



DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
8725 JOHN J. KINGMAN ROAD  
FORT BELVOIR, VIRGINIA 22060-6221

J-13

November 30, 2016

MEMORANDUM FOR MR. CHON JUNG AND MR. DONALD SCHULZE, CHIEF  
NEGOTIATORS AT DLA COLUMBUS, OHIO

SUBJECT: Locally Negotiated Agreement for Article 13, Merit Promotion, and Article 22,  
Administrative Leave, between the Defense Logistics Agency (DLA) Land & Maritime,  
Columbus, OH, and the American Federation of Government Employees (AFGE) Local 1148

The subject local agreements dated November 3, 2016, has been reviewed and approved  
pursuant to Article 38, Section 5 of the Master Labor Agreement between DLA and AFGE  
Council 169.

If you have any questions on this matter, you may contact me at (703)767-6412 or DSN  
427-6412.

A handwritten signature in black ink, appearing to read "D. Roberts", is positioned above the typed name.

DARRYLE E. ROBERTS  
Staff Director  
Labor and Employee Relations  
Human Resources

Attachment

cc:  
Mr. Frank Reinti, AFGE Council 169

# DLA COLUMBUS AND AFGE LOCAL 1148

## LOCAL AGREEMENT

### Article 22, Administrative Leave

**SECTION A:** This Agreement is under the terms of the DLA-AFGE Master Labor Agreement (MLA), Article 22, and supersedes former provisions of the DSCC-AFGE Local 1148 Supplement to the MLA.

#### **SECTION B: Voting and Voter Registration**

The Agency encourages and supports all employees' right to vote. Employees required to register to vote in person may be granted time-off unless the employee can register on a non-workday and round-trip travel can reasonably be accomplished in 1 day.


#### **SECTION C: Inclement Weather or Emergency Conditions.**

1. The Annual Weather Emergency memorandum issued for the DSCC Installation provides guidance covering inclement weather and emergency conditions. Employees not located on the DSCC Installation will follow local guidance.
2. If emergency conditions prevent an employee from timely arrival at work, even though the workplace is not closed, the employee may request administrative leave for absence from work. Employees must provide documentation that they were prevented from timely arrival by emergency conditions.
3. The Agency will consider and uniformly apply all relevant factors when determining whether to grant an employee's request for administrative leave.
4. When an emergency condition forces the closure of a workplace and employees are granted administrative leave as a result, an employee who is scheduled to telework under Article 9, Telework, is expected to continue. An employee who is prevented from accomplishing work because of that same emergency condition may request administrative leave for the time they are prevented from working. Employees must provide documentation to support their request.

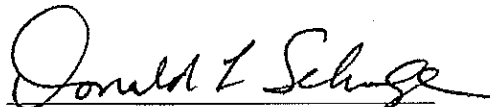
**SECTION D: Blood Donations**

An employee may be granted up to four (4) hours administrative leave for purposes of travel, testing, and recuperation associated with donating blood. This provision does not cover an employee who gives blood for his or her own use or receives monetary compensation for giving blood. Administrative leave for the purpose of donating blood cannot be used to earn Credit Hours.

For the Union:

  
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CHON JUNG  
Chief Negotiator  
AFGE

For the Employer:

  
\_\_\_\_\_  
DONALD SCHULZE  
Chief Negotiator  
DLA Columbus

Date 3 Nov 2016

Date 3 NOV 16