Codes 2L and 2T.
22	Combination of Advice Codes 2C and 2L.
23	Combination of Advice Codes 2L and 2G.
24	Combination of Advice Codes 2B and 2G.
25	Combination of Advice Codes 2A and 2F.
26	Combination of Advice Codes 2B and 2L.
27	Combination of Advice codes 2D and 2L.
28	Combination of Advice Codes 2N and 2L.
29	Combination of Advice Codes 2D and 2G.
31	Combination of Advice Codes 2J and 2G.
32	Combination of Advice Codes 2C and 2T.
33	Combination of Advice Codes 2L and 2J.
34	Requested item only will suffice. Do not substitute/interchange. Items required in one continuous length as expressed in rp 25-29 and unit of issue in rp 23-24. No other configuration is acceptable and/or multiples of the unit pack are not acceptable. (Combination of Advice Codes 2B and 2N.)
39	Requested item only will suffice. Do not substitute/interchange. Item required in one continuous length as expressed in rp 25-29 and the unit of issue in rp 23-24. If requirement exceeds the unit pack length, multiples of the unit pack are acceptable. (Combination of Advice Codes 2B and 2P.)
3A	This requisition is for assets located in the DRMO activities, as advertised by DRMS, for which the requisitioner desires to inspect materiel prior to shipment. Fill or kill. Use of this code is limited to requisitions with K, L, R, S, or T in rp 40.
3B	Item being requisitioned has been designated as commercial type item. Unable to obtain from commercial sources. Request supply of requisitioned quantity be accomplished against FMS code reflected in rp 48-50.

[12] See Footnote 8.

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
3C through 3J	Deleted.
3K	Storage activity ***response*** to ***inquiry*** for receipt status. Storage activity has the receipt in process. [13]
3L and 3M	Deleted.
3N	Storage activity ***response*** to ***inquiry*** for receipt status. Storage activity has no receipt in process and no record of the due-in. [14]
3O	Deleted.
3P	Storage activity ***response*** to ***inquiry*** for status on receipt or reclassification action. This record is a duplicate of the original receipt or adjustment provided by the storage activity. [15]
3Q	Requested item only will suffice. Do not substitute/interchange. Requisitioner will accept Condition E stock in a usable condition (ammunition stock only).
3R and 3S	Reserved.
3V	Deliver to the ultimate consignee by the SDD entered hereon or cancel requirement. Requisitioner will accept Condition E stock in a usable condition (ammunition stock only).
3W	Furnish exact quantity requested (i.e., do not adjust to unit pack quantity). Requisitioner will accept Condition E stock in a usable condition (ammunition stock only).
3X	Requisition will accept Condition E stock (ammunition stock only).
3Y	Do not substitute or backorder any unfilled quantities. Requisitioner will accept Condition E stock in a usable condition (ammunition stock only).
3Z	The quantity reflected in the quantity field exceeds normal demand; however, this is a confirmed valid requirement. Requisitioner will accept Condition E stock in a usable condition (ammunition stock only).

[13]Not used. For use with DLMS transactions. DLMS enhancement.
[14]See Footnote 13.
[15]See Footnote 13.

MATERIEL RETURNS PROGRAM ADVICE CODES	
CODE	EXPLANATION
3T	Document has been edited by DAAS. Records indicate that NSN is correct and that the activity identified in rp 4-6 is the managing ICP/IMM.
3U	The correct supply source is in rp 4-6. Necessary action has been initiated to correct the FLIS supply source file.
INTRANSIT CONTROL SYSTEM ADVICE CODES	
CODE	EXPLANATION
35	Deleted.
36	A DRMO receipt exists for which a matching DI AS3 has not been received. No response is required. (For use with Dls AFX and AFZ by DRMS only.)
37	An AS3 has been received for which a matching DRMO receipt has not been received. (For use with DIs AFX and AFZ by DRMS only.)

AP2.16. APPENDIX 2.16

STATUS CODES

AP2.16.1. Status codes may be alphabetic/alphabetic or alphabetic/numeric and flow from supply sources to the creator of a requisition or customer asset report, consignee/consignor, or Service-designated control office. Status codes also flow from a DAAS facility to a DAAS subscriber or from storage activities to ICPs to furnish the status of MROs. The purpose of status codes is to inform recipients of the status of requisitions or customer asset reports and related transactions.

AP2.16.2. Selected status codes are also used to provide status on or to reject DoD 4000.25-2-M (MILSTRAP) transactions.

AP2.16.3. The method of assigning status codes and a listing of the codes is provided below:

CATEGORY ASSIGNMENTS OF STATUS CODES

RECORD POSITION(S)

65 66

For DLA, Inter-Service, and GSA[1] transactions, excluding customer asset reporting transactions.

B A through Z (except I and O)

B 1 through 9

C A through Z (except I and O)

C 1 through 9

D A through Z (except I and O)

D 1 through 9

For DLA, Inter-Service, and GSA customer asset reporting transactions.

S A through Z (except I and O)

S 1 through 9

T A through Z (except I and O)

T 1 through 9

U A through Z (except I and O)

[1] Codes assigned for DLA, inter-Service, and GSA use will also be recognized and used for intra-Service transactions and will not be duplicated within the Service assignment latitude.

U 1 through 9

For Intra-Army

A A through Z (except I and O)

A 1 through 9

For Intra-Air Force

F A through Z (except I and O)

J A

F 1 through 9

J 1

For Intra-Navy

N A through Z (except I and O)

R A

N 1 through 9

R 1

For Intra-Marine Corps

M A through Z (except I and O)

M 1 through 9

For Intra-GSA

G A through Z (except I and O)

G 1 through 9

For Intra-DLA

H A through Z (except I and O)

H 1 through 9

NUMBER OF CHARACTERS:	Two
TYPE OF CODE:	Alpha/Alpha or Alpha/Numeric.
EXPLANATION:	Used to inform appropriate recipient(s) of the status of a requisition's or asset report's processing, or of the processing of related transactions.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
BA	Item being processed for release and shipment. The ESD is contained in rp 70-73 when provided in response to a follow-up.
BB	Item is back ordered against a due-in to stock. The ESD for release of materiel to the customer is contained in rp 70-73.
BC	Item on original requisition containing this document number has been back ordered. Long delay is anticipated and ESD is in rp 70-73. Item identified in the NSN field (or "remarks" field if NSN field cannot accommodate the item number), which is not an automatic/coordinate substitute, can be furnished. The price of the substitute item is in rp 74-80. If desired, submit a cancellation for the original requisition and submit a new requisition[2] for the offered substitute.
BD	Requisition is delayed due to need to verify requirements relative to authorized application, item identification, or technical data. Requisition for GFM is delayed pending validation by either contracting MCA or between source of supply and MCA. See rp 4-6 to determine the activity performing the validation. Upon completion of review, additional status will be provided to indicate action taken.
BE	Depot/storage activity has a record of the MRO but no supporting transaction/record of the action taken. (Depot/storage activity response to ICP request for MRO status for use with DI AE6 only.)

[2]Submit a new requisition using a new document number with a current ordinal date.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
BF	No record of your document for which your DI AF_ follow-up or cancellation request was submitted. Also used by a supply source to indicate no record of a GFM requisition for which a DI AX2 transaction has been received. (1) If received in response to a cancellation request, subsequently received requisitions (A0_) or other documents (AM_, AT_) will be returned by the supply source with BF status. De-obligate funds and, if item is still required, submit requisition using new document number.[3] (2) If received in response to a follow-up (AF_) request, supply source action to process subsequently received documents (A0_, AM_, AT_) will continue under regular MILSTRIP procedures.[4] (3) When used in response to DRMS generated DI AFX and AFZ follow-ups, indicates that the shipping activity has no record of generating an AS3 transaction or of making a shipment to a DRMO under the document number in question and has not received a signed copy of the DTID. (4) MCAs/contractors/S/As in receipt of Status Code BF will review for establishment of a valid GFM requisition. If a valid requisition exists, a DI AT_ transaction will be generated. Subsequent receipt of a valid requisition will be processed by the MCA or supply source, under chapter C11 procedures.
BG	One or more of the following fields have been changed: (1) Stock Number (as the result of a formal catalog change). (a) Requisitioned NSN has been replaced by or consolidated with NSN in stock number field. (b) NSN is assigned to part number that was requisitioned. (c) FSC has changed but NIIN remains the same as originally requisitioned. Review NSN (FSC and NIIN) to ensure that requisition under process is for desired item. If NSN is not for desired item, submit cancellation request to Supply source. (d) FSC has changed but NIIN remains the same as expressed in original transaction. (Applies to MILSTRAP DZ9 status notifications only.)

[3]See Footnote 2.

[4]If requisitioning via submission of a new document number, submit a cancellation request prior to fund deobligation to ensure against a potential duplicate shipment.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
BG	(2) Unit of Issue (as the result of a formal catalog change).
	(3) Requisitioned part number has been identified to/replaced by the part number reflected in the stock number field. Examine quantity and unit price resulting from the above changes and revise appropriate records accordingly. The supply source will provide additional status to indicate further action taken on this requisition
BH	Service coordinated/approved substituted/interchangeable item, identified in stock number field, will be supplied. Examine unit of issue, quantity, and unit price fields for possible changes. Revise appropriate records accordingly. Additional status will be provided.
BJ	Quantity changed to conform to unit pack or because of allowable direct delivery contract variance; adjust the due-in records accordingly. Unit of issue is not changed.
BK	Modified.
	(1) Requisition data elements have been modified as requested. Examinedata fields in this status document for current requisition data.
	*(*2) Used by DAASC on DI AE9 to advise that the requisition contained a requisition priority for which the activity was not authorized. The requisition priority has been downgraded as shown and the requisition forwarded for processing.
	(3) Used by DAASC on DI AE9 to advise that the requisition contained an invalid/expired OSD/CJCS Category D Project code. The project code has been blanked out and th requisition forwarded for processing.
	(4) Used by DAASC on DI AE9 or by supply source to advise the customer that the requisition priority designator and/or RDD data fields contined invalid or incompatible data. Customer entry has been modified or blanked out and the requisition forwarded for processing.
	(5). Used by DAASC on DI AE9 or by the supply source to advise that
	submitter's fund code has been replaced by Fund Code XP requiring non-interfund billing
BL	NOA was forwarded to the CR or FF on date entered in rp 70-73.
BM	Your document was forwarded to the activity indicated in rp 67-69. Forward all future transactions for this document number to that activity. (Also applies to MILSTRAP DZ9 status notifications.)
BN	Requisition being processed as free issue. Signal and fund code fields corrected as noted. Adjust local fund obligation records.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
BP	Requisition has been deferred per customer instructions. The ESD is in rp 70-73.
BQ	Canceled. Results from receipt of cancellation request from requisitioner, consignee, manager, or other authorized activity. Also applies to cancellations resulting from deletion of an activity from the DoDAAD. Deobligate funds, if applicable.
BR	Cancelled. Requisitioning activity authorized cancellation in response to MOV request furnished by processing point.
BS	Canceled. Requisitioning activity failed to respond to MOV request from processing point.
BT	Requisition has been received and will be processed for attempted release and shipment from stock to meet your RDD. Further status will be provided based on asset availability at the time of release processing. (Applies to Subsistence only.)
BU	Item being supplied against your FMS Case Designator reflected in rp 48-50 or your Grant Aid Program and RCN reflected in rp 46-50. This document represents a duplicate of the requisition prepared by the U.S. Service.
BV	Item procured and on contract for direct shipment to consignee. The contract shipping date is entered in rp 70-73. Cancellation, if requested, may result in billing for contract termination and/or transportation costs, if applicable.
BW	Your SAP requisition containing this document number has been received by the ILCO and submitted to the supply system. A current ESD is not presently available but will be provided by subsequent status transactions. (May be used by ILCOs in acknowledging requisition receipt or in reply to followup when ESDs are not available.)
BX	Reserved.
BY	Depot/storage has previously denied the MRO by DI A6_. (Depot/storage activity response to ICP request for MRO status, for use with DI AE6 only.)
BZ	Requisition is being processed for direct delivery procurement. Upon completion of necessary procurement action, additional status will be provided to indicate action taken. The ESD is in rp 70-73.
B1	Assets not currently available. Requisition will be retained by DRMS for 60 days from date of receipt awaiting possible arrival of assets. (DRMS use only.)
B2	Status of supply or procurement action precludes requested modification.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
B3	The RAD contained in the original requisition is unrealistic. The date in rp 70-73 is the date when the materiel will be available.
B4	Canceled. Results from receipt of cancellation request from requisitioner, consignee, manager, or other authorized activity. Do not deobligate funds. Billing for materiel or contract termination charges will be made.
B5	The activity identified by the code in rp 4-6 is in receipt of your followup request. Action to determine current status and/or improve the ESD is being attempted. Further status will be furnished.
B6	The materiel applicable to the requisition requested for cancellation has been diverted to an alternate consignee.
B7	Unit price change. The latest unit price for the item identified by the stock or part number in rp 8-22 is reflected in rp 74-80.
B8	Quantity requested for cancellation or diversion was not accomplished.
B9	The activity identified by the code in rp 4-6 is in receipt of your cancellation request. Action to cancel the demand or to divert the applicable shipment is being attempted. Do not deobligate funds or delete due-in. Advice of final action will be furnished in subsequent status transactions.
CA	Rejected. (1) Initial provision of this status will be by narrative message. The message will also state the reasons for rejection. (2) When provided in response to a followup, this status will be sent via DISN and no reasons for rejection will be included. When received in response to a followup, authorized status recipients may request the reasons for rejection off-line (by mail, message, or telephone) if the initial narrative message containing the reasons for rejection cannot be located.
CB	Rejected. Rejection of that quantity not available for immediate release or not available by the SDD or RDD or within the RDP (for conventional ammunition). Quantity field indicates quantity not filled. ***May be*** used by a reporting activity to advise the ICP/IMM that a DI A4_ with distribution code 2 cannot be filled from reported materiel. ***May be used by the supply source (Principal), to notify the maintenance activity that a requested asset is not available for induction.***
CC	Nonconsumable item. Your Service is not a registered user. Submit your requisition to your Service ICP for registration action.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
CD	Rejected. Unable to process because of errors in the quantity, date, and/or serial number fields. (1) If received in response to a requisition and the materiel is still required, submit a new requisition[5] with correct data field entries. (2) If received in response to a cancellation request and materiel is not required, submit a new cancellation request with a valid quantity entry.
CE	Rejected. Unit of issue in original requisition, which is reflected in rp 23-24 of this status document, does not agree with ICP unit of issue and cannot be converted. If still required, submit a new requisition[6] with correct unit of issue and quantity. Supply source will enter the correct unit of issue in rp 79-80 of status transactions.
CG	Rejected. Unable to identify requested items. Submit a new requisition[7] and furnish correct NSN or part number. If correct NSN or part number is unknown, or if part number is correct, submit a new requisition[8] on DD Form 1348-6 furnishing as much data as is available. SF 344 may be submitted by authorized activities. (See appendix A.)
CH	Rejected. Requisition submitted to incorrect single manager/ technical service/distribution depot or MCA and correct source/MCA cannot be determined. Research for correct source/MCA and submit a new requisition.[9]

[5]See Footnote 1 on page AP2.16-3.

[6]See Footnote 1 on page AP2.16-3.

[7]See Footnote 1 on page AP2.16-3.

[8]See Footnote 1 on page AP2.16-3.

[9]See Footnote 1 on page AP2.16-3.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
CJ	Rejected. (1) Item coded (or being coded) "obsolete" or "inactivated." Item in stock number field, if different from item requisitioned, can be furnished as a substitute. Unit price of the substitute item is in rp 74-80. (2) If offered substitute is desired, submit a new requisition[10] with substitute item stock number. If only original item is desired, submit a new requisition[11] for procurement on DD Form 1348-6. SF 344 may be submitted by authorized activities. (See appendix A.) Cite Advice Code 2B. (3) Furnish technical data; for example, end item usage, component, make, model, series, serial number, drawing piece and/or part number, manual reference, or applicable publication. (4) Rejected. DoD MILSTRAP DTA Asset Support Request submitted for obsolete/inactive NSN, which cannot be supported. (Applies to MILSTRAP DZG transaction rejects only.)
CK	Rejected. Unable to procure. No I&S item is available. Returned for supply by local issue of components, kit, or next higher assembly. Suggest fabrication or cannibalization. If not available, submit a new requisition[12] for components, kit, or next higher assembly.
CL	Rejected. Contractor's requisition or related transaction is to be processed initially by an MCA. Transaction entries indicate direct submission. Research for correct MCA and submit a new requisition.[13]
CM	Rejected. Item is not or is no longer free issue. Submit a new funded requisition[14] with signal code other than D or M.
CN	Nonconsumable item. Your Service does not receive requisition support on this item or your requirement is a nonrecurring demand, which cannot be satisfied. Support will be provided upon submission of an MIPR by your Service ICP.

[10]See Footnote 1 on page AP2.16-3.

[11]See Footnote 1 on page AP2.16-3.

[12]See Footnote 1 on page AP2.16-3.

[13]See Footnote 1 on page AP2.16-3.

[14]See Footnote 1 on page AP2.16-3.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
CP	Rejected. Supply source is local manufacture, fabrication, or local procurement. If item cannot be manufactured or fabricated locally, or activity lacks procurement authority/capability, submit a new requisition[15] with Advice Code 2A.
CQ	Rejected. Item requested is command or Service regulated or controlled. Submit new requisition[16] through appropriate channels.
CR	Rejected. Invalid DI for a GFM transaction.
CS	Rejected. Quantity requisitioned is suspect of error or indicates excessive quantity. Partial quantity being supplied. Quantity field in this transaction reflects quantity rejected. If requirement still exists, submit a new requisition[17] for the required quantity using Advice Code 2L.
CT	To be used when AMCL 22 is implemented.
CU	Rejected. Unable to procure item requested. Item is no longer produced by any known source and attempts to obtain item have failed. Item in stock number field can be furnished as a substitute. Unit price of the substitute item is in rp 74-80. (If offered substitute is desired, submit a new requisition [18] with substitute item stock number.)
CV	Rejected. Item prematurely requisitioned. The effective date for requisitioning is contained in rp 70-73.
CW	Rejected. Item not available or is a nonmailable item whose transportation costs are uneconomical. Local procurement is authorized for this requisition only. If item cannot be locally procured, submit a new requisition [19] using Advice Code 2A.

[15]See Footnote 1 on page AP2.16-3.

[16]See Footnote 1 on page AP2.16-3.

[17]See Footnote 1 on page AP2.16-3.

[18]See Footnote 1 on page AP2.16-3.

[19]See Footnote 2.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
CX	Rejected. (1) Unable to identify the bill-to and/or ship-to address as designated by the signal code or the signal code is invalid. (2) The MAPAC does not exist in the DoD 4000.25-8-M, MAPAD, as a valid ship-to and/or mail-to address. (Applicable to ICP/IMM processing only.) (3) GSA Advantage GY/GZ series AACs are not authorized for use in DoD requisitions/orders. (4) Activity identified in the requisition is not authorized as a requisitioning or bill-to activity. (5) If still required, submit a new requisition[20] with valid data entries
CY	Rejected. Unable to procure item requested. Item is no longer produced by any known source and attempts to obtain item have failed. If requirement still exists, contact appropriate S/A technical organization for assistance or, if substitute item is known, requisition[21] that item.
CZ	Rejected. Subsistence item not available for resale. Reserved for troop issue only.
C1	For Subsistence Only. Rejected. Requested item is not available nationally. Do not requisition this item until advised by the activity identified in rp 4-6.
C2	Rejected. SAP funds are not available to process this requisition. (This code will be used between ILCO and requisitioners only.)
C3	Rejected. Applies to subsistence only. Vendor cannot make delivery during shipping period.
C4	Rejected. Applies to subsistence. Item is seasonal and not available for delivery during current shipping period.
C5	Rejected. Requisitioner, upon inspection of materiel located in the DRMO activity, rejected acceptance due to condition of materiel/unacceptable substitute and/or materiel incorrectly identified. This status code is generated by the DRMO and furnished to the appropriate status recipients.

[20]See Footnote 2.

[21]See Footnote 2.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
C6	Rejected. Requisition is for commercial type item which is not authorized for supply under the SAP. If unable to obtain desired item from commercial sources, submit a new requisition [22] containing Advice Code 3B after obtaining approval from the U.S. Service implementing the case.
C7	Rejected. DI indicates this is a remarks/exception data document. Supply source has no record of receipt of remarks/exception data. If still required, submit a new requisition.[23]
C8	Rejected. Vendor will not accept order for quantity less than the quantity indicated in rp 76-80. If requirement still exists, submit a new requisition [24] for a quantity that is not less than that reflected in rp 76-80.
C9	Rejected. Applies only to subsistence. Quantity in rp 25-29 canceled due to nonavailability during shipping period. If required in subsequent shipping period, submit a new requisition. [25]
DA	Rejected. Supply source is direct ordering from the Federal Supply Schedule identified by number in rp 76-80 (rp 76-77 group, rp 78-79 part, rp 80 section). If activity lacks procurement authority, submit a new requisition [26] with Advice Code 2A.
DB	Rejected. No valid contract registered at MCA.
DC	To be used when AMCL 22 is implemented.
DD	To be used when AMCL 22 is implemented.
DE	Canceled. Although shipment status (DI AS3) was sent, no shipment was made. (For use in controlling shipments intransit to disposal only. May be used in response to DIs AFX and AFZ with Advice Code 37.)
DF	Terminate intransit control processing. A signed receipt copy of the DTID is not available, but investigation indicates that property was removed from the storage area and cannot be located. Further research is being conducted within S/A channels. (For use in controlling shipments intransit to disposal only.)

