DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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September 19, 2017

MEMORANDUM FOR DEPARTMENT OF DEFENSE ACTIVITY ADDRESS DIRECTORY
(DoDAAD) PROCESS REVIEW COMMITTEE (PRC)

SUBJECT: Approved Defense Logistics Management Standards (DLMS) Change (ADC) 1270,
           DoDAAD Series for United States Cyber Command (USCYBERCOM)
           (DoDAAD)

        The attached change to Defense Logistics Manual (DLM) 4000.25, Defense Logistics
Management Standards (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address
Directory is approved for immediate implementation.

        Addressees may direct questions to Tad DeLaney, DoDAAD PRC Chair, at 703-767-
6885, DSN 427-6885, or e-mail: DODAADHQ@dla.mil. Others must contact their Component
designated representative.

                                        HEIDI M. DAVEREDE
                                        Program Manager
                                        Enterprise Business Standards Office

Attachment
As stated

cc:
ODASD (SCI)
OUSD DPAP (PDI)

Attachment to ADC 1270
DoDAAD Series for United States Cyber Command (USCYBERCOM) (DoDAAD)

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Enterprise Business Standard Office (EBSO), DoDAAD PRC Chair, Tad DeLaney, at 703-767-6885, e-mail: DODAADHQ@dla.mil.

2. FUNCTIONAL AREA