

# RPPOB AMPS SUPPLIER REGISTRATION

After typing <https://amps.dla.mil> into your browser, there is a small chance you will be prompted for a certificate. If this occurs, hit the Cancel button.

Log in with your DoD AMPS account credentials:

**Defense Logistics Agency  
Account Management and Provisioning System (AMPS)**

Welcome Steve. Please select from one of the following options.

**Attention:**

Main Administration

Request or Update Access to an Application [Request Role](#)

Request Removal of Your Access to an Application [Remove Role](#)

Update Your AMPS Profile [Update AMPS Profile](#)

Need Some Guidance? Look at the Job Aids [View Job Aids](#)

Transition to New AMPS

AMPS News: **his transition is in the Transition Box on**

Page Last Refreshed at: 04/28/2014 14:22:55 EDT

AMPS Version 13.0.4 (IDM 8.1.0.7)

Your Next Scheduled Revalidation Date is: 09/11/2014

DLA and the AMPS team are introducing a new, enhanced version of AMPS.

You can use the new version ONLY after your application has migrated to the New AMPS. See the list of available applications in the list on the left side below.

Use the New AMPS link ONLY if you are an authorized user of an application listed below:

The following applications are available in the New AMPS:

BRGTS
CERT
COPA
CSWS
DASK
DDD
DFAS (not EBS DFAS)
DORRA
DRU
EEO
EFMT
FUSION
HAZMAT
MAPAD
MBRT
MSDS
NEMO
NSN
OZONE
PART
PPS
RDT
RHOLD
RPPOB
SARDATA
SCRAT
V-UMBRELLA
VESTARS
VETRAK

Perform the following tasks in the New AMPS only for the applications in the list to the left:

Request a Role in New AMPS
Approve a Role in New AMPS
Remove a Role in New AMPS
View Job Aids = AMPS Documentation in New AMPS
Update AMPS Profile = My Information in New AMPS

☒ I am an authorized user of an available application and therefore eligible to [use the New AMPS](#).

# STEP 1



## Defense Logistics Agency

### Single Sign-On Authentication

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE, or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communication and work product are private and confidential. See [User Agreement](#) for details.

OK

# STEP 2



## Defense Logistics Agency

### Single Sign-On Authentication

#### [First Time User? Click Here to Register](#)

Use this option to register if you have never had a DLA account or if you have access to an existing DLA application but have not registered in AMPS.

#### [Forgot your User ID? Click Here](#)

Use this option if you have registered with AMPS in the past but cannot remember your DLA assigned User ID.

