



**DEFENSE LOGISTICS AGENCY**  
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IN REPLY  
REFER TO J-627

August 24, 2010

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE MEMBERS

SUBJECT: Approved Defense Logistics Management System (DLMS) Change (ADC) 338A, Surge Requirements of Mission Support Material (MSM) under Navy BRAC SS&D IMSP (Supply/MILSTRAP/MILSTRIP)

The attached change to DOD 4000.25-1-M, Military Standard Requisitioning and Issue Procedures (MILSTRIP), DOD 4000.25-2-M, Military Standard Transaction Reporting and Accountability Procedures (MILSTRAP), and DOD 4000.25-M, DLMS, is approved for implementation approximately January 2011. This document replaces ADC 338 in its entirety. The purpose of this revision is to establish a new management code in lieu of a new advice code in support of the MSM surge requirements.

This change is required for an upcoming Defense Logistics Agency (DLA) Enterprise Business System (EBS) release to support Base Realignment and Closure (BRAC) Supply, Storage and Distribution (SS&D) Inventory Management and Stock Positioning (IMSP).

Addressees may direct questions to the DLA Logistics Management Standards Office (formerly DLMSO) points of contact, Ms. Ellen Hilert, Chair, Supply Process Review Committee, 703-767-0676, DSN 427-0676, or e-mail: [ellen.hilert@dla.mil](mailto:ellen.hilert@dla.mil). Others must contact their Component designated Supply Process Review Committee representative.

A handwritten signature in black ink, appearing to read "Donald C. Pipp".

DONALD C. PIPP  
Director  
DLA Logistics Management  
Standards Office

Attachment

cc:  
DASD(SCI)

**Proposed Revision to ADC 338A**  
**Surge Requirements of MSM under Navy BRAC SS&D IMSP**

**1. ORIGINATOR:**

- a. **Service/Agency:** Defense Logistics Agency (DLA)
- b. **Originator:** DLA J-331, 703-325-1924 (DSN 427)

**2. FUNCTIONAL AREA:** Primary: Supply/ Logistics.

**3. REFERENCES:**

- a. Functional Requirements for DLA's implementation of the BRAC SS&D.
- b. DLA Logistics Management Standards Office (formerly DLMSO) memorandum dated September 28, 2009, subject: ADC 338, New Advice Code for Surge Requirements of Mission Support Material (MSM) under Navy Base Realignment and Closure (BRAC) Inventory Management and Stock Positioning (IMSP)

**4. REQUESTED CHANGE:**

a. **Description of Change:** This change republishes ADC 338 to replace the assigned advice code with a new management code for use on DLMS transactions associated with requisitioning to identify surge requirements for Mission Support Material (MSM) under DLA-Navy BRAC IMSP. Use of a management code (in lieu of an advice code) to identify surge requirements will allow for continued independent use of applicable advice codes on the requisition. The management code will be used to trigger special processing rules in DLA's Enterprise Business System (EBS).

b. **Background:** As a result of the 2005 BRAC decision, retail supply, storage and distribution (SS&D) functions and associated infrastructure supporting Service industrial/maintenance sites will transfer to DLA. In Spiral 2, there will be two Naval Shipyards (NSY) and three Fleet Readiness Centers (FRCs) transferring to DLA. Naval Shipyards have multiple shop service centers supporting the maintenance mission with items stocked based on established levels. The items in these service centers are referred to as Mission Support Material (MSM). During a job availability there will be times when surge requirements must be met for items identified as MSM stock. DLA will process the request for surge quantities applying unique logic developed to allow the request to process to appropriate source for fulfillment and not deplete local industrial site on-hand quantities. Also DLA will continue to replenish to any appropriate level, excluding due-ins identified as surge request. Unique logic will be limited to FRC and Shipyard requests. All other requisitions will bypass this logic within EBS.

c. **Clarification of Navy Users for New Management Code:** The UICs/DoDAACs the shipyard and the FRCs will use in requisitions containing the new management code are the same ones that are currently being used today for both CAV-ORM and any Navy funded requisitions. However, the new management code would not be in any of the CAV-ORM requisitions as they are created and sent out

via a different path directly into CAV-ORM via DAASC (to be verified during testing).

**d. Clarification for use of Management Code in lieu of Advice Code.** During the NSY critical design review (CDR) it was brought to everyone’s attention the proposed design for identifying surge requests using one advice code did not meet the NSY current functionality. There are instances where a ‘screen out’ code is used with different advice codes for surge requirements. Research of NSY usage indicates additional logic would be needed to accommodate multiple advices codes submitted with a ‘screen out’ code. However, since the Navy systems involved already recognize and react to the current advice codes, DLA is requesting a management code be assigned for the ‘screen out’ code , which will allows the NSY sites to continue with their current use of the advice codes. The Navy MAT application will be modified to map the new management code when the ‘screen out’ code is applicable. DLA EBS will be modified to apply the current logic developed for the Advice Code 3C to the new management code. There are no modifications required for the Distribution Standard System.

