



**DEFENSE LOGISTICS AGENCY  
TROOP SUPPORT  
700 ROBBINS AVENUE  
PHILADELPHIA, PA 19111**

**Important Information: Defense Logistics Agency – G-Invoicing 7600B Orders**

**Updated Instructions**

**Construction and Equipment (C&E) Tailored Logistics Support Programs (TLSP)**

DLA is live in G-Invoicing (GINV) for 7600B Material orders. All Trading Partners already in GINV that have a completed 7600A GT&C with DLA in “Open” status can submit new 7600B Orders for Material via GINV.

***Please be advised that effective Oct. 1, 2025 DLA will no longer be able to accept funding via the legacy process of Military Interdepartmental Purchase Request (MIPR). Any customers, submitting a MIPR, with the exception of United States Air Force, will need to provide justification.***

**Key Information:**

- **Cutover Date:** June 1, 2025
- **In-Scope:** G-Invoicing Trading Partner Buyer-initiated 7600B Orders (DLA as Seller) for DLA **Material**
- **Trading Partner System Requirements:**
  - A fully executed 7600A/GT&C Agreement with DLA in “Open” Status in GINV (DLA as Seller, Trading Partner as Buyer)
  - Ability to place 7600B Orders systemically via GINV

**Important Fields and Information on the 7600B Order:**

- Collaborate with DLA POCs at the Material Supply Chain Level that you received this notice from to ensure that 7600B Orders are placed for the appropriate DLA Organization in GINV. For DLA Troop Support, Construction and Equipment (C&E), this includes the programs on the chart below. When in doubt contact your designated Tailored Vendor Logistics Specialist (TVLS) or email CEGTC@dla.mil with your C&E 7600B Order information before submitting your 7600B Order through GINV. Please note that if the incorrect Servicing Group Name is selected, it will delay review and processing of the 7600B Order.
- **Desired Vendor Code:** GINVDOD014 or GINVDOD020
- **Agency Location Code:** 97008050
- **TP Group Name:** DLA Troop Support Construction and Equipment SOE  
**TP DoDAAC:** STC000
- When selecting the Servicing Group Name, please use below criteria:
  1. Search Group Defense Logistics Agency (Level 1), DLA Troop Support (Level 2), DLA Troop Support Construction & Equipment – STC000 (Level 3)
  2. From there, expand the drop down and select the **Program (Level 4)** using chart below:



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<b>Tailored Logistics Support (TLS) Programs - Servicing Group Name</b>	<b>Group Description</b>
Maintenance, Repair & Operation (MRO) I (CONUS)	STC000/SPE8E2
Maintenance, Repair & Operation (MRO) II (OCONUS)	STC000/SPE8E3
Metals	STC000
Heavy Equipment Procurement Program (HEPP)	STC000
Fire & Emergency Services (FES) Equipment	STC000
Special Operational Equipment (SOE)	STC000
Technical & Information Equipment	STC000
Ability One Base Supply Center (ABOBSC)	STC000

- Please reference the specific C&E SOE Load Batch and/or RFQ # and your designated TVLS at the beginning of your **Description of Product or Services** text field of the 7600B. Also attach the DLA Finance Office Point of Contact (FOPOC) spreadsheet you are funding. It is recommended to follow up with an email to your TVLS to provide the 7600B Number once you have submitted through GINV.
- Please note that **Period of Performance (PoP)** must fall within the 7600A Agreement period. The PoP end date should be calculated utilizing the quoted lead time provided by DLA on your Finance Office Point of Contact (FOPOC) spreadsheet (see below), reference Column S / Lead Time for your order and add an additional 90-120 days to that quoted time. Utilizing this calculation will account for the Work Completion Date and the administrative and receipt process. Customers can select **Non-Severable** (Type of Service Requirements) to populate a PoP greater than 12 months. **Orders will be rejected if the PoP does not cover the appropriate time period.**

**FOPOC Spreadsheet / Column S / Lead Time**

S	T	U	V	W	X	Y	Z	AA	A
<b>Lead Time</b>	<b>Trade Agreement Compliant</b>	<b>Berry Amendment Compliant</b>	<b>Country of Origin</b>	<b>Is Item an Alternate?</b>	<b>Alternate</b>	<b>Alternate</b>	<b>Alternate</b>	<b>Quantity</b>	<b>UOI</b>
140 Y		NA	United States	0				3 EA	
140 Y		NA	United States	0				1 EA	

- DLA can only accept **single Order Line 7600B** funding orders. Any 7600B with multiple Order Lines will be rejected back to the customer.
- Constructive Receipt** cannot exceed 30 days. Any 7600B Orders with constructive receipt greater than 30 days will have to be sent back for customer adjustment
- Statutory Authority Fund Type Code must reflect **Defense Working Capital Fund**; please note this is reflective of the Receiving Agency's authority, although it must be populated by the Requesting Agency.
- Statutory Authority Fund Type Citation must reflect 10 U.S.C.2208
- Select **NO for Assisted Acquisition** indicator.
- DLA cannot accept a Total Advance Amount, this field should reflect zero.



