

## DLA recognition program

# High achievers honored for 1998

**T**he Defense Logistics Agency Recognition Program has formally recognized DLA employees for their high level of performance since 1967. DLA Director, Army Lt. Gen. Henry Glisson honored 17 individual employees and five teams for their outstanding performance during 1998 at the Headquarters Complex Nov. 20.

## Top 10 Outstanding DLA Personnel of the Year



**Robin G. Caleodis**  
*Procurement Clerk*  
*Defense Supply Center Columbus*

Caleodis works as procurement clerk, servicing customer requests for, and the maintenance of, contract file folders. Due in large part to Caleodis' efforts, contract file requests averaging in excess of 450 a day are efficiently

processed to the customer. Approximately 700 award folders a day are properly filed. Mail updates in the thousands are sorted and added to the appropriate files. Approximately 10,000 inactive file folders are retired monthly.

**Air Force Capt. Charles Brockett**  
*Administrative Contracting Officer*  
*Defense Contract Management Command*  
*DCMC Northrop Grumman*  
*Hawthorne, Nev.*



As an administrative contracting officer for Low Rate Initial Production for the B-2 Bomber, Brockett initiated a recovery of \$33 million in interest from the prime contractor when overpayment resulted from the prime's failure to enforce contract provisions with its supplier. Brockett was a key player in preparing and resolving a complicated cost accounting issue within the alternative disputes resolution arena, which resulted in a \$16.7 million settlement in favor of the U.S. government. Brockett's research also unearthed a \$10 million billing error that was lost in old invoices and recovered the money for use by the government.

**Bernadette Hallowell**  
*Procurement Technician*  
*Defense Industrial Supply Center*



As a procurement technician in the Commodity Business Unit, Hallowell solicits purchase requests in a timely manner, awarding an average of 40 requests per month. Quality on these awards exceeds 90 percent and more than 50 percent of Hallowell's work load of purchase requests is less than 60 days old. She has made a significant contribution to reducing the backlog of unawarded purchase requests.

**Debra S. Stidham**  
*Procurement Technician (OA)*  
*Defense Contract Management*  
*District East*



Stidham works on the DCMC Northrop Grumman team. She volunteered to work with a contract administrator to assist with a detailed contract reconciliation, a task normally given to highly experienced contract administrators. The task involved analyzing and reviewing a large contract valued in excess of \$113 with over 250 modifications and having more than 90 funding appropriation lines. As a result of her automated data processing skills, this task was made much simpler.

**Rudy Walker**  
*Material Handler*  
*Defense Distribution Center, Norfolk,*  
*Va.*



As a material handler for the Bulk Branch, Storage and Issue Division, Walker has become known for his expertise in the U.S. Navy's Sonobuoy program, making it a success story for both the customers and DLA. His management of the program has earned him numerous awards from U.S. and foreign military officials. His focus on improving the issue and receipt process enabled his division to provide same day service to most customers. Walker has also founded a tutoring group that helps disadvantaged youth in Portsmouth, Va.

**Eric S. Brown**

*Contract Administrator  
Defense Contract Management  
Command, Phoenix, Ariz. and  
Albuquerque, N.M.*



As a contract administrator, Brown's work includes resolution of Form 1s, settlement of final overhead rates and negotiation of Forward Pricing Rate Agreements. He led an Integrated Pricing Team effort that resolved a 6-year-old Contract Administration Services issue at Honeywell. His work in maintaining the FPRA at Honeywell Defense Administrative Services has met with excellent customer approval and has resulted in a return on investment of \$10 million during the past year.



**Jill A. Schillinger**  
*Program Manager  
Defense Reutilization and  
Marketing Service*

As program manager for the Foreign Military Sales program, Schillinger helped develop a search capability for the Internet, which provides customers with the capability to search DRMS inventory to find desired items. This initiative was recognized with a Hammer Award from Vice President Al Gore. Schillinger worked on the development of an on-line (paperless) ordering of items by foreign military customers, cutting order-to-receipt time from several months to days. Because of her efforts to make the process easier for customers, FMS conducted by DRMS is projected to increase to over \$6 million in the next two years.

