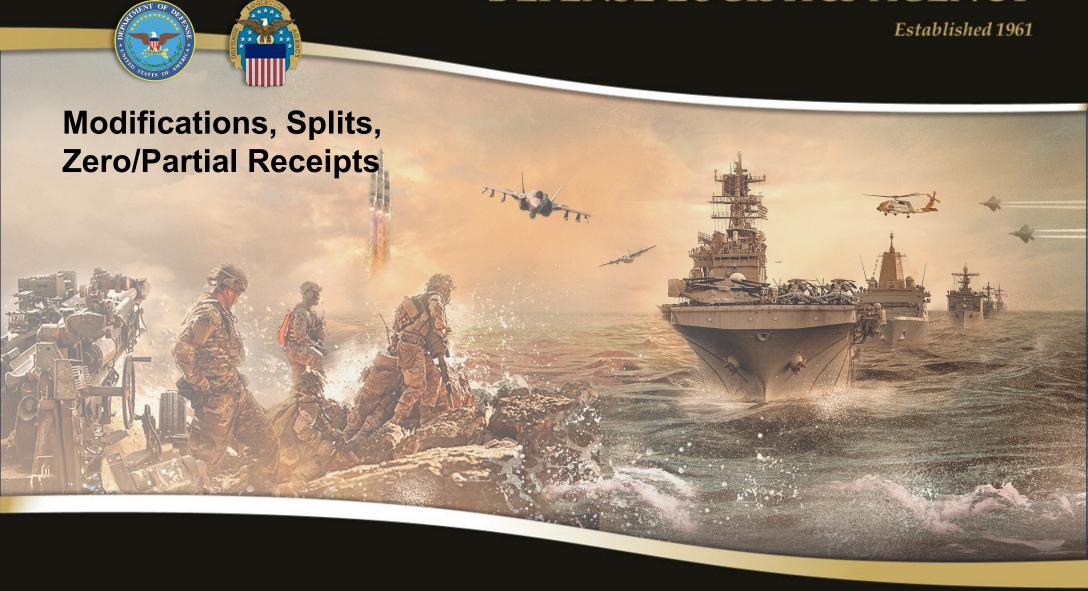
DEFENSE LOGISTICS AGENCY



THE NATION'S LOGISTICS COMBAT SUPPORT AGENCY





- Modify
 - Overview
 - Submit Modifications
 - LESO Modification Approval
 - Splits
- Zero/Partial Receipts

Modification Overview



Modify is a menu option in LESO FEPMIS that is used to submit property modifications (i.e., property attributes, transfer property), to accept/deny property transfers or to split an assigned quantity of a property number.

<u>Can</u>

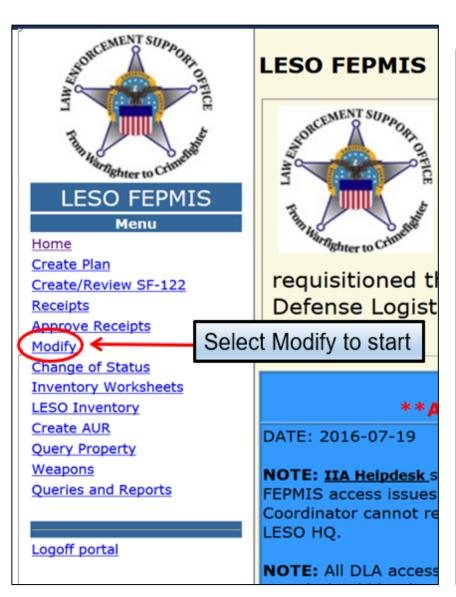
- Transfer property (<u>In-State only</u>)
- Accept property transfers
- Change National Stock Number (NSN)
- Add/change Serial Number (SN)
- Add a physical storage location
- Submit Splits

Can't

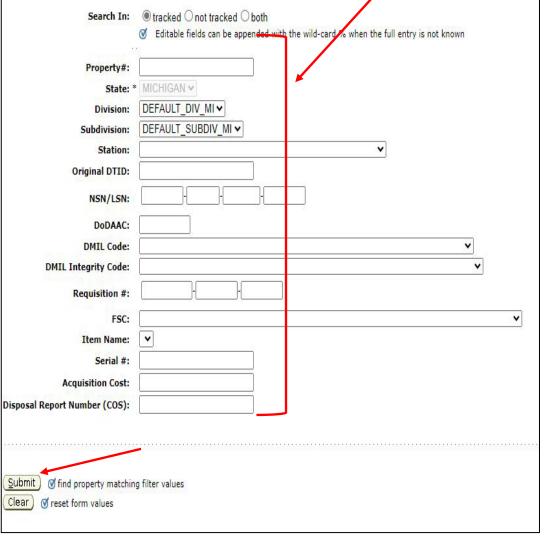
- Change property number
- DEMIL Code
- Unit of Issue
- State to State property transfer
- Change item cost