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- A brief description of the requirement can be included in the Item Descr field. Please continue to attach your Finance Office Point of Contact (FOPOC) spreadsheet to ensure expedient processing and for audit purposes.
- If your 7600B is rejected for any reason and you need to initiate a new 7600B, please be sure to provide that new 7600B to your DLA TVLS.
- Ensure your completed FOPOC is returned via email to the specified mailbox, with the below yellow fields populated. You will need to provide your G-Invoicing # under the MIPR # column. It should be 17 characters as the example below. **Please see below for additional information on completing the FOPOC.**

AH	AI	AJ	AK	AL	AM	AN
Confirmed Qty	Confirmed Ext Price	Req Number	MIPR Number	Signal Code	Fund Code	Supp Add
2	\$225,870.10		O2507-017-097-114000			
	\$225,870.10					

**Information Verification:** Notify DLA with any POC changes or submit any questions/concerns to your designated TVLS.

DLA is committed to making this transition as seamless as possible. Your cooperation is essential to ensure a smooth cutover. As any further updates to the process and completion of the 7600B are recognized, we will continue to inform our customers. Please reach out to your designated TVLS with any questions and/or concerns. If you are uncertain of your TVLS contact information, you may reach out to [cegtc@dla.mil](mailto:cegtc@dla.mil) for questions specific to GINV and GT&Cs (7600A Agreements).

Please note that "7600B Order" is referring to the creation of the funding submission via G Invoicing.

Respectfully,

DLA Troop Support  
C&E Customer Operations Branch



Click for C&E Program and POC information

## FINANCE OFFICE POINT OF CONTACT (FOPOC)

### *C&E TAILORED LOGISTICS SUPPORT PROGRAMS (TLSP)*

In an effort to maximize support to our valued customers, the following information is provided to assist with the ordering confirmation and funding receipt process.

#### Finance Office Point of Contact (FOPOC) Spreadsheet

All orders must be submitted unfunded. Upon receipt of the FOPOC spreadsheet, the registered FOPOC should follow steps below to ensure timely receipt and processing of the order(s). Note that the FOPOC displays anticipated (contractual) Lead Time (Column S) provided by the vendor. A **completed FOPOC must be provided**, regardless of the funding type.

1. Reply to ALL on the email back to DLA with completed FOPOC Spreadsheet AND associated funding document (i.e. reference 7600B funding order) included/attached - - DO NOT change the subject of the email in any way, as this includes all pertinent information for tracking your order(s).
2. Send FOPOC Spreadsheet to the appropriate program e-mail address. NOTE: Submission to this mailbox will be the only way to ensure timely receipt and processing of your order(s).
  - [SOEPriceAcknowledge@dla.mil](mailto:SOEPriceAcknowledge@dla.mil) for Special Operational Equipment (SOE)
  - [SOEPriceAcknowledge@dla.mil](mailto:SOEPriceAcknowledge@dla.mil) for Tents
  - [FESEPriceAcknowledgements@dla.mil](mailto:FESEPriceAcknowledgements@dla.mil) for Fire and Emergency Services Equipment (F&ESE)
  - [ABOBSCPriceAcknowledgements@dla.mil](mailto:ABOBSCPriceAcknowledgements@dla.mil) for Ability One Base Supply Center (ABOBSC)
3. The total dollar value identified on the FOPOC (column AI / "Confirmed Extended Price") MUST match the amount on the 7600B funding order to the penny. Multiple 7600Bs can be used to fund an order; however, there must only be one (1) 7600B per line item. Ensure the 7600B # on your FOPOC matches the 7600B # in G-Invoicing.
4. For 7600B funded orders, the following will remain the same for all orders placed under the SOE TLSP. Please be certain to use valid DoDAAC(s):
  - i. Signal Code: B (Bill to supplemental DODAAC, ship to requisitioner (ordering DODAAC))
  - ii. Fund Code: XP
  - iii. Supp Add: Customer Bill to DoDAAC

AH	AI	AJ	AK	AL	AM	AN
Confirmed Qty	Confirmed Ext Price	Req Number	MIPR Number	Signal Code	Fund Code	Supp Add
2	\$13,673.60		O2507-017-097-114000 B		XP	DoDAAC
1	\$40,362.82		O2507-017-097-114000 B		XP	DoDAAC
	<b>\$54,036.42</b>					

5. Column S / Lead Time provides the anticipated (contractual) Lead Time from the vendor. This information should be utilized when populating the Period of Performance (PoP) for 7600B funding order. Please note that submitting a funded requirement provides acknowledgement of this lead time.

S	T	U	V
Lead Time	Trade Agreement Compliant	Berry Amendment Compliant	Country of Origin
102	Yes	N/A	US

6. 7600B amendments will not be accepted if the Basic 7600B has not been accepted by DLA's Finance Office.
7. The 7600B Open for Acceptance notice will only be sent to POC's listed on the registered account. Please ensure you are listed as a Finance Office POC (FOPOC) on the account to receive the acceptance or contact your account holder for a copy.
8. For MILSTRIP orders, please be certain to use the appropriate Signal code with valid DoDAAC(s). Reference the following: Signal Code A – Bill to requisitioner (ordering DODAAC), ship to requisitioner (ordering DODAAC)  
Signal Code B – Bill to supplemental DODAAC, ship to requisitioner (ordering DODAAC)  
Signal Code C – Bill to requisitioner (ordering DODAAC), ship to requisitioner (ordering DODAAC) Signal Code J – Bill to requisitioner (ordering DODAAC), ship to supplemental DODAAC  
Signal Code K – Bill to supplemental DODAAC, ship to supplemental DODAAC

**Reference the Customer Guidelines document for additional information on the C&E TLS programs:**

**<https://www.dla.mil/Troop-Support/Construction-and-Equipment/>**

**For any questions regarding the FOPOC Review Process or the C&E TLS programs, please contact your designated TVLS.**