



DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
8725 JOHN J. KINGMAN ROAD  
FORT BELVOIR, VIRGINIA 22060-6221

FEB 28 2008

IN REPLY  
REFER TO 13

MEMORANDUM FOR MR. FREDERICK BAILLIE AND MS. NANCY DIBBLE,  
CHIEF NEGOTIATORS AT DEFENSE LOGISTICS AGENCY  
(DLA) HEADQUARTERS

SUBJECT: Locally Negotiated Operating Procedure (LOCNOP) for Article 22 between DLA  
Sites defined as the National Capital Region and American Federal of Government  
Employees (AFGE) Local 2449

The subject LOCNOP dated February 21, 2008, has been reviewed pursuant to Article  
38, Section 5 of the Master Labor Agreement (MLA) between the DLA and AFGE Council 169.  
The subject LOCNOP is approved this date by both DLA Headquarters and AFGE Council 169.

If there are any questions on this matter, Ms. Christine Bero may be reached at (703)  
767-0393 or DSN 427-0393.

KAREN D. HILLIARD  
Staff Director  
Labor and Employee Relations  
Human Resources

Attachment

cc:  
Ms. Peggy Coleman, DHRC-N  
Mr. Frank Rienti, AFGE Council 169



**Article 22 -Administrative Leave**

**The Employer and Local 2449 agree to the following notification procedures:**

**Inclement Weather or Emergency Conditions**

**The parties acknowledge that Ft. Belvoir uses the following process to announce such decisions:**

**It is understood that the Ft Belvoir Garrison Commander has the authority to close the base due to Inclement Weather or Emergency Conditions. These decisions are normally within the guidelines established by the Office of Personnel Management but can be independent of OPM decisions. All Ft Belvoir tenants, including DLA, normally receive notification of early dismissals or closures directly from the Garrison Commander. In addition, announcements will normally be available through the Ft Belvoir Information Hotline at 703-805-3030, the Ft Belvoir website at [www.belvoir.army.mil](http://www.belvoir.army.mil) and local television and radio stations.**

**When it is determined the base will be closed prior to the start of the work day, notification will normally be made through the local television and radio stations. Upon early release notification, the Employer will provide notices to the HQC tenants, AFGE Local 2449, and workforce via the HQC Messenger and Public Announcement system.**

**The employer and Local 2449 agree to the extent practicable and consistent with the needs of the mission that employees with disabilities, employees in established vanpools, employees who ride public transportation, and car sharing should be released as soon as the decision is made to close the facilities.**

  
\_\_\_\_\_  
Nancy Dibble                      Date  
President, Local 2449

  
\_\_\_\_\_  
Fred Baillie                      Date  
HQ Chief Negotiator