

**LOCALLY NEGOTIATED OPERATING PROCEDURE  
FOR DLA ACTIVITIES AT HDI FEDERAL CENTER, BATTLE CREEK, MI  
LOCAL PAYROLL ALLOTMENTS FOR WITHHOLDING DUES  
ARTICLE 41-01**

**DATED: 08 January 2008**

The LOCNOP supersedes all previous policies, guidance, past practices or agreements on this subject. Any new or modified policies or guidance that the Employer intends to issue will first be negotiated with AFGE Local 1626 prior to implementation.

1. The employee will submit written notification (SF Form 1188, Cancellation of Payroll Deductions for Labor Organization Dues) to the Employer. The Employer will process a termination of dues deductions at the employee's request either on the first anniversary of the employee's authorization of the dues deductions or subsequently in the month of October each year.
2. Employees cannot terminate payroll allotments until after at least one year of membership. Early termination shall be processed if it meets situations as outlined in the 2007 Master Labor Agreement (MLA).

This constitutes the full understanding of the parties.

  
MARDA K. REDDITT  
Chief Negotiator  
AFGE Local 1626

  
DAVID MANSFIELD  
Chief Negotiator  
Representing DLA Activities  
Located at the HDI Federal  
Center, Battle Creek, MI

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