[22]See Footnote 2.

[23]See Footnote 2.

[24]See Footnote 2.

[25]See Footnote 2.

[26]See Footnote 2.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
DG	Shipment confirmed. The quantity in the DI AS3 transaction was the quantity shipped. A signed copy of the DTID acknowledging DRMO receipt of that quantity is on file. DRMS action required to resolve apparent discrepancy. (For use in controlling shipments intransit to disposal only. May be used only in response to DI AFX or AFZ with Advice Code 37.)
DH	Terminate intransit control processing. A signed copy of the DTID acknowledging receipt is on file. The quantity in the DTID is different from that in the original AS3. The quantity acknowledged in the DTID is included in the quantity field. Further research on the quantity discrepancy is being conducted within S/A channels. (For use in controlling shipments intransit to disposal only. May be used only in response to DI AFX or AFZ with Advice Code 37.)
DJ	Rejected. GFM quantity requisitioned partially exceeds the contract authorized quantity. The quantity that exceeds the authorized quantity will not be supplied. Quantity in this transaction has been adjusted to reflect the authorized quantity.
DK	Rejected. Your DI APR transaction requesting reinstatement was received over 60 days after generation of the DI AE_ transaction containing Status Code BS.
DL	Rejected. Your DI APR transaction requesting reinstatement has been received. There is no record of a DI AE_ transaction containing Status Code BS.
DM	Rejected. Your DI APR transaction requesting reinstatement has been received. The DI APR transaction requested reinstatement of a quantity larger than that, which was canceled by the DI AE_ transaction containing Status Code BS. The quantity canceled is shown in rp 25-29.
DN	Rejected. A valid contract is recorded at the MCA; however, the requisitioned item, the requisitioner, or the DoDAAC in rp 45-50 is not authorized GFM under the contract.
DP	Rejected. The MAPAC does not exist in the DoD 4000.25-8-M, MAPAD, as a valid ship-to and/or mail-to address. If still required, submit appropriate codes (s) and address (es) under the procedures of the MAPAD. Upon confirmation the code (s) and address (es) have been added to the MAPAD, resubmit a new requisition. (Applicable to DAAS processing only.)
DQ	Rejected. GFM quantity requisitioned totally exceeds the contract authorized quantity. The total requisitioned quantity is rejected.
DR	Rejected. The MCA, for the contract indicated by the requisition, failed to respond or provide a valid response to an ICP GFM validation request.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
DS	Requisition received for an item for which your Service is not a registered user. Issue action is being processed. Request action be taken to register your Service as a user using the procedures outlined in DoD 4100.39-M (FLIS Procedures Manual).
DT	***Free Issue denied; either the complete or partial quantity of a post-post requirement (includes DI Code C0_, CQ_, D7_) is not authorized for free issue. Fund code and/or signal code corrected as noted. Adjust local fund obligation records.***
DY	Rejected. Materiel shipped by non-traceable means or supplied by DVD from a contractor without an assigned DoDAAC or there is no record of the transaction for which the DI AFY followup was submitted. (Use on DI ASY.)
D1	Canceled. Requisition was retained for 60 days. Requested asset did not become available. Quantity field indicates quantity not filled. (DRMS use only.)
D2	Rejected. Item requested is Brand Name Resale and is in short supply.
D3	Rejected. Activity did not respond to supply source request for additional information.
D4	Canceled. Applies only to subsistence items. Quantity in rp 25-29 canceled. Your requisition quantity, together with all other requisitions received this cycle for the specified port or depot, does not meet the contractor's minimum order quantity.
D5	Rejected. Item requested is Nuclear Reactor Plant materiel authorized for issue only to Nuclear Reactor Plant activities and support facilities. A similar item may be available under a different NSN. If unable to identify the non-nuclear NSN, submit a new requisition[27] providing complete technical data (such as: APL/AEL, end use equipment, CAGE, part number, piece number, nameplate) and remarks indicating "NON-NUCLEAR APPLICATION" in the remarks block.
D6	Rejected. Manually prepared requisition contains unauthorized exception data.

[27]See Footnote 2.

REQUISITION TRANSACTION STATUS CODES

CODE	EXPLANATION
D7	1. Requisition modifier rejected because of errors in one or more data elements. 2. Requisition modifier may be rejected due to improper application of the Required Delivery Date (RDD) field and/or Priority Designator (PD). Check the original requisition RDD and PD data fields for compaitibility with revised input. Resubmit with appropriate data.
D8	Rejected. (1) Requisition is for controlled substance/item and requisitioner and/ or ship to address is not an authorized recipient. Submit a new requisition[28] on a DD Form 1348-6 furnishing intended application and complete justification for the item. (2) FMS requisitions for publications which are controlled or have restricted access and requisitioner and/or ship-to address is not authorized. Submit new requisition [29] with justification to the applicable Service ILCO.

[28]See Footnote 2.

[29]See Footnote 2.

CUSTOMER ASSET REPORTING TRANSACTION STATUS CODES

Use these S series status codes on the DI FTR to reject asset transactions. If subsequent reporting is required for the items identified by the FTR containing S series status codes, submit a new asset report with a new document number. Use the T series status codes with DIs FTB/FTD/FTQ/FTR/FT6/FTZ to provide informative/action status on an asset report and related documentation. When a DI FT6 is submitted to the reporting activity, it will contain the applicable status code cited in the DI FTR.

CODE	EXPLANATION
SA	Rejected. If appropriate, resubmit with exception information as required by instructions disseminated separately by applicable ICP/IMM. (Assign a new document number if a new asset report is submitted.) (Use on DI FTR.)
SB	Rejected. Report garbled and incomplete. Corrective action cannot be determined. Review entire contents, correct, and resubmit if appropriate. (Assign a new document number if a new asset report is submitted.) (Use on DI FTR.)
SC	Rejected. ICP/IMM of the reported item cannot be determined. Research records and, if applicable, resubmit citing correct stock number. (Assign a new document number if a new asset report is submitted.) If NSN is GSA managed, item is non- stocked; disposition is authorized under local directives. (Use on DI FTR.)
SD	Rejected. NSN not identifiable. Corrective action cannot be determined. Review, correct, and resubmit, if appropriate. (Assign a new document number if a new asset report is submitted.) (Use on DI FTR.)
SF	Rejected. Item not in authorized condition to be reported or condition code cannot be identified. Materiel should be screened for correct condition code and new FTE submitted; or, if not reportable, dispose of under current procedures. (Assign a new document number if a new asset report is submitted.) (Use on DI FTR.)
SG	Rejected. This transaction is a duplicate of a previously received report. Recipient must research records to determine if this transaction was previously rejected with an S series status/reject code. If so, resubmit a new *asset* report with a new document number. Otherwise, no action is required.
SH	Rejected. Unit of issue is incorrect and cannot be converted or corrected. (Assign a new document number if a new asset report is submitted.) (Use on DI FTR.)
SJ	Rejected. Signal code is blank or incorrect. (Assign a new document number if a new asset report is submitted.) (Use on DI FTQ or FTR.)

CODE	EXPLANATION
SK	Rejected. Unable to identify the ship-from or credit-to address as designated by the signal code. (Assign a new document number if a new asset report is submitted.) (Use on DI FTQ and FTR.)
SM	Rejected. Stock balance indicates materiel is not required; however, item is in process of migrating and further action is deferred until date contained in rp 70-73. If asset position exceeds retention limits after that date, resubmit to appropriate IMM. (Assign a new document number if a new asset report is submitted.) (Use on DI FTR.)
SN	Rejected. Materiel reported not authorized for return. (Use on DI FTR.)
SP	Rejected. Item was reported and requisitioned by the reporting activity (rp 30-35) or requisitioned by another activity for shipment to the reporting activity (rp 45-50). (For use with DI FTR.)
SQ	Rejected. Reported NSN is master item number (i.e., all makes and models) used for reference purpose only. Review records and resubmit with new document number(s), citing appropriate NSN(s) for the specific item(s) being reported. (Use on DI FTR.)
TA	Creditable return. Credit will be granted for quantity indicated in rp 25-29. Ship materiel to activity in rp 54-56. (Use on DI FTR or FT6.)
TB	Noncreditable return. Return quantity indicated in rp 25-29 to activity indicated in rp 54-56. (Use on DI FTR or FT6.)
TC	Not returnable. Quantity reported has been determined by the IMM to be not economically feasible to return. Use Component regulations for further processing. (Use on DI FTR.)
TD	Not returnable. (l) Special instructions for disposition are stated in the remarks field. In this case, the status document will be mailed. This code will not be used when other status codes have been established to convey applicable status. (2) When due to security reasons, or space limitations, instructions will be furnished by separate media referring to pertinent document numbers. In this case, the remarks block will be left blank and TD status documents may be transmitted electrically. (Use on DI FTR.)
TE	Materiel required for lateral redistribution. DI A4_ referral(s) will follow. (Use on DI FTR.)
TF	Materiel received. Status being investigated. (Use on DI FTR.)
TG	Materiel required for lateral redistribution. DI A4_ referral(s) will follow, containing stock number and/or unit of issue as changed and as indicated in rp 8-22 and/or rp 23-24. Examine unit of issue and quantity fields for possible changes. (Use on DI FTR.)

CODE	EXPLANATION
TH	Credit will be granted for quantity indicated in rp 25-29. Stock number and/or unit of issue changed as designated in rp 8-22 and/or rp 23-24. The quantity field (rp 25-29) is adjusted as required. Examine unit of issue and quantity fields for possible changes. Ship materiel to activity in rp 54-56. (Use on DI FTR or FT6.)
TJ	Noncreditable return. Stock number and/or unit of issue changed as designated in rp 8-22 and/or rp 23-24. Examine unit of issue and quantity fields for possible changes. Return quantity indicated in rp 25-29 to activity indicated in rp 54-56. (Use on DI FTR or FT6.)
TK	Not returnable. Stock number and/or unit of issue changed as designated in rp 8-22 and/or rp 23-24. Quantity indicated in rp 25-29 exceeds authorized retention levels. Examine unit of issue and quantity fields for possible changes. (Use on DI FTR.)
TL	Materiel received. No credit allowed as item received was other than that authorized for return. (Use on DI FTZ.)
TM	Materiel received. No credit or reduced credit allowed as condition received was less than reported. Condition of materiel received is indicated in rp 71. (Use on DI FTZ.)
TN	Materiel received. Credit authorized for quantity in rp 25-29. (Use on DI FTZ.)
TP	Materiel not received within prescribed timeframe. Credit authorization is canceled. (Use on DI FTZ.)
TQ	Materiel received. Noncreditable return as indicated in reply to customer asset report. (Use on DI FTZ.)
TR	DI FTE received and in process. Reply will be provided by date indicated in rp 70-73. (Use on DI FTD.)
TT	Materiel received and in process of inspection and classification. DI FTZ will be provided upon completion. (Reply to DI FTT.) (Use on DI FTR.)
TU	Materiel not received. (Reply to DIs FTT and FTP.) (Use on DIs FTR and FTB.)
TV	Materiel not received within prescribed timeframe. Noncreditable return authorization is cancelled. (Use on DI FTZ.)
TW	Credit action in process. Financial transaction is forthcoming. (Reply to FTP.) (Use on DI FTB.)
TX	Financial transaction accomplished. Bill number of credit transaction appears in rp 76-80. (Reply to DI FTP.) (Use on DI FTB.)
TY	DI FTZ generated on document number cited indicated no credit authorized for return. (Reply to DI FTP.) (Use on DI FTB.)

CODE	EXPLANATION
TZ	Customer Asset Report changed by DAAS (rp 4-6). Examine rp 8-22 for possible change in FSC/NSN/part number being converted to an NSN if the original Customer Asset Report was DI FTG. Also, examine rp 67-69 to determine if the transaction has been routed to another activity. (Use on DI FTQ.)
T1	Materiel received. No credit allowed because the stock number was changed from a stock fund to an appropriation financed item. For intra-Service use only. (Use on DI FTZ.)
T3	DI FTM has been received. Materiel has not been received. Materiel should be shipped, tracer action initiated, or DI FTC submitted, as appropriate. (Use on DI FT6.)
T4	Materiel not returnable. Quantity indicated in rp 25-29 is no longer required IPE and must be reported to DIPEC (SE 4300) under DLAM 4215.1, et al.
T5	Deleted. (Use TZ.)
T6	DI FTE has been routed to the activity indicated in rp 67-69. Forward all future FT_ documents to that activity. (Use on DI FTR.)
T7	FSC has been changed by the ICP in rp 4-6. (Use on DI FTR.)
T9	Part-numbered materiel reported is not authorized for return. DI Code FTG not authorized for asset reports directed to DLA. Use current Component instructions for disposition of materiel. (Use on DI FTQ.)

AP2.17. APPENDIX 2.17

SHIPMENT HOLD CODES

NUMBER OF CHARACTERS:	One.
TYPE OF CODE:	Alpha (except I and O).
EXPLANATION:	When MILSTRIP-requisitioned materiel is delayed at a shipping activity after it has been picked, packed, marked, and made ready for shipment, the delay will be recorded on the shipment planning worksheet using the appropriate code below and will be reported for inclusion in the MILSTRIP shipment status and MRC transaction.
RECORD POSITION:	51 (in MILSTRIP transactions).

CODE	EXPLANATION
A	Shipment unit held for consolidation.
B	Awaiting carrier equipment.
C	Awaiting export/domestic traffic release.
D	Delay due to diversion to surface resulting from challenge by air clearance activity.
E	Delay resulting from challenge by air clearance activity for which no diversion to surface occurs and materiel was shipped by air.
F	Embargo.
G	Strikes, riots, civil commotion.
H	Acts of God.
J	Shipment delayed to process customer cancellation request(s).
K	Diversion to surface movement due to characteristics of materiel that preclude air shipment; for example, size, weight, or hazard classification.
L	Delay requested and/or concurred in by consignee.
M	Delay to comply with valid delivery dates at CONUS destinations/outloading terminals.
N	Delay due to diversion to air (requisition priority upgraded).
O-Y	Reserved.
Z	Holding action of less than 24 hours from date materiel is available for shipment.

AP2.18. APPENDIX 2.18

COUNTRY AND ACTIVITY CODES

NUMBER OF CHARACTER:	Two
TYPE OF CODE:	Alpha-Alpha or Alphanumeric
EXPLANATION:	Country and Activity Codes are listed on the Defense Logistics Management Standards Office (DLMSO) Web site under: Logistics Qualifier Search/Select Qualifier Code from Table of Contents/Key Word "Country and Activity" at http://www.dla.mil/j-6/dlmso/eApplications/Logdrms/logview/LQVSearch.asp. The country and activity codes are used throughout the DoD to identify the country, international organization, or account which is (1) the recipient of materiel or services sold, leased, loaned, transferred, exchanged, or furnished under the FMS system and (2) the recipient of materiel or services furnished under the MAP Grant Aid. Activity codes may be applied to organizations, regions, territories, or programs which do not have established country codes. NOTE: Inclusion of a country or activity in this appendix does not, of itself, indicate that the country or activity is now or ever has been or will be a recipient of Security Assistance. (See http://www.dla.mil/j-6/dlmso/elibrary/manuals/regulations.asp#510538m Chapter 4, Table C4.T2.)
RECORD POSITION(S):	31-32

AP2.19. APPENDIX 2.19

SECURITY ASSISTANCE PROGRAM
TYPE OF ASSISTANCE AND FINANCING CODES

NUMBER OF CHARACTERS:	One.
TYPE OF CODE:	Alphanumeric.
EXPLANATION:	Provides additional information concerning type of transaction applicable to Security Assistance shipments.
RECORD POSITION(S):	35.

AP2.19.1. MILITARY ASSISTANCE PROGRAM GRANT AID

CODE	EXPLANATION
1	Grant Aid rendered under the authority of the FAA of 1961 for which the United States receives no reimbursement.
A	Grant transfers of Excess Defense Articles provided under the authority of the FAA of 1961 for which the United States receives no reimbursement for the value of the materiel.
C	Presidential determination to order defense articles from stock and performance of defense services to satisfy Grant Aid requirements with reimbursement from subsequent military assistance appropriations. (Section 506 of the FAA of 1961.)
D	Military Assistance Service Funded. Grant Aid programs transferred to the DoD budget, which were not controlled and implemented through the MAP documentation and ADP system.
H	Grant Aid share of cost sharing agreements.
K	Grant Aid of Map-owned assets obtained through barter arrangements with Federal Republic of Germany (used in conjunction with Supply Source Code “B” only).
L	Grant Aid provided through the NHPLO for maintenance support of Hawk Missile system (use in conjunction with Supply Source Code “N” only).
P	Grant Aid programs transferred to the DoD budget which were controlled and implemented through the MAP documentation and ADP system.
R	Grant Aid of U.S. recovered materiel resulting from liquidation of NAMSA excess stockage.

S — Assigned to all records in the ROK Equipment Transfer program authorized by Public Law 95-384 at no charge to MAP. This code is also assigned to all PY 71 update and 72 equipment transferred to the ROK under Public law 91-652 at no cost to MAP. This code is also assigned to ammunition transferred to the Royal Thai Government from Army FMS Case UEB. Transfer at no cost to MAP was authorized by Section 24, Public Law 96-92.

AP2.19.1.1. Type of assistance Codes used in other than MAP Grant Aid transactions:

F — Training provided as a part of an FMS case. This data is maintained in the DSAA Grant Aid data base purely as a service to assist the Military Department in accounting for students and/or spaces provided under FMS. Not used in MILSTRIP.

AP2.19.2. FOREIGN MILITARY SALES. Terms of sale and accompanying type of assistance codes indicate the statutory authority for a foreign military sale; the time of payment for the sale; whether the sale is to be from DOD stocks or procurement; and whether the sale is to be financed on a case or credit basis. The implementing agency enters the appropriate Terms of Sale and accompanying type of assistance codes in the "Terms" block of the letter of offer. The implementing agency uses type of assistance code for MILSTRIP requisitioning purposes. The following codes and definitions have been extracted from DOD 5105.38-M (SAMM), for the convenience of MILSTRIP participants. A more complete definition of the codes shown below may be found in the SAMM.

CODE	EXPLANATION
3	Cash sale from Stock with payment in Advance. This code applies to cash payments in advance of delivery and/or performance for a foreign military sale which the implementing Agency determines at the time of the offer will be from DoD stocks.
4	Source of Supply Not Predetermined. This code applies to cash payment for a foreign military sale for which the implementing Agency has not yet determined, at the time of the offer, the extent to which the supply source will be DoD stocks or procurement.
5	Cash Sale from Procurement with Payment in Advance. This code applies to cash payment in advance of delivery and/or performance for a foreign military sale which the implementing Agency determines at the time of the offer will be from DoD procurement.
6	Cash Sale from Stock with Payment on Delivery. This code applies to cash payment upon delivery of defense articles or initiation of performance of defense services which the implementing Agency determines at the time of offer will be from DoD stocks.

7	Cash sale from Procurement with 120-Day Payment. This code applies to cash payment 120 days after delivery of articles or commencement of performance of services for a foreign military sale, which the implementing Agency determines at the time of the offer, will be from DoD procurement.
8	Cash sale from Stock with 120-Day payment. This code applies to cash payment 120 days after delivery of articles or commencement of performance of services for a foreign military sale which the implementing Agency determines at the time of the offer will be from DoD stocks.
M	MAP Merger. The MAP, established under the mutual Defense Assistance Act of 1949, originally provided for the loan or grant if military equipment, materials, and services (including training) to eligible nations. Since FY 82, the authority of Section 503(A)(3) of the FAA of 1961 has been used to merge MAP funds with recipient countries funds and/or with FMS financing credit in the FMS Trust Fund, to make adequate funds available to finance the country's FMS cases.
N	Section 23 or 24 AECA, FMS, Credit (Non-Repayable).
U	FMSO No. 1. This code applies to cash payment for an FMSO No.1 SSA. The purchasing government buys equity in a specified dollar amount of DoD stocks. DoD maintains that portion of its stocks for eventual delivery to the purchasing government under an FMSO No.2 requisition agreement.
V	FMSO No. 2. This code applies to cash payment for an FMSO No.2 SSA which permits the purchaser to submit requisitions for common repair parts and secondary items in the DoD stocks of which the purchaser has bought an equity under an FMSO No.1 agreement. The use of this code requires the input of CLPSC Code 1 or 2 (appendix AP2.22) in rp 72 of CLSSA requisitions and passing orders by the applicable ILCO.
Z	Section 23 or 24, AECA, FMS Credit.

AP2.20. APPENDIX 2.20

SUBSISTENCE TYPE OF PACK CODES

NUMBER OF CHARACTERS:	One.
TYPE OF CODE:	Numeric.
EXPLANATION:	Indicates in the requisition the degree of protection to be provided subsistence items by the pack or outside shipping container. Actual “type of pack” requested should be based on the degree of protection required.
RECORD POSITION:	21.

AP2.20.1. NONPERISHABLE TYPE OF PACK CODES

CODE	EXPLANATION
1	Protection required under known favorable conditions during shipment, handling and storage as in CONUS. Domestic fiberboard shipping containers are utilized and unitized in pallet loads bonded with strapping or shrink film.
2	Protection required under more severe conditions during shipment, handling, and storage as may be encountered in the support of OCONUS customers. Weather resistant fiberboard shipping containers are utilized. All OCONUS shipments do not necessarily require Type of Pack 2. This type of pack may also be used when code 7 below is requested but not available.
3	(Not Applicable)
4	Protection required under conditions of open storage for an unknown duration in geographical areas where excessive rainfall, high humidity, and adverse environmental conditions may be encountered, such as SEA. V2s fiberboard shipping containers are utilized. Unitization consists of 40" x 48" standard, double wing, 4-way entry, wood pallet, with 4" flanged, V2s fiberboard cap, and strapped.