**Amelia R. Walling**

*Technical Data Specialist  
Technical Management Unit  
Defense Supply Center Columbus*



As a technical data specialist, Walling establishes, maintains and updates the Technical Information Storage and Control System by indexing engineering drawings and other technical data. She increased production by 36.5 percent. Walling serves as the focal point on the Rights-In-Data Challenge Program, determining correctness of applied rights in

comparison to the Federal Acquisition Regulation. Her efforts resulted in approximately 30 percent of the rights challenges initiated being successfully changed to unlimited rights. She recently developed and conducted a training session to all technical data specialists on the proper identification and use of the Boeing Rights Guard data.

**Mae DeVincentis**

*Logistics Management Officer  
Directorate of Operations  
Defense Supply Center Philadelphia*



Throughout her temporary detail as acting executive director, Information Systems and Technology, Defense Logistics Support Command, DeVincentis established a strategy and approach for modernizing the DLSC key production system. DeVincentis initiated a market survey on the overall feasibility and costs associated with a rehost option. She successfully completed a mid-tier sizing and capacity study, together with establishing an acquisition strategy that allows DLSC to transition from DISA main-frame operations. This generated significant reductions in the cost of operation and maintenance while giving DLSC greater control and efficiency in overall production operations.



**David K. Guinasso**  
*Contract Specialist  
Paperless Contracting Center  
Defense Contract Management  
Command*

At the DCMC Headquarters Business Practices and Contractor Payment Team, Guinasso was the process owner for Commercial Item Financing and Performance Based Payments. As a member of the DoD Finance Committee, Guinasso was one of the key policy makers who insured DoD's implementation of new accounting requirements for progress payments was both streamlined and efficient. Guinasso led two special reviews that achieved significant savings for two of DCMC's Military Department customers, netting more than a total of \$50 million in savings.

# Top DLA Team Performance Awards

## Non-Government Standards Initiative Team Defense Industrial Supply Center

DISC's Non-Government Standards Initiative Team was established to implement DoD's Specifications Reform policies. The most significant achievement of DISC's Non-Government Standards Initiative is it precludes the need and the cost to revise numerous drawings and other technical data that cite military document part identification numbers. DISC's ability to correlate PINs from canceled military documents to superceding commercial/industrial documents yielded phenomenal cost savings. Approximately 700 DISC-managed military documents were targeted for cancellation and conversion to NGS. The fact that the team's initiative permitted the uninterrupted supply of replenishment parts for its military support customers meant that the center was able to continue to perform critical missions effectively.



**Team members:**

Harry Frost  
Carmen Scandone  
Edward L. Heaton  
Emelia Altomari  
John Dressel  
Wallace Goode  
Patricia Wardlow  
Andre Olden  
Robert Kitzynger

John McCarrick  
Alexander Dinh  
Darrin Liesche  
John Kaminski  
Christine Tarkett  
Janet Bowden  
James Comber  
Kevin McCue

## Commercial Pricing Team Defense Supply Center Richmond



The DSCR Commercial Pricing Team has been instrumental in researching several pricing issues that have occurred as a result of the implementation of the commercial acquisition procedures. In particular are the team's contributions in answering major data requests to DLA regarding the results of audit of DLA's commercial buying practices with Boeing Corporation and Sundstrand Aerospace. The team members continued to maintain heavy workloads while performing these additional duties. Reliance on the expertise of each team member has resulted in cohesive pricing approaches not experienced by DSCR in the last decade.

**Team members:**

Sallee Justis  
Brian Benfer  
Alok Upadhyaya  
Brian Johnson  
Charles Kirsch

Leland Brown  
Mose Jackson  
Rodney Bonner  
John Kazlo  
Timothy Serfass

## Unit Cost Management Team Defense Contract Management Command

DCMC's Unit Cost Management Team distinguished itself by outstanding performance in the development of a new financial management system in DCMC. The unit cost management system was built to expand upon current financial and non-financial systems so that additional resources would not be expended to create something new. This approach substantially reduced the start up costs of this initiative and enabled the team to implement the

system command-wide in a reasonable time. Through the efforts of the Unit Cost Management Team, DCMC managers now have uniform and detailed information to manage operations and forecast future workload costs. This has shifted the focus from managing fixed budgets to managing processes and the resulting costs.