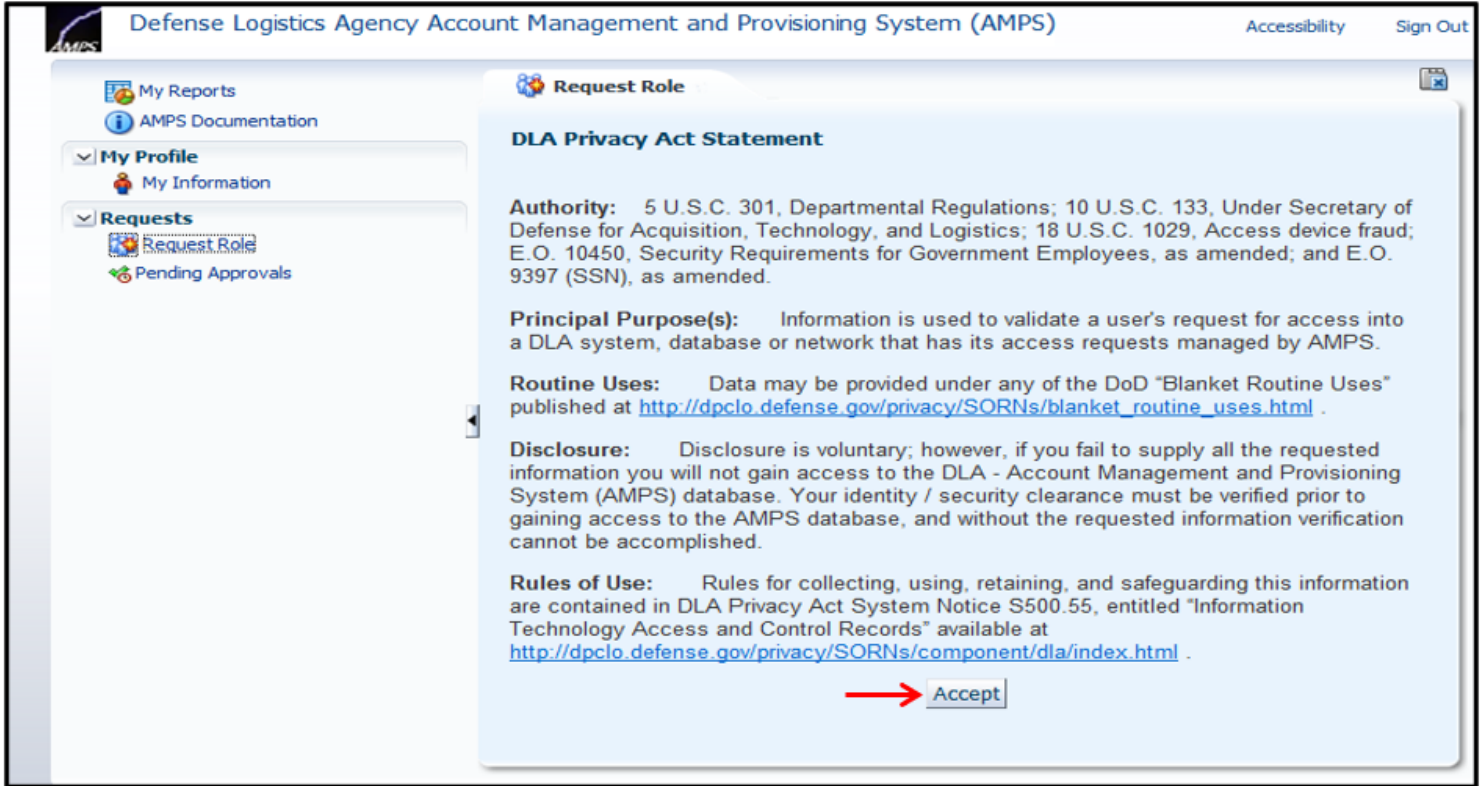
User ID	<input type="text"/>
Password	<input type="password"/>
<input type="button" value="Login"/>	

Need Help? Contact the DLA Enterprise Help Desk at [DLAEnterpriseHelpDesk@dlamail.mil](mailto:DLAEnterpriseHelpDesk@dlamail.mil), or toll free 855-DLA-0001 (855-352-0001)

[Accessibility Help and Information](#)

