

MEMORANDUM OF AGREEMENT

The Defense Logistics Agency (hereinafter referred to as DLA or Employer) and the American Federation of Government Employees Council 169 (hereinafter referred to as the Council or Union) hereby agree to the following concerning proposed changes by the Department of Defense for Leave and Earnings Statements (LES) and W-2 forms as cited in the letter dated April 29, 2005:

1. The MyPay website operated by DFAS provides a great opportunity to reduce costs associated with the mailing of paper LES and W-2 forms while permitting employees the opportunity to access this information without being dependent upon the US Mail for receipt of these documents. Using MyPay to view and print the LES can further reduce these administrative costs. Additionally, DFAS usually makes the electronic LES available to employees sooner than paydays and W-2s are usually posted prior to January 31st of each year..
2. DLA and the Council agree to encourage continued use of the website to obtain the LES and W-2 on a voluntary basis. While we recognize there may be instances where some employees are not able to take advantage of this benefit, DLA and AFGE Council 169 will continue to work together to develop proactive solutions to facilitate increased participation.
3. It is the understanding of the parties that DFAS intends to market the proposed change concerning the LES and W-2 forms to affected employees but the details of their efforts are not known by the parties nor under the control of DLA. Upon receipt of additional information from DFAS regarding the date that DFAS will implement the change to receipt of hardcopy LES and W-2 forms, DLA agrees to disseminate this information to field activities for further dissemination to employees. Further, DLA also agrees to post information on its website(s) to ensure employees are notified of the change being imposed by DFAS.

For the Council:


Frank Rienti, Jr
President, Council 169
6-16-05

For DLA:


Jeffrey Neal
Director, Human Resources
6/16/05