Enter search criteria







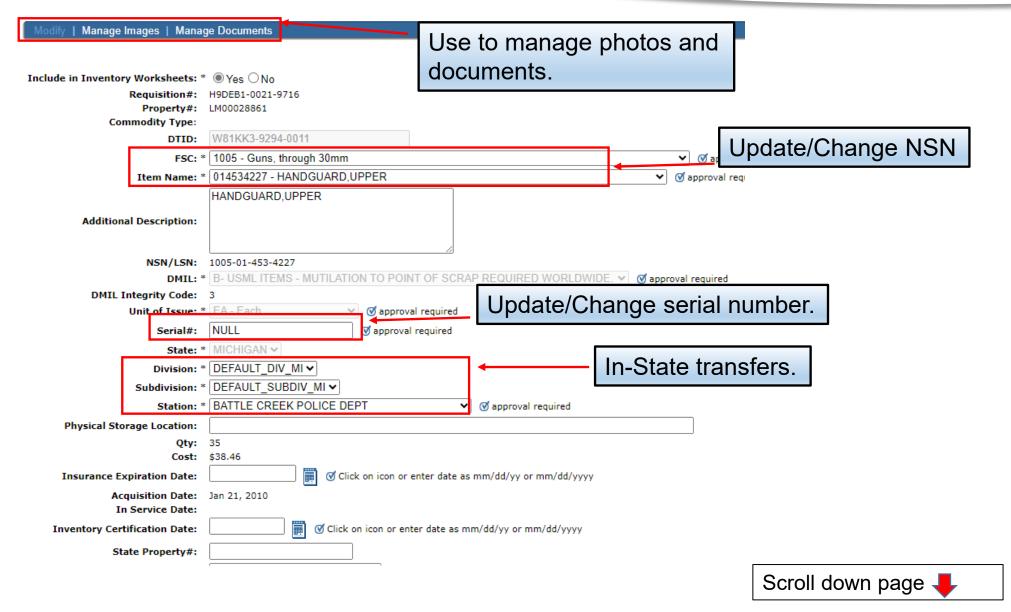


Find the property number you would like to modify and select the Requisition # hyperlink.

