IN REPLY
REFER TO

DLMSO   December 14, 2004

MEMORANDUM FOR FINANCE PROCESS REVIEW COMMITTEE (PRC)

SUBJECT: Approved DLMS Change (ADC) 143, Fund Code and other DLMS Support for
             Intra-governmental Transactions

       This attached change to DOD 4000.25-7-M, Military Standard Billing (MILSBILLS),
and DOD 4000.25-M, Defense Logistics Management System (DLMS), is approved for
implementation effective April 30, 2005.

       Addressees may direct questions to the DLMSO point of contact,
Chair, Finance Process Review Committee.

                                            Others must contact their Component's
designated representative.

                              JAMES A. JOHNSON
                              Director
                              Defense Logistics Management
                              Standards Office

Attachment

cc:
ADUSD(L)SCI

Approved DLMS Change 143
Fund Code and other DLMS Support for Intra-governmental Transactions

1. **ORIGINATOR:** Service/Agency: DFAS and DLMSO

2. **Sponsor:** Tom Powers (DFAS) and Dennis Thomas (DLMSO)

3. **Functional Point of Contact:** Susan Scott (DFAS) and Dennis Thomas(DLMSO)

4. **FUNCTIONAL AREA:** Finance

5. **REFERENCE:** DOD 4000.25-7-M, Military Standard Billing System (MILSBILLS)

6. **REQUESTED CHANGE:**

    a. FUND CODE REFERENCE TABLE

    (1) In addition to presenting the current, legacy text string form of the appropriation associated with fund codes, add the appropriation data in its modernized, discreet data element form, e.g., assuming the current text form

Legacy	Basic Appropriation	9740100.5104 (example)		
Modernized	Department Index	2	97	
	Department Index (Transfer)	2	97	
	Fiscal Year (Beg)	8	2004	Also allowed:
	Fiscal Year (End)	8	2004	No Year: XXXXXXXX Clearing: FFFFFFFF
	Basic Symbol	6	0100	Minimum of 4
	Limit/Subhead	4	5104	

    (2) Also add data elements for the Allotment Serial Number (4 characters), Accounting Station (6 characters), Central Accounts Office (CAO) identifier (2 characters), Bill-to DODAAC (6 characters), and Report ID (9 Characters) to the reference table.

    (3) Currently, the first position of the bill-to DODAAC and the fund code are used to identify the appropriation chargeable. To support IGTS reporting, elimination, and reconciliation efforts and improve the fund code to appropriation conversions, this change will allow for identifying the fund code to an appropriation chargeable by using not only the 1st position of the DODAAC, but any beginning sequential grouping of that bill-to DODAAC . For example, DODAACs beginning with SW12 (=SW12%%), beginning with SW (=SW%%%%), beginning with SW123 (=SW123%), or equaling SW1234 (=SW1234).

    (4) Any buyer DODAAC and fund code combination not covered by the fund code table indicates the combination is not authorized and the order should be rejected by DAASC and sources of Supply. For example:

Fund Code	Bill-To DoDAAC (%= any A/N)	Basic Appropriation	Allotment Serial No.	Accounting Station	CAO	Report ID
BA	SX%%%%	9750100.5104	0145	033185	IN	
BB	SA4%%%	9750100.5104	0147	033181	IN	
BB	SB4123	9750100.5104	0148	033185	IN	
BB	SC%%%%	9750100.5104	0146	033181	IN	
BB	S%%%%%	9750100.5104	0145	033181	IN	
BA	W%%%%%	2152020.4XA2	0145	005010	IN	
BA	N%%%%%	97X4930NC1A	0146	005076	CL	
BB	N%%%%%	17518044A6A	0382	033750	CL	

In the above table, the record with fund code BB and DODAAC S%%%%% would be used to assign the appropriation, allotment serial number, and CAO for a requisition which (1) has a bill to DODAAC which starts with an S, (2) uses fund code BB and (3) does not match any of the other table entries.