**Team members:**

- |                           |                         |
|---------------------------|-------------------------|
| <i>Cathy Berrett</i>      | <i>Ed Modic</i>         |
| <i>James Brennan</i>      | <i>Frank Murphy</i>     |
| <i>Mike Carbone</i>       | <i>Don Peterson</i>     |
| <i>Marie Garney</i>       | <i>Robert Posthumus</i> |
| <i>Alan Greve</i>         | <i>James Russell</i>    |
| <i>Harry Khachadorian</i> | <i>Dave Salamone</i>    |
| <i>Les Kuhl</i>           | <i>Lynn Thorpe</i>      |
| <i>Bun Lee</i>            | <i>Nick Verna</i>       |
| <i>Charlotte Matousek</i> | <i>Lee Widmayer</i>     |
| <i>Del Matz</i>           | <i>Mark Young</i>       |
| <i>Diana Angelis</i>      | <i>Bruce Zimmerman</i>  |



**Team members:**

- |                       |                         |
|-----------------------|-------------------------|
| <i>Sharon Grivner</i> | <i>Emma Ann Ferrese</i> |
| <i>Wilma Martinez</i> | <i>Marino Angeloni</i>  |
| <i>Cathy Antos</i>    | <i>Dennis Barnum</i>    |
| <i>Joanna Gibbs</i>   |                         |

**Reusable Solid Rocket Motor Quality Assurance Improvement team**

*Defense Contract Management Command Thiokol*

DCMC Thiokol administers NASA's Marshall Space Flight Center contracts for the Space Shuttle Reusable Solid Rocket Motors produced by Thiokol in Utah. Three members of the DCMC Thiokol NASA Coordination Team joined with the resident NASA office and Thiokol to form the RSRM Quality Assurance Improvement Team. The team reduced mandatory inspections and the cost of the quality assurance program without increasing program risk. DCMC Thiokol mandatory inspections were reduced 75 percent. DCMC Thiokol manpower for the RSRM Quality Assurance Program was reduced from 59 positions to 37 positions between 1992 and 1998, with a planned reduction to 28 by 2002. NASA's satisfaction ratings of DCMC Thiokol remained high, above five on a scale of six.



**Team members:**

- |                           |                        |
|---------------------------|------------------------|
| <i>Paul D. Fannesbeck</i> | <i>Mark A. Pickart</i> |
| <i>Warren F. Helbach</i>  |                        |



**Management Reform Memorandum 15 PowerTrack Prototype Team**

*Defense Distribution Depot Tobyhanna*

DDTP was selected as one of three Defense Distribution Center depots to implement the use of the U.S. Bank PowerTrack system to eliminate Government Bills of Lading and begin using purchase cards to pay transportation bills. The DDTP MRM 15 PowerTrack Prototype Team utilized their expertise in systems, transportation documentation, financial processes and dealing with industry to successfully develop and field PowerTrack. This system enables DDTP to eliminate the use of GBLs and allows them to pass shipping information electronically to the bank and carriers thus reducing payment cycle time.

## EEO Awards

### EEO Activity Of The Year

#### *Defense Supply Center Richmond*

For the second consecutive year, DSCR is recognized for its notable achievements and commitment to the precepts of the Equal Employment Opportunity Program. The DSCR EEO office has taken a proactive approach to the processing of EEO complaints of discrimination. During this period, 10 informal complaint were successfully mediated using collateral duty mediators.

### DLA/DoD Outstanding Employee With Disabilities

#### **Lola B. Cox**

##### *Secretary (OA)*

#### *Defense Supply Center Richmond*

Cox, a secretary in the Equal Employment Opportunity office at DSCR, is responsible for all secretarial duties as well as in take for informal complaints and teaching a block of the basic supervisory training course. In order to accomplish these duties Cox, who is visually impaired, must use voice programs in addition to the keyboard. Due to improved technology, these programs have changed several times since she began working in the EEO office. Cox has, on her own time and initiative, learned these programs. She uses two separate computer systems to accomplish her duties.

### Achievement In EEO by a Line Manager

#### **Keith Ford**

##### *Supervisory Product Business Specialist*

#### *Defense Supply Center Philadelphia*

Ford motivates his employees to develop to their full potential through individual encouragement and assistance. He believes strongly in a highly trained and educated workforce and has put that belief to the test by encouraging his employees to further their education. Ford is also very involved in the upward mobility of his employees. Within the past two years he has provided over 20 upward mobility positions for his staff thus increasing the opportunities for clerical staff within the CBU to move up.