Images	Documents	Requisition#	Property#	DTID	State	Station	NSN	Item Name	Dmil Co	de Dmil Integrity Cod	Creation Date	Quantity	Status	Tracked
⊘ 0	⊘ 0	H9DEB1-0021-971	5 M00001749	W81KK3-9294-0010	MI	BATTLE CREEK POLI	1005-01-453-1633	HANDGUARD,LOWER	В	3	June 21, 2013	35	PENDING	Υ
Ø <u>0</u>	⊘ 0	H9DEB1-9365-441	13 LM08002386	SY2724-9323-D544	MI	BATTLE CREEK POLI	1005-01-453-4222	RAIL COVER,6 RIB	В	3	June 21, 2013	31	ASSIGNED	Y
⊘ 0	⊘ 0	H9DEB1-0021-971	<u>6</u> LM00028861	W81KK3-9294-0011	MI	BATTLE CREEK POLI	1005-01-453-4227	HANDGUARD, UPPER	В	3	June 21, 2013	35	ASSIGNED	γ Υ
⊘ <u>0</u>	⊘ <u>0</u>			W81YHH-0330-4730A		BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	December 14, 2015	5	ASSIGNED) Y
⊘ 0	⊘ 0	H9DEB1-1118-562	0 16167MI00004	4 W81YHH-0330-4730A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 15, 2016	4	ASSIGNED	Y
⊘ <u>0</u>	⊘ <u>0</u>	H9DEB1-0012-720	7 LM00001555	W81W29-9308-0031A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	D	1	June 21, 2013	6	PENDING	Υ
⊘ 0	⊘ <u>0</u>	H9DEB1-9343-964	<u>L5</u> LM00002060	W90DBX-9334-0001	MI	BATTLE CREEK POLI	1240-01-524-7981	RANGE FINDER, LASER	D	7	June 21, 2013	5	ASSIGNED	Y
⊘ <u>0</u>	⊘ <u>0</u>	H9DEB1-0011-678	4 LM00024527	W81W29-9308-0031A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 21, 2013	4	ASSIGNED) Y
⊘ 0	⊘ 0	H9DEB1-9329-703	86 LM00026091	W911VZ-9280-7802A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 21, 2013	6	ASSIGNED	γ
⊘ <u>0</u>	⊘ <u>0</u>	H9DEB1-9329-703	87 LM00026508	W16DDS-9162-0046A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 21, 2013	1	ASSIGNED) Y
⊘ 0	⊘ <u>0</u>	H9DEB1-2125-259	2 LM00006825	SB4200-2124-0AAA	MI	BATTLE CREEK POLI	1385-01-469-5694	DRIVER,PROJECTILE	В	3	June 21, 2013	1	ASSIGNED) Y
⊘ <u>0</u>	⊘ <u>0</u>	H9DEB1-2125-259	9 LM00006830	SB4200-2124-0AAH	MI	BATTLE CREEK POLI	1385-00-T03-2772	TRANSPORT SYSTEM,	С		June 21, 2013	1	ASSIGNED	Y
⊘ 0	⊘ 0	H9DEB1-0294-000	6 14265MI00001	1 W81JND-0152-0009A	MI	BATTLE CREEK POLI	2320-01-128-9551	TRUCK,UTILITY	С	1	September 22, 2014	1	PENDING	Υ
⊘ <u>0</u>	⊘ <u>0</u>	H9DEB1-1036-108	30 14265MI00002	2 W16L4N-0354-7006A	MI	BATTLE CREEK POLI	2320-01-107-7155	TRUCK,UTILITY	Q	1	September 22, 2014	1	PENDING	Υ
⊘ <u>0</u>	⊘ 0	H9DEB1-2125-260	00 LM00025935	SB4200-2124-0AAI	MI	BATTLE CREEK POLI	5820-01-485-2371	RADIO SET	D	1	June 21, 2013	1	ASSIGNED	Y
⊘ <u>0</u>	⊘ <u>0</u>	H9DEB1-2125-260	1 LM00006831	SB4200-2124-0AAJ	MI	BATTLE CREEK POLI	6635-01-485-7933	X-RAY APPARATUS,R	D	1	June 21, 2013	1	ASSIGNED	Y
⊘ 0	⊘ 0	H9DEB1-1048-414	<u>10</u> LM00003778	SZ3380-9190-E0CB	MI	BATTLE CREEK POLI	6650-01-168-8451	MAGNIFIER	Q	3	June 21, 2013	2	ASSIGNED	Y
⊘ <u>0</u>	⊘ <u>0</u>	H9DEB1-2125-259	<u>05</u> LM00006826	SB4200-2124-0AAC	MI	BATTLE CREEK POLI	8470-21-920-2138	BODY ARMOR, FRAGME	. D	1	June 21, 2013	1	ASSIGNED	Y
⊘ 0	⊘ 0	H9DEB1-2125-259	6 LM00006827	SB4200-2124-0AAD	MI	BATTLE CREEK POLI	8470-01-510-1361	HELMET,ALTERNATE	D	2	June 21, 2013	1	ASSIGNED	Y
Ø <u>0</u>	⊘ 0	H9DEB1-2125-259	7 LM00006828	SB4200-2124-0AAF	MI	BATTLE CREEK POLI	8470-01-510-1361	HELMET,ALTERNATE	D	2	June 21, 2013	1	ASSIGNED) Y
⊘ 0	⊘ 0	H9DEB1-2125-259	8 LM00006829	SB4200-2124-0AAG	MI	BATTLE CREEK POLI	8470-01-510-1283	ASSEMBLY, HELMET S	D	2	June 21, 2013	1	ASSIGNED	Y
⊘ 0	⊘ 0	H9DEB1-2125-259	3 LM00019342	SB4200-2124-0AAB	MI	BATTLE CREEK POLI	8470-21-920-2138	BODY ARMOR, FRAGME	. D	1	June 21, 2013	1	ASSIGNED) Y
⊘ 0	⊘ 0	H9DEB1-2125-260	<u>12</u> LM00021197	SB4200-2124-0AAE	MI	BATTLE CREEK POLI	8470-01-510-1361	HELMET,ALTERNATE	D	2	June 21, 2013	1	ASSIGNED	Υ







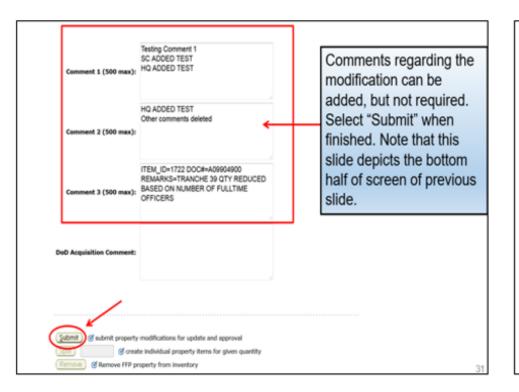




	Part#:	
Make / Ma	nufacturer: * NA	⊘ approval required
	Model: * NA	♂ approval required
_1	Model Year: * 0	f Model Year is unknown/unavailable
_	Condition: * H - Condemned Ship Date. Carrier: E Identifier: Ing Number:	**No longer allowed to change condition code. This will be done by the site when returned.**
Comment 1 (1000 max	r):	
Comment 2 (1000 max		
Comment 3 (1000 max	ITEM_ID=754137 DOC#=00219716	
Split	operty modifications for update and approval of create individual property items for given quantity	
(Remove) (Remove	FFP property from inventory	Scroll down page 棏







This screen will appear when submitting an in-State modification (transfer). Input RECEIVING AGENCY information (name, phone, address) then select "Submit."