AP2.20.2. NONPERISHABLE TYPE OF PACK CODES

AP2.20.2.1. General Items:

CODE	EXPLANATION
1	Protection which must meet the minimum requirements for shipment, handling, and storage in CONUS.
2	Protection which must be sufficiently strong to permit shipment to an OCONUS designation. All OCONUS shipments do not necessarily require Type of Pack 2.

AP2.20.2.2. Meat Carcass and Cut Items Only:

CODE	EXPLANATION
3	Single Wrap, Kraft, Krinkle Paper
4	Single Wrap, Stockinette
5	Double Wrap, Kraft Krinkle Paper and Stockinette
6	Double Wrap, 1 Kraft Krinkle Paper and 2 Stockinette (Export Only)

AP2.20.2.3. Fresh Eggs, Milk, Fruits, and Vegetables; Frozen Meats, Fish, and Poultry:

CODE	EXPLANATION
7	Wax impregnated fiberboard containers. The conditions which justify customer requirement for this type of pack are defined as follows: a. Items are desired for specific operations involving shipment to remote areas, transfer at sea, ice or hydro cooling, prolonged storage, deploying ships, lengthy environmental exposure or multiple handling transshipment, or; b. At the option of the requisitioner when local demand and experience indicates upgrading of shipping container requirements as being essential to ensure adequate production protection, and; c. The items (for example, FF&V) have been approved by the cognizant S/As for application and requisitioning of this type of pack.

AP2.21. APPENDIX 2.21

DISPOSAL AUTHORITY CODES

NUMBER OF CHARACTERS:	One.
TYPE OF CODE:	Alpha.
EXPLANATION:	Entered on DRMS-related documentation to indicate that the item(s) being transferred to a DRMO are authorized to be transferred to a DRMO because of instructions of the ICP/IMM relayed through the MRP or other proper authority.
RECORD POSITION(S):	64.

CODE	EXPLANATION
M	Items on this transaction are ICP/IMM stocks and are being transferred to DRMS by authority of the responsible ICP/IMM.
N	Items on this transaction are not reportable by virtue of exclusion to the MRP or other specific criteria; such as, extended dollar value or condition limitations on asset reporting, and are duly authorized to be transferred to DRMS.
R	Items on this transaction have been reported to the ICP/IMM under MILSTRIP MRP procedures and are considered over the ICP/IMMs authorized retention levels. Use S/A retention levels and instructions to manage this materiel.

AP2.22. APPENDIX 2.22

COOPERATIVE LOGISTICS PROGRAM SUPPORT CATEGORY CODES

NUMBER OF CHARACTERS:	One.
TYPE OF CODE:	Numeric:
EXPLANATION:	Provides information as to whether or not supply support on a CLSSA requisition or passing order (NSN only) ("V" in rp 35) should be made on a programmed or unprogrammed basis. This code will be entered by the applicable ILCO.
RECORD POSITION:	72.

CODE	EXPLANATION
1	Lead time necessary for the support source to augment U.S. stocks to support the CLSSA has passed. Assets can be released on a programmed basis.
2	Lead time necessary for the supply source to augment U.S. stocks to support the CLSSA has not passed. Assets can be released on an unprogrammed basis.

AP2.23. APPENDIX 2.23

PRECIOUS METALS INDICATOR CODES

NUMBER OF CHARACTERS:	One.
TYPE OF CODE:	Alpha/Numeric.
SOURCE:	DOD 4100.39-M, Vol 10, Table 160[1]
EXPLANATION:	Identifies Defense materiel items that contain precious metals and the content value of the metal and will aid DRMO's efforts to identify precious metal bearing items at the time such materiel is turned in.
RECORD POSITION:	62.

[1] Go to DLIS website at http://www.dlis.dla.mil/PDFs/Procedures/vol10.pdf for a listing of the codes. (Also, see Vol 12, Data Record Number 0802 at http://www.dlis.dla.mil/PDFs/Procedures/vol12.pdf).

AP2.24. APPENDIX 2.24

IDENTIFICATION AUTOMATED DATA PROCESSING CODES

NUMBER OF CHARACTERS:	One.
TYPE OF CODE:	Numeric.
SOURCE:	DoD 4100.39-M, Volume 10, Table 159[1]
EXPLANATION:	Identifies DoD ADPE/ADP Components in the supply system and will aid DRMOs to identify these items at the time they are transferred to disposal.
RECORD POSITION:	63.

[1] Go to DLIS website at http://www.dlis.dla.mil/PDFs/Procedures/vol10.pdf for a listing of the codes.

AP2.25. APPENDIX 2.25

CUSTOMER IDENTIFICATION

NUMBER OF CHARACTERS:	Thirteen.
TYPE OF CODE:	Alpha/Numeric.
EXPLANATION:	Provides customer identification on automated submission of requisitions containing exception ship-to addresses via a system-generated code that cannot be overridden by the user. The first three-charters may identify the preparing system followed by a 10-character identification of the individual customer keyed to the customer login/account. The originating organization must be able to identify the specific individual by this code. When constructed by the DAAS, the customer identification will consist of the originator (the first position of the seven position communications routing identifier is dropped) plus the four-position serial number and the three-position date form the incoming message header. Originating systems are identified below.
RECORD POSITION(S):	67- 69[1]

CODE	EXPLANITION
OTS	Navy One Touch

[1]Applicable only to DLA-supported DI Code YRZ-formatted requisition trailers that provide exception ship-to information as identified by Type Transaction Code ST.

AP3. APPENDIX 3

FORMATS

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[1] Use of DI Code AB_ changed from intra- to inter-Service for direct delivery from procurement last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 155.

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[2] Established procedures to reinstate canceled requisitions last reported as not implemented by USN. Refer to AMCL 150C.

[3]Procedures to control access to DOD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

[4] See Footnote 3.

[5] Use of revised MOV temporary suspension procedures for selected activities last reported as not implemented by USAF and USMC. Refer to AMCL 37.

AP3.1. APPENDIX 3.1

FORMATS

INTRODUCTION

AP3.1.1. General. The AP3 series of appendices prescribe the record position alignment and data entries for the DoD Issue Release/Receipt Document and such other transactions that are utilized in the complete processing of a requisition through the supply system, including MOV formats, regardless of the organizational structure of the system

AP3.1.2. Formats. MILSTRIP formats are described in AP3.2 through AP3.54.

AP3.2. APPENDIX 3.2

REQUISITION

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL)	RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
Send to	Block A[1]	Not Applicable	Enter the appropriate in-the-clear name and address corresponding to the RI, if applicable.
Requisition Is From	Block B	Not Applicable	Enter the appropriate in-the-clear name and address of the requisitioner, if applicable.
Document Identifier	Block 1	1-3	Enter DI A0_ or AM_.
Routing Identifier	Block 2	4-6	Enter RI indicating the supply source to which the document is being submitted.
Media and Status	Block 3	7	Enter the M&S code.
Stock Number[2]	Blocks 4, 5, 6	8-22	Enter the stock or part number of the item being requisitioned. For subsistence items, enter the type of pack in rp 21.
Unit of Issue	Block 7	23-24	Enter the unit of issue.
Quantity	Block 8	25-29	Enter the quantity requisitioned. For ammunition requisitions only (items in FSG 13), enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: A quantity of 1,950,000 will be expressed as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	Blocks 9-12	30-43	Enter document number as assigned by the preparing activity.
Demand[3]	Block 13	44	Enter the demand; otherwise, leave blank.

[1]See the AP2 series of appendices for an explanation of the data fields.

[2]Requisitions to DRMS (RI S9D) cannot reflect an entry in rp 21-22 other than a DTID number suffix in rp 21, when applicable.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)		ENTRY AND INSTRUCTIONS
Supplementary Address	Blocks 14-15	45-50	When applicable, enter the coded SUPADD of the ship-to or bill-to activity; otherwise, leave blank. When coded data is not significant to the supply source (other than an AAC), enter an alphabetic "Y" in rp 45.
Signal	Block 16	51	Enter the signal code.
Fund	Block 17	52-53	Enter the fund code as directed by the Component.
Distribution	Block 18	54	When applicable, enter the distribution code of the activity to receive status information in addition to the requisitioner or the SUPADD.
		55-56	Enter the code as directed by the Components.
Project	Block 19	57-59	When applicable, enter the appropriate code under Component instructions.
Priority	Block 20	60-61	Enter priority designator.
Required Delivery Date/Required Delivery Period[4]	Block 21	62-64	Enter data requirements from AP2.14, as applicable; otherwise, leave blank.
Advice	Block 22	65-66	Enter advice code to convey instructions to the supply source; otherwise, leave blank.
Date of Receipt of Requisition[5, 6, 7]	Block 23	67-69	Leave blank.

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[3] ***On an Intra-Army basis a suffix code entry is authorized for identification of post-post partial issues of materiel by Army Single Stock Fund Activities. These requisitions will contain Army Edit Action Code IV in rps 74-75.***

[4] Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

[5] Processing points passing DI AM_ transactions to another supply source for continued processing will enter their RI code in rp 67-69.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)		ENTRY AND INSTRUCTIONS
Blank	Block 23	70-80	Leave blank on inter-Component requisitions forwarded to the DLA and GSA supply sources. a. This field is optional for intra-Component use.[8, 9, 10, 11] b. This field may be used for internal purposes on retained copies of requisitions.
Remarks	Blocks L-W		This field will be used to convey any additional required information not provided for in the requisition format.

[6]The Map Support Office Distribution System (MSODS) will enter the MSODS RI Code SD& in A0_ transactions returned to Mapping Agency Automated Distribution Management System (DADMS) (HM8) for processing. This will indicate to DADMS that this is not the initial processing of the requisition (requisition was previously reviewed and forwarded to MSODS, which was unable to fulfill).

[7] On an Intra-Army basis a RI code entry is authorized for identification of the storage site related to post-post issues of materiel by Army Single Stock Fund Activities. These post-post requisitions will contain Army Edit Action Code IV in rps 74-75.

[8] On Intra-Army requisitions rp 70 will contain the ownership/purpose code and rp 71 will contain the supply condition code of the material post-post issued by Army Single Stock Fund Activities. These post-post requisitions will contain Army Edit Action Code IV in rps 74-75.

[9] On Intra-Army basis both post-post and image Single Stock Fund Activity requisitions may contain a management code in rp 72 to facilitate processing.

[10] On Intra-Army basis requisitions may contain an Army Edit Action Code in rps 74-75 to indicate the actions required by the receiving system in order to process transactions and direct authorized follow-on actions. This code is meaningful to the Army only and is used on both post-post and image requisitions.

[11] On Intra-Army basis requisitions may contain the date generated in rps 77-80. This date is required to accurately process transactions relative to image, post-post and working requisitions submitted by Army Single Stock Fund activities.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
GOVERNMENT-FURNISHED MATERIEL REQUISITION ENTRIES.[12]		
Manufacturer's Directive Number	54-56	If required by the Component contracts, enter the MDN.
Contract Call Order Number	69-72	If required by the Component contracts, enter the appropriate contract call order number.
Contract Identification	73-80	At the option of the Component, enter the last eight positions of the PIIN in rp 73-80 in lieu of the MDN in rp 54-56. This entry is mandatory if the MDN is not entered in rp 54-56.
MANAGEMENT CONTROL ACTIVITY ENTRIES: Entries Required for Requisitions for Government-Furnished Materiel.[13]		
Routing Identifier	4-6	Enter the RI code of the supply source.
Distribution	54-56	Enter the distribution code of the MCA validating the transaction or the MDN consisting of the MCA's distribution code in rp 54 and two other alpha/numeric characters in rp 55-56.
Routing Identifier	74-76	If required by the Component, enter the RI code of the validating MCA in rp 74-76.

[12] Procedures to control access to DOD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.
[13] See Footnote 6.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
DEFENSE REUTILIZATION AND MARKETING ENTRIES: Entries Required When Requisitioning a Specific Item From Disposal.[14]		
Disposal Turn-in Document Number or Excess Report Number	67-80	This entry is optional on DI A01/A0A/A05/A0E requisitions and is mandatory on DI A04/A0D requisitions. If applicable, the DTID suffix will be entered in rp 21.
DEFENSE REUTILIZATION AND MARKETING ENTRIES: Entries Required on Requisitions to Disposal When a Specific Item is Not Required.[15]		
Blank	70	Leave blank.
Condition Code	71	Enter lowest acceptable supply condition code under Component criteria furnished to DRMS. See Chapter C2, paragraph C2.21., for requirement.
Blank	72-80	Leave blank.

[14] Procedures, formats, and codes for requisitioning material from disposal last reported as not implemented by DLA. Refer to AMCL 139A.

[15] See Footnote 8.

AP3.3. APPENDIX 3.3

SECURITY ASSISTANCE PROGRAM REQUISITION

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL)	RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
Send To[1]	A	Not Applicable	Enter the appropriate in-the-clear name and address of the activity designated to receive the requisition.
Requisition Is From	B	Not Applicable	Enter the in-the-clear name and address of the requisitioner.
Document Identifier		1-3	Enter DI A0_ or AM_.
Routing Identifier		4-6	Enter RI code indicating the source to which the document is submitted.
Media and Status		7	Enter M&S code.
Stock Number		8-22	Enter the stock or part number of the item requisitioned.
Unit of Issue		23-24	Enter the U/I.

[1]See the “AP2” series of appendices for the explanation of data fields.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
Quantity	25-29	a. Enter quantity requisitioned. b. When quantity restriction applies; for example, total requirements for an item will result in more than 25 shipment units for specified items, see chapter 6, section C6.7.4. c. For ammunition requisitions only (FSG 13), enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: A quantity of 1,950,000 will be expressed as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter the document number as assigned by the preparing activity.
Service	30	Enter the alphabetical code of the U.S. implementing Component designated as the recipient of the Security Assistance order.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
Country	31-32 (First and Second Position)	Enter the appropriate recipient country/organization for the Security Assistance materiel.
Mark-For	33 (Third Position)	a. For MAP Grant Aid, enter the one-digit alpha or numeric code to indicate the country recipient and place of discharge within the country. b. For FMS, enter the one-digit alpha/numeric code that identifies the countries' selected mark-for addresses, which will be. part of shipment container markings selected mark-for addresses, which will be part of shipment container markings. When rp 46-47 contain code XX, the address identified by the code in rp 33 will be the ship-to address. When a code is not applicable, a numeric zero (0) will be entered. c. An XW entry in rp 46-47 indicates instances where the materiel is to be delivered to an assembly point or staging area. In such instances, in-the-clear shipping instructions will be contained in the remarks portion of the requisitions and related MROs.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
Foreign Military Sales Delivery Term	34 (Fourth Position)	a For FMS requisitions, enter the numeric code to identify delivery term for type of shipment. b The above entry is not applicable to MAP Grant Aid requisitions. For MAP Grant Aid requisitions, always enter a 0 (zero).
Security Assistance Program Type of Assistance/ Financing	35 (Fifth Position)	Enter the one-digit alpha or numeric code to identify the type of assistance.
Date	36-39	Enter the year and three-position day of year.
Serial Number	40-43	Enter the serial number of the requisition. The number is assigned at the discretion of the requisition initiator and will not be duplicated on any one day.
Demand	44	Enter the demand code, as applicable.
Supplementary Address	45-50	Contains entries indicated below:
In-Country Service	45	a. For FMS, this code must be the Service Assignment Code B, D, K, P, or T since these are the only codes with addresses published in the MAPAD. b. For MAP Grant Aid, enter an alpha Y to indicate that the contents in Block 15 or rp 46-50 are not meaningful to the system, but are to be perpetuated in the ensuing documentation.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
Address	46-47 (First and Second Position)	a. For FMS, enter the appropriate types of country FMS offer/release options in rp 46 and FF in rp 47 designated by the recipient country (see the MAPAD). When the shipments are to be made under U.S. sponsored transportation, alpha XX will be entered. An XW entry in rp 46-47 indicates the materiel is to be delivered to an assembly point or staging area In such instances, in-the-clear shipping instructions will be contained in the remarks portion of the requisitions and related MROs.
	48-50 (Third, Fourth, and Fifth Position)	b. For FMS, enter the applicable three-position case number assigned to the FMS transaction.
	46-50	c. For MAP Grant Aid in the first position or rp 46, enter the last numeric digit of the SAP year, for example, 1999 is expressed as 9, 2000 as 0, etc.). The remaining four positions of Block 15 or rp 47-50 will indicate the program line item (alpha, numeric, or alpha/numeric).
Signal	51	Enter the signal code.
Fund	51-53	Enter the fund code as directed by the Service.
Distribution	54-56	Enter the distribution code of the activity to receive status as directed by the Service.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
Project	57-59	When applicable, enter the appropriate project code under Service instructions.
Priority	60-61	Enter the priority designator.
Required Delivery Date	62-64	This field will normally be left blank. (The ordinal day or RAD entry will be made when conditions meet the established criteria.)
Advice	65-66	Enter the advice code to convey instructions to the supply source. When entry is not required, leave blank.
Date of Receipt of Requisition[2]	67-69	Leave blank on submission. Processing points will enter date of receipt.
Blank	70-80 (FMS 70-71, 73-80)	Leave blank on inter-Service requisitions forwarded to the DLA and GSA supply sources. a. This field is optional for intra-S/A use. b. This field may be used for internal purposes on retained copies of requisitions.
Cooperative Logistics Program Support Category	72	FMS only. The applicable ILCO will enter the appropriate CLPSC if rp 35 contains a V on CLSSA requisitions or passing orders. If blank, or incorrect, reject with Status Code CT.[3]

[2]Processing points passing DI AM_ modifiers to another supply source for continued processing will enter their RI in rp 67-69.

[3] Requirement to expand the CLPSC to differentiate a FMSO I requisition from a FMSO II requisition was not implemented. Refer to AMCLs 7 and 22.

FIELD LEGEND	TYPE REQUISITION BLOCK NUMBER(S) (MANUAL) RECORD POSITION(S) (MECHANICAL)	ENTRY AND INSTRUCTIONS
Remarks Field of Requisition	L-V	This field will be used to convey required additional information not provided for in the requisition format.

AP3.4. APPENDIX 3.4

NON-NATIONAL STOCK NUMBER REQUISITION (MECHANICAL)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI A02 or A0B.
	(rp 4-7 entries are the same as AP3.2)	
Manufacturer's Code and Part No.[1]	8-22	Enter the CAGE from the DoD and Part No. Cataloging Handbook H4-1 and the part number assigned to the item by the manager.
	(rp 23-43 entries are the same as AP3.2)	
Demand/Screening	44	Enter appropriate code from AP2.8. Code Z may be entered by the DAAS to indicate an Air Force A02/A0B transaction or one with Project Code JZ_ has been screened for a match to a definitive NSN.
	(rp 45-69 entries are the same as AP3.2)	
Identification	70	Enter the applicable code to designate the entry in rp 71-80 (if not applicable, leave blank): A - TO or TM B - End Item Identification C - Noun Description of Item D - Drawing or Specification No.
Reference Identification	71-80	Enter the identification of the ***reference*** specified in rp 70.

[1]If the CAGE and part number cannot be entered in rp 8-22, use DD Form 1348-6 (AP1.6) to requisition the part number or non-NSN items.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
GOVERNMENT-FURNISHED MATERIEL REQUISITION ENTRIES:[2]		
(rp 23-67 entries are the same as AP3.2)		
Part Number Designation	68	Enter an E in the GFM requisition when a part number is requisitioned.
Contract Call Order Number	69-72	If required by an S/A contract, enter the appropriate contract call order number.
Procurement Instrument Identification Number	73-80	At the option of the S/A, enter last eight positions of the PIIN in lieu of the MDN in rp 54-56. This entry is mandatory if the MDN is not entered in rp 54-56.
MANAGEMENT CONTROL ACTIVITY ENTRIES: Government-Furnished Materiel:		Entries Required for Requisitions for
Routing Identifier	4-6	Enter the RI code of the supply source.
Distribution	54-56	Enter the distribution code of the MCA validating the transaction or the MDN consisting of the MCA's distribution code in rp 54 and two other alpha/numeric characters in rp 55-56.
Routing Identifier	74-76	If required by the S/A, enter the RI code of the validating MCA in rp 74-76.

[2] Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

AP3.5. APPENDIX 3.5

REQUISITION FOLLOW-UP

AP3.5.1. The following entries will apply when no positive supply status has been received from the supply source:

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AT_.
All Other Fields[1, 2]	4-80	Duplicate entries from the original requisition.

AP3.5.2. The following entries will apply when positive supply status has been received from a supply source:

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AT_ or AF_.
Routing Identifier	4-6	Enter RI identifying the last known supply source[3] indicated in the supply status in rp 67-69.
All Other Fields	7-80	Duplicate entries from the last status received.

AP3.5.3. The following entries apply when a shipment status transaction is received but it does not contain adequate information for shipment tracing under DOD 4500.9-R (DTR)[4]:

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[1] ***On Intra-Army basis AT_ transactions may contain an Army Edit Action Code in rps 74-75 to indicate the actions required by the receiving system in order to process transactions and direct authorized follow-on actions. This code is meaningful to the Army only.***

[2] ***On Intra-Army basis AT_ transactions may contain the date generated in rps 77-80. This date is required to accurately process transactions submitted by Army Single Stock Fund activities.***

[3] Processing points passing DI AF_ or DI AT_ transactions to another supply source for continued processing will enter their RI in rp 67-69.