### Achievement In EEO by a non-manager

#### **Shoong Hsiung Yin**

##### *Mechanical Engineer*

#### *Defense Supply Center Columbus*

Yin was selected to pioneer the first Asian-Pacific American Employment Program for the center and has

worked diligently to establish and improve that program. Yin has worked tirelessly and successfully to initiate health fairs for the Asian community. He also works with several organizations that assist newly arrived Asian immigrants in adjusting to their new environment.

## Suggestion Awards

### Largest Cash Award - Individual

#### **Hargis D. McCarty**

##### *Supervisory Contract Specialist*

#### *Defense Supply Center Columbus*

McCarty's suggestion identified a problem with the SAMMS Automated Small Purchase System Phase 11 software program. McCarty's suggestion recommended that multiple requirements for the same National Stock Number, generated in the same day, be consolidated into a single Purchase Request. McCarty's suggestion has greatly impacted the day-to-day business of all of the Inventory Control Points by saving a combined total of over \$417,000.

### Most Suggestions Adopted

#### **Debbie Rhodes-Kelso**

##### *Packer Leader*

#### *Defense Distribution Depot, San Joaquin, Calif.*

Kelso has progressed and been promoted through a variety of packing and shipping positions to the packer leader position she now holds. In addition to her current responsibilities, Kelso has had a total of 10 suggestions to be adopted during the past 18 months. Her suggestions have covered a variety of critical issues including employee safety and process improvements to her work site.

## Employee of the Quarter for 1998

#### **Jose G. Flores**

##### *Administrative Contracting Officer*

#### *Defense Contract Management Command, San Antonio, Texas*

Flores recently assisted the Defense Supply Center Richmond and the Defense Distribution Center in their efforts to convert the performance of the Defense Distribution Depot San Antonio from public to private management. This was a result of the Base Realignment and Closure Commission's recommendation to close Kelly Air Force Base, Texas, and was the first contracting effort of this kind for DLA as well as DoD.

# DSCC earns drug awareness award

The Department of Defense recently presented one of six 1998 Secretary of Defense Community Drug Awareness Awards to the Defense Supply Center, Columbus, Ohio.

The Secretary of Defense Community Awareness Award Program promotes community drug awareness efforts in each of the military services, defense agencies, and the National Guard Bureau.

Deputy Secretary of Defense Dr. John J. Hamre honored the center for having one of the top-three Drug Demand Reduction Programs. The center's chief of staff, Army Col. Neal H. Bralley, and managers of the Employee Assistance Program, Avie Williams and Kim Edens, accepted the award.

The DSCC drug-abuse program establishes and maintains appropriate prevention treatment and rehabilitation programs and services for drug abuse among assigned federal civilian employees, military members and their families and restores them to fully functioning individuals. The program serves some 7,700 people.

"The goal of DSCC's programs is to restore and build toward the maximum level of function for each individual and to help prevent harm to self, family, and to relieve the hurt and pain caused by drug abuse," said Williams.

He further explained that since the beginning of the center's five-level drug rehabilitation program 11 years ago, 320 people have been referred for assistance, with 313 successfully completing the drug awareness program.

Level one of the program is the identification of drug of choice and level of abuse, and encouragement to accept help. The second level is to offer detoxification. Level three is to ensure medical and psychiatric evaluations. During level four, behavioral re-orientation occurs. The monitoring of those who have been rehabilitated takes place during level five.

Other features of the DSCC drug-abuse program include:

- ✓ A Helpline, which offers on-site counseling, referrals and education
- ✓ A self-help support group that deals with a variety of drug and alcohol abuse issues
- ✓ An annual drug-free Red-Ribbon campaign to increase awareness, which this year resulted in distribution of 11,000 ribbons centerwide and to the center's adopt-a-school, Broadleigh Elementary.

# DLA Employees of the Quarter honored

Defense Logistics Agency's employee of the Quarter program honors Employees who have demonstrated superior performance, innovative improvements on an existing program, humanitarian service, teamwork with others, savings to the government or performance of an act or service that reflects positively on DLA.

Wendy Buchanan, a management analyst from the Defense Logistics Support Command's Resource Plan-



Wendy Buchanan

ning and Performance, Organizational Support Team, DLA Headquarters, Fort Belvoir,

Va., and David F. Allen, a multi-functional team leader from Defense Contract Management Command Twin Cities-Rockwell, Cedar Rapids, Iowa, are the DLA Employees of the Quarter for July 1 through September 30.