Contact Name:

Primary Phone#:

ext.

Shipping Information:

Submit shipping document information

Submit and Print Submit and print shipping document information



End of process, submitted modification is now awaiting APO review/approval.

LESO Modification Approval





Attributes Approval

- Federal Supply Class (FSC)
- Item name
- Serial number
- Make, model, year of property

Note: A photo shall be uploaded to validate FSC, Item name, and serial number changes.

Transfer Approval (In-State)

- Allocation limits
- Suspensions/open cases
- Approved packet for aircraft, small arms, armored vehicles
- No overdue pending receipts/transfers
- Validated Originating Agency Identifier (ORI)

Note: Physical transfer of property is not authorized until a LESO APO provides the DD1348-1A transfer document to the "ship from" State.

LESO Modification Approval





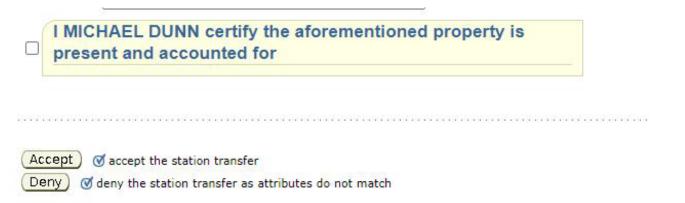
State to State Transfer

- Coordination between states
- Allocation limits
- Suspensions/Open cases

- Overdue pending receipts/transfers
- Validated ORI
- Approved packet for aircraft, small arms, armored vehicles

<u>Note</u>: APO's will initiate the modification. Physical transfer of property is not authorized until a LESO APO provides the DD1348-1A transfer document to the "ship from" State.

Receiving LEA will accept or deny any transfers via the Modify menu option.



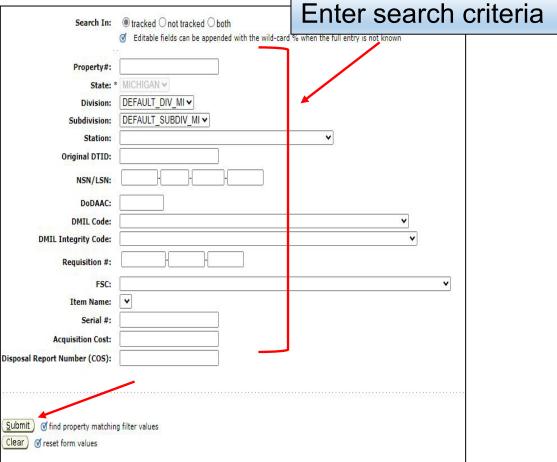


Split is used to separate items for turn-in or transfer from a larger quantity. Modify is used for the split process.

Example - 35 upper handguards are under a single property number. 10 are required to be

sent to a different agency.





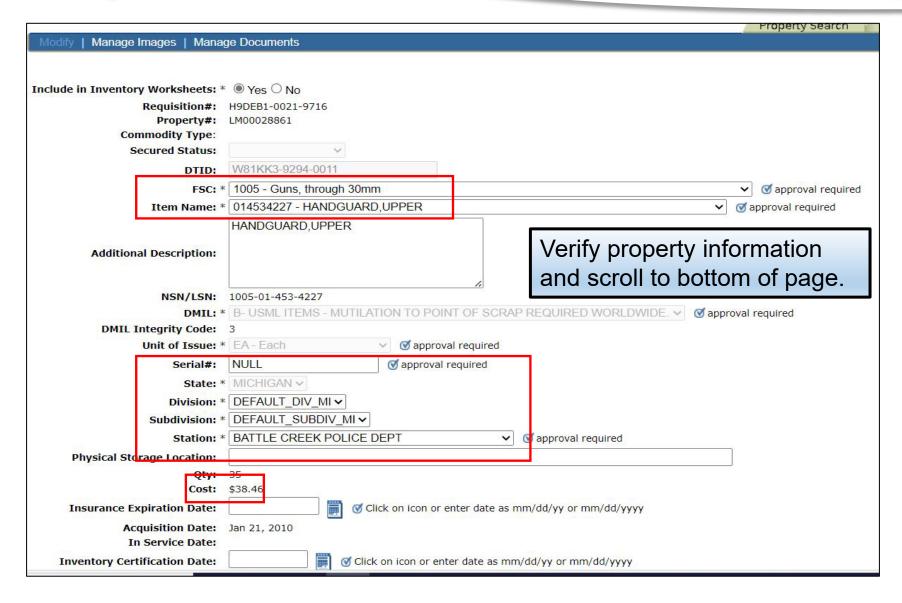


Select the property to be split and click the requisition number hyperlink.