[4] Procedures requesting and/or providing the DoDAAC of the initial shipping activity last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 5.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AFY.
Routing Identifier	4-6	Enter the RI identifying the last known supply source (rp 4-6 of the shipment status transaction).
All Other Fields	7-80	Duplicate the entries from the last shipment status received.

AP3.6. APPENDIX 3.6

DISPOSAL SHIPMENT CONFIRMATION FOLLOW-UP

AP3.6.1. The following entries will apply when shipment status has been received from a shipping activity by DRMS on shipments to DRMOs:

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AFX for initial followup. Enter DI AFZ when response to initial followup has not been received.
Routing Identifier	4-6	See AP3.6.3. instructions, below.
All Other Fields	7-61	Duplicate entries from the DI AS3 shipment status.
Blank	62-64	Leave blank.
Advice	65-66	Enter advice code from AP2.15 indicating the reason for followup.
Research Guidance	67-74	Identify as “CRITICAL” or leave blank, as appropriate.
All Other Fields	75-80	Leave blank.

AP3.6.2. The following entries will apply when shipment status has not been received from a shipping activity by DRMS on shipment to DRMOs:

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AFX for initial followup. Enter DI AFZ when response to initial followup has not been received.
Routing Identifier	4-6	See AP3.6.3. instructions, below.
Media and Status	7	Leave blank.
Stock Number	8-22	Enter stock number/data as shown in the DRMO receipt of usable property document.
Unit of Issue	23-24	Enter unit of issue as shown in the DRMO receipt of usable property document.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Quantity	25-29	Enter quantity as shown in the DRMO receipt of usable property document.
Document Number	30-43	Enter document number as shown in the DRMO receipt of usable property document.
Suffix	44	Enter suffix as shown in the DRMO receipt of usable property document or leave blank when none is entered by DRMO.
Supplementary Address	45-50	Enter DoDAAC of receiving DRMO.
Signal	51	Leave blank.
Fund	52-53	Leave blank.
Distribution	54	Enter 9.
All Other Fields	55-64	Leave blank.
Advice	65-66	Enter advice code from AP2.15 indicating the reason for the followup.
Research Guidance	67-74	Identify as “CRITICAL” or leave blank, as appropriate.
All Other Fields	75-80	Leave blank.

AP3.6.3. DI AFX/AFZ Routing Instructions:

AP3.6.3.1. DRMS will generate DI AFX/AFZs with rp 4-6 always blank

AP3.6.3.2. DAAS will route DI AFX/AFZs to rp 4-6 or to rp 30-35 if rp 4-6 are blank.

AP3.6.3.3. ICPs/IMMs receiving DI AFX/AFZs (based on the entry in rp 30-35) will:

AP3.6.3.3.1. Enter the shipping activity RI in rp 4-6 of the DI AFX/AFZ and route them to the shipping activity via DAAS for the shipping activity to answer directly to DRMS using DI ASZ; or

AP3.6.3.3.2. Perform research with the shipping activity in order to provide either an ICP/IMM or storage activity DI ASZ answer to DRMS.

AP3.7. APPENDIX 3.7

REQUISITION CANCELLATION

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AC_ or AK_.
Routing Identifier	4-6	Enter RI for the last known supply source.
Media and Status	7	Enter M&S as shown in the original requisition.
Stock or Part Number	8-22	Enter the NSN or part number as shown in the requisition or in supply status, when such status has been received.
Unit of Issue	23-24	Enter the U/I as shown in the requisition or status.
Quantity	25-29	Enter the quantity for which cancellation is requested. For ammunition cancellations only (items in FSG 13), enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: A quantity of 1,950,000 will be expressed as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter document number of the requisition for which cancellation is requested.
Suffix	44	Enter suffix as shown on the supply status, when applicable. Otherwise, enter demand code from the requisition.
All Other Fields[1]	45-61	Enter data from the requisition or supply status.
Date of Preparation	62-64	Enter the ordinal day of preparation.
All Other Fields	65-80	Enter data from the requisition or supply status.

[1] On Intra-Army basis cancellations may contain an Army Edit Action Code in rp 74-75 to indicate the actions required by the receiving system in order to process transactions and direct authorized follow-on actions. This code is meaningful to the Army only.

AP3.8. APPENDIX 3.8

SUPPLY SOURCE CANCELLATION REQUEST OR REPLY TO SUPPLY SOURCE CANCELLATION REQUEST (ISSUES FROM STOCK)

FIELD LEGEND	RECORDS POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AC6/AC7. Also used by storage in reply to cancellation request from the ICP (DI AG6).
Routing Identifier	4-6	Enter RI applicable to the activity to which the DI AC6/7 is directed. When the DI is AG6, enter the RI of the supply source that created the DI AC6/7.
Media and Status	7	Enter M&S as shown in the MRO or LRO.
Stock or Part Number	8-22	Enter NSN or part number from original requisition.
Unit of Issue	23-24	Enter U/I from original requisition.
Quantity	25-29	Enter quantity for which cancellation is requested. For ammunition items only (FSG 13), enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: A quantity of 1,950,000 will be expressed as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter document number of the MRO or LRO for which cancellation action is requested.
Suffix	44	Enter suffix shown in the MRO or LRO; otherwise, leave blank. (For DI AG6, enter suffix from the DI AC6/AC7.)
New Consignee DoDAAC	45-50	Enter DoDAAC to reflect the new consignee to which shipments are to be diverted; otherwise, leave blank.
Signal	51	Enter signal code as shown in the MRO or LRO.

RECORDS

FIELD LEGEND	POSITION(S)	ENTRY AND INSTRUCTIONS
Fund	52-53	Enter fund code as shown in the MRO or LRO.
Distribution	54-56	When used to cancel an LRO, enter “2" for consumables or “3" for reparables in rp 54. Otherwise, enter data as shown in the MRO.
Project	57-59	Enter project as shown on the MRO or LRO or from the 1348-1A (or 1348-2).
Priority	60-61	Enter priority as shown on the MRO or LRO or from the 1348-1A (or 1348-2).
Required Delivery	62-64	Enter data as shown on the MRO or LRO or from the 1348-1A (or 1348-2).
Advice	65-66	Enter advice as shown on the MRO or LRO or from the 1348-1A (or 1348-2).
Routing Identifier	67-69	Enter the RI code to identify the activity preparing the document.
Blank	70-80	Leave blank.

AP3.9. APPENDIX 3.9

SUPPLY SOURCE CANCELLATION (DIRECT DELIVERY FROM PROCUREMENT)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI ACP or ACM.
Routing Identifier	4-6	Enter RI of the activity to which the transaction is to be transmitted.
Media and Status	7	Enter M&S as shown in the original requisition.
Stock or Part Number	8-22	Enter the NSN or part number from original requisition, as applicable.
Unit of Issue	23-24	Enter U/I from original requisition, as applicable.
Quantity	25-29	a. Enter the quantity for which cancellation is requested. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter the requisition document number as in the procurement request.
Suffix	44	Enter the suffix as shown in the procurement request; otherwise, leave blank.
New Consignee DoDAAC	45-50	Enter DoDAAC to reflect the new consignee to which shipments are to be diverted; otherwise, leave blank.
Multiple Use	51-69	
Procurement Request Number	(51-64)	Enter PRN, when applicable.
Blank	(65-69)	When PRN is applicable, leave blank.

OR

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Procurement Instrument Identification Number	(51-63)	Enter basic PIIN.
Contract Line Item Number	(64-67)	Enter CLIN.
Contract Subline Item Number	(68-69)	Enter contract subline item number, if applicable.
Project	70-72	Enter project from original requisition.
Priority	73-74	Enter priority from original requisition.
Blank	75-77	Leave blank.
Routing Identifier	78-80	Enter RI to identify the activity preparing transaction.

AP3.10. APPENDIX 3.10

SUPPLY STATUS (ISSUES FROM STOCK)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AE_.
Routing Identifier	4-6	Enter RI of the supply source furnishing the supply status (RI From). If used as a DI AE6 transaction, enter the RI of the supply source to which the transaction will be sent (RI To).[1]
Media and Status	7	Enter M&S as shown in the original requisition.
Stock or Part Number	8-22	Enter NSN or part number.
Unit of Issue	23-24	Enter U/I.
Quantity	25-29	a. Enter quantity for which status is provided. b. For ammunition items only (FSG 13), enter an "M" in rp 29 to express in thousands any quantity exceeding 99,999. Example: A quantity of 1,950,000 will be expressed as 1950M (1950 in rp 25-28 and an "M" in rp 29).
Document Number	30-43	Enter document number as shown in the requisition.
Suffix	44	a. Enter suffix applicable to quantity in rp 25-29 when the requisitioned quantity is divided into separate supply actions. b. When the requisition quantity is not divided, leave this field blank.
Supplementary Address	45-50	Enter data from original requisition.
Signal	51	Enter data from original requisition.
Fund	52-53	Enter date from original requisition.

[1] ***When used by the Material Processing Center (MPC) to notify the Navy customer that material has arrived (NL Status) or been delivered (NW or Navy-unique BA Status), rp 4-6 will identify the MPC.***

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Distribution	54-56	When used as an AE6 to provide status on the processing on an LRO, enter 2 for consumables or 3 for reparables in rp 54. Otherwise, enter data as shown in the requisition.
Project	57-59	Enter data from original requisition.
Priority	60-61	Enter data from original requisition.
Transaction Date	62-64	Enter the day that corresponds with the date of this reply.
Status	65-66	Enter status code to convey the information regarding the status of this transaction.
Routing Identifier	67-69	Enter the "last known source" to which authorized followup action will be directed. If used as a DI AE6 transaction, the RI will be the activity preparing the document.[2]
Estimated Shipping Date	70-73	When designated by the status code, enter the four-position ordinal day by which it is estimated the materiel will be shipped.[3]
Multiple Use[4]&[5]	74-80	
Unit Price	74-80	Enter unit price of the stock or part number shown in rp 8-22. When the status code in rp 65-66 relates to an erroneously routed requisition, this field will be left blank.
OR		
Blank	(74-75)	Leave blank.
Minimum Order Quantity	(76-80)	For C8 Status, enter the minimum order quantity.
OR		
Blank	(74-75)	Leave blank.

[2] ***When used by the Material Processing Center (MPC) to notify the Navy customer that material has arrived (NL Status) or been delivered (NW or Navy-unique BA Status), rp 67-69 will repeat the identification of the MPC.***

[3] ***When used by the MPC, this will be the date associated with the material arrival (NL Status) or delivery (NW or Navy-unique BA Status).***

[4]When used by storage in response to a query by the ICP (DI AE6), this data may be omitted at Component option.

[5]DI AE9 transactions generated by DAAS will always be blank in rp 74-80.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Federal Supply Schedule Number[6]	(76-80)	For DA Status, enter Federal Supply Schedule Number constructed as follows: rp 76-77 Group (numeric) rp 78-79 Part (numeric) rp 80 Section (alphabetic).

For DI AE6 Transactions with Status Code BY

	70-71	Leave blank.
	72	If status code (rp 65-66) is BY (previously denied MRO), enter appropriate denial management code.
	73	Leave blank.
Unit Price[7]	74-80	Enter unit price of the stock or part number shown in rp 8-22.

For DI Code AE_ Transactions with Status Code CE

	79-80	For transactions containing rejection Status Code CE in rp 65-66, supply source will enter the correct unit of issue in rp 79-80[8].

For DI Code AE_ Transactions with Status Code BD (Army only)

Management Code	***72***	***If status code (rp 65-66) is BD enter denial Management Code R, indicating a denial/refusal to the Standard Army Retail Supply System (SARSS) operating under Army Single Stock Fund.***

For DI AE6 Transactions with Status Code BY

	70-71	Leave blank.

[6]Requirement to use DA requisition rejection status to indicate the supply source is direct ordering from the Federal Supply Schedule last reported as not implemented by USAF. Refer to AMCL 132B.

[7]When used by storage in response to a query by the ICP (DI AE6), this data may be omitted at Component option.

[8]Requirement to provide correct unit of issue when original unit of issue on the requisition could not be converted last reported as not implemented by USN and DLA (Subsistence). Refer to AMCL 162.

Management Code	72	If status code (rp 65-66) is BY (previously denied MRO), enter appropriate denial management code.
	73	Leave blank.
Unit Price[9]	74-80	Enter unit price of the stock or part number shown in rp 8-22.

<u>For DI AE6 Transactions with Distribution Code 2 and Status Code CB (Army/DLA Interface Only)</u>

Management Code	***72***	***If status code (rp 65-66) is CB enter Management Code S, indicating LRO under TAV procedures was denied because it matched an existing suffix for the document number.***

[9]When used by storage in response to a query by the ICP (DI AE6), this data may be omitted at Component option.

AP3.11. APPENDIX 3.11

DIRECT DELIVERY NOTICE[1]

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AB_.
Routing Identifier	4-6	Enter the RI of the supply source furnishing the status.
Media and Status	7	Enter code as shown in the original requisition.
Stock or Part Number	8-22	Enter stock or part number to which the status applies.
Unit of Issue	23-24	Enter U/I.
Quantity	25-29	a. Enter quantity for which the status is provided b. For status on ammunition items only (FSG 13), enter an “M” in rp 29 to express in thousands and quantity exceeding 99,999. Example: A quantity of 1,950,000 will be expressed as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter the document number as shown in the requisition.
Suffix	44	Enter suffix applicable to the quantity in rp 25-29 when the requisitioned quantity is divided into separate supply actions; otherwise, leave blank.
Supplementary Address	45-50	Enter SUPADD from the original requisition or modified transaction.
Signal	51	Enter signal from the original requisition or modified transaction.
Fund	52-53	Enter fund from the original requisition or modified transaction.

[1]Use of DI Code AB_ changed from intra- to inter-Service for direct delivery from procurement last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 155.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Distribution	54-56	Enter distribution from the original requisition or modified transaction.
Project	57-59	Enter project from the original requisition or modified transaction.
Procurement Instrument Identification	60-72	Enter the basic PIIN.
Call/Order Serial Number	73-76	Enter the appropriate call/order serial number, if applicable; otherwise, leave blank.
Estimated Shipping Date	77-80	Enter the four-position ordinal date.

AP3.12. APPENDIX 3.12

MATERIEL RELEASE ORDER/ FOLLOW-UP FOR MATERIEL RELEASE ORDER/LATERAL REDISTRIBUTION ORDER

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI A5_/AF6.
Routing Identifier	4-6	Enter RI indicating the source to which the MRO/followup is directed.
Media and Status	7	Enter M&S as shown in the original requisition.
Stock or Part Number	8-22	Enter NSN or part number of the item ordered for release. For subsistence items, enter type of pack in rp 21.
Unit of Issue	23-24	Enter U/I.
Quantity	25-29	a. Enter quantity for which MRO/followup is provided. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter document number as shown in the requisition.
Suffix	44	a. Enter suffix applicable to quantity in rp 25-29 when the requisitioned quantity is divided into separate actions. b. When the requisitioned quantity is not divided, this field will be left blank.
Supplementary Address	45-50	Enter data from original requisition.
Signal	51	Enter data from original requisition.
Fund	52-53	Enter data from original requisition.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Distribution	54-56	When used as a followup to an LRO of retail assets, enter “2" for consumables or “3" for reparables in rp 54; otherwise, enter data as shown in the MRO.
Project	57-59	Enter data from original requisition.
Priority	60-61	Enter data from original requisition.
Required Delivery Date/Required Delivery Period[1]	62-64	Enter data from original requisition.
Advice	65-66	Enter data from original requisition.
Routing Identifier	67-69	Enter RI applicable to the activity originating the MRO/followup. When the MRO format is used as a followup, enter the ICP RI if shipment status in reply is to be furnished to the supply source.
Ownership	70	Enter ownership code, as applicable.
Supply Condition	71	Enter appropriate condition code.
Management	72	Enter management code applicable to the transaction.
Intra-Service/Agency	73	For use under intra-S/A procedures. Leave blank for inter-S/A transactions.
Unit Price	74-80	Enter unit price applicable to the NSN or part number shown in rp 8-22.

[1]Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

AP3.13. APPENDIX 3.13

DISPOSAL RELEASE ORDER, FOLLOW-UP, OR CANCELLATION

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI A5J for DRO, DI AFJ for ICP followup on a DRO, DI ACJ for ICP cancellation of a DRO, DI AKJ for ICP followup on DRO cancellation, or DI AGJ for reply to DRO cancellation.
Routing Identifier	4-6	Enter the appropriate code applicable to the facility to which the DRO is directed. (If used as a DI AGJ transaction, will contain RI of the supply source to which the document will be transmitted).
Media and Status	7	Enter 0 or leave blank.
Stock or Part Number	8-22[1]	Enter the NSN or part number of the item ordered for disposal. For subsistence items, enter the type of pack in rp 21.
Unit of Issue	23-24	Enter the unit of issue applicable to the stock or part number.
Quantity	25-29	Enter the quantity to be transferred, based on the inventory control record balance. Quantity actually transferred will be dependent on the entry in rp 55-61 if applicable. (For DI ACJ/AKJ, enter DI A5J quantity to be canceled. For DI Code AGJ, enter quantity canceled.)
Document Number	30-43	Enter document number as assigned by the preparing activity.
Suffix	44	Leave blank.
Supplementary Address	45-50	Leave blank in DRO. The shipping activity will enter the DoDAAC of predesignated DRMO.

[1]For subsistence transactions, rp 22 and 52-53 will contain the date packed indicator code.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Signal	51	Enter applicable code if required; otherwise, leave blank. For hazardous materiel or waste, use Signal Code A, B, C, or L. For Signal Code B, identify the bill-to activity to be included on the DTID, Block 27, using an off-line communication with the activity to which the DRO is directed.
Fund	52-53[2]	Enter fund code to be credited with proceeds from sale by DRMO. If no credit is desired, leave blank. For hazardous materiel or waste, this will be the bill-to fund code for reimbursable actions associated with disposal.
Distribution	54	Enter Code 9.
Retention Quantity	55-61	Enter quantity to be retained in stock by activity in rp 4-6. When the quantity to be retained exceeds the retention quantity field, the transaction will be processed offline.
Precious Metals Indicator	62	Enter applicable code from AP2.23.
ADPE Identification	63	Enter applicable code from AP2.24.
Disposal Authority	64	Enter applicable code from AP2.21.
Demilitarization	65	Enter code assigned by the ICP/IMM as required by DoD 4160.21-M-1 (Defense Demilitarization Manual).
Reclamation	66	Enter Code Y if reclamation is required prior to release to DRMO. Enter Code N if reclamation is not required.
Routing Identifier	67-69	Enter RI of ICP/IMM originating the DRO. (For DI AGJ transaction, enter RI of the activity preparing the transaction.)
Ownership	70	Enter ownership code, if applicable, otherwise, leave blank.
Supply Condition	71	Enter the condition code of the materiel to be transferred.

[2]For subsistence transactions, rp 22 and 52-53 will contain the date packed/expiration date indicator code, ***as defined in MILSTRAP, appendix B20***.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Management	72	Enter management code, if applicable; otherwise, leave blank.
Flight Safety Critical Aircraft Parts[3]	73	Enter Criticality Code E to indicate Flight Safety Critical Aircraft Part-Nuclear Hardened or Criticality Code F to indicate Flight Safety Critical Aircraft Part.
Unit Price	74-80	Enter the unit price for the NSN or part number shown in rp 8-22.

[3]Identification of FSCAP codes on the DTID and disposal release transactions last reported as not implemented by USA and USN. Refer to Approved DLSS/DLMS Change 6.

AP3.14. APPENDIX 3.14

MATERIEL RELEASE CONFIRMATION

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI ARA, ARB, AR0, AUA, AUB or AU0.
Routing Identifier	4-6	Enter RI of the supply source from which the MRO/cancellation request was received.
Media and Status	7	Enter M&S as shown in the MRO/cancellation request.
Stock or Part Number	8-22	Enter NSN or part number of the item supplied.
Unit of Issue	23-24	Enter the unit issue.
Quantity	25-29	a. Enter the quantity. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter document number as shown in the MRO/cancellation request.
Suffix	44	Enter suffix contained in rp 44 of the MRO. If no code is in rp 44 of the MRO/cancellation request, leave blank.
Supplementary Address	45-50	Enter SUPADD as shown in the MRO/cancellation request.
Hold	51	Enter shipment hold code, when applicable. Leave blank in response to followup when item has not been selected for shipment.
Fund	52-53	Enter fund as shown in the MRO.

AP3.15. APPENDIX 3.15

FORCE-CLOSED MATERIEL RELEASE CONFIRMATION

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI ARH.
Routing Identifier	4-6	Enter the RI of the supply source generating this transaction.
Media and Status	7	Enter the M&S from the MRO.
Stock or Part Number	8-22	Enter the NSN or part number from the MRO.
Unit of Issue	23-24	Enter the U/I from the MRO.
Quantity	25-29	Enter the quantity from the MRO.
Document Number	30-43	Enter the document number as shown in the MRO.
Suffix	44	Enter the suffix contained in rp 44 of the MRO. If rp 44 in the MRO is blank, leave blank.
Supplementary Address	45-50	Enter the SUPADD as shown in the MRO.
Blank	51-56	Leave blank.
Date Shipped[1]	57-59	Enter date released/tendered to carrier; otherwise, leave blank.
Blank	60-76	Leave blank.
Mode of Shipment[2]	77	Enter the code identifying the mode of shipment[3]; otherwise, leave blank.
Blank	78-80	Leave blank.

[1]For U.S. forces, leave blank. For Security Assistance, may contain the release date from the MRA.

[2]For U.S. forces, leave blank. For Security Assistance, may contain the mode of shipment from the MRA.