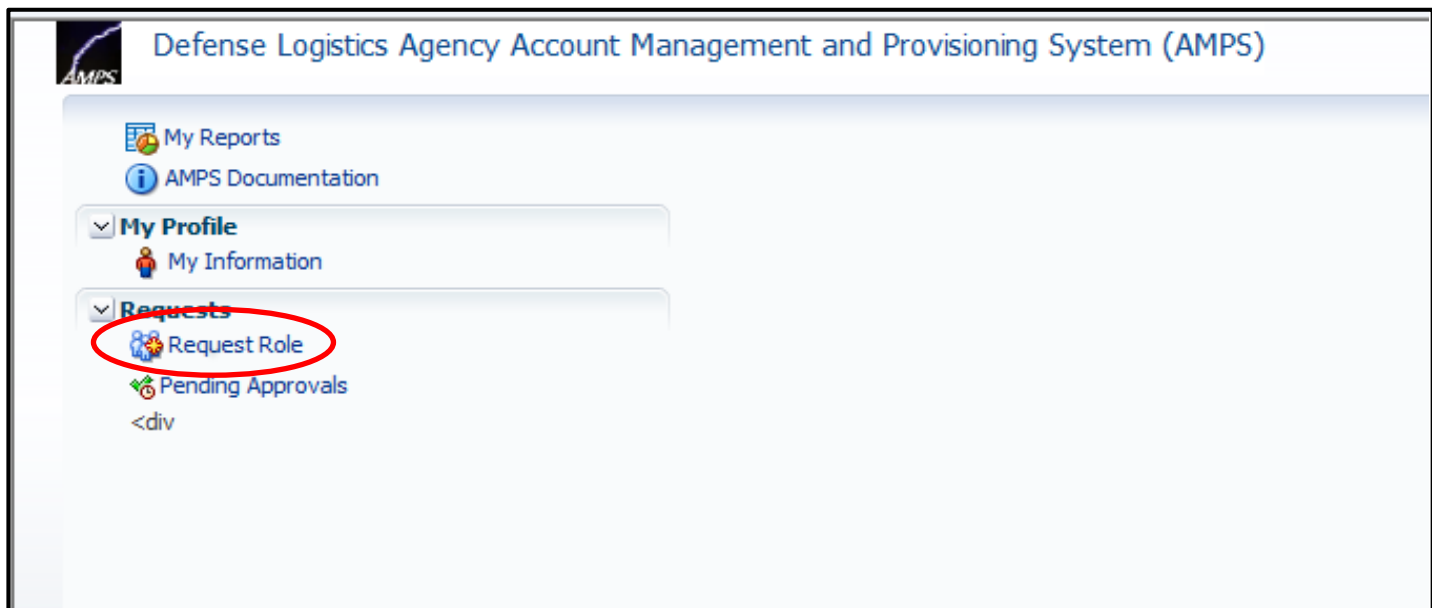
## STEP 3

Review the DLA Privacy Act Statement and click “Accept” to continue.



## STEP 4

STEP 4 Select the “Request Role” link under the “Requests” heading:



## STEP 5

Complete all required “Organization Information” and “Supervisor Information” fields. Click “Next”

Defense Logistics Agency Account Management and Provisioning System (AMPS)

Request Role

User Information Select Roles Justification Summary

User Information

User ID  
\* First Name  
Middle Name  
\* Last Name  
EDIPI  
\* Email  
Title  
Annual Revalidation Date

User Type Vendor  
\* Country of Citizenship

Contact Information

Official Telephone  
Official Fax  
DSN Phone  
DSN Fax  
Mobile  
Site  
Office/Cube  
Street  
PO Box  
City  
State  
Postal Code  
Country United States of America

Organization Information Update Organization  
Organization Name DLA External

STEP 6

In the “Browse Roles by Application” section, under the “DLA Aviation Applications” category, click on “VESTARS”. The “VESTARS Prod – Organic Manufacturing Site VESTARS -113” role should appear at the bottom. Click the “=>”button to move the role into the “Selected Role” area. Click “Next”.

Defense Logistics Agency Account Management and Provisioning System (AMPS)

Request Role

User Information Select Roles Justification Summary

Browse Roles by Application

DLA Enterprise Applications

Role Name  
Role Description  
Enterprise Application  
Application  
Environment  
Primary Role  
Search Reset

Select a Role

Display Admin Roles (for Supervisor and Approval Access)

Role Name  
BRGTS Vendor Prod - Boeing Rights Guard Tracker for Vendors-Supplier...  
CSWS Vendor Prod - Customer Service Web Site for Vendors-Suppliers...  
RPPOB Prod - RPPOB Vendor RPPOB-100

Selected Roles

RPPOB Prod - RPPOB Vendor RPPOB-100

STEP 7

Enter the required Justification, along with any Optional Information and attachments. \*Important: A CAGE code must be entered in the 'Role Attributes' area at the bottom. Click 'Next' when finished.

My Reports

AMPS Documentation

My Profile

My Information

Requests

Request Role

Pending Approvals

Request Role

User Information

Select Roles

Justification

Summary

Cancel

Back

Next

Request Justification & Supporting Details

Justification

Optional Information

Attachment 1

Browse...

Attachment 2

Browse...

Attachment 3

Browse...

Attachments must be PDF files, smaller than 2MB each

Role Attributes

Role(s)	Attribute	Value	Required
RPPOB Prod - RPPOB Vendor RPPOB-100	Cage Code		Y

STEP 8

Review the information on the “Role Request Summary” page.

If all of the information is correct, click the “Submit” button to complete the role request.