No.	V-1111111								X					
Images	Document	s Requisition#	Property#	DTID	State	Station	NSN	Item Name	Dmil Co	de Dmil Integrity Code	e Creation Date	Quantity	Status	Tracked
⊘ 0	₫ 0	H9DEB1-0021-97	18LM00001749	W81KK3-9294-0010	MI	BATTLE CREEK POLI	1005-01-453-1633	HANDGUARD,LOWER	В	3	June 21, 2013	35	PENDING	Υ
Ø(<u>0</u>	⊗ 0	H9DFB1-9365-44	13 L M00002386	SY2724-9323-D544	MI	BATTLE CREEK POLL	1005-01-453-4222	RAIL COVER 6 RIB	В	3	June 21, 2013	31	ASSIGNED	Υ
₫ 0	₫0	H9DEB1-0021-97	16 LM00028861	W81KK3-9294-0011	MI	BATTLE CREEK POLI			В	3	June 21, 2013		ASSIGNED	Υ
<u>⊌0</u>	<u>⊌0</u>	H9DEB1-1118-562	<u>20 15348MI0000</u> :	4 W81YHH-0330-4730A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	December 14, 2015	5	ASSIGNED	Y
₫0	Ø 0	H9DEB1-1118-562	20 16167MI00004	4 W81YHH-0330-4730A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 15, 2016	4	ASSIGNED	Υ
Q 0	⊘ 0	H9DEB1-0012-72	07 LM00001555	W81W29-9308-0031A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	D	1	June 21, 2013	6	PENDING	Υ
Ø 0	⊘ 0	H9DEB1-9343-96	45 LM00002060	W90DBX-9334-0001	MI	BATTLE CREEK POLI	1240-01-524-7981	RANGE FINDER, LASER	D	7	June 21, 2013	5	ASSIGNED	Υ
⊘ 0	⊘ 0	H9DEB1-0011-67	84 LM00024527	W81W29-9308-0031A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 21, 2013	4	ASSIGNED	Υ
₫0	Ø 0	H9DEB1-9329-70	36 LM00026091	W911VZ-9280-7802A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 21, 2013	6	ASSIGNED	Υ
⊗ 0	⊘ 0	H9DEB1-9329-70	37 LM00026508	W16DDS-9162-0046A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 21, 2013	1	ASSIGNED	Υ
⊘ 0	Ø <u>0</u>	H9DEB1-2125-25	92 LM00006825	SB4200-2124-0AAA	MI	BATTLE CREEK POLI	1385-01-469-5694	DRIVER,PROJECTILE	В	3	June 21, 2013	1	ASSIGNED	Υ
⊘ 0	⊘ 0	H9DEB1-2125-25	99 LM00006830	SB4200-2124-0AAH	MI	BATTLE CREEK POLI	1385-00-T03-2772	TRANSPORT SYSTEM,	C		June 21, 2013	1	ASSIGNED	Υ
₫0	⊘ 0	H9DEB1-0294-00	06 14265MI00001	1 W81JND-0152-0009A	MI	BATTLE CREEK POLI	2320-01-128-9551	TRUCK, UTILITY	С	1	September 22, 2014	1	PENDING	Υ
⊘ 0	⊘ 0	H9DEB1-1036-10	80 14265MI00007	2 W16L4N-0354-7006A	MI	BATTLE CREEK POLI	2320-01-107-7155	TRUCK, UTILITY	Q	1	September 22, 2014	1	PENDING	Υ
₫0	₫0	H9DEB1-2125-26	00 LM00025935	SB4200-2124-0AAI	MI	BATTLE CREEK POLI	5820-01-485-2371	RADIO SET	D	1	June 21, 2013	1	ASSIGNED	Υ
Ø 0	⊘ 0	H9DEB1-2125-26	01 LM00006831	SB4200-2124-0AAJ	MI	BATTLE CREEK POLI	6635-01-485-7933	X-RAY APPARATUS,R	D	1	June 21, 2013	1	ASSIGNED	Υ
⊘ 0	₫0	H9DEB1-1048-41	40 LM00003778	SZ3380-9190-E0CB	MI	BATTLE CREEK POLI	6650-01-168-8451	MAGNIFIER	Q	3	June 21, 2013	2	ASSIGNED	Υ
⊘ 0	⊘ 0	H9DEB1-2125-25	95 LM00006826	SB4200-2124-0AAC	MI	BATTLE CREEK POLI	8470-21-920-2138	BODY ARMOR, FRAGME	D	1	June 21, 2013	1	ASSIGNED	Υ
₫0	₫0	H9DEB1-2125-25	96 LM00006827	SB4200-2124-0AAD	MI	BATTLE CREEK POLI	8470-01-510-1361	HELMET,ALTERNATE	D	2	June 21, 2013	1	ASSIGNED	Υ
Ø 0	⊘ 0	H9DEB1-2125-25	97 LM00006828	SB4200-2124-0AAF	MI	BATTLE CREEK POLI	8470-01-510-1361	HELMET, ALTERNATE	D	2	June 21, 2013	1	ASSIGNED	Υ
⊘ 0	₫0	H9DEB1-2125-25	98 LM00006829	SB4200-2124-0AAG	MI	BATTLE CREEK POLI	8470-01-510-1283	ASSEMBLY,HELMET S	D	2	June 21, 2013	1	ASSIGNED	Υ
₫ 0	⊘ 0	H9DEB1-2125-25	93 LM00019342	SB4200-2124-0AAB	MI	BATTLE CREEK POLI	8470-21-920-2138	BODY ARMOR, FRAGME	D	1	June 21, 2013	1	ASSIGNED	Υ
Ø <u>0</u>	₫0	H9DEB1-2125-26	02 LM00021197	SB4200-2124-0AAE	MI	BATTLE CREEK POLI	8470-01-510-1361	HELMET,ALTERNATE	D	2	June 21, 2013	1	ASSIGNED	Υ







