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MAR 15 1999

IN REPLY
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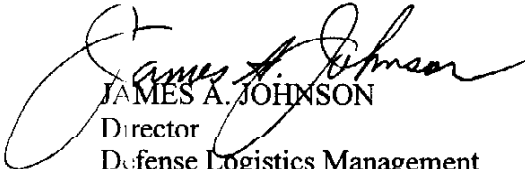
MEMORANDUM FOR: DISTRIBUTION

SUBJECT: Approved DLMS Change 16, Automatic Downgrading of Requisition Priority Designator (PD) for Selected Requisitions (Supply/MILSTRIP)

The attached approved change to DoD 4000.25-1-M, Military Standard Requisitioning and Issue Procedures (MILSTRIP), and DoD 4000.25-M, Defense Logistics Management System (DLMS) is provided for implementation NLT 30 days from the release of this memorandum.

This change was discussed at the DLMS Supply Process Review Committee (PRC) Meeting 99-1. It was agreed at that time that the Defense Automated Addressing Systems Center (DAASC) would proceed with developing the program changes necessary to accommodate the U.S. Coast Guard (USCG) requested change. As this change has immediate impact upon only the DAASC and the USCG and the Components have consented to its implementation under MILSTRIP, it is possible to expedite formal approval with this memorandum. Implementation under DLMS, to include specific code values for the DLMS status code, will be discussed at the 99-2 Supply PRC meeting.

Addressees may direct questions to the DLMSO point of contact, Ms. Ellen Hilert, DSN 235-5271, (703) 275-5271, or e-mail: ellen_hilert@hq.dla.mil. Others may direct questions to their Service or Agency designated representative.


JAMES A. JOHNSON
Director
Defense Logistics Management
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Attachment

DISTRIBUTION:

Supply PRC Members:

USA AMCLG-SM/ATCL SAL
USN NAVSUP 4113B/NAVICP 101 01
USAF AFMC/LGIA
CMC LPS-1
DSCA MEAN AP
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NSA S711
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Approved DLMS Change 16
Automatic Downgrading of Requisition Priority Designator (PD)
for Selected Requisitions

1. Originator:

- a. Service/Agency:** U.S. Coast Guard
- b. Originator:** USCG G-SLP

2. Functional Area: Supply

3. Requested Change:

- a. Title:** Automatic Downgrading of Requisition PD for Selected Requisitions

b. Description of Change: By direction of the Office of the Secretary of Defense, the Defense Automatic Addressing System Center (DAASC) has implemented validation of PD assignment through the requisition process, thereby establishing the capability to monitor requisitions for misuse of the Force or Activity Designator (F/AD) I. Under this approved change, USCG requisitions identified for suspected abuse by the DAASC validation process will be immediately downgraded by the DAASC to a lower priority. The customer will be notified of this action via supply status transaction. The procedures below provide standard status codes for this purpose with the understanding that the automatic downgrading criteria may be expanded beyond the USCG at a later date.

c. Procedures:

(1) Revise DoD 4000.25-1-M, Appendix B14, Priority Designators and Standard/Required Delivery Dates, paragraph D.b, Validation of F/AD I Activities, to add the following at the end of the existing paragraph:

"By request of the U.S. Coast Guard, their requisitions (rp 30 equal to Z) identified under the above validation process will be automatically downgraded. DAASC will change the PD as indicated, forward the requisition for processing, and report this action back to the requisitioner in an AE9 transaction with BK status.

If PD is: Then DAASC will change to:

<i>01</i>	<i>03</i>
<i>04</i>	<i>06</i>
<i>11</i>	<i>13</i>

(2) Modify MILSTRIP Appendix A35, Unauthorized Priority Designator Assignment Report, to add a new requisition detail section.

(a) Modify paragraph A as follows:

"A. The Unauthorized Priority Designator Assignment Report is produced by DAASC to identify suspected abuse of priority designator (PD) assignment. ***This report also provides visibility of requisitions downgraded automatically by DAASC during requisition processing based upon Service/Agency authorization.*** See Appendix B14 for detailed discussion on appropriate PD assignment and validation procedures. The report is prepared monthly. Summary sections, Parts I, II, IV, and V, are also available quarterly and annually. The report is in ~~six~~ **seven** parts:

1. Part I - Service/Agency Summary of Requisitions Submitted Through **DAAS**
2. Part II - DoDAAC Summary by Service/Agency of Requisitions Submitted Through **DAAS**
3. Part III - Requisition Detail by DoDAAC of Requisitions Submitted Through **DAAS**
4. Part IV - Service/Agency Summary of Requisitions NOT Submitted Through **DAAS**
5. Part V - DoDAAC Summary by Service/Agency of Requisitions NOT Submitted Through **DAAS**
6. Part VI - Requisitions Detail by DoDAAC of Requisitions NOT Submitted Through **DAAS**
7. **Part VII - Requisitions Detail by DoDAAC of Requisitions Downgraded to a Lower Priority by DAAS"**

(b) Modify paragraph D to add a new subparagraph 3 as follows:

"3. Part VII identifies requisitions which have been subjected to automatic downgrading of the PD based upon DAASC validation and Service/Agency agreement. Transactions are grouped by PD and indicate in the header the original and modified PD assignment."

(3) Revise DoD 4000.25-1-M, Appendix B16, Status Codes, as follows:

<u>CODE</u>	<u>EXPLANATION</u>
BK	<i>Modified.</i> <i>(1) Requisition data elements have been modified as requested. Examine data fields in this status document for current requisition data.</i> <i>(2) Used by DAASC on DI AE9 to advise that the requisition contained a requisition priority for which the activity was not authorized. The requisition priority has been downgraded as shown and the requisition forwarded for processing."</i>

(4) Implement corresponding procedures under DLMS.

4. Reason for Change: On November 03, 1998, the USCG alerted their units by message R032132Z NOV 98 that the USCG had authorized DAASC to begin automatic downgrading of unauthorized requisition priority designator (PD) 01, 04, and 11. This was to discourage the continued unauthorized use of the priority designators as revealed by JCS audit. However, implementation of this action was delayed to allow the DLMS Supply Process Review Committee (PRC) to discuss proposed procedures for downgrading and arrive a standard method by which the process could be extended beyond the USCG at a later time. Evaluation of the DAASC F/AD I validation process under Approved DLMS Change 9A with Addendum was deferred from the original date to accommodate redefinition and validation of the F/AD assignment. It is anticipated that the PRC will begin evaluation of the process and assess impact of automatic DoD-wide downgrading during the Supply PRC 99-2 meeting. In the interim, it was the consensus of the Committee at the 99-1 meeting, that the DAASC should begin automatic downgrading for the USCG using the method described above.

5. Advantages and Disadvantages:

a. Advantages: The current validation process provides a means of monitoring misuse of requisition priorities, but does not enforce any type of corrective action. Automatic downgrading, based upon the validation process would ensure against misallocation of limited resources due to improper assignment of the PD. The implications of DoD-wide automatic downgrading are serious and potentially negative; however, within the smaller, more controlled environment of the USCG it is possible to begin the automatic downgrading with no adverse impact.

b. Disadvantages: None known.

6. Impact:

a. Publications: DoD 4000.25-1-M, MILSTRIP and DoD 4000.25-M, DLMS. Service/Agency publications as applicable.

b. Systems: DAASC program changes for requisition processing and report preparation as above.