**e. Detailed Procedures:**

1) Delete ADC 338 Advice Code 3C from the DLMS Dictionary and MILSTRIP Appendix AP2.15, Advice Codes.

<u>Code</u>	<u>Explanation</u>
3C	<del>Identifies surge requirements for mission support material (MSM) that are to be processed as one-time requests and not sourced against on-hand assets. Applicable to DLMS requisition alerts, requisitions, and follow-on transactions for DLA-sourced materiel under Navy BRAC IMSP.</del>
3C through 3J	Deleted.

2) Establish Management Code S in the DLMS Dictionary and MILSTRAP Appendix 2.6, Management Codes. Refer to Enclosure 1. Management Code S is authorized for use in funded requisitions and requisitions alerts including the following DLMS transactions: 511R, 511M, 869F, 869C. **Staffing note:** The Management Code S will not be perpetuated to the DLMS 940R, and 945A (as was stated for the original Advice Code 3C). This management code does not impact depot processing.

<u>Code</u>	<u>Applicable DI Codes</u>	<u>Explanation</u>
S	<i>AO_, AM, AT_ (including Requisition Alert)</i>	<i>Identifies surge requirements for mission support material (MSM) that are to be processed as one-time requests and not sourced against on-hand assets. Applicable to DLMS requisition alerts, requisitions, and follow-on transactions for DLA-sourced materiel under a DLA-Navy industrial activity support agreement.<sup>1</sup></i>

<sup>1/</sup> Refer to ADC 338A. Note: The requisition alert transaction allows Navy industrial sites to notify DLA of their requirements in advance of the funded requisition, thereby allowing DLA to procure and position materiel appropriately to support prompt order fulfillment. Refer to ADC 352 for DLMS Requisition Alert

**f. Alternatives:** None identified.

**5. REASON FOR CHANGE:** DLA requires ability to recognize a request for MSM items in support of Direct Material Inventory (DMI), for surge quantities on the submitted Requisition Alert to process as a one-time request and not source against available on-hand assets potentially exhausting all available inventories. For continued visibility, the new value will be perpetuated to any follow-on transaction allowing for the inclusion of the management code, to include the funded requisition.

**6. ADVANTAGES AND DISADVANTAGES:**

**a. Advantages:**

1) EBS will recognize Requisition Alert in support of availability and treat as a request for DMI, ignoring on-hand assets, and process the request as one-time requirement.

2) Use of a management code in lieu of an advice code preserves existing functionality for the Navy to use various MILSTRIP advice codes as applicable in conjunction with an MSM surge requirement.

**b. Disadvantages:** N/A.

**7. IMPACT:**

**a.** Requires revision to previously planned use of the advice code.

**b. Publications:** MILSTRAP Appendix and DLMS Dictionary updates required. DLMS manual procedures to be provided separately.

**c. Implementation Schedule.** January 2010

Enclosure 1, MILSTRAP Extract

**AP2.6. APPENDIX 2.6**  
**MANAGEMENT CODES**

AP2.6.5. REQUISITION TRANSACTIONS. Management codes are assigned for use in requisition-related transactions:

CODE	APPLICABLE DI CODES	EXPLANATION
A thru L	AO_, AT_ <sup>1</sup>	Specific values as assigned by Army. Applicable on Intra-Army basis for post-post and image single stock fund activity requisitions.
M thru N	All DI codes	Reserved for future DoD assignment.
P	AO_, AM, AT_ (including Requisition Alert) <sup>2</sup>	Re-requisitioned materiel to be alternatively sourced subsequent to receipt of deficient materiel (prior requisition document number must be identified for cross reference; PQDR required). Applicable only to DLMS requisition alerts, requisitions, and applicable follow-on transactions for materiel requisitioned from DLA under BRAC SS&D IMSP. <sup>1</sup>
Q thru R	All DI codes	Reserved for future DoD assignment.
<b>S</b>	<b>AO_, AM, AT_ (including Requisition Alert)<sup>3</sup></b>	<b>Identifies surge requirements for mission support material (MSM) that are to be processed as one-time requests and not sourced against on-hand assets. Applicable to DLMS requisition alerts, requisitions, and follow-on transactions for DLA-sourced materiel under a DLA-Navy industrial activity support agreement.</b>
T thru Z	All DI codes	Reserved for future DoD assignment.
0 thru 9	All DI codes	Reserved for future DoD assignment.

<sup>1</sup> Refer to ADC 243.

<sup>2</sup> Refer to ADC 352, implementation date January 2011.

<sup>3</sup> Refer to ADC 338A, implementation date January 2011. Note: The requisition alert transaction allows Navy industrial sites to notify DLA of their requirements in advance of the funded requisition, thereby allowing DLA to procure and position materiel appropriately to support prompt order fulfillment. Refer to ADC 352 for DLMS Requisition Alert procedures.