In the above table, a requisition citing a fund code of BA and a billed DODAAC of SG something would find no matching fund code to appropriation record.

b. **APPROPRIATION EDIT TABLES.** DFAS will provide DAAS with a Global edit table which DAAS can use to validate each of the modernized appropriation data elements during fund code maintenance updates and reviews.

c. **TABLE UPDATES.** Revise the Fund Code to appropriation change record (FCA) to include the new fund code reference table data elements. Revise the record to read as follows:

AP3.5 APPENDIX 3.5

FUND CODE TO APPROPRIATION CHANGE RECORD

Field Legend	Position	Entry and Instructions
DI Code	1-3	Enter FCA
Blank	4	Leave blank
Action Code	5	Enter: A to add new record. C to change existing record D to delete existing record
Blank	6-10	Leave blank
~~Service/Agency Code~~	~~7-8~~	~~Enter the Service/Agency Code[+] of the billed DoDAAC for which the fund code to appropriation conversion applies.~~

Field Legend	Position	Entry and Instructions
~~Signal Code~~	~~9~~	~~Enter:~~ ~~Blank if conversion applies to all signal codes.~~ ~~A if conversion applies only when the signal code is A, B, J, or K.~~ ~~C" if conversion applies only when the signal code is C or L.~~
~~Blank~~	~~10~~	~~Leave blank~~
Fund Code	11-12	Enter fund code. **Use ** to identify seller reimbursed funds.**
Blank	13	Leave blank
Appropriation	14-24	Leave blank if fund code designates billing via noninterfund. Otherwise enter (14-15) Departmental Prefix (16) Fiscal Year. Use # to indicate the fiscal year of the requisition date and * to indicate the fiscal year of the billing dates. (17-20) Basic Symbol (21-24) Limit
Blank	25	Leave blank
Date	26-30	Enter the effective date of the addition. change. or deletion: (26-27) Decade and year (YY) (28-30) Day of the year (DDD)
Department index	**31-32**	
Department index (Transfer)	**33-34**	**Different from the Department index when transfer appropriations are involved.**
Fiscal Year (Beg)	**35-38**	**XXXX and FFFF are valid fiscal years**
Fiscal Year (End)	**39-42**	**XXXX and FFFF are valid fiscal years**
Treasury Symbol	**43-48**	
Limit/Subhead	**49-52**	
Authorized DODAAC	**53-58**	**DODAAC or DODAAC series authorized to be used with this fund code and serial number, e.g., "S%%%%%" = DODAACs beginning with "S". Equals seller DODAAC when fund code="**".**
Allotment Serial No	**59-62**	**Allotment number assigned for this customer's (billed DODAAC) use of the appropriation**
Accounting Station	**63-68**	**AAA, FSN, or ADSN responsible for this combination of customer (Billed DODAAC), appropriation, and allotment serial number.**
Buyer CAO	**69**	**CAO responsible for ensuring that disbursements to the indicated funds are processed.**
Report ID	**70-80**	**Identifies the Financial Statement Report this charged or reimbursed fund will appear on.**

Field Legend	Position	Entry and Instructions
~~Signal Code~~	~~9~~	~~Enter:~~ ~~Blank if conversion applies to all signal codes.~~ ~~A if conversion applies only when the signal code is A, B, J, or K.~~ ~~C" if conversion applies only when the signal code is C or L.~~
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d. **PROCESS CHANGE SUMMARY:**

(1) Revise fund code maintenance and reporting procedures.

(2) Incorporate enhanced Appropriation and Fund Code Reference Table Data in fund code maintenance and reporting processes.

(3) Allow for a web-based update of fund code related data by authorized fund code service points.

(4) Allow for a web-based reporting and query of current fund code data similar to the processes used for TAC codes and DODAACs.

(5) Use enhanced fund code reference data and interfund billing records to support Intra-Governmental Transaction Reporting Requirements. (Requirements to be provided within two weeks but will involve summarizing and reporting interfund summary billing amounts using enhanced fund code data elements.)