[3] Refer to the TDMS for available code list at URL: https://www.tmds.c2.amc.af.mil/TMDS/DTRdata.xsql?result=&view=V_DSHPMNT_UNT_ARPT_AIR_SFC&skip=0&max=10

AP3.16. APPENDIX 3.16

DISPOSAL RELEASE ORDER CONFIRMATION OR SUPPLY STATUS

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI ARJ, ARK, ARL, or AEJ, as applicable.
Routing Identifier	4-6	Enter RI of the supply source from which the DRO or followup was received.
Media and Status	7	Leave blank.
Stock or Part Number	8-22[1]	Enter NSN or part number of the item released.
Unit of Issue	23-24	Enter the U/I from the DRO.
Quantity	25-29	a. Enter the quantity for which release is confirmed (DI AR_) or the quantity appropriate to the status being provided (DI AEJ). b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter document number as shown in the DRO.
Suffix	44	Leave blank.
Retention Quantity	45-51	Enter quantity actually retained.
	52-54[2]	Perpetuate from DRO.
Blank	55-56	Leave blank.

[1]For subsistence transactions, rp 22 and 52-53 will contain the date packed/expiration date indicator code.

[2]For subsistence transactions, rp 22 and 52-53 will contain the date packed/expiration date indicator code.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Estimated Shipping Date or Date Shipped	57-59	Enter date delivered/shipped to DRMO. When used in response to followup and shipment has not occurred, enter ESD.
Blank	60-61	Leave blank.
Precious Metals	62	Enter applicable code from AP2.23.
ADPE Identification	63	Enter applicable code from AP2.24.
Disposal Authority	64	Enter applicable code from AP2.21.
Supply Status	65-66	Enter supply status from AP2.16, if applicable; otherwise, leave blank.
Routing Identifier	67-69	Enter the RI (From).
Ownership	70	Enter ownership, as applicable.
Supply Condition	71	Enter supply condition, as applicable.
Management	72	Enter management, as applicable.
All Other Fields	73-80	Leave blank.

AP3.17. APPENDIX 3.17

MATERIEL RELEASE DENIAL (WAREHOUSE REFUSAL)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI A6_.
Routing Identifier	4-6	Enter RI as indicated in rp 67-69 of the MRO. This is the code of the accountable point that originated the MRO.
Media and Status	7	Enter M&S as shown in the MRO.
Stock or Part Number	8-22[1]	Enter NSN or part number as shown in the MRO.
Unit of Issue	23-24	Enter U/I as shown in the MRO.
Quantity	25-99	a. Enter quantity denied. b. For ammunition FSG 13 items only, enter an "M" in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an "M" in rp 29).
Document Number	30-43	Enter document number as shown in the MRO.
Suffix	44	Enter suffix as shown in the MRO.
Supplementary	45-50	Enter SUPADD as shown in the MRO.
Signal	51	Enter signal as shown in the MRO.
Fund	52-53[2]	Enter fund as shown in the MRO.
Distribution	54-56	Enter distribution as shown in the MRO.
Project	57-59	Enter project as shown in the MRO.
Priority	60-61	Enter priority as shown in the MRO.

[1]For subsistence transactions, rp 22 and 52-53 will contain the date packed/expiration date indicator code.

[2]For subsistence transactions, rp 22 and 52-53 will contain the date packed/expiration date indicator code.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Required Delivery	62-64	Enter data as shown in the MRO.
Advice	65-66	Enter advice as shown in the MRO.
Routing Identifier	67-69	Enter RI identifying the activity preparing the denial.
Ownership	70	Enter ownership, as applicable.
Supply Condition	71	Enter supply condition, as applicable.
Management	72	Enter management code indicating reason for denial.
Intra-Service/Agency	73-80	For use with intra-S/A procedures; otherwise, leave blank for inter-S/A transactions.

AP3.18. APPENDIX 3.18

DISPOSAL RELEASE ORDER DENIAL

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI A6J.
Routing Identifier	4-6	RI code or the supply source from which the DRO was received.
Media and Status	7	Leave blank.
Stock or Part Number	8-22	Enter the stock or part number of the item denied.
Unit of Issue	23-24	Enter U/I.
Quantity	25-29	a. Enter quantity denied; for example, the difference between the quantity transferred and the quantity shown in the DRO. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter document number as shown in the DRO.
Suffix Code	44	Leave blank.
Retention Quantity	45-51	Enter quantity actually retained.
Fund	52-53	Perpetuate from the DRO.
Distribution	54	Perpetuate from the DRO.
Blank	55-56	Leave blank.
Denial Date	57-59	Enter date DRO is denied.
Blank	60-66	Leave blank.
Routing Identifier (From)	67-69	Enter RI identifying the activity preparing the denial.
Ownership	70	Enter ownership code, as applicable.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Supply Condition	71	Enter appropriate supply condition code.
Management	72	Enter management code indicating the reason for denial.
Blank	73-80	Leave blank.

AP3.19. APPENDIX 3.19

SHIPMENT STATUS

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter the code applicable to the shipment status (DI AS1-6, AS8, or ASY) or reply to cancellation request-shipment status (AU1-5, AU7, or AU8).[1]
Routing Identifier	4-6	Enter the RI of the supply source which generated the LRO/MRO/cancellation request/DRO/DI FTR or the shipping activity if the shipment was not initiated by a supply source LRO/MRO cancellation request/DRO/DI FTR. If a disposal shipment was not initiated by a supply source DRO/DI FTR and the shipping activity has no RI, leave blank. If used as a DI AS6, indicate the RI of the ICP/IMM to which the transaction will be sent.
Media and Status	7	Use the M&S from the MRO/LRO/DRO or cancellation request.
Stock or Part Number	8-22	Enter the NSN or part number of the item supplied.
Unit of Issue	23-24	Enter the U/I.
Quantity	25-29	a. Enter the quantity shipped. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Use the document number from the MRO/LRO/DRO or cancellation request.

[1]Procedures requesting and/or providing the DoDAAC of the initial shipping activity last reported as not implemented by DLA (Subsistence) and GSA. Refer to AMCL 5.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Suffix	44	Use suffix from the MRO/LRO/DRO or cancellation request. If no code, leave blank.
Supplementary Address	45-50	Use SUPADD from the MRO/DRO or cancellation request. The shipping activity will enter the DoDAAC of the predesignated DRMO for shipments to DRMOs. If used as a DI AS6, enter the DoDAAC of the activity to which the credit for the materiel and reimbursement for the PCH&T costs is to be provided.
Hold	51	If used as a DI AS6, enter Signal Code B. Otherwise, enter the shipment hold code, when applicable.
Fund	52-53	Enter fund as shown in the MRO/DRO or cancellation request. If used as a DI AS6, enter the fund code to which the credit for the materiel and reimbursement for the PCH&T costs is to be provided.
Distribution	54-56	Enter the distribution as shown in the MRO/LRO/DRO or cancellation request.
Release Date	57-59	Enter the date the materiel is released to the carrier.
Transportation Control Number	60-76	Enter the shipment unit TCN as prescribed in DoD 4500.9-R.
Mode of Shipment	77	Enter the code identifying the mode of shipment.[2] (Leave blank when transmitting DI AS3 through DAAS to DRMS.)

[2] Refer to the TDMS for available code list at URL: https://www.tmds.c2.amc.af.mil/TMDS/DTRdata.xsql?result=&view=V_DSHPMNT_UNT_ARPT_AIR_SFC&skip=0&max=10

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Port of Embarkation	78-80	a. CONUS. Leave blank. b. OCONUS: (1) For shipments moving to OCONUS designations through the DTS, GBL/CBL, parcel post (except APO/FPO); and small package carrier shipments entering the DTS at the POE, enter the POE or SEAVAN CCP. (See DoD 4500.9-R, Part II, Appendices DD-4, DD-14, and EE-2.) (2) Leave blank for parcel post movement through an APO or FPO. (3) Enter the POE for SAP transactions moving through the DTS; otherwise, leave blank.
ENTRIES REQUIRED FOR DoDAAC INFORMATION – DI ASY TRANSACTIONS[3]		
Blank	57-64	Leave blank.
Status Code	65-66	Enter Status Code DY if the DI AFY follow-up transaction is being rejected; otherwise, leave blank.
Blank	67-74	Leave blank.
DoDAAC of Initial Transportation Activity	75-80	Enter the DoDAAC of the initial (origin) transportation shipping activity. If the DI AFY follow-up transaction is being rejected with Status Code DY, leave blank.
ENTRIES REQUIRED FOR SHIPMENTS TO DISPOSAL		
Unit Price	62-68	Enter the unit price of the item identified in rp 8-22. Enter an estimated unit price if pricing information is not available. If the value for a part-numbered item exceeds the seven-position unit price field, enter the price manually on the DI AS3 shipment status transaction and forward off-line to the DRMS for manual processing.
Blank	69-76	Leave blank.

[3] See Footnote 1.

AP3.20. APPENDIX 3.20

PSEUDO SHIPMENT STATUS FOR UNCONFIRMED MATERIEL RELEASE ORDERS

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI ASH.
Routing Identifier	4-6	Enter the RI of the supply source generating this transaction.[1]
Media and Status	7	Enter the M&S from the MRO.
Stock or Part Number	8-22	Enter the stock or part number from the MRO.
Unit of Issue	23-24	Enter the U/I from the MRO.
Quantity	25-29	Enter the quantity from the MRO.
Document Number	30-43	Enter the document number as shown in the MRO.
Suffix	44	Enter the code contained in rp 44 of the MRO. If the MRO rp 44 is blank, leave blank.
Supplementary Address	45-50	Enter the SUPADD as shown in the Address MRO.
Signal	51	Enter the signal code from the MRO.
Fund	52-53	Enter the code as shown in the MRO.
Distribution	54-56	Enter the data as shown in the MRO.
Date Shipped	57-59	Enter the date this transaction was generated.
Blank	60-66	Leave blank.
Routing Identifier (From)	67-69	Enter the RI of the supply source generating this transaction.
Blank	70-80	Leave blank.

[1]The DAAS will overlay transactions containing the DAAS RI (SGA) to show the RI (From) in rp 67-69. (NOTE: This allows DAAS to overlay original entries of the DAAS RI so that Component systems may be modified over time.)

AP3.21. APPENDIX 3.21

DISPOSAL SHIPMENT CONFIRMATION

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI ASZ.
Routing Identifier	4-6	Enter RI code of the supply source from which the MRO or DRO received.
Media and Status	7	Enter the M&S code as shown in the DI AFX or DI AFZ.
Stock or Part Number	8-22	Enter the NSN or part number as shown in the DI AFX or DI AFZ.
Unit of Issue	23-24	Enter the U/I as shown in the DI AFX or DI AFZ.
Quantity	25-29	Enter quantity receipted for by the DRMO.
Document Number	30-43	Enter the document number as shown in the DI AFX or DI AFZ.
Suffix	44	Enter the suffix as shown in the DI AFX or DI AFZ.
Supplementary Address	45-50	Enter the SUPADD as shown in the DI AFX or DI AFZ.
Signal	51	Leave blank.
Fund	52-53	Leave blank.
Distribution	54	Enter 9.
All Other Fields	55-64	Leave blank.
Advice	65-66	Enter data as shown in DI AFX or DI AFZ.
All Other Fields	67-80	Leave blank.

AP3.22. APPENDIX 3.22

DOCUMENT MODIFIER (INVENTORY CONTROL POINT TO PROCUREMENT)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AMF (to change the SUPADD field) or DI AMP (to the change RDD field to 555).
Routing Identifier	4-6	Enter the code of the activity to which the document is to be transmitted.
Media and Status	7	Enter the code as shown in the original requisition.
Stock or Part Number	8-22	Enter data as shown in the procurement instrument or procurement request.
Unit of Issue	23-24	Enter the unit of issue.
Quantity	25-29	a. Enter the quantity. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter the requisition document number as shown in the procurement request.
Suffix	44	Enter the suffix as shown in the procurement request; otherwise, leave blank.
Supplementary Address	45-50	Enter the SUPADD in the DI AMF; otherwise, leave blank in the DI AMP.
Procurement Instrument Identification Number or Procurement Request Number	51-69	Enter the basic PIIN or PRN.
Procurement Instrument Identification Number	(51-63)	Enter the basic PIIN.
Contract Line Item Number	(64-67)	Enter the CLIN.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Contract Subline Number	(68-69)	Enter the contract subline item number, if applicable.
Procurement Request	(51-64)	Enter the PRN.
Blank	(65-69)	Leave blank when a PRN is entered.
Project	(70-72)	Enter data as shown in the original requisition.
Priority	(73-74)	Enter data as shown in the original requisition.
Procurement Document Indicator	75-76	Enter PR in rp 75-76 when the entry in rp 51-64 is a PRN; otherwise, leave blank.
Signal[1]	77	Enter signal code in the DI AMF; otherwise, leave blank in DI AMP.
Routing Identifier	78-80	Enter RI to identify the activity preparing the transaction.

[1]Revised requisition modifier procedures last reported as not implemented by USMC. Refer to AMCL 123C.

AP3.23. APPENDIX 3.23

PASSING ORDER[1]

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI A3_.
Routing Identifier	4-6	Enter RI code of the activity to which the document is being passed.
All Fields	7-66	Enter data as shown in the requisition.
Date of Receipt of Demand	67-69	Leave blank on submission. Processing points will enter date of receipt when received from another distribution system.
Blank	70-71	Leave blank.
Cooperative Logistics Program Support Code	72	Enter data as shown in the requisition, if applicable.
Blank	73	Leave blank.
Routing Identifier	74-76	Enter RI code of the activity from which the document is being passed.
Blank	77-80	Leave blank.

[1]Entries from the remarks field will be made only when it is necessary to report that data when it is entered on the requisition. In all such instances, rp 3 of the DI will identify the document as containing exception data and the passing order will not be transceived.

AP3.24. APPENDIX 3.24

REFFERRAL ORDER/LATERAL REDISTRIBUTION ORDER FOR RETAIL ASSETS

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI A4_.
Routing Identifier	4-6	Enter RI of the supply source to which the transaction is being sent.
Media and Status	7	Enter M&S as shown in the original requisition.
Stock or Part Number	8-22	a. When no change or substitution is made, enter the stock or part number shown in the requisition. b. When a change or substitution is made, enter the corrected stock or substituted stock or part number.
Unit of Issue	23-24	Enter U/I.
Quantity	25-29	a. Enter the quantity. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter document number as shown in the requisition.
Suffix	44	a. Enter suffix applicable to quantity in rp 25-29 when the requisitioned quantity is divided into separate actions. b. When the requisitioned quantity is not divided, leave this field blank.
Supplementary Address	45-50	Enter data from the original requisition.
Signal	51	Enter data from the original requisition.
Fund	52-53	Enter data from the original requisition.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Distribution	54-56	When used to effect lateral redistribution of retail assets, enter 2 for consumables and 3 for reparables in rp 54; otherwise, enter data from the original requisition.
Project	57-59	Enter data from the original requisition.
Priority	60-61	Enter data from the original requisition.
Required Delivery Date/Required Delivery Period[1]	62-64	Enter data from the original requisition.
Advice	65-66	Enter data from the original requisition.
Date of Receipt of Demand	67-69	Enter the date of receipt of the demand document as recorded in that document by the initial recipient in the supply distribution system. Note: Referral orders generated as a result of backorder releases and submitted to the SMCA will contain code 888 in rp 67-69.
Management Data	70-71	Enter management data, as authorized.
Demand Code/ [2] Management Data	72	Enter demand code from rp 44 of original requisition or management data, as authorized. Note: Intra-Air Force FMS DI A4_ transactions may use a CLPSC (program/nonprogram) code in rp 72.
Management Data	73	Enter Management data, as authorized.
Routing Identifier	74-76	Enter RI applicable to the activity generating the transaction.
Management Data	77-80	Enter management data, as authorized.

LATERAL REDISTRIBUTION ORDER ENTRIES: Entries applicable when rp 54 equals 2 or 3:

[1] Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.
[2] Deferred implementation authorized. The revised format of the referral order to include the demand code of the original requisition may be deferred for DLMS/logistics systems modernization.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Purpose code	70	Enter the purpose code of the materiel being issued if required based on Component agreement (derived from DI Code DZF, Asset Status Reporting Transaction); otherwise leave blank.
Condition Code	71	Enter the applicable condition code.
Blank	72 – 73	Leave Blank.

AP3.25. APPENDIX 3.25

REDISTRIBUTION ORDER

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI A2_.
Routing Identifier To	4-6	Enter code of the source to which the document is directed.
Media and Status	7	Enter the M&S code.
Stock or Part Number	8-22	Enter the NSN or part number.
Unit of Issue	23-24	Enter the U/I.
Quantity	25-29	a. Enter the quantity.
		b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter document number assigned by the preparing activity.
Demand	44	Leave blank.
Supplementary Address	45-50	Enter the SUPADD of the consignee.
Signal	51	Enter the signal code, as appropriate.
Fund	52-53	Enter fund code, if appropriate.
Distribution	54-56	This field will be blank unless entries are prescribed by the preparing activity.
Distribution	54-56	This field will be blank unless entries are prescribed by the preparing activity.
Project	57-59	Enter project code, when applicable.
Priority	60-61	Enter the PD.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Required Delivery Date/Required Delivery Period[1]	62-64	Normally left blank. Enter three-position ordinal day when conditions meet prescribed requirements.
Advice	65-66	Use an advice code to convey instructions to the supply source. When code is not required leave blank.
Date of Receipt of Order	67-69	Leave blank on submission. Processing points will enter date of receipt.
Ownership	70	Enter code, as appropriate.
Supply Condition	71	Enter code, as appropriate.
System Management	72-73	Enter codes applicable to this transaction.
Routing Identifier From	74-76	Enter the RI of initiating activity.
Inventory Control Data	77-80	Enter inventory control codes as prescribed.

[1]Use of RDP for conventional ammunition last reported as not implemented by USAF. Refer to AMCL 148.

AP3.26. APPENDIX 3.26

SUPPLY SOURCE MATERIEL OBLIGATION VALIDATION REQUEST

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AN_.
Routing Identifier From	4-6	Enter RI (From) of the supply source initiating the request.
Media and Status	7	MAP Grant Aid transaction submitted to SAOs by Service; ILCO may, at Service option, contain a program originator code. Otherwise, this field will be left blank. The program originator code will not be perpetuated in DI AP_ responses transmitted to ICPs.
Stock or Part Number	8-22	Enter stock or part number of the item on which validation is required. This number should be in agreement with the number included in latest status furnished recipient activities prior to validation requests.
Unit of Issue	23-24	Enter U/I from original requisition.
Quantity	25-29	a. Enter quantity of MOV request, unfilled quantity of items being validated which is on supply source record. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter document number of original requisition for item being validated.
Suffix	44	Enter suffix assigned to document at time backorder was established or leave blank.
Supplementary Address	45-50	Enter SUPADD from original requisition for item being validated.
Signal	51	Enter signal from original requisition for item being validated.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Fund	52-53	Enter fund from original requisition for item being validated.
Distribution	54-56	Enter distribution from original requisition for item being validated.
Project	57-59	Enter project from original requisition for item being validated.
Priority	60-61	Enter priority from original requisition for item being validated.
Estimated Shipping Date	62-64	When ascertainable, enter the numerical day corresponding to the date that the supply source estimates materiel will be released for shipment.
Status	65-66	Enter status code to convey the information regarding the status of the materiel obligation.
Blank	67-70	Leave blank.
Cutoff Day	71-73	Enter ordinal day of the year of the cutoff date for validation; for example, use 121 for the April 30th cycle.
Blank	74	Leave blank.
Reply Due Day	75-77	Enter the ordinal day corresponding to the day on which the supply source must receive a response.
Blank	78-79	Leave blank.
Multi-Use	80	Reserved for ILCO entry of internal control data on MAP Grant Aid transactions. Otherwise, this rp will be left blank. ILCO code data will not be perpetuated in DI AP_ responses transmitted to ICPs.

AP3.27. APPENDIX 3.27

MATERIEL OBLIGATION VALIDATION REQUEST CONTROL DOCUMENT

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AN9 when transmitting request. Enter DI ANZ when following up on DI AN9 request.
Routing Identifier	4-6	Enter address of supply source making request. Use as address-to when making response.
Batch Control No.	7-10	Enter a control number assigned each batch of DI AN_ transactions forwarded to a single activity for validation. Rp 7-8 will contain the batch number and rp 9-10 will contain the total number of batches being forwarded. For example, if two batches are sent, the first DI AN9 would contain “01" in rp 7-8 and “02" in rp 9-10 (for example, “1" of “2"). The second DI AN9 would contain “02" in rp 7-8 and “02" in rp 9-10.
Number of AN_ Documents in Batch	11-13	Enter actual number of DI AN_ detail requests in this batch (under control number in rp 7-10) from 001 to 493 maximum.
Blank	14-29	Leave blank.
Address (To)	30-35	Enter DoDAAC of recipient of requests. Identifies acknowledging activity in responses. Enter DoDAAC of rp 54 activity when recipient of DI AN_ transactions.
Cutoff Date	36-39	Enter prescribed cutoff date of the validation cycle. (One position for last digit of calendar year and three positions for numerical day of year.)
Blank	40	Leave blank.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Receipt Acknowledgment Date	41-44	When computer-readable documents are used in responding, enter date documents were received at responding activity.
Blank	45	Leave blank.
Response Due Date	46-49	Enter prescribed date the DI AP_ document is due at the supply source. (Year and ordinal day configured as in rp 36-39 above).
Blank	50-53	Leave blank.
Distribution	54-56	Enter distribution code when applicable; otherwise, leave blank.
Blank	57-80	Leave blank.

