



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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IN REPLY
REFER TO

DLMSO

AUG 27 2004

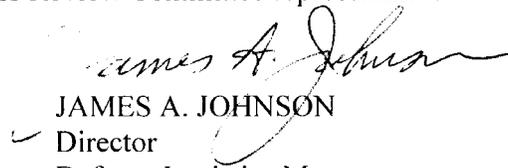
MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE MEMBERS
AND JOINT PHYSICAL INVENTORY WORKING GROUP

SUBJECT: Proposed Defense Logistics Management System (DLMS) Change (PDC)
139, Revision to DLMS Supplement 846P, Physical Inventory Request, to
Add Physical Inventory Cutoff Date (Supply/DLMS/MILSTRAP)

We are forwarding the attached proposed change to DOD 4000.25-M, DLMS, for evaluation and submission of a single coordinated Component position. The interface/impact requirement relating to this proposed change is shown to assist in your internal coordination. However, omission of such a requirement does not relieve you of the responsibility to assure full coordination of the proposal within your Component. **The Joint Physical Inventory Working Group (JPIWG) is included on distribution as this proposal impacts a change previously approved by the JPIWG sponsored Approved MILSTRAP Change Letter (AMCL) 8A, Revised Physical Inventory Procedures.** Request JPIWG representatives submit their responses/comments through their Component Supply Process Review Committee representative.

Request you review the attached proposed change and provide your comments/concurrence to DLMSO not later than **30** days from the date of this memorandum. If nonconcurrence is provided, please provide an alternate method to meet the requirement being addressed. The Defense Logistics Agency and Defense Automatic Addressing System Center (DAASC) have immediate authorization to use these requirements intra-DLA on an interim basis pending approval, with the understanding that requirements may change or be disapproved depending upon staffing results.

Addressees may direct questions to the DLMSO point of contact, Ms. Mary Jane Johnson, 703-767-0677, DSN 427-0677, or e-mail: Mary.Jane.Johnson@dla.mil. Others must contact their Component designated Supply Process Review Committee representative.


JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

Attachment

cc:
ADUSD(L)SCI
LMI

ATTACHMENT TO PDC 139
Revision to DS 846P, Physical Inventory Request
to Add Physical Inventory Cutoff Date (Supply/DLMS/MILSTRAP)

1. ORIGINATOR:

a. Service/Agency: Defense Logistics Agency (DLA)

b. Originator: Mrs. Mary Day, HQ DLA, Distribution and Reutilization Policy, Distribution Management Division, Materiel Accountability and Distribution Policy Branch (J-3731), DSN 427-2535, commercial telephone number 703-767-2535, e-mail Mary.Day@dla.mil.

2. FUNCTIONAL AREA: Supply.

3. REQUESTED CHANGE:

a. Title: Revision to DS 846P, Physical Inventory Request to Add Physical Inventory Cutoff Date (Supply).

b. Description of Change: This change proposed modifying one segment of the DS 846P, Physical Inventory Request, to include Physical Inventory Cutoff Date (PICD). Although PICD is still part of MILSTRAP, Chapter 7, Physical Inventory Control, the current format for Document Identifier Code DJA, Physical Inventory Request (Appendix 3.15), indicates that RP 61-64 should be blank, based on intentional removal of the PICD from the transaction in accordance with Approved MILSTRAP Change Letter (AMCL) 8A, Revised Physical Inventory Procedures. A copy of MILSTRAP Appendix C16, May 1987, which was pre-AMCL 8A, and included PICD, is provided at attachment 2. This PDC also revises the Defense Automatic Addressing System Center translation map for DS 846P to accommodate the owning inventory control point as originator of the request for physical inventory (i.e., DI Code DJA).

c. Procedures:

(1) Revise DOD 4000.25-2-M, MILSTRAP, Appendix 3.15, DI Code DJA, Physical Inventory Request, in accordance with (IAW) the following:

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>ENTRY AND INSTRUCTIONS</u>
Blank	60-64	Leave blank. ¹

¹*For materiel owners with existing interface agreements with DLA, enter the Physical Inventory Cutoff Date (PICD) in RP 61-64.*

(2) Change DS 846P IAW the following:

Item #	Location	DS 846P Revision	Reason	Federal IC Impact
1	DLMS Introductory Notes	<p><u>Add new DLMS note 5 as follows:</u></p> <p><i>This DLMS Supplement incorporates the Proposed DLMS Change (PDC) and Approved DLMS Change (ADC) listed. PDC/ADCs are available from the DLMSO website: http://www.dla.mil/j-6/dlms/changes</i></p> <p><i>- PDC 139, Revision to DLMS Supplement 846P, Physical Inventory Request, to Add Physical Inventory Cutoff Date (Supply/DLMS/MILSTRAP)</i></p> <p><i>- ADC 45, Use of Both Ownership Code and Purpose Code in DLMS for Ammunition</i></p>	Administrative to identify DLMS Changes included in DLMS Supplement.	No Impact.
2	2/DTM01/100	<p><u>Add Federal:</u></p> <p><i>“Use any code”</i></p>	DLMS Supplement authorizes specific qualifiers	Revision required
4	2/DTM01/100	<p><u>Add DLMS note:</u></p> <p><i>“For DLMS, only the following codes are authorized:”</i></p>	DLMS Supplement authorizes specific qualifiers	No impact.
4	2/DTM01/100	<p><u>Authorize use additional data element 374 (Date/Time Qualifier) code value to identify the Physical Inventory Cutoff Date (PICD) and add the following DLMS note:</u></p> <p><i>197 End</i></p> <p>Proposed DLMS Note: “Use to identify the Physical Inventory Cutoff Date (PICD).”</p>	Although PICD (formerly in the DJA, RP 61-64) was intentionally removed from the Physical Inventory Request transaction by AMCL 8A, DLA states that numerous DOD Component owners for whom DLA stores materiel still use PICD. DE 374 qualifier code 197 will enable DAAS to accurately translate physical inventory requests being sent to Distribution Standard System storage activities.	No impact.

(3) Revise DAASC translation map for DS 846P, DJA, as follows:

(a) Map DLSS RP 67-69 Routing Identifier (From) to 1/N1/080, Owning Inventory Control Point (i.e., Z4) when RP1-3=DJA or DZJ.

(b) Map DLSS RP 4-6 Routing Identifier (To) to 2/N1/450, Storage Area (i.e., SB) when RP1-3 = DJA or DZJ.

(c) Add Physical Inventory Cutoff Date (PICD) to 2/DTM/100, using qualifier code 97, when RP61-64≠blank.

(d) Change mapping for DLSS DI Code DZJ, RP 60, from Media and Status Code, data element 1270 (Code List Qualifier Code) value DF – Media and Status Code, to code value FB – Type of Media Code.

d. Alternatives: Implementation of MILSTRAP (AMCL 8A) procedures by those activities still citing a PICD in DI Code DJA Physical Inventory Request, in violation of DoD MILSTRAP (AMCL 8A). However DLMSO has no authority to bring about such implementation.

4. REASON FOR CHANGE: This change documents DLA and materiel owners' use of DI Code DJA, Physical Inventory Request, RP 61-64 for the Physical Inventory Cutoff Date (PICD). PICD was part of MILSTRAP DI Code DJA format prior to being intentionally deleted by AMCL 8A. DLA indicates that this change will also ensure that DAASC can accurately translate materiel owners' requests for physical inventory (although storage activities have primary responsibility for initiating inventories) and transaction history. DLA requires this change for immediate implementation in DSS release FY05.1, which is scheduled to go live December, 2004.

5. ADVANTAGES AND DISADVANTAGES:

a. Advantages. This change will accomplish the following:

(1) Facilitate DSS release FY05.1.

(2) Establish a record of continued use of the PICD by DLA storage activities and materiel owners.

(3) Ensure the DAASC map for DS 846P can translate materiel owners' DI Codes DJA and DZJ to DS 846P without loss of current inter-Component functionality.

b. Disadvantages: DLMSO believes that including the PICD in the 846P may not be in the spirit of "accountability at the distribution depot" and would be a throw back to the days when the accountable record was at the ICP. AMCL 8A intentionally removed the PICD from the Physical Inventory Request transaction to accommodate the various scheduling models at the distribution depots. As a result of the

Defense Management Review Decision consolidating the distribution depots under DLA, DLA developed scheduling models to accommodate the various request for inventory (special, scheduled & statistical). **DLMSO questions whether the PDC contains sufficient justification to conclude the change is necessary to accomplish/ accommodate any improvement in the physical inventory process and requests JPIWG review/comment.**

6. IMPACT:

- a. MILSTRAP Appendix AP3.15, DI Code DJA, Physical Inventory Request.
- b. DLMS, DS 846P revision to acknowledge inter-Component use of PICD in segment 2/DTM/100.
- c. DAASC mapping for MILSTRAP DJA and DZJ to DS 846P.