

DLMSO

August 14, 1998

MEMORANDUM FOR: DISTRIBUTION

SUBJECT: Addendum to Approved Defense Logistics Standard System
(DLMS) Change 9A, Validation of Force or Activity
Designator (F/AD) I Activities

The attachment is forwarded as an addendum to approved DLSS/DLMS change to the DoD 4000.25-1-M, Military Standard Requisitioning and Issue Procedures (MILSTRIP) and to the DoD 4000.25-M, DLMS, Volume 2, Supply, Chapter 5, Requisitioning.

This addendum is effective immediately and is based upon coordination with the DLMS Supply Process Review Committee, DUSD(L), and the Joint Chiefs of Staff (J4).

Addressees may direct their questions to Ms. Ellen Hilert, DSN 235-5271; 703-275-5271; e-mail: ellen_hilert@hq.dla.mil or Ms. Vermella Saváge, DSN 235-5272; 703-275-5272; e-mail: vermella_savage@hq.dla.mil. Others may direct questions/comments to their Service's/Agency's designated representative.

/signed/

JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

Attachment

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Addendum to Approved DLMS Change 9A
Validation of Force or Activity Designator (F/AD) I Activities

1. ORIGINATOR:

a. Service/Agency: DLMSO

b. Originator: Ellen Hilert, Supply PRC Co-chair, DSN 235-5271 or 703-275-5271, or e-mail: ellen_hilert@hq.dla.mil and Vermella Savage, DoD MILSTRIP System Administrator, DLMSO, DSN 235-5272 or 703-275-5272 or e-mail: vermella_savage@hq.dla.mil

2. FUNCTIONAL AREA: Supply

3. REFERENCE: DLMSO memorandum dated June 1, 1998, subject: Approved Defense Logistics Standard System (DLMS) Change 9A, Validation of Force or Activity Designator (F/AD) I Activities

4. REQUESTED CHANGE:

a. Title: Addendum to Approved DLMS Change 9A, Validation of F/AD I Activities

b. Description of Change:

(1) This addendum defines processing procedures for Security Assistance (SA) requisitions.

(2) This addendum designates the JCS (J4) as the single contact point for providing DoDAAC updates to the DAASC for inclusion on the edit table. It modifies and further defines the original requirement for Service/Agency points of contact. It references the DoD 4140.1-R, Materiel Management Regulation for related responsibilities of DoD Components.

c. Procedures:

(1) Revise MILSTRIP Appendix B14, section D, paragraph b and add new paragraphs c and d as follows:

Ab. Validation of F/AD I Activities. By direction of the Office of the Secretary of Defense, the Defense Automatic Addressing System Center (DAASC/DSDC-SSL) will validate F/AD I usage through the requisitioning process. DAASC will maintain

an edit table consisting of activities authorized use of F/AD I.

To preserve accuracy and timely update, the Joint Chiefs of Staff will forward to DAASC all Secretary of Defense approved assignments of FAD I immediately upon approval. Telephonic or electronic communication, to include on-line update, with the DAASC is authorized for time sensitive updates, however formal documentation shall be forwarded to DAASC to support inclusion of all F/AD I authorized activities. In order to maintain unclassified communication, JCS contact points are advised to identify authorized activities by DoDAAC only (no clear text activity names) and make no reference to the associated F/AD. PD

01, 04, and 11 requisitions (DI Code A0_, AM_, AT_, A3_, A4_) which do not identify an authorized activity in the document number (rp 30-43) or supplemental address field (rp 45-50) will be identified for investigation without interruption of normal requisition processing. In addition, the DAASC will assess the validity of transactions which bypass the F/AD I validation process as a result of alternative requisition submission, e.g., Defense Supply Expert System (DESEX) input, using the requisition image transaction. Suspected abuse will be output to the Unauthorized Priority Designator Assignment Report (Appendix A35).

c. Security Assistance (SA) Requisitions. SA requisitions (identified by Service Code B, D, K, P, or T in rp 30/45) will be reviewed for appropriate PD assignment by the ILCO prior to release. Specific procedures to accomplish this may be deferred until implementation of the Defense Security Assistance Management System (DSAMS). SA requisitions will not be revalidated by DAASC against the established edit table. However, any SA requisitions with PD 01, 04, or 11 will be displayed as suspected abuse in the above report under the appropriate Service/Agency heading with no activity name.

d. Participating Service/Agency Points of Contact and Responsibilities. DoD 4140.1-R, Appendix 9, (reference e) requires DoD Components to designate a single office of primary responsibility to act as focal point for UMMIPS matters. To provide clear visibility of such points of contact, the JCS, the Military Services, the Defense Logistics Agency (if needed), and the General Services Administration, will provide contact information to DLMSO for publication in this appendix. Contact information shall include office name/symbol and communications numbers (individual names are optional). Primary and alternate information should be included. DoD Component responsibilities for monitoring FAD assignments and conducting annual reviews are delineated in reference e.@"

(2) Corresponding revisions will be posted to DLMS, Volume 2, Chapter 5.

5. REASON FOR CHANGE:

a. Security Assistance requisitions do not include a DoDAAC in rp 30-43 or rp 45-50 for validation against the DAASC edit table. Significant expansion of the validation criteria by DAASC to cover SA is not warranted at this time. The Defense Security Assistance Management System (DSAMS), currently under development, will include validation for appropriate PD usage. A DSAMS table will monitor F/AD assignment in four possible combinations: (1) country, (2) country/in-country service, (3) country/case, and (4) country/project code. Once fully implemented all SA requisitions are expected to flow through the DSAMS. Additionally, F/AD I assignment to foreign countries is historically rare (no such assignments in recent memory); therefore, this addendum provides for report display of SA requisitions for investigation.

b. JCS is designated as the single point of contact with the DAASC to simplify the process and maintain necessary controls and speed. This is fully consistent with DoD 4140.1-R which places responsibility with the JCS for establishing mechanisms to supervise overall implementation of F/ADs to U.S. and foreign country forces and activities and gives the JCS sole responsibility for recommending new F/AD I assignments.

6. ADVANTAGES/DISADVANTAGES: No known disadvantages. Advantages include increased efficiency for advising DAASC of table updates and inclusion of specific procedures for SA which was a deficiency noted in the original approved change.

7. IMPACT: Minimal impact to DAASC validation for SA requisitions. Procedural changes for reporting new activities for inclusion on the DAASC edit table will impact JCS.