AP3.28. APPENDIX 3.28

RECEIPT CONFIRMATION FOR MATERIEL OBLIGATION VALIDATION REQUEST

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AP9 or APX.
	4-40	Duplicate from AN9/ANZ received.
Receipt Acknowledgment	41-44	Enter ordinal day DI AN9/ANZ were received by validating activity. (Enter one position for last digit of calendar year and three positions for numerical day of year.)
	45-80	Duplicate from DI AN9/ANZ received.

AP3.29. APPENDIX 3.29

MATERIEL OBLIGATION VALIDATION RESPONSE

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AP_.
Routing Identifier	4-6	Enter RI indicating the supply source to which the response is submitted.
Other Fields	7-24	Enter data from the request for which the response is prepared.
Quantity	25-29	a. Enter quantity still required. If total cancellation is desired, zero fill this field. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Other Fields	30-59	Enter data from the request for which the response is prepared.
Priority	60-61	Enter validated PD.
Blank	62-70	Leave blank.
Transaction Day	71-73	Enter ordinal day of year on which the response is prepared.
Blank	74-80	Leave blank.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Mode of Shipment	23	Identifies the intended mode to be used from shipping activity to designated consignee.
Type of Pack	24-25	Identifies the type of pack used for the shipment unit (see DTR).
Pieces	26-29	Enter total pieces in shipment unit.
Weight	30-35	Enter total weight of shipment unit. This entry will be rounded to the next whole number.
Cube	36-39	Enter total cubic feet of shipment unit. This entry will be rounded to the next whole number.
Blank	40-44	Leave blank.
Supplementary Address	45-50	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2, etc).
Blank	51-52	Leave blank.
Transportation Priority	53	See DTR..
Blank	54-56	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2, etc).
Project Code	57-59	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2, etc).
Blank	60	Leave blank.
FMS Notice Number	61-77	Identifies the number assigned to the shipment which controls that shipment from shipper to consignee. See chapter 6, paragraph C6.15.1.2.
Date of Offer	78-80	a. For DI AD1, DI ADR, and DI AD3 documents, enter the ordinal day the initial NOA is transmitted. b. When new NOAs are prepared, because the original NOA contained items which were rejected, the date of offer will be the transmission date of the NOA.

AP3.30. APPENDIX 3.30

FOREIGN MILITARY SALES NOTICE OF AVAILABILITY KEY DOCUMENT

AP3.30.1. The mechanized FMS NOA is provided to customers having a need to received mechanized data for FMS shipments when FMS Offer/Release Option Y of Z is entered in rp 46 of requisitions. This FMS NOA Key document will accompany the FMS NOA detail documents.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	a. Enter DI AD1 for the initial key NOA document when an export release is not required. b. Enter DI ADR for the initial key NOA document when an export release is required. c. Enter DI AD3 for the delay key NOA document.
Routing Identifier	4-6	Enter the RI of the activity transmitting the NOA.
Number of Line Items	7-10	Enter the number of line items included in the shipment unit as represented by NOA detail documents transmitted with the NOA key document.
Commodity/Cargo Exception/Special Handling	11-17	a. Rp 11-15 will always contain the appropriate water commodity and cargo exception code to be used to describe the predominant commodity within the shipment unit for ocean manifesting. (See DoD 4500.9-R (DTR).) b. Rp 16-17 will always contain the appropriate air commodity and special handling code to be used for all shipments via air. Identifies materiel for manifesting and customs requirements and denotes cargo requiring special handling or reporting (see DTR).
Air Dimension	18	Identifies dimensional characteristics of air shipments by relating the dimensions of the largest piece to the minimum size cargo door opening of an aircraft (see DTR).
Country	19-20	Enter country code.
Blank	21-22	Leave blank.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Mode of Shipment	23	Identifies the intended mode to be used from shipping activity to designated consignee.[1]
Type of Pack	24-25	Identifies the type of pack used for the shipment unit (see DTR).
Pieces	26-29	Enter total pieces in shipment unit.
Weight	30-35	Enter total weight of shipment unit. This entry will be rounded to the next whole number.
Cube	36-39	Enter total cubic feet of shipment unit. This entry will be rounded to the next whole number.
Blank	40-44	Leave blank.
Supplementary Address	45-50	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2, etc).
Blank	51-52	Leave blank.
Transportation Priority	53	See DTR..
Blank	54-56	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2, etc).
Project Code	57-59	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2, etc).
Blank	60	Leave blank.
FMS Notice Number	61-77	Identifies the number assigned to the shipment which controls that shipment from shipper to consignee. See chapter 6, paragraph C6.15.1.2.
Date of Offer	78-80	a. For DI AD1, DI ADR, and DI AD3 documents, enter the ordinal day the initial NOA is transmitted. b. When new NOAs are prepared, because the original NOA contained items which were rejected, the date of offer will be the transmission date of the NOA.

[1] Refer to the TDMS for available code list at URL: https://www.tmds.c2.amc.af.mil/TMDS/DTRdata.xsql?result=&view=V_DSHPMNT_UNT_ARPT_AIR_SFC&skip=0&max=10

AP3.31. APPENDIX 3.31

FOREIGN MILITARY SALES NOTICE OF AVAILABILITY DETAIL DOCUMENT

AP3.31.1. The mechanized FMS NOA detail document will be prepared from the issue release/receipt documents (MRO, DD Form 1348-1A, and DD Form 1348-2) contained in the shipment unit and will accompany the FMS NOA key document.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	a. Enter DI AD2 for the initial detail NOA document. b. Enter DI AD4 for the delay detail NOA document.
Routing Identifier	4-6	Enter the RI of the activity transmitting the NOA.
Media and Status	7	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2).
Stock or Part Number	8-22	Enter the stock or part number of the item supplied.
Unit of Issue	23-24	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2).
Quantity	25-29	a. Enter data same as the issue release/receipt documents (MRO, DD Form 1348-1A, DD Form 1348-2). b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2).
Suffix	44	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2).

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Supplementary Address	45-50	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2).
Blank	51-53	Leave blank.
Required Delivery Date/Required Availability Date	54-56	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2).
Project	57-59	Enter data same as the issue release/receipt document (MRO, DD Form 1348-1A, DD Form 1348-2).
Blank	60	Leave blank.
Foreign Military Sales Notice Number	61-77	Enter data same as rp 61-77 of the initial FMS NOA key document.
Date of Offer	78-80	a. For DI AD2 and DI AD4 documents, enter the ordinal day the initial NOA is transmitted. b. When new NOAs are prepared because the original NOA contained items which were rejected, the date of offer will be the transmission date of the new NOA.

AP3.32. APPENDIX 3.32

FOREIGN MILITARY SALES NOTICE OF AVAILABILITY REPLY DOCUMENT

AP3.32.1. The mechanized FMS NOA reply document will always be used when replying to a mechanized NOA. When shipment release is to be made to the addresses identified by coded entries in the requisition and the DoD 4000.25-8-M (MAPAD), the DI AD5 will contain SRC R in rp 60. When shipment release is to be made to an address which is not coded or contained in the MAPAD, the DI AD5 will contain SRC E in rp 60.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AD5.
Routing Identifier through Cube	4-39	Enter data same as rp 4-39 of initial or delay FMS NOA key document.
Customer Transportation Order Number	40-44	When customer (CR/FF) assigns a number for internal control of shipments, the number will be entered in these columns.
Supplementary Address through Project	45-59	Enter data same as rp 45-59 of initial or delay FMS NOA key document.
Shipment Release	60	Enter codes as follows: a. Enter R when shipment to be released to appropriate ship-to address contained in the MAPAD as identified by address codes in the FMS requisition. b. Enter E when release instructions are being mailed under separate cover on the date of this reply.
FMS Notice Number	61-77	Enter data same as rp 61-77 of initial or delay FMS NOA key document.
Date of Reply	78-80	Enter ordinal day reply to NOA is transmitted.

AP3.33. APPENDIX 3.33

CUSTOMER ASSET REPORT (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	(MANUAL) BLOCK NO.	(MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Send To	A	Not Applicable	Enter the appropriate in-the-clear name and address corresponding to the RI.
Report is From	B	Not Applicable	Enter the appropriate in-the-clear name and address of the reporting activity.
Document Identifier		1-3	Enter DI FTE or DI FTG.[1]
Routing Identifier		4-6	Enter the RI of the ICP/IMM to which the document is directed. For GSA, the RI will always be GG0 (golf-golf-zero)[2].
Media and Status		7	Enter M&S code.
Stock or Part Number		8-22	Enter NSN (DI FTE) or part number (DI FTG)[3]. (Part-numbered material not authorized for asset reports directed to DLA). For subsistence items only, rp 21 will be type of pack and rp 22 will be the last digit of the calendar year the item, was packed.
Unit of Issue		23-24	Enter the U/I.

[1] Use of part-numbers in the Material Returns Program last reported as not implemented by USMC. Refer to AMCL 167.
[2] Requirement to use a single RI on Customer Asset Reports directed to the GSA last reported as not implemented by USA. Refer to AMCL 26.
[3] See Footnote 1.

FIELD LEGEND	(MANUAL) BLOCK NO.	(MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Quantity		25-29	a. Enter the quantity. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number		30-43	Enter the document number.
Blank		44	Leave blank.
Supplementary Address		45-50	When applicable, enter the AAC of the credit to and/or ship from activity. Field may be left blank when code entry is not applicable. When code entry is not significant to the ICP, entry a Y in rp 45.
Signal		51	Enter the signal code.
Fund		52-53	Enter the fund code.
Blank		54-56	Leave blank.
Project		57-59	When applicable, enter project code using Service instructions; otherwise, leave blank.
Blank		60-64	Leave blank.
Advice		65-66	Enter 3T to indicate to the ICP/IMM that the document has been edited by DAAS. When code is not required, leave blank.
Routing Identifier		67-69	Enter the RI of the activity preparing the document, if assigned; otherwise, leave blank.
Blank or Intra-Air Force Use		70	Leave blank or use for intra-Air Force to display Asset Position Code.
Supply Condition		71	Enter supply condition code.
Blank		72-80	Leave blank.

FIELD LEGEND	(MANUAL) BLOCK NO.	(MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Remarks Field	L-V	Not Applicable	This field will be used to convey any additionally required information not provided for in the report format.

AP3.34. APPENDIX 3.34

REPLY TO CUSTOMER ASSET REPORT (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI FTR.
Routing Identifier	4-6	Enter the RI of the ICP/IMM furnishing the reply.
Media and Status	7	Enter data as contained in the customer asset report unless modified by the ICP.
Stock Number	8-22	Enter data as contained in the customer asset report unless modified by the ICP.
Unit of Issue	23-24	Enter data as contained in the customer asset report unless modified by the ICP.
Quantity	25-29	a. Enter the quantity. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-34	Enter data as contained in the customer asset report (DI FTE).
Suffix	44	Enter the suffix, when applicable.
Supplementary Address	45-50	Enter data as contained in the customer asset report (DI FTE).
Signal	51	Enter data as contained in the customer asset report (DI FTE).
Fund	52-53	Enter data as contained in the customer asset report (DI FTE).
Receiving Depot	54-56	Enter the RI of the receiving activity to which materiel is directed for return, or leave blank when no return is directed.
Project	57-59	Enter data as contained in the customer asset report (DI FTE).

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Priority Designator	60-61	Enter PD of materiel return as directed by the ICP.
Action Date	62-64	Enter the ordinal day of document preparation.
Status	65-66	When Status SM is entered, rp 70-73 will contain date when further action should be taken.
Routing Identifier	67-69	Enter the last known source to which all future DI FT_ transactions will be directed.
Multi-Use	70-73	
On SM Status Date	70-73	On SM status, enter date when further action should be taken by the reporting activity.
On Other Status	70	
Blank		Leave blank.
Supply Condition	71	Enter code from the customer asset report (DI FTE).
Demilitarization	72-73	Rp 72 will contain code assigned by the ICP/IMM as required by DOD 4160.21-M-1, when available. Entry not required on rejected transactions. Rp 73 is reserved for reclamation code, special reports, etc.
Unit Price	74-80	Enter the unit price applicable to the stock number shown in rp 8-22, when available. Entry not required on rejected transactions.

AP3.35. APPENDIX 3.35

DEFENSE AUTOMATIC ADDRESSING SYSTEM CUSTOMER ASSET REPORT STATUS (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI FTQ.
Routing Identifier	4-6	Enter the RI code the DAAS facility.
Media and Status	7	Enter data as contained in DI FTC, DI FTE, or DI FTF.
Stock Number	8-22	Enter data as contained in DI FTC, DI FTE, or DI FTF.
Unit of Issue	23-24	Enter data as contained in DI FTC, or DI FTF.
Quantity	25-29	a. Enter the quantity. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter data as contained in DI FTC, DI FTE, or DI FTF.
Suffix	44	Enter data as contained in DI FTC, DI FTE, or DI FTF.
Supplementary Address	45-50	Enter data as contained in DI FTC, DI FTE, or DI FTF.
Signal	51	Enter data as contained in DI FTC, DI FTE, or DI FTF.
Project	57-59	Enter data as contained in DI FTC, DI FTE, or DI FTF.
Blank	60-64	Leave blank.
Status	65-66	Enter status code.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Routing Identifier	67-69	Enter the RI of ICP to which all future DI FT_ transactions will be directed.
Blank	70-80	Leave blank.

AP3.36. APPENDIX 3.36

DISPOSITION INSTRUCTIONS DELAY STATUS (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI FTD.
Routing Identifier	4-6	Enter the RI ICP/IMM or DAAS facility furnishing the status.
Media and Status	7	Enter data as contained in DI FTE or DI FTF.
Stock Number	8-22	Enter data as contained in DI FTE or DI FTF.
Unit of Issue	23-24	Enter data as contained in DI FTE or DI FTF.
Quantity	25-29	a. Enter the quantity. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter data as contained in DI FTE or DI FTF.
Suffix	44	Enter data as contained in DI FTE or DI FTF.
Supplementary Address	45-50	Enter data as contained in DI FTE or DI FTF.
Signal	51	Enter data as contained in DI FTE or DI FTF.
Fund	52-53	Enter data as contained in DI FTE or DI FTF.
Blank	54-56	Enter data as contained in DI FTE or DI FTF.
Project	57-59	Enter data as contained in DI FTE or DI FTF.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Blank	60-61	Leave blank.
Action Date	62-64	Enter the ordinal day of document preparation.
Status	65-66	Enter the status code.
Routing Identifier	67-69	Enter data as contained in DI FTE or DI FTF.
Expected Reply Date	70-73	Enter the ordinal day disposition instructions from the ICP may be expected.
Blank	74-80	Leave blank.

AP3.37. APPENDIX 3.37

FOLLOW-UP FOR INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER REPLY TO CUSTOMER ASSET REPORT (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	(MANUAL) BLOCK NO.	(MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Send To	A	Not Applicable	Enter the appropriate in-the-clear name and address corresponding to the RI.
Followup is From	B	Not Applicable	Enter the appropriate in-the-clear name and address of the reporting activity.
Document Identifier	1	1-3	Enter DI FTF.
All Other Fields	2-23	4-80	Enter data as contained in the customer asset report (DI FTE).
Remarks Field	L-V	Not Applicable	This field will be used to convey any additionally required information not provided for in the followup format.

AP3.38. APPENDIX 3.38

CANCELLATION OF CUSTOMER ASSET REPORT (MATERIEL RETURNS PROGRAM)

TYPE CANCELLATION

FIELD LEGEND	(MANUAL) BLOCK NO.	(MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Send To	A	Not Applicable	Enter the appropriate in-the-clear name and address corresponding to the RI.
Cancellation is From	B	Not Applicable	Enter the appropriate in-the-clear name and address of the reporting activity.
Document Identifier		1-3	Enter DI FTC.
Routing Identifier		4-6	Enter data as contained in the customer asset report (DI FTE).
Media and Status		7	Enter data as contained in the customer asset report (DI FTE).
Stock Number		8-22	Enter data as contained in the customer asset report (DI FTE).
Unit of Issue		23-24	Enter data as contained in the customer asset report (DI FTE).
Quantity		25-29	a. Enter quantity being canceled. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
All Other Fields		20-80[1]	Enter data as contained in the customer asset report (DI FTE).

[1]Indicate suffix (rp 44), when applicable, for split actions indicated in DI FTR.

TYPE CANCELLATION

FIELD LEGEND	(MANUAL) BLOCK NO.	(MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Remarks	L-V	Not Applicable	This field will be used to convey any additionally required information not provided for in the cancellation format.

AP3.39. APPENDIX 3.39

SHIPMENT STATUS (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI FTM.
Routing Identifier	4-6	Enter data as contained in the DI FTR/FTA.
Media and Status	7	Enter data as contained in the DI FTR/FTA.
Stock Number	8-22	Enter data as contained in the DI FTR/FTA.
Unit of Issue	23-24	Enter data as contained in the DI FTR/FTA.
Quantity	25-29	a. Enter quantity released to the carrier for shipment. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Enter data as contained in the DI FTR/FTA.
Suffix	44	Enter data as contained in the DI FTR/FTA.
Supplementary Address	45-50	Enter data as contained in the DI FTR/FTA.
Signal	51	Enter data as contained in the DI FTR/FTA.
Fund	52-53	Enter data as contained in the DI FTR/FTA.
Routing Identifier	54-56	Enter data as contained in the DI FTR/FTA.
Release Date	57-59	Enter the date materiel was released to the carrier.
Transportation Control Number	60-76	Enter the shipment unit TCN as prescribed in DoD 4500.9-R (DTR).
Mode of Shipment	77	Enter the code identifying the mode of transportation used to move the materiel.[1]
Blank	78-80	Leave blank.

[1] Refer to the TDMS for available code list at URL: https://www.tmds.c2.amc.af.mil/TMDS/DTRdata.xsql?result=&view=V_DSHPMNT_UNT_ARPT_AIR_SFC&skip=0&max=10

AP3.40. APPENDIX 3.40

AUTOMATIC RETURN NOTIFICATION (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	TYPE STATUS (MANUAL) BLOCK NO.	TYPE STATUS (MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Send To	A	Not Applicable	Enter the appropriate in-the-clear name and address corresponding to the RI.
Status is From	B	Not Applicable	Enter the appropriate in-the-clear name and address of the reporting activity.
Document Identifier		1-3	Enter DI FTA.
Routing Identifier		4-6	Enter the RI of the ICP/IMM to which the document is directed.
Media and Status		7	Enter the M&S code.
Stock Number		8-22	Enter the stock number.
Unit of Issue		23-24	Enter the U/I.
Quantity		25-29	a. Enter quantity released to the carrier for shipment. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number		30-43	Enter the document number.
Blank		44	Leave blank.

FIELD LEGEND	TYPE STATUS (MANUAL) BLOCK NO.	TYPE STATUS (MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Supplementary Address		45-50	When applicable, enter the AAC of the credit-to and/or ship-from activity. Field may be left blank when code entry is not applicable. When code entry is not significant to the ICP, a Y will be entered in rp 45.
Signal		51	Enter the signal code.
Fund		52-53	Enter the fund code.
Routing Identifier		54-56	Enter RI of receiving activity to which automatic shipment is made.
Project		57-59	When applicable, enter appropriate code.
Priority Designator		60-61	Enter PD (03 or 06).
Blank		62-66	Leave blank.
Routing Identifier (From)		67-69	Enter RI of the submitter, if applicable.
Blank		70	Leave blank.
Supply Condition		71	Enter supply condition code.
Blank		72-80	Leave blank.

AP3.41. APPENDIX 3.41

INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER FOLLOW-UP (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI FT6.
Routing Identifier	4-6	Enter data as contained in DI FTA or FTR.
Media and Status	7	Enter data as contained in DI FTA or DI FTR.
Stock Number	8-22	Enter data as contained in DI FTA or DI FTR.
Unit of Issue	23-24	Enter data as contained in DI FTA or DI FTR.
Quantity	25-29	Enter quantity from DI FTA or DI FTR or lesser quantity due to cancellation.
Document Number	30-43	Enter data as contained in DI FTA or DI FTR.
Suffix	44	Enter data as contained in DI FTA or DI FTR.
Supplementary Address	45-50	Enter data as contained in DI FTA or DI FTR.
Signal	51	Enter data as contained in DI FTA or DI FTR.
Fund	52-53	Enter data as contained in DI FTA or DI FTR.
Routing Identifier	54-56	Enter data as contained in DI FTA or DI FTR.
Project	57-59	Enter data as contained in DI FTA or DI FTR.
Priority	60-61	Enter data as contained in DI FTA or DI FTR.
Action Date	62-64	Enter data as contained in DI FTA or DI FTR.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Status	65-66	Enter appropriate status code from appendix AP2.16.
All Other Fields	67-80	Enter data as contained in DI FTA or DI FTR.

