



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221**

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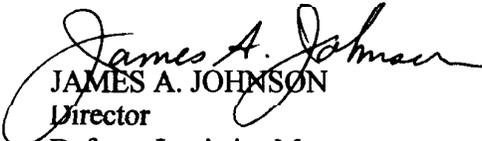
AUG 09 2000

MEMORANDUM FOR: DISTRIBUTION

SUBJECT: Approved DLMS Change (ADC) 34, Materiel Receipt Acknowledgement (MRA) Management Information Report (Supply/MILSTRAP)

The attached is published as an approved administrative change to DoD 4000.25-M, Defense Logistics Management System (DLMS) and DoD 4000.25-2-M, Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP), as amended by the January 9, 1998 Third Addendum to Joint Approved MILS Changes (AMCLs) 11 (MILSTRAP) and 15 (MILSTRIP). This change transfers responsibility for the MRA Management Information Report from the Logistics Metric Analysis Reporting System (LMARS) to the Supply Process Review Committee (PRC) and the Defense Automatic Addressing System Center (DAASC) as discussed during the Supply Process Review Committee (SPRC) Meeting 00-1 and SPRC Meeting 00-2. The MRA Management Information Report is anticipated to be available electronically from DAASC by the third quarter FY 01.

Addressees may direct questions to the DLMSO point of contact, Ms. Mary Jane Johnson, DSN 427-0677, (703) 767-0677, or e-mail: maryjane_johnson@hq.dla.mil. Others may direct questions to their Service or Agency designated representative.


JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

Attachment

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Approved DLMS Change (ADC) 34
Materiel Receipt Acknowledgement (MRA) Management Information Report

1. Originator:

a. Service/Agency: DLMSO.

b. Originator: Mary Jane Johnson, DLMSO, DSN 427-0677, 703-767-0677, e-mail: maryjane_johnson@hq.dla.mil

2. Functional Area: Supply

3. Requested Change:

a. Title: MRA Management Information Report

b. Description of Change: This administrative change transfers responsibility for the content of the MRA Management Information Report from the Logistics Metric Analysis reporting System (LMARS) to the Supply Process Review Committee. The responsibility for development of the report is assigned to the DAASC.

c. Procedures: Revise MILSTRAP, as amended by the Third Addendum to AMCL 11, as follows (changes are identified by *bold italicized* text):

"J. MANAGEMENT EVALUATION

1. DoD Components shall establish a management evaluation program which monitors and evaluates MRA submission to assure compliance with MRA requirements. Execute timely processing and perform response rate analyses to identify nonresponsive activities and initiate corrective actions.

2. The program shall provide for:

~~**a. Data collection to meet DoD reporting requirements established under CWT procedures contained in volume 5 of DLMS (reference (bb)).**~~

a. ~~LMARS will provide~~ Review of the MRA Management Information Report. *DAASC will prepare the report¹ and provide access by electronic means. The report content is determined by the Supply PRC.* Each MILSTRAP focal point is responsible for analysis of the report to identify potential deficiencies in their Service or Agency MRA operations or procedures contributing to breakdowns in internal controls for intransit wholesale stock. MILSTRAP focal points are responsible for initiating corrective action with delinquent and nonreporting activities. *RCS [to be determined] applies for this reporting requirement.*

¹ The ~~LMARS~~ MRA Management information report is under development.

- b. The ~~LMARS~~ ***LMARS MRA Management Information Report*** shall include as a minimum:
 - (1) Documentation of Nonresponses for a reporting period to include: the number of qualifying shipments made to an activity (by “ship to” DODAAC); the number of MRA responses received from that activity; the number of Nonresponses.
 - (2) Breakdown of nonresponses by DVD and stocked shipment to include the number, percentage, and dollar value of each category.
 - (3) Report of MRAs having a discrepancy indicator; report by shipping activity to indicate total shipments that qualified for an MRA during the report period; total MRAs received with a discrepancy indicator and a subset to identify them by “ship to” activity.
- c. The ~~LMARS~~ ***LMARS MRA Management Information Report*** will provide the capability to access information by specific categories of DoDAACs such as subsistence, ammunition, contractor, and Army Total Package Fielding. Additionally it will provide the capability to request highlight listing showing DoDAACs with a high number of nonresponses (for example, all DoDAACs with over 500 nonresponses) to assist in identifying organizations not complying with MRA procedures.

3. ICPs shall maintain accessible records of shipments and MRA transactions to support the reporting requirements."

4. Reason for Change: The January 9, 1998, Third Addendum to the AMCL 11 modified the MRA reporting requirement to indicate that the LMARS would provide for data collection and furnish electronic reports. With the LMARS transformation into Customer Wait Time (CWT), there has been no priority placed upon developing the required reports. Transfer of responsibility to the Supply PRC aligns the report with the functional area responsible for the associated MRA procedures.

5. Advantages and Disadvantages:

a. Advantages:

(1) The MRA Management Information Report will provide the Components with a tool for monitoring and evaluating MRA submission to assure compliance with MRA requirements. The report will facilitate identification of nonresponsive activities so that corrective actions can be initiated.

(2) The report will also satisfy metrics required under the DoD Congressional Plan for Inventory Management of Intransit Items.

b. **Disadvantages:** None known.

6. Impact:

a. **Publications:** DoD 4000.25-2-M (MILSTRAP), DoD 4000.25-M (DLMS), and Service/Agency publications as applicable.

b. **Systems:** DAASC program changes to develop and produce the report as identified above. No known impact to Component supply systems.