OVERTIME ASSIGNMENTS

DIVISION/BRANCH/SHOP	QUARTER	FY	MONTH

DAY	MON	TUE	WED	THUR	FRI	SAT	SUN	TOTAL
DATE								
OVERTIME HOURS								

PERSONNEL SCHEDULED FOR OVERTIME (ENTER NAME/ACCEPT/DECLINE)

1ST SHIFT					2ND SHIFT				
NAME	EARNED O/T HRS	ACCEPT	DECLINE	ASSIGN	NAME	EARNED O/T HRS	ACCEPT	DECLINE	ASSIGN

SUPERVISOR (SIGNATURE)	TIME STEWART NOTIFIED	DATE