

FOURTH ESTATE PERSONNEL ACCOUNTABILITY AND ASSESSMENT SYSTEM (FEPAAS) GENERAL INFORMATION

FEPAAS WEBSITE: <https://fepaas.whs.mil>

ORIGIN: FEPAAS was originally developed by the Navy in response to Hurricane Katrina. During that disaster over one million people were displaced and it took a long time to locate employees. Since that time versions have been deployed by the Air Force and Army. DLA is one of a number of DoD agencies utilizing this valuable tool.

FEPAAS HOSTING: The system is maintained and hosted by the Navy. They have performed all required security reviews and have certified the system as meeting DoD and Federal data protection requirements.

PRIVACY STATEMENT: The collection and use of data is covered by the privacy notice <http://privacy.defense.gov/notices/osd/DPR39.shtml>

DOD GUIDANCE ON ACCOUNTABILITY: Personnel accountability is covered by DoD Instruction 3001.02 'Personnel Accountability in Conjunction with Natural or Manmade Disasters'

DOES FEPAAS CONTACT EMPLOYEES: FEPAAS is not a notification tool, but it can send emails and text messages to email addresses and cell phone numbers listed in your FEPAAS My Info area. It will be used to supplement local notification procedures.

FEPAAS DATA SOURCES: The employee data in FEPAAS comes from the Defense Civilian Personnel Data System (DCPDS) and the Defense Enrollment Eligibility System (DEERS). Links are available within FEPAAS to update information as required.

WHO IS REQUIRED TO ACCOUNT?

- All civilians
- Non-appropriated fund employees
- Overseas (OCONUS) contractors
- Overseas (OCONUS) family members

MILITARY MEMBERS ASSIGNED TO DLA: Military members must account for themselves in their service version of PAAS. Military members who are DLA supervisors must register in FEPAAS to account for the employees they supervise.

IS A CAC REQUIRED FOR ACCESS? A CAC is required for supervisors to access the employee information (right side entry point on the FEPAAS login screen). Employees may access FEPAAS with a CAC or with a user id and password.

WHY DOES THE FEPAAS LINK REFERENCE WHS? DLA is partnering with the Washington Headquarters Service (WHS) and other DoD agencies to use FEPAAS. WHS is the lead agency and established the original site for the DoD agencies' version of PAAS.