

MEMORANDUM OF AGREEMENT

BETWEEN

DLA Installation Management San Joaquin Fire Department

AND

AFGE Local 1546

FOR

Article 25 – Sick Leave


Sick leave will be administered in accordance with DLA-AFGE Council 169 Master Labor Agreement, Supplemental (LOCNOPS) and this article.

SECTION 1) A request for unscheduled sick leave by an employee or members of his/her own household will be made to the on-duty Assistant Chief or his/her designee within one (1) hour before the start of the shift on the day of the absence. The employee will also call in on following days of the absence if the supervisor was not advised of the additional days of absence during the initial contact.

SECTION 2) The employee will use the on-duty supervisors' government issued mobile phone as the primary means of contact and must make initial contact for sick leave notifications by calling in. If the supervisor was unable to answer the call, the employee will leave a voice message notifying the on-duty supervisor of the absence. The employee will follow-up the call-in notification with a text message as a secondary means of notification. The on-duty supervisor will either return the call or confirm they received the notification through a return text message.

For the Union:

For the Agency:


AARON HARRISON
National Representative, AFGE Division

10/9/24
Date

KHALID ALI
Chief, Security and Emergency Services

DAVID J. HERMAN Date
Chief, Fire and Emergency Services