Buchanan was nominated because she provides the everyday support necessary to customers so those customers can perform their work without worrying about support issues. Some of Buchanan's duties are coordinating, assigning and tracking Government Accounting Office/Inspector General audits, hotline complaints and management studies. During this quarter, she drafted DLSC's Command Policy concerning Department of Defense IG/GAO audits.

Buchanan also coordinates DLSC's Employee Suggestion program.

Allen was nominated for his team leadership in contract management support on several major programs.

For example, he successfully led his team in reducing the backlog of unfinished price and schedule negotiations with a contractor.



David F. Allen

During this same period, Allen continued to excel by stepping in to become the temporary LAN administrator at DCMC Twin Cities. He organized, trained and led a team that installed new computers in the entire organization and oversaw the conversion from a Windows 3.1 environment to a Windows NT environment.

# DLA garners five Hammer Awards

**T**he Defense Logistics Agency recently garnered five Hammer Awards – Vice President Al Gore's special recognition to teams who have made significant contributions in support of the National Partnership for Reinventing Government principles. DLA teams earned Hammer Awards for developing and deploying the Distribution Standard System; establishing the Defense Ozone Depleting Substances Reserve; reengineering the Bid Evaluation Model; improving the material return process at DLA depots; and automating the Defense Finance and Accounting Service's process for recording Government Bills of Lading.

DLA's Distribution Standard System Team at Fort Belvoir, Va., developed and implemented a single Distribution Standard System at all DLA distribution depots. Previously, DLA and each of the military services operated supply depots using different systems, which made changes and improvements to depot operations difficult and expensive. Instead of building a new system, the team reviewed existing systems and

selected the Army's, which could be modified and enhanced to best meet the Department of Defense's requirements at the lowest cost. DSS brings many business process improvements, such as inventory accuracy and workload planning.

The Defense Ozone Depleting Substances Reserve, located at the Defense Distribution Depot Richmond, Va., and managed by the Defense Supply Center Richmond, Va., provides DoD with the capability to centrally receive, reclaim and issue Class I ozone-depleting substances, such as chlorofluorocarbons and halons. The reserve conserves reuse of ODS, protects the environment, and reduces procedural requirements to customers on their ODS returns.

The Bid Evaluation Model is an automated system used by the Defense Energy Support Center at Fort Belvoir, Va., to determine the overall lowest cost for more than \$3 billion worth of annual fuel contracts. The Bulk Fuels Business Unit radically reengineered the BEM to incorporate advances in information technology that allow it to determine fuel distribution patterns more efficiently and economically, process calculations and reports at

much greater speed, and transmit data from a mainframe to a desktop computer.

DLA's Materiel Returns Improvement Team at Fort Belvoir, Va., reinvented the process used to screen materiel for potential restocking when customers return the material to the agency's distribution depots. The team shortened the materiel return process by improving communications, reducing bureaucratic approval channels and empowering technical experts to make screening decisions. The improved process reduces total inspection costs and is projected to yield an annual cost avoidance of about \$10 million.

The Defense Automated Printing Center, Fort Belvoir, Va., automated the paper-intensive process that the Defense Finance and Accounting Service used to record Government Bills of lading as obligations. Under the revised process, DFAS records the obligations for GBLs when the services are rendered. The GBLs are electronically stored and data are retrieved at the site where the invoice is paid.

DLA has won a total of 51 Hammer Awards.



## DLA honors America's veterans with veterans heritage awards

(From left to right) DLA Director Army Lt. Gen. Henry Glisson stands with the DLA honorees. They are Herbert R. Schafer from the Defense Reutilization and Marketing Service in Battle Creek, Mich.; Daniel L. Smith, from the Defense Supply Center Columbus, Ohio; and Terry L. Baggs, from the Defense Contract Management Command's Detroit-General Dynamics Office in Lima, Ohio.

The awards recognize those veterans in the DLA, Defense Contract Audit Agency, and the Defense Technical Information Center communities who exhibit leadership by continuing to serve their fellow veterans, their respective agencies and the United States.



Defense Logistics Agency Director Army Lt. Gen. Henry Glisson (*left*) with Jeffrey A. Jones (*center*), deputy commander of the Defense Logistics Support Command, and Navy Rear Adm. David Keller (*right*), DLSC commander.