AP3.42. APPENDIX 3.42

INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER MATERIEL RECEIPT STATUS (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI FTZ.
Routing Identifier	4-6	Enter IMM RI.
Media and Status	7	Enter data as contained in the shipment status (DI FTM) or receipt document.
Stock Number	8-22	Enter stock number of materiel received.
Unit of Issue	23-24	Enter UI of materiel received.
Quantity	25-29	a. Quantity of materiel received in a single materiel condition. Multiple DI FTZ documents are provided when a single shipment is received in more than one materiel condition. b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number	30-43	Perpetuate from DI FTM.
Suffix	44	Perpetuate from DI FTM.
Supplementary Address	45-50	Perpetuate from DI FTM.
Signal	51	Perpetuate from DI FTM.
Fund	52-53	Enter data as contained in the shipment status (DI FTM).
Receiving Depot	54-56	Enter data as contained in the shipment status (DI FTM).
Release Date	57-59	Enter data as contained in the shipment status (DI FTM).
Priority Designator	60-61	Enter Data as contained in DI FTA or DI FTR

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Materiel Receipt Date	62-64	Enter date materiel received or date credit authorization canceled.
Status	65-66	Enter code from appendix AP2.16 .
Routing Identifier	67-69	Enter the RI of the reporting activity.
Blank	70	Leave blank.
Supply Condition	71	Enter code indicating condition of materiel received.
Expected Credit	72-80	Enter credit to be granted in dollars and cents. When no credit is granted, zero fill.
Expected Credit	80[1]	For intra-Army return of reparables only:

To designate amount of credit granted, enter:		To designate amount of credit reversal, enter:	
Code	Value	Code	Value
{	0	{	0
A	1	J	1
B	2	K	2
C	3	L	3
D	4	M	4
E	5	N	5
F	6	O	6

[1] Refer to ADC 215, Material Receipt Status (Material Returns Program (MRP)) Credit Reversal Amount.

AP3.43. APPENDIX 3.43

FOLLOW-UP FOR INVENTORY CONTROL POINT/INTEGRATED MATERIEL MANAGER MATERIEL RECEIPT STATUS (MATERIEL RETURNS PROGRAM)

FIELD LEGEND	TYPE FOLLOW-UP (MANUAL) BLOCK NO.	TYPE FOLLOW-UP (MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Send To	A	Not Applicable	Enter the appropriate in-the-clear name and address corresponding to the RI.
Followup is From	B	Not Applicable	Enter the appropriate in-the-clear name and address of the reporting activity.
Document Identifier	1	1-3	Enter DI FTT.
All Other Fields	2-23	4-80	Enter the data as contained in the materiel shipment status (DI FTM).
Remarks Field	L-V	Not Applicable	This field will be used to convey any additionally required information not provided for in the followup format.

AP3.44. APPENDIX 3.44

FOLLOW-UP FOR MATERIEL RETURNS PROGRAM CREDIT

(See DoD 4000.25-7-M (MILSBILLS), appendix AP3.40.)

AP3.45. APPENDIX 3.45

REPLY TO FOLLOW-UP FOR MATERIEL RETURNS PROGRAM CREDIT

(See DoD 4000.25-7-M (MILSBILLS), appendix AP3.39.)

AP3.46. APPENDIX 3.46

REQUEST FOR SHIPMENT TRACING ON REGISTERED, INSURED, AND CERTIFIED PARCEL POST

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AFT.
Routing Identifier	4-6	Enter RI (To), Consignor.
Other Entries	7-80	Duplicate of DI AS_ or DI AU_ document received.

AP3.47. APPENDIX 3.47

SUPPLY STATUS (MATERIEL RETURNS PROGRAM)

TYPE STATUS

FIELD LEGEND	(MANUAL) BLOCK NO.	(MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Send To	A	Not Applicable	Enter the appropriate in-the-clear name and address corresponding to the RI .
Status is From	B	Not Applicable	Enter the appropriate in-the-clear name and address of the reporting activity.
Document Identifier		1-3	Enter DI FTL.
Routing Identifier		4-6	Enter data as contained in DI FTR.
Media and Status		7	Enter data as contained in DI FTR.
Stock Number		8-22	Enter data as contained in DI FTR.
Unit of Issue		23-24	Enter data as contained in DI FTR.
Quantity		25-29	a. Enter quantity to be shipped.
			b. For ammunition FSG 13 items only, enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: Express a quantity of 1,950,000 as 1950M (1950 in rp 25-28 and an “M” in rp 29).
Document Number		30-43	Enter data as contained in DI FTR.
Suffix		44	Enter data as contained in DI FTR.
Supplementary Address		45-50	Enter data as contained in DI FTR.
Signal		51	Enter data as contained in DI FTR.
Fund		52-53	Enter data as contained in DI FTR.

TYPE STATUS

FIELD LEGEND	(MANUAL) BLOCK NO.	(MECHANICAL) RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Routing Identifier		54-56	Enter data as contained in DI FTR.
Estimated Shipping Date		57-59	Enter estimated date of shipment.
Priority		60-61	Enter data as contained in DI FTR.
Action Date		62-64	Enter ordinal day of document preparation.
Blank		65-80	Leave blank.

AP3.48. APPENDIX 3.48

MATERIEL RELEASE DOCUMENT
DD FORM 1348-1A OR DD FORM 1348-2

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3[1]	Perpetuate from requisition or source document unless otherwise indicated.
Routing Identifier (From)	4-6[2]	Enter the RI code of the shipping activity.
Media and Status	7	Enter the M&S code assigned to the requisition or source document.
Stock or Part Number	8-22	Indicate the NSN or part number being released. See Block 25.
Unit of Issue	23-24	Indicate the U/I of the NSN or part number being released.
Quantity	25-29	Indicate the quantity being released. See Block 26.
Document Number	30-43	Enter the document number of requisition. See Block 24.
Suffix Code	44	Leave blank if the document represents release of the total quantity requisitioned. Indicate the appropriate suffix code assigned to indicate a partial quantity release. See Block 24.
Supplementary Address	45-50[3]	Perpetuate from the original requisition or source document. See Block 26.
Signal	51[4]	Perpetuate from the original requisition or source document.
Fund	52-53[5]	Perpetuate from the original requisition or source document.

[1] Procedures, formats, and codes for requisitioning material from disposal last reported as not implemented by DLA. Refer to AMCL 139A.
[2] See Footnote 1.
[3] See Footnote 1.
[4] See Footnote 1.
[5] See Footnote 1.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Distribution	54-56[6]	Perpetuate from the original requisition or source document.
Project	57-59[7]	Perpetuate from the original requisition or source document.
Priority	60-61[8]	Perpetuate from the original requisition or source document.
Required	62-64[9]	Perpetuate from the original requisition or source document.
Advice	65-66[10]	Perpetuate from the original requisition or source document.
Routing Identifier	67-69[11]	Perpetuate from the original requisition or source document.
Management	70-73	Perpetuate from the original requisition or source document.
Unit Price	74-80	Indicate the unit price of item being released. See Block 26.

BLOCK(S)	**ENTRIES**
1	Total price ***(10 digits dollars and 2 digits cents).***[12]
2	DoDAAC of shipping activity/DRMO. If reduced print in used, in-the-clear address may be entered in addition to the DoDAAC.
3	DoDAAC of the activity to receive the shipment, if applicable. If reduced print is used, in-the-clear address may be entered in addition to the DoDAAC.
4	DoDAAC of the MARK FOR recipient, if applicable. If reduced print is used, in-the-clear address may be entered in addition to the DoDAAC.
5	Document preparation date (enter numerical day of year).

BLOCK(S) ENTRIES

[6] See Footnote 1.

[7] See Footnote 1.

[8] See Footnote 1.

[9] See Footnote 1.

[10] See Footnote 1.

[11] See Footnote 1.

[12] ***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

6 National Motor Freight Classification Commodity Number.

7 Freight rate for the shipment.

8 Type of cargo code (see DTR, DoD 4500.9-R).

9 Enter applicable controlled inventory item code which describes the classified and/or sensitive or pilferage classification of the shipment from DoD 4100.39-M (FLIS Procedures Manual), volume 10, chapter 4**,** Table 61. (Mandatory Entry)[13]

10 Actual quantity received.

11 Unit pack of item shipped.

12 Unit weight of item shipped.

13 Unit cube of item shipped.

14 Uniform Freight Classification (UFC) Commodity Number.

15 Shelf life of item shipped. Enter "SL" (for shelf life) followed by applicable shelf-life code from DoD 4100.39-M (FLIS Procedures Manual) Volume 10, Chapter 4, Table 50. (Mandatory Entry)[14]

16 Freight classification nomenclature.

17 Item nomenclature.

18 Type of container used for the shipment.

19 Number of containers that make up the shipment.

20 Total weight of all containers that make up the shipment.

21 Total cube of all containers that make up the shipment.

22 Received by, signature of receiver, or call sign/code of individual authorized access to the automated file.

23 Date received, date shipment was received.

24 Document Number - The document number assigned to the requisition.[15]

Suffix Code - Blank if the document represents release of the total quantity requisitioned. If partial shipment, the appropriate suffix code assigned to indicate partial quantity released.

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[13] Mandatory requirement to enter the controlled inventory item code (CIIC) and shelf-life code on the DD Form 1348-1A for issues from stock last reported as not implemented by USN. Refer to AMCL 32.

[14] See Footnote 12.

[15] Prepare data ***from blocks 24-26*** in two configurations: (1) three-of-nine bar code and (2) in-the-clear. When prepared manually, do not include bar code.

25 National Stock Number - Enter the stock or part number being released.

Add - For subsistence items, enter the type of pack code in position 21.[16]

FOR OTHER THAN FMS SHIPMENTS

26 Routing Identifier - The RI code of the shipping activity.

Unit of Issue - The unit of issue of the stock or part number being released.

Quantity - The quantity being released.

Condition Code - The supply condition code of materiel being released.

Distribution - Perpetuate from record positions 55 and 56.

Unit Price[17] - The unit price for the NSN/part number being released.[18]

27 ***This block may contain additional data including bar coding for internal use. This block may contain a 2D symbol which repeats bar coded data content. Data entered in this block is as required by shipping activity by commodity. When data is entered in this block, it will be clearly identified.***

DTID or ERN - On issues from DRMO, enter DTID or ERN, if applicable.[19]

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[16]See Footnote 14.

[17]***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

[18]See Footnote 14.

[19] See Footnote 1.

USML Items – This block will contain clear-text information to identify shipments of USML items which may require filing of export licenses and SEDs per 22CFR126.4 and 22CFR123.22 as follows: "USML item—may need SED."

For IUID to support UIT/serialized item management[20]:

Unique Item Identifier (UII) and/or Serial Number

The following additional data elements may be included in support of IUID:

Manufacturer's CAGE

Current Part Number

Batch/Lot

Clear text labeling of IUID information must be provided using the following acronyms: CAGE, P/N, BT/LT, S/N, and UII.

FOR FMS SHIPMENTS[21]

26 Unit of Issue - two positions - the unit of issue of the stock or part number being released.

Quantity - five positions - the quantity being released.

Condition - one position - the supply condition code of materiel being released.

Unit Price[22] - the unit price for the NSN/part number being released.

Supplementary Address - the first position and last three positions of the supplementary address.

27 This block may contain additional data including bar coding for internal use. ***This block may contain a 2D symbol which repeats bar coded data content.*** Data entered in this block is as required by shipping activity by commodity. When data is entered in this block, it will be clearly identified.

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[20] ***Capability to support IUID data content within the 2D symbol has been approved for staggered and phased implementation under ADC44B. Components have not reported implementation at this time.***

[21] Requirement to add bar-coded Foreign Military Sales data to the Issue Release/Receipt Document last reported as not implemented by USN and USMC. Refer to AMCL 8.

[22] ***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

USML Items – This block will contain clear-text information to identify shipments of USML items which may require filing of export licenses and SEDs per 22CFR126.4 and 22CFR123.22 as follows: "USML item—may need SED."

For IUID to support UIT/serialized item management[23]:

Unique Item Identifier (UII) and/or Serial Number

The following additional data elements may be included in support of IUID:

Manufacturer's CAGE

Current Part Number

Batch/Lot

Clear text labeling of IUID information must be provided using the following acronyms: CAGE, P/N, BT/LT, S/N, and UII.

[23] See footnote 18.

AP3.49. APPENDIX 3.49

TRANSFERS TO DEFENSE REUTILIZATION AND MARKETING OFFICE ON DD FORM 1348-1A OR DD FORM 1348-2 (SINGLE LINE-ITEM TURN-INS)

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Perpetuate from the source document. For locally determined excesses generated at a base, post, camp, or station, assign a DI as determined by S/A procedures.
Routing Identifier	4-6	Enter the RI of the shipping activity or leave blank when the shipping activity is not assigned an RI.
Media and Status	7	Leave blank.
Stock or Part Number	8-22	Enter the stock or part number being turned in. For subsistence items, enter the type of pack in rp 21. See Block 25.
Unit of Issue	23-24	Enter the unit of issue of the stock or part number being turned in.
Quantity	25-29	Enter the quantity being turned in to DRMO.
Document Number	30-43	Perpetuate from source document. This cannot be the same document number that was used to receive the materiel. For locally determined excess generated at base, post, camp, or station, assign as determined by S/A procedures. See Block 24.
Suffix	44	Leave blank.
Supplementary Address	45-50	Enter DoDAAC of predesignated consignee DRMO.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Signal	51	For hazardous materiel and waste turn-ins, enter the applicable signal code; otherwise, leave blank. Signal Codes A, B, C, and L are authorized; if using Signal Code B, bill-to office must be identified in block 27. Refer to Appendix AP2.10, Signal Codes, for bill-to identification rules associated with DTID.
Fund	52-53	For Hazardous materiel and waste turn-ins, enter the MILSBILLS fund code designating the fund to be charged.
Distribution	54	Perpetuate from source document or leave blank.
Retention Quantity	55-61	Enter the quantity to be retained in inventory or leave blank.
Precious Metals	62	Enter applicable code from appendix AP2.23.
Automated Data Processing Equipment Identification	63	Enter applicable code from appendix AP2.24.
Disposal Authority	64	Enter applicable code from appendix AP2.21.
Demilitarization	65	Enter code assigned as required by DoD 4160.21-M-1. Note: When demilitarization has been accomplished prior to transfer to DRMO, the appropriate demilitarization certification, as required by DoD 4160.21-M-1, must be reflected in Block 27.
Reclamation	66	Enter code “Y” if reclamation was performed prior to release to a DRMO. Enter “R” if reclamation is to be performed after turn-in to DRMO. Enter code “N” if reclamation is not required.
Routing Identifier	67-69	Perpetuate from DRO.
Ownership	70	Enter applicable code or leave blank.
Supply Condition	71	Enter the applicable MILSTRAP code.
Management	72	Perpetuate from source document or leave blank.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Flight Safety Critical Aircraft Parts	73[1]	Enter criticality code E to indicate Flight Safety Critical Aircraft Parts or Code F to indicate Flight Safety Critical Aircraft Parts.
Unit Price	74-80	Enter the unit price for the NSN or part number in rp 8-22[2].

BLOCK(S)	ENTRIES
1	Enter the extended value of the transaction[3].
2	Enter the shipping point by DoDAAC; if reduced printing is used, in-the-clear address may be entered in addition to the DoDAAC.
3	Enter the consignee DRMO by DoDAAC. This will be the predesignated DRMO and will be entered by the shipping activity; if reduced printing is used, the in-the-clear address may be entered in addition to the DoDAAC.
4	Insert HM, if the turn-in is hazardous materiel or HW, if the turn-in is hazardous waste.
5	Enter the date of document preparation, if required by the shipper.
6	Enter the NMFC, if required by the shipper.
7	Enter the freight rate, if required by the shipper.
8	Enter coded cargo data, if required by the shipper.
9	Enter applicable controlled inventory item code which describes the security/pilferage classification of the shipment from DoD 4100.39-M, volume 10, chapter 4, table 61.
10	Enter the quantity actually received by the DRMO, if different from positions 25-29.
11	Enter the number of units of issue in a package, if required by the shipper.
12	Enter the unit weight applicable to the unit of issue, if required by the shipper.

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[1]Identification of FSCAP codes on the DTID and disposal release transactions last reported as not implemented by USA and USN. Refer to Approved DLSS/DLMS Change 6.

[2]***Unit prices obtained via electronic interfaces which are not constrained by the MILSTRIP field size will reflect the unit price as 9 digits for dollars and 2 digits for cents. If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

[3]***If total price exceeds available space for display on the printed form, the generating application may leave blank. Refer to ADC 221.***

BLOCK(S)	ENTRIES
13	Enter the unit cube applicable to the unit of issue, if required by the shipper.
14	Enter the uniform freight classification, if required by the shipper.
15	Enter the shelf life, if appropriate; otherwise, leave blank.
16	Enter in-the-clear freight classification nomenclature, if required by the shipper.
17	Enter the item nomenclature. For non-NSN items; enter as much descriptive information as possible. Specified additive data or certification from the generating source for specific types of property should be entered.
18	Enter type of container, if required by the shipper.
19	Enter number of containers that makes up the shipment, if required by the shipper.
20	Enter total weight of shipment, if required by the shipper.
21	Enter total cube of shipment, if required by the shipper.
22	Received By - Enter the signature of person receiving the materiel.
23	Date Received - Enter date materiel was received and signed for.
24	Document Number - Perpetuate from source document. This cannot be the same document number that was used to receive the materiel. For locally determined excesses generated at base, post, camp, or station, assign a document number as determined by Service/Agency procedures. Suffix Code - Leave blank.[4]
25	National Stock Number - Enter the stock number or part number being turned in. Additional - For subsistence items, enter the type of pack code rp 21.[5]
26	For turn-in to DRMO - This block will not contain bar code data, it is reserved for internal DRMO/DRMS.
27	This block may contain additional data including bar coding for internal use. ***This block may contain a 2D symbol which repeats bar coded data content.*** Enter data in this block as required by the shipping activity or the DRMO receiving the material. When data is entered in the block, it will be clearly identified.

[4]Data ***from blocks 24-25*** will be displayed in two configurations; (1) three-of-nine bar code and (2) in-the-clear. When prepared manually, bar code will not be included.

[5]See Footnote 2.

BLOCK(S)	ENTRIES
	HM/HW Turn-Ins – For hazardous materiel and waste turn-ins, enter the DoDAAC of the bill-to office (required for Signal Code B), the contract line item number (CLIN) for the item, and the total cost of the disposal. FSCAP Items –This block will contain both coding and clear-text information to identify Flight Safety Critical Aircraft Parts (FSCAP) shipments to DRMOs using Criticality Code E or F as follows: AFSCAP E - Flight Safety Critical Aircraft Part-Nuclear Hardened or AFSCAP F - Flight Safety Critical Aircraft Part.[6] ***For IUID to support UIT/serialized item management[7]:*** ***Unique Item Identifier (UII) and/or Serial Number*** ***The following additional data elements may be included in support of IUID:*** ***Manufacturer's CAGE*** ***Current Part Number*** ***Batch/Lot*** ***Clear text labeling of IUID information must be provided using the following acronyms: CAGE, P/N, BT/LT, S/N, and UII.***

[6]See Footnote 1.

[7] ***Capability to support IUID data content within the 2D symbol has been approved for staggered and phased implementation under ADC44B. Components have not reported implementation at this time.***

AP3.50. APPENDIX 3.50

RETURN OF DISCREPANT FOREIGN MILITARY SALES MATERIEL

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Leave blank.
Routing Identifier From	4-6	Leave blank.
Media and Status	7	Leave blank.
Stock Number	8-22	Enter the stock or part number of the item authorized to be returned.
Unit of Issue	23-34	Enter the UI.
Quantity	25-29	Enter the quantity authorized to be returned.
Document Number	30-43	Enter the requisitioner's document number from block 8, SF 364.
Suffix	44	Leave blank.
Supplementary Address	45-50	Leave blank.
Signal	51	Leave blank.
Fund	52-53	Leave blank.
Distribution	54-56	Leave blank.
Project	57-59	Leave blank.
Priority	60-61	Leave blank.
Required Delivery Date	62-64	Leave blank.
Advice	65-66	Leave blank.
Routing Identifier	67-69	Enter the RI code of U.S. supply source preparing the DD Form 1348-1A or DD Form 1348-2.
Blank	70-73	Leave blank.
Unit price	74-80	Enter the unit price for the NSN or part number shown in rp 8-22. (This should be the same price as used on the issue document.)

BLOCK(S)	**ENTRIES**
A	Leave blank.
B	The consignee by account number, name, and address.
C-D	Enter words “Transshipment point” and account number, name, and address of activity designated to receive the transshipped materiel. If not designated, leave blank.
E	The extended value of the transaction.
F-N	Leave blank.
O	Date of document preparation.
P	Supply condition of the materiel authorized for return.
Q-Y	Leave blank.
1-10	Leave blank.
AA-BB	Enter the “SDR number” from Block 2, SF 364.
CC-GG	Leave blank.
11-12	Leave blank.
13	Transportation fund cite applicable to the shipment.
14-15	Leave blank.

AP3.51. APPENDIX 3.51

MATERIEL OBLIGATION VALIDATION REINSTATEMENT REQUEST[1]

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI APR.
Routing Identifier	4-6	Enter the RI of the supply source which canceled the requisition.
Other Fields	7-24	Enter the data from the supply status transaction (DI AE_) with Status Code BS.
Quantity	25-29	Enter the quantity required; this quantity cannot be greater than the original quantity canceled
Other Fields	30-61	Enter the data from supply status transaction (DI AE_) with Status Code BS.
Blank	62-64	Leave blank.
Advice Code	65-66	Enter the advice code from the original requisition; otherwise, leave blank.
Blank	67-70	Leave blank.
Transaction Day	71-73	Enter the ordinal day of year of the reinstatement request.
Blank	74-80	Leave blank.

[1]Established procedures to reinstate canceled requisitions last reported as not implemented by USN. Refer to AMCL 150C.