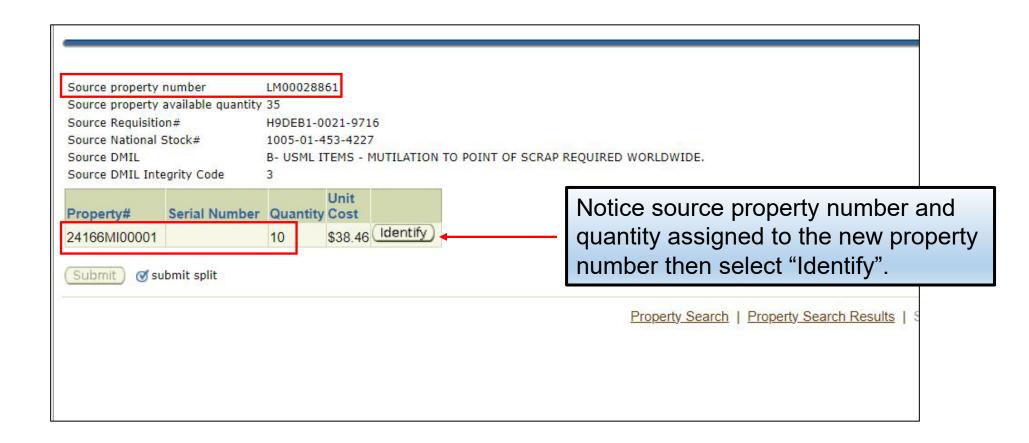




State Property#:]	
Part#:			
Make / Manufacturer:	* NA	⊘ approval requ	ired
Model:	* NA		
Model Year:	* 0 Ø approval requi	red. Enter 0 if Model Year is unk	nown/unavailable
Condition:	* H - Condemned	~	
Ship Date:			
Carrier: Package Identifier:			
Tracking Number:			
Comment 1 (1000 max):			
	ATE=28-JAN-10 STIFICATION=LE: to be used v	vith ort	
Comment 2 (1000 max):	STILICATION-LE. to be used v	vidi et c	
ITEM ID	=754137 DOC#=00219716		
Comment 3 (1000 max):			
		, , ,	" 2 1:4"
 L E	Inter quantity to se	parate and select	"Split".
Submit Submit property modifi	cations for update and approval		
Split 10 decreate in	dividual property items for given	quantity	
Remove Ø Remove FFP property	from inventory		
		Propos	rty Search Property Search Results
		Flopei	ity Search Floperty Search Results