### **Jones earns DoD Distinguished Civilian Service Award for strategic logistics vision**

Jeffrey A. Jones, deputy commander of the Defense Logistics Support Command, received the Department of Defense Distinguished Civilian Service Award in October from Secretary of Defense William S. Cohen. The award is presented annually to a small number of civilian employees whose careers reflect exceptional duty and extremely significant contributions of broad scope in scientific, technical or administrative fields of endeavor that have led to increased effectiveness in the operation of DoD.

Jones received the award for his efforts, such as his work on DLSC's Program Objectives Memorandum, in shaping the strategic vision for defense logistics and successfully tapping the potential of his workforce from senior managers to junior employees.

### **JECPO wins CALS Cornerstone Award**

The Joint Electronic Commerce Program Office and Defense Finance Accounting Service received the 1998 Computer Aided Logistics Support Cornerstone Award Oct. 27 in Long Beach, Calif.

Presented by the Association for Enterprise Integration, the Cornerstone Award recognizes organizations that have contributed substantial resources and long-standing mission support to the CALS Initiative.

Award recipients are recognized as cornerstones in developing the basic

foundation of CALS as an enabler for the virtual enterprise.

JECPO and DFAS won the Cornerstone Award for the Electronic Document Access Program.

"EDA is easing DoD's application of better business practices and is considered one of the strongest emerging technologies," said Claudia "Scottie" Knott, JECPO director. "I am proud of our employees who worked so hard to win this award."

EDA enables people to receive and process documents electronically. The system reduces dependency on paper, thus saving time and costs.

### **NASA Award to DCMC-Thiokol**

Defense Contract Management Command Thiokol quality assurance specialist Val Thompson was awarded the NASA Silver Snoopy Award in September.

Thompson has supported the NASA Space Shuttle Reuseable Solid Rocket Motor program for 12 years. During the past few years, he has actively monitored Thiokol Space Operations' implementation of Electronic Shop Instructions in the Insulation and Components Work Center. He has been instrumental in identifying problems, involving the right people to correct them and in ensuring the implementation was effective.

Thompson also provided valuable insight to NASA during the relocation of igniter fabrication operations.

The Silver Snoopy is an astronaut award presented to government and contractor personnel who directly contribute to mission safety and success. Astronaut Scott Horowitz presented Thompson the Silver Snoopy pin at an awards ceremony held at Thiokol Propulsion, Utah.

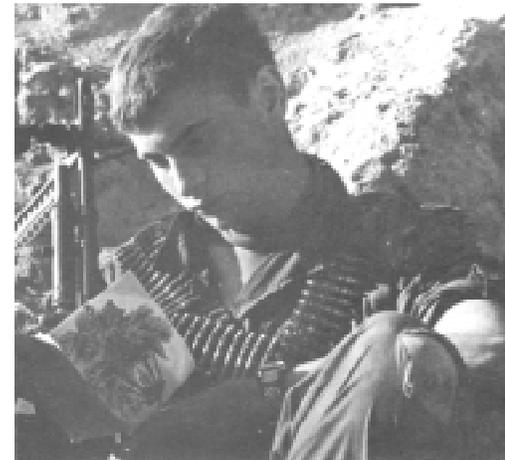
### **DESC employee honored**

Madeleine Lynch of the Defense Energy Support Center Facilities Business Unit was awarded the 1998 National Defense Transportation Association Distinguished Service Award at the 53rd Annual NDTA Transportation and Logistics Forum and Exposition, Houston, Texas.

The award recognizes Lynch's accomplishments in supporting the defense community as a traffic management specialist by helping to ensure defense fuels are transported efficiently, economically and safely.



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This month Flashback highlights Christmas 1969. The above row of photographs depicts members of the U.S. Armed Forces who were spending the holidays in Vietnam. Just like today, DLA was supplying the troops with food, clothing and other needed supplies.

*(Left)* LaVonne Nance, librarian from the Defense Depot Ogden, Utah (now closed) took one week of annual leave to sew 100 ditty bags for the American Red Cross to distribute to the troops in Vietnam for the holidays. The bags were filled with personal gifts and delivered to service members in Vietnam.



Season's Greetings  
from the  
Defense Logistics Agency  
Executive Management  
Team

Henry J. Gleason

Bob Chabul

Jan P. Kelly

Tom Matikola

M. W. P. P.

Carl - RJ

Marsh

Linda J. Furgis

Arlene

Jordan R. Tapp