AP3.52. APPENDIX 3.52

INVENTORY CONTROL POINT GOVERNMENT FURNISHED MATERIEL VALIDATION REQUEST[1]

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AX1.
Routing Identifier (From)	4-6	Enter the RI identifying the ICP creating the DI AX1 transaction.
Media and Status	7	Perpetuate from the requisition.
Stock Number	8-22	Perpetuate from the requisition.
Unit of Issue	23-24	Perpetuate from the requisition.
Quantity	25-29	Perpetuate from the requisition.
Document Number	30-43	Perpetuate from the requisition.
Demand	44	Perpetuate from the requisition.
Supplementary Address	45-50	Perpetuate from the requisition.
Signal	51	Perpetuate from the requisition.
Fund Code	52-53	Perpetuate from the requisition.
Distribution	54	Perpetuate from the requisition.
Project Code	57-59	Perpetuate from the requisition.
Priority Designator	60-61	Perpetuate from the requisition.
Supply Source Origination Date	62-64	Enter the date the DI AX1 was created.
Advice	65-66	Perpetuate from the requisition.
Blank	67-68	Leave blank.
Call Number	69-72	Perpetuate from the requisition.
Contract Identification	73-80	Perpetuate from the requisition.

[1]Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
OR		
Management Control Activity Routing Identifier	74-76	Perpetuate from the requisition.

AP3.53. APPENDIX 3.53

MANAGEMENT CONTROL ACTIVITY GOVERNMENT FURNISHED MATERIEL VALIDATION RESPONSE[1]

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AX2.
Routing Identifier (To)	4-6	Perpetuate from the DI AX1 transaction.
Media and Status	7	Perpetuate from the DI AX1 transaction.
Stock Number	8-22	Perpetuate from the DI AX1 transaction.
Unit of Issue	23-24	Perpetuate from the DI AX1 transaction.
Quantity	25-29	If Advice Code 2R is entered in rp 65-66, enter quantity to be supplied. If Advice Code 2Q is entered in rp 65-66, enter total quantity to be rejected.
Document Number	30-43	Perpetuate from the DI AX1 transaction.
Demand	44	Perpetuate from the DI AX1 transaction.
Supplementary Address	45-50	Perpetuate from the DI AX1 transaction.
Signal	51	Perpetuate from the DI AX1 transaction.
Fund Code	52-53	Perpetuate from the DI AX1 transaction.
Distribution	54-56	Perpetuate from the DI AX1 transaction.
Project Code	57-59	Perpetuate from the DI AX1 transaction.
Priority	60-61	Perpetuate from the DI AX1 transaction.
Validation Date	62-64	Enter date validated or rejected by the MCA.
Advice or Status	65-66	Enter the applicable advice code from appendix AP2.15 or status code from appendix AP2.16 .
Blank	67-68	Perpetuate from the DI AX1 transaction.
Call Number	69-72	Perpetuate from the DI AX1 transaction.

[1]Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Contract Identification	73-80	Perpetuate from the DI AX1 transaction.
OR		
Management Control Activity Routing Identifier	74-76	Perpetuate from the DI AX1 transaction.

AP3.54. APPENDIX 3.54

DEFENSE AUTOMATIC ADDRESSING SYSTEM MATERIEL OBLIGATION VALIDATION RESPONSE TRANSACTION[1]

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AP8.
Routing Identifier	4-6	Enter RI SGA.
Submitting Activity	7-12	Enter DoDAAC of applicable activity.
Blank	13-80	Leave blank.

[1]Use of revised MOV temporary suspension procedures for selected activities last reported as not implemented by USAF and USMC. Refer to AMCL 37.

AP3.55. APPENDIX 3.55

NOTIFICATION OF CUSTOMER NONRESPONSE TO MATERIEL OBLIGATION VALIDATION REQUEST

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Document Identifier	1-3	Enter DI AV_.
Routing Identifier	4-6	Enter RI of supply source initiating the request.
Media and Status	7	Enter the program originator code; otherwise, leave blank. This code may be entered by the ILCO, at Service option, on Service initiated FMS and Grant Aid transactions to SAOs.
Stock or Part Number	8-22	Enter the stock or part number of item on which validation is required. This number should be in agreement with the number included in the latest status transaction furnished to the recipient activities prior to the notification request.
Unit of Issue	23-24	Enter data from original requisition.
Quantity	25-29	A. Enter quantity in BZ status not responded to in MOV. b. For ammunition items (FSG 13), enter an “M” in rp 29 to express in thousands any quantity exceeding 99,999. Example: A quantity of 1, 950,000 will be expressed as 1950M (1950 in rp 25-28 and an “M” in rp29).
Document Number	30-43	Enter the document number of the original requisition for the item being validated.

Suffix	44	Enter the suffix assigned; otherwise, leave blank.
Other Fields	45-56	Enter the data from the original requisition for the item being validated.
Blank	57-79	Leave Blank.
Multi-Use	80	Reserved for the ILCO's entry of internal control data on FMS and MAP Grant Aid transactions; otherwise, leave blank.

AP4. APPENDIX 4

AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES INDEX

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AP4.1. APPENDIX 4.1

AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES INTRODUCTION

AP4.1.1. DoD policy concerning the implementation of MILSTRIP procedures is summarized in chapter C1, paragraph C1.5, of this manual.

AP4.1.2. Separate intra-S/A systems/procedures will not be developed or used unless an authorized exception, special process, or delayed implementation date has been approved by the DoD MILSTRIP System Administrator in coordination with the ADUSD(LMR)SCI or, when appropriate, the ASD(C).

AP4.1.3. Requests for exceptions, special processes, or delayed implementation dates will be forwarded by concerned focal points to the DoD MILSTRIP System Administrator for consideration when it can be demonstrated that MILSTRIP cannot provide a workable method or procedure or that, for some reason beyond the control of the focal point or concerned S/A, an approved change cannot be implemented on the scheduled cyclic date.

AP4.1.4. Requests for exceptions, special processes, or delayed implementation dates will not be granted solely to accommodate existing internal systems and procedures.

AP4.1.5. Requests for exceptions or special procedures will be forwarded to the DoD MILSTRIP System Administrator by the S/A focal point for review and coordination, if required, with DoD Components, affected Federal Agencies, foreign governments, and industrial organizations and shall provide the following minimum information.

AP4.1.5.1. Narrative description of the basic concept being proposed and reason(s) therefore.

AP4.1.5.2. Known interface and impact requirement with other DLSSs and S/As.

AP4.1.5.3. Advantages/Disadvantages of request.

AP4.1.5.4. Proposed wording required for appendix AP4.

AP4.1.5.5. Starting and ending dates of request.

AP4.2. APPENDIX 4.2

ARMY AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES

AP4.2.1. AMCL 1A, Control of access to DoD Materiel Inventories Required by Defense Contractors.[1] The Defense Automatic Addressing System (DAAS) will assist the Army in its implementation of AMCL 1A by performing the following actions:

AP4.2.1.1. The DI AX1/AX2 validation requirement for the Army wholesale MCAs until their implementation of AMCL 1A.

AP4.2.1.2. Recording all transactions into a history file for eventual processing to the appropriate MCA upon Army implementation.

AP4.2.1.3. Process all DI A0_ Army contractor identified requisitions with the below listed first two positions of the DoDAAC to the applicable AMC MCA. Contractor requisitions with other than the DoDAAC entries indicated below are considered Army retail and will be routed to the proper source of supply with the DAAS RI “SGA” or “SHA” entered into rp 74-76.

AP4.2.1.3.1. If rp 30-31 or rp 45-46 is CB, pass to RI A81 (TACOM MCA)

AP4.2.1.3.2. If rp 30-31 or rp 45-46 is CL, pass to RI A82 (AMCOM MCA).

AP4.2.1.3.3. If rp 30-31 or rp 45-46 is CG, pass to RI A83 (CECOM MCA).

AP4.2.1.3.4. If rp 30-31 or rp 45-46 is CM, pass to RI A84 (TACOM MCA)

AP4.2.1.3.5. If rp 30-31 or rp 45-46 is CK, pass to RI A85 (TACOM MCA).

AP4.2.1.3.6. If rp 30-31 or rp 45-46 is CH, pass to RI A86 (AMCOM MCA)

AP4.2.1.4. For DI AM_, and DI AT_ transactions, containing a valid MCA distribution code as identified below, the DAAS RI “SGA” or “SHA” will be entered into rp 74-76 and routed to the appropriate source of supply. If a valid MCA is not in 54 and the transaction contains the entries cited above for rp 30-31/2 or rp 45-46/7, the transaction will be passed to the appropriate MCA. If none of these conditions apply, the transaction will be considered retail and be routed to the appropriate source of

[1] Procedures to control access to DoD material inventories by defense contractors last reported as not implemented by USA (Retail). Refer to AMCL 1A.

supply with the DAAS RI “SGA” or “SHA” entered into rp 74-76. The following are valid MCA distribution codes:

AP4.2.1.4.1. I (Indigo) - TACOM MCA

AP4.2.1.4.2. L (Lima) - AMCOM MCA

AP4.2.1.4.3. P (Papa) - CECOM MCA

AP4.2.1.4.4. S (Sierra) - TACOM MCA

AP4.2.1.4.5. Y (Yankee) - TACOM MCA

AP4.2.1.4.6. E (Echo) - AMCOM – MCA

AP4.2.1.4.7. 8 (Eight) - USACEA MCA

AP4.2.1.5. Upon receipt of DI AX1 transactions, a DI AX2 transaction will be generated with status code 2M and returned to the RI in rp 4-6 of the DI AX1 transaction.

AP4.2.2. DLSS/DLMS Change 6, Identification of Flight Safety Critical Aircraft Parts (FSCAP) on Shipments to Disposal. Implementation was scheduled on a staggered basis beginning in April,1998. Army implementation is scheduled for December 2009.

AP4.2.3. AMCL 26, Single RI on Customer Asset Reports Transmitted to GSA. Implementation date was November 1, 1993. Army implementation is scheduled for December 2009.

AP4.2.4. AMCL 161, Unit of issue in Materiel Management. Implementation date was November 1, 1987. Army retail level implemented May 1, 1988. Army wholesale level will not implement. This change has no impact on wholesale procedures which allow the ICP to change the quantity to unit pack if the change is not more than $5.

AP4.3. APPENDIX 4.3

NAVY AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES

AP4.3.1. AMCL 6, Modify Materiel Returns Program Reporting Timeframes. Implementation date was December 31, 1999. No implementation date available for Navy due to legacy system freeze.

AP4.3.2. DLSS/DLMS 6, Identification of Flight Safety Critical Aircraft Parts (FSCAP) on Shipments to Disposal. Implementation was scheduled on a staggered basis beginning in April 1998. No implementation date available for Navy due to legacy system freeze.

AP4.3.3. AMCL 7, Required Delivery Date (RDD) for Subsistence Requisitions. Implementation date was scheduled November 1, 1990. No implementation date available for Navy due to legacy system freeze.

AP4.3.4. AMCL 8, Bar Coded Foreign Military Sales (FMS) Data on DD Form 1348-1A, Issue Release/Receipt Document (IRRD). Implementation was scheduled November 1, 1991. Not implemented in Navy.

AP4.3.5. AMCL 22, Cooperative Logistics Supply Support Arrangements (Joint with MILSTRAP AMCL 7). Approved for implementation under Defense Security Assistance Management System (DSAMS) December 31, 2003. No implementation date available for Navy due to legacy system freeze.

AP4.3.6. AMCL 32, Mandatory Entry Blocks on Materiel Release Documents. Implementation was scheduled on a staggered basis beginning February 1, 2001. No implementation date available for Navy due to legacy system freeze.

AP4.3.7. AMCL 41, DAAS Reject of Requisitions With Invalid Ship-to and Mail-to Addresses in the MAPAD. Staggered Implementation authorized beginning in December 2001. No implementation date available for Navy due to legacy system freeze.

AP4.3.8. ADC 44, Two-Dimensional Bar Code On Issue Release/Receipt Document (DD Form 1348-1A). Staggered implementation authorized. Navy implementation is scheduled for October 2007.

AP4.3.9. AMCL 145, Revision to Alphabetic Codes Contained in Document number (Rp 40), Appendix 2.7. Implementation date was November 1, 1989. Not implemented in Navy.

AP4.3.10. AMCL 148, Required Delivery Period. Navy customers will continue to use the RDD in requisitions rather than the required delivery period.

AP4.3.11. AMCL 150C, Reinstatement of Canceled Transactions. Implementation date was November 1, 1990. Partial implementation within Navy. NAVICP Mechanicsburg has programmed capability to reinstate cancelled MOV transactions except for split quantities. Full implementation date not available to legacy system freeze.

AP4.3.12. AMCL 162, Requisition Rejection, Incorrect Unit of Issue. Implementation date was November 1, 1987. Not implemented in Navy.

AP4.4. APPENDIX 4.4

AIR FORCE AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES

AP4.4.1. AMCL 9, Priority Designator for JCS Project Code. Implementation date was November 1, 1989. Not implemented for USAF.

AP4.4.2. AMCL 16, Revised Dollar Threshold for Shipment Status (DI AS3) to DRMS. (This was a requirement to provide shipment status to DRMS on all shipments regardless of dollar value.) Implementation date was November 1, 1992. Not yet implemented by Air Force.

AP4.4.3. AMCL 17, Unit Price on DI AS3 for Shipments to DRMOs. (This was a requirement to provide the unit price on shipment status to DRMS.) Implementation date was November 1, 1992. Not yet implemented by Air Force.

AP4.4.4. AMCL 33, Clarification of Requirements for MOV Reports. Implementation date was May 1, 1990. Not yet implemented by Air Force.

AP4.4.5. AMCL 37, Use of revised MOV Temporary Suspension Procedures for Selected Activities. Last reported as not implemented by USAF.

AP4.4.6. AMCL 38, Authorizes us of Distribution Code 6 with Navy Service Codes N, R, and V. Last reported as not implemented by USAF.

AP4.4.7. ADC 105, Identification of Items on United States Munitions List (USML) for U.S. Customs Clearance. Staggered implementation authorized. Air Force implemented in retail systems (SBSS/CMOS).

AP4.4.9. AMCL 122, Use of M&S Codes to Provide Status to Both the Requisitioner and Supplemental Addressee. Last reported as not implemented by USAF.

AP4.4.10. AMCL 132B, Status Code DA for Federal Supply Schedule Rejections. Implementation date was November 1, 1987. Not yet implemented by Air Force.

AP4.4.11. AMCL 145, Revision of Alphabetic codes Contained in Document Number (Rp 40), Appendix 2.7. Implementation date was November 1, 1989. Not yet implemented by Air Force.

AP4.4.12. AMCL 148, Required Delivery Period. Implementation date was November 1, 1987. Air Force plans to implement under CAS 2.0.

AP4.4.13. AMCL 158B, Intransit Control Procedures for Shipment to DRMOs. Implementation date was November 1, 1992. Not implemented by Air Force.

AP4.5. APPENDIX 4.5

MARINE CORPS AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES

AP4.5.1. AMCL 8, Bar Coded FMS Data on DD Form 1348-1A, Issue Release/Receipt Document. Implementation date was November 1, 1991. Not implemented by Marine Corps.

AP4.5.2. AMCL 9, Priority Designator for JCS Project Code. Implementation date was November 1, 1989. Not implemented for USMC.

AP4.5.3. AMCL 16, Revised Dollar Threshold for Shipment Status (DI AS3) to DRMS. (This was a requirement to provide shipment status to DRMS on all shipments regardless of dollar value.) Implementation date was November 1, 1992. Not yet implemented by Marine Corps.

AP4.5.4. AMCL 17, Unit Price on DI AS3 for Shipments to DRMOs. (This was a requirement to provide the unit price on shipment status to DRMS.) Implementation date was November 1, 1992. Not yet implemented by Marine Corps.

AP4.5.5. AMCL 33, Clarification of Requirement for MOV Reports. Implementation date was May 1, 199. Not yet implemented by Marine Corps.

AP4.5.6. AMCL 37, Use of Revised MOV Temporary Suspension Procedures for Selected Activities. Last reported as not implemented by USMC.

AP4.4.7. AMCL 38, Authorizes us of Distribution Code 6 with Navy Service Codes N, R, and V. Last reported as not implemented by USMC.

AP4.5.8. ADC 44, Two-Dimensional Bar Code On Issue Release/Receipt Document (DD Form 1348-1A). Staggered implementation authorized. Marine Corps implementation is in progress.

AP 4.5.9 AMCL 123C. Revised Requisition Modifier Procedures. Last reported as not implemented by USMC.

AP4.5.10. AMCL 145, Revision to Alphabetic Codes Contained in Document Number (Rp 40), Appendix 2.7. Implementation date was November 1, 1989. Not implemented in Marine Corps.

AP4.5.11. AMCL 158B, Intransit Control Procedures for Shipment to DRMOs. Implementation date was November 1, 1992. Not implemented by Marine Corps.

AP4.5.12. AMCL 167, Use of Part-Numbers in the Material Returns Program. Not implemented by Marine Corps.

AP4.6. APPENDIX 4.6

COAST GUARD AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES

AP4.6.1. None.

AP4.7. APPENDIX 4.7

GENERAL SERVICES ADMINISTRATION AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES,AND DELAYED IMPLEMENTATION DATES

AP4.7.1. AMCL 5, DoDAAC of Initial Transportation Shipping Activity. Implementation date was November 1, 1992. Not implemented by GSA.

AP4.7.2. AMCL 155, Inter-Service Use of DI Codes AB_ for Direct Delivery From Procurement. Implementation date was November 1, 1990. No implemented by GSA.

AP4.7.3. AMCL 161, Unit of Issue in Materiel Management. Implementation date was November 1, 1987. Not implemented by GSA.

AP4.8. APPENDIX 4.8

DEFENSE THREAT REDUCTION AGENCY AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES

AP4.8.1. None.

AP4.9. APPENDIX 4.9

NATIONAL SECURITY AGENCY AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES

AP4.9.1. None.

AP4.10. APPENDIX 4.10

DEFENSE LOGISTICS AGENCY AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES

AP4.10.1. AMCL 2, Reduction in the Use of Exception Data Requisitions. Implementation date was November 7, 1991. Not implemented for DLA (Subsistence).

AP4.10.2. AMCL 5, DoDAAC of Initial Transportation Shipping Activity. Not implemented for DLA (Subsistence).

AP4.10.3. AMCL 7, Required Delivery Date (RDD) for Subsistence Requisitions. Implementation date was November 1, 1990. Not implemented for DLA (Subsistence)..

AP4.10.4. AMCL 9, Priority Designator for JCS Project Code. Implementation date was November 1, 1989. Not implemented for DLA (Subsistence).

AP4.10.5. AMCL 30, Source of Supply Processing Cancellation Requests for which Supply Status BZ has been Provided. Implementation date was November 1, 1992. Not implemented for DLA (Subsistence).

AP4.10.6. AMCL 33, Clarification of Requirement for MOV Reports. Implementation date was May 1, 1990. DLA ICP does not plan to implement.

AP4.10.7. AMCL 139A, Requisitioning DoD Excess Personal Property from Disposal. Implementation date was November 1, 1986. Not implemented in DLA.

AP4.10.8. AMCL 155, Inter-Service Use of DI Codes AB_ for Direct Delivery From Procurement . Implementation date was November 1, 1989. Not implemented for DLA (Subsistence).

AP4.10.9. AMCL 156, FMS Status Procedures. Implementation date was November 1, 1990. Not implemented for DLA (Subsistence).

AP4.10.10. AMCL 161, Unit of Issue in Materiel Management . Implementation date was November 1, 1987. Not implemented for DLA (Subsistence).

AP4.10.11. AMCL 162, Requisition Rejection, Incorrect Unit of Issue. (Requirement to provide correct unit of issue when original unit of issue on the requisition could not be converted). Implementation date was November 1, 1987. Not implemented for DLA (Subsistence)

AP4.10.12. AMCL 166, Status Code for Planned Program Requirements. Implementation date was November 1, 1992. Not implemented for DLA (Subsistence).

AP4.10.13. Chapter 11, Contractor Access To Government Supply Sources. The DAASC will perform the DI AX1/AX2 validation on behalf of DESC for selected requisitioning/bill-to activities and stock numbers in accordance with the following procedures.

AP4.10.13.1 DAASC will maintain a DESC GFM Table which will identify DESC established U series contractor DoDAACs authorized to requisition specified additive NSNs. The authorized DESC POC will provide to DAASC the U series DoDAAC/NSN combinations for the DESC GFM Table.

AP4.10.13.2 DESC sponsored orders for GFM will specify DoDAAC SJ0630 (Americas East), SJ0606 (Americas West), SJ0629 (Middle East), SJ0601 (Europe), SJ0600 (Pacific) and SCO600 (DESC for UC locations) as the requisitioner/bill-to activity. They will contain a U series DODAAC designated as the ship-to activity, and contain the DESC assigned MDN.

AP4.10.13.3 DAASC will route requisitions and requisition related transactions (DI A0/AM/AT/A3/A4) to the SoS for the NSN ordered, and the SoS will generate the MILSTRIP required DI AX1, ICP GFM Validation Request, to DAASC.

AP4.10.13.4 DAASC will capture any AX1 containing DoDAAC SJ0630, SJ0606, SJ0629, SJ0601, SJ0600 or SCO600 (for UC locations) as the requisitioner/bill to and a U DoDAAC as the ship-to and match it against the DESC GFM Table. If a table match is made by U series DoDAAC and NSN, then DAASC will respond to the SoS with a DI AX2, MCA GFM Validation Response, with an advice code 2M, indicating the order is authorized for processing If no match, DAASC will respond with DI AX2, ADVICE CODE 2V, indicating the order is not authorized for processing.

AP4.10.13.5 The SoS will process the AX2 and either honor the order or reject the suspended transaction using Status Code DN, based on the advice code provided by DAASC.

AP4.11. APPENDIX 4.11

UNITED STATES TRANSPORTATION COMMAND AUTHORIZED EXCEPTIONS, SPECIAL PROCESSES, AND DELAYED IMPLEMENTATION DATES

AP4.11.1. None.