**DAAN-09-08**

**Instructions for Submitting Contractor First Article and Contractor Production Lot Test Reports (MAR 2021)**

Upon the completion of Contractor First Article Testing (CFAT) and Contractor Production Lot Testing (CPLT), the contractor must submit required documentation to the CFAT/CPLT testing mailbox: DLAtesting@dla.mil

Only submit the required documentation in accordance with Procurement Note E08 (for CFAT) and Procurement Note E03 (for CPLT).

Do not ship test samples.

The following is required within the subject line of the email to ensure email is routed to the correct Contract Administrator for processing and payment:

* Contractor name
* Cage code
* Contract number
* National Stock Number (NSN)