



DEFENSE LOGISTICS AGENCY
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REPLY
REFER TO DLMSO

July 25, 1996

MEMORANDUM FOR: DISTRIBUTION

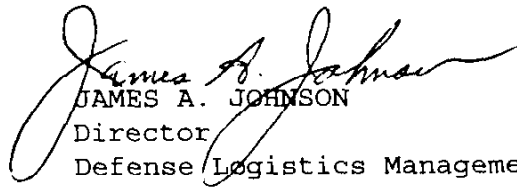
SUBJECT: Approved Defense Logistics Standard System/Defense Logistics Management System (DLSS/DLMS) Change 1, Recording Inspector Number When Reporting a Deficiency/Discrepancy (Previously Staffed by Proposed Change 3)

Attachment 1 is forwarded as an approved change to DoD 4000.25-M, DLMS, Volume 2, Chapter 18, DLAR 4140.55/AR 735-11-2/SECNAVINST 4355.18/AFR 400-54, Reporting of Item and Packaging Discrepancies, and DLAR 4140.60/AR 12-12/SECNAVINST/4355.17A/AFR 67-7, Processing Discrepancy Reports Against Foreign Military Sales Shipments. Under Approved SDR (ROD) Change 1, the joint Component guidance was renamed and renumbered as: DLAI 4140.55/AR 735-11-2/SECNAVINST 4355.18A/AFJMAN 23-215, Reporting of Supply Discrepancies.

This change is effective six months from the date of this memorandum or upon issuance of a formal/interim change or reprinting of the above publications, whichever is sooner.

The current status of proposed/approved DLSS/DLMS changes related to discrepancy/deficiency reporting is at Attachment 2.

You may direct questions to Ms. Ellen Hilert, DSN 427-6117 or commercial (703)767-6117, e-mail: ellen_hilert@hq.dla.mil.


JAMES A. JOHNSON
Director
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Attachments

DISTRIBUTION:
Supply Process Review Committee (PRC) Members
SDR (U.S./SA) Primary/Alternate Focal Points

cc:
DUSD (L/MDM) (S. McNeil)



PROPOSED/APPROVED DLSS/DLMS CHANGES

SUBJECT	DATE ISSUED	LEAD	CURRENT STATUS
Approved SDR (ROD) Change 1 (US), Supply Discrepancy Reporting	Approved Draft, Jan 4, 1996	SDR Focal Point, US	Approved, Jun 24 1996
Proposed DLSS/DLMS Change 2, Supply Discrepancy Reporting for Misdirected Shipments	Jan 31, 1996	SDR Focal Point, US	Disapproved, Jul 2, 1996
Proposed DLSS/DLMS Change 3, Recording Inspector Number When Reporting a Deficiency/Discrepancy	Feb 8, 1996	SDR Focal Point, US & SA	Approved DLSS/DLMS Change 1, this date
Proposed DLSS/DLMS Change 4, DoD Standard Defect Code	Feb 8, 1996	Supply PRC (Product Quality Area)	S/A replies overdue: Army, Navy, MC, GSA, Coast Guard
Proposed DLMS Change 5, Transaction Set (TS) 842, Material and Transportation Discrepancies	Mar 27, 1996	Supply and Transportation PRC	S/A replies overdue: DLMSO Followup, Jun 26, 1996
Proposed DLSS/DLMS Change 6, Material Returns Discrepancies	Jun 24, 1996	MILSTRIP Focal Point	S/A review ongoing
Proposed SDR Change 2, Consolidating Security Assistance (SA) Discrepancy Reporting Instructions/Documentation Retention	Jul 22, 1996	SDR Focal Point, US & SA	S/A review ongoing

Attachment 1

JUL 25 1996

APPROVED DLSS/DLMS CHANGE 1

1. ORIGINATOR:

a. **Service/Agency:** DLMSO

b. **Originator:** Ellen Hilert, DLMSO SDR System Administrator, (703) 767-6117, DSN: 427-6117, FAX: 767-6157/6162, e-mail: ellen_hilert@hq.dla.mil

2. FUNCTIONAL AREA:

a. **Primary:** Supply

b. **Secondary:** N/A

3. REQUESTED CHANGE:

a. **Title:** Recording Inspector Number When Reporting a Deficiency/Discrepancy

b. **Description of Change:** Current procedures under both DLSS and DLMS state that the block 12, Remarks, on the SF 364, Report of Discrepancy, should be used to annotate specific data such as the inspector number and inspection date. The inspector number is also accommodated on the Transaction Set (TS) 842, Transportation and Material Discrepancies, where it is available for both supply and product quality discrepancy reporting. During development of the DoD Deficiency Reporting System (DRS), the Rapid Application Development (RAD) team composed of functional experts from each of the Components, determined that this data element would not be an appropriate entry for the automated system and requested that it be eliminated from the input screen. The information was deemed unnecessary and possibly subject to Privacy Act restrictions since the inspector's number could also be the inspector's social security number. This proposal is intended to bring the regulatory guidance, the DLMS, and the DRS into agreement on the recording of the inspector number when reporting a discrepancy/deficiency.

c. Procedures:

(1) Revise DLAR 4140.55/AR 735-11-2/SECNAVINST 4355.18/AFR 400-54, Reporting of Item and Packaging Discrepancies, Enclosure 3, Item 12, Remarks, General Conditions, and DLAR 4140.60/AR 12-12/SECNAVINST/4355.17A/AFR 67-7, Processing Discrepancy Reports Against Foreign Military Sales Shipments, Enclosure 1, Item 12, Remarks, to eliminate references to "inspector number."

(2) Revise DoD 4000.25-M, DLMS, Vol 2 Chap 18, Appendix 18A, TS 842 Implementation Conventions - Material and Transportation Discrepancies (publication pending), to eliminate the entry which reads as follows:

W5 Inspector Identification Number

Code Value Implementation Note:

Use in SDR/PQDR reports to identify the specific number assigned to the individual who inspected the referenced material.

d. Alternative: Retain the data element as is in the TS 842 and regulatory guidance and require the DoD DRS to maintain a corresponding field. If the information is useful it should be carried as a discrete data element in the DRS database. **Comments received during staffing indicate that there is no apparent added value provided by this alternative.**

4. REASON FOR CHANGE:

a. The DRS and the supporting regulatory/manual guidance should match. If the information is not necessary or cannot be handled in a non-secure environment, then the instructions for reporting the deficiency/discrepancy should be modified.

b. *The signed, or stamped with an Inspector's stamp, copy of the materiel received receipt document is maintained in the Document Control file as an accountable document. If additional research is needed that copy would be used and contain all the necessary information. It appears that just putting the stamp number on the discrepancy form whether it is done manually or automated serves very little purpose and therefore should not be a required entry.*

c. There is no value added to the discrepancy reporting system by identifying an individual's inspection number for reference purposes. These identification numbers would mean little if anything to the recipient of the discrepancy report. In the event a reference point of contact is needed to make additional inquiries applicable to the inspection report, contact the preparing official listed in block 14 of the ROD or block 1b of the PQDR. This individual would be the POC for retention and maintenance of these records.

5. ADVANTAGES AND DISADVANTAGES:

a. **Advantages:** Avoids wasting time and energy to obtain and store information which is of little or no value.

b. **Disadvantage:** None stated.

6. IMPACT:

a. Requires revision to published guidance as stated above and may impact Service/Agency implementing guidance.

b. Early DRS design called for inclusion of a "badge number" field to capture the inspector number. This field should be eliminated as requested by the Component representatives.

c. Transaction Set: TS 842 (LS71), 2/REF01/260, Code W5 deleted.