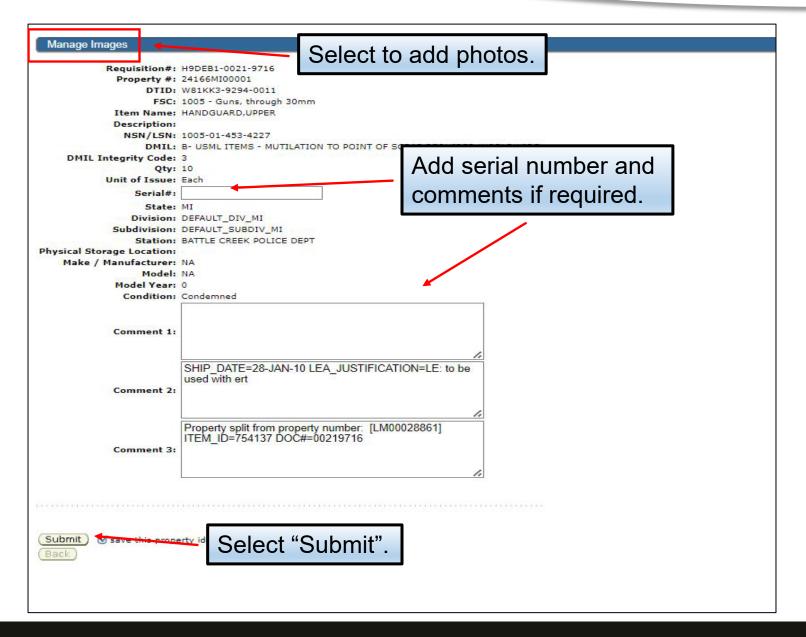






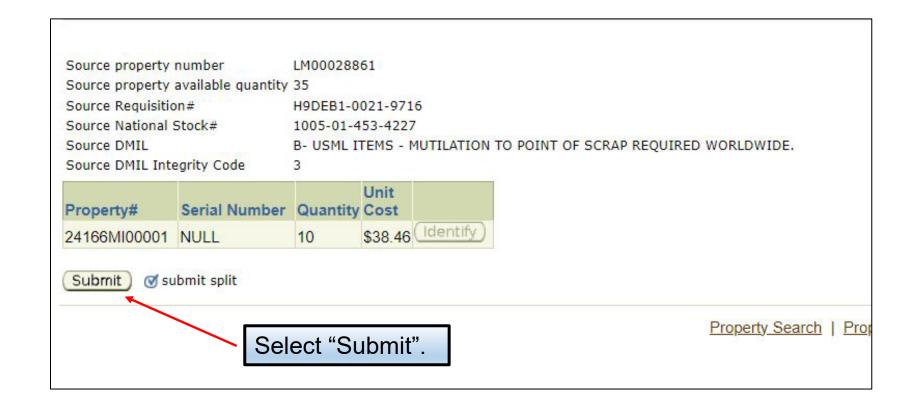
















If done correctly, you will see the source and new property numbers with associated quantities on the LEA's property book.

Images	Documents	Requisition#	Property#	DTID	State	Station	NSN	Item Name	Dmil Code	Dmil Integrity Code	Creation Date	Quantity	Status	Tracked
Ø 0	Ø 0	H9DEB1-0021-9715		The second secon	MI	BATTLE CREEK POLI	No. of the last of		В	The second secon	June 21, 2013	35	PENDING	The second second
Ø(0	Ø 0	H9DER1-9365-4413	3 LM00002386	SY2724-9323-D544	М	BATTLE CREEK POLL	1005-01-453-4222	RAIL COVER 6 RIB	В	3	June 21, 2013	31	ASSIGNED	Y
₫ 0	Ø 0	H9DEB1-0021-9716	LM00028861	W81KK3-9294-0011	MI	BATTLE CREEK POLI	1005-01-453-4227	HANDGUARD, UPPER	В	3	June 21, 2013	25	ASSIGNED	Y
Ø Ū	⊗ <u>0</u>	H9DEB I-1118-5620	153481/1100004	4 W8 IYHH-0330-4730A	ivii	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	December 14, 2015	5	ASSIGNED	Ÿ
₫0	₫0	H9DEB1-1118-5620	16167MI00004	4 W81YHH-0330-4730A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 15, 2016	4	ASSIGNED	Y
	₫0	H9DEB1-0012-7207	7 LM00001555	W81W29-9308-0031A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	D	1	June 21, 2013	6	PENDING	Y
₫ 0	₫0	H9DEB1-9343-9645	LM00002060	W90DBX-9334-0001	MI	BATTLE CREEK POLI	1240-01-524-7981	RANGE FINDER, LASER	D	7	June 21, 2013	5	ASSIGNED	Y
Ø 0	⊘ 0	H9DEB1-0011-6784	LM00024527	W81W29-9308-0031A	ML	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 21, 2013	4	ASSIGNED	Y
Ø 0	₫0	H9DEB1-9329-7036	LM00026091	W911VZ-9280-7802A	MI	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	Е	2	June 21, 2013	6	ASSIGNED	Y
Ø 0	⊘ 0	H9DEB1-9329-7037	Z LM00026508	W16DDS-9162-0046A	ML	BATTLE CREEK POLI	1240-01-411-1265	SIGHT,REFLEX	E	2	June 21, 2013	1	ASSIGNED	Y
₫ 0	₫0	H9DEB1-2125-2592	LM00006825	SB4200-2124-0AAA	MI	BATTLE CREEK POLI	1385-01-469-5694	DRIVER,PROJECTILE	В	3	June 21, 2013	1	ASSIGNED	Y
Ø 0	₫0	H9DEB1-2125-2599	LM00006830	SB4200-2124-0AAH	ML	BATTLE CREEK POLI	1385-00-T03-2772	TRANSPORT SYSTEM,	С		June 21, 2013	1	ASSIGNED	Y
⊘ 0	₫0	H9DEB1-0294-0006	6 14265MI0000	1 W81JND-0152-0009A	MI	BATTLE CREEK POLI	2320-01-128-9551	TRUCK, UTILITY	С	1	September 22, 2014	1	PENDING	Y
⊘ 0	₫ 0	H9DEB1-1036-1080	14265MI00002	2 W16L4N-0354-7006A	MI	BATTLE CREEK POLI	2320-01-107-7155	TRUCK,UTILITY	Q	1	September 22, 2014	1	PENDING	Y
Ø 0	 Ø 0	H9DEB1-2125-2600	LM00025935	SB4200-2124-0AAI	MI	BATTLE CREEK POLI	5820-01-485-2371	RADIO SET	D	1	June 21, 2013	1	ASSIGNED	Y
Ø 0	₫0	H9DEB1-2125-260°	LM00006831	SB4200-2124-0AAJ	MI	BATTLE CREEK POLI	6635-01-485-7933	X-RAY APPARATUS,R	D	1	June 21, 2013	1	ASSIGNED	Y
₫ 0	₫0	H9DEB1-1048-4140	LM00003778	SZ3380-9190-E0CB	MI	BATTLE CREEK POLI	6650-01-168-8451	MAGNIFIER	Q	3	June 21, 2013	2	ASSIGNED	Y
Ø 0	₫0	H9DEB1-2125-2598	LM00006826	SB4200-2124-0AAC	MI	BATTLE CREEK POLI	8470-21-920-2138	BODY ARMOR, FRAGME	D	1	June 21, 2013	1	ASSIGNED	Y
Ø 0	₫0	H9DEB1-2125-2596	LM00006827	SB4200-2124-0AAD	MI	BATTLE CREEK POLI	8470-01-510-1361	HELMET,ALTERNATE	D	2	June 21, 2013	1	ASSIGNED	Y
⊘ 0	⊘ 0	H9DEB1-2125-2597	Z LM00006828	SB4200-2124-0AAF	ML	BATTLE CREEK POLI	8470-01-510-1361	HELMET,ALTERNATE	D	2	June 21, 2013	1	ASSIGNED	Y
₫ 0	₫0	H9DEB1-2125-2598	LM00006829	SB4200-2124-0AAG	MI	BATTLE CREEK POLI	8470-01-510-1283	ASSEMBLY,HELMET S	D	2	June 21, 2013	1	ASSIGNED	Y
Ø O	⊘ 0	H9DEB1-2125-2593	LM00019342	SB4200-2124-0AAB	ML	BATTLE CREEK POLI	8470-21-920-2138	BODY ARMOR, FRAGME	D	1	June 21, 2013	1	ASSIGNED	Y
Ø(0	Ø 0	H9DFB1-2125-2602	L M00021197	SB4200-2124-0AAF	MI	BATTLE CREEK POLL	8470-01-510-1361	HEI MET ALTERNATE	D	2	June 21, 2013	1	ASSIGNED	Y
₫ 0	₫0	H9DEB1-0021-9716	24166MI0000	1 W81KK3-9294-0011	ML	BATTLE CREEK POLI	1005-01-453-4227	HANDGUARD,UPPER	В	3	June 14, 2024	10	ASSIGNED	Υ

Property Search | Property Search Results | Modify Property

End of split process.

Zero and Partial Receipts





A zero or partial receipt is submitted when an LEA receives none or less than the quantity they requisitioned. The process bypasses the State Coordinator and comes directly to the APO queue in FEPMIS.

Commodity Type: OTHER DoDAAC: 2YTDA0 Station: DERRY TOWNSHIP POLICE DEPT NSN: 2510-01-330-6174 DTID: W81UTH-4059-0143 Serial Number: Quantity Requested: 1 Quantity Receipted: 0 FSC: 2510 - Vehicular Cab, Body, and Frame Structural Components Item Name: 013306174 - DOOR, VEHICULAR Additional Description: DOOR, VEHICULAR Carrier: Package Identifier: Tracking Number: 2YTDA040824226XXX Ship Date: Apr 10, 2024 Rejected item due to shipping cost Complete Receipts Comments(2000 max): * of approve zero or partial receipt request of reject zero or partial receipt request with comment otake no action and return to approval queue Approval Queue

Prior to submission, LEAs should contact their state, DLA Site, and/or commercial carrier for documents to support submission.

APOs will review supporting documents and follow up with DLA sites then approve or reject the FEPMIS receipt based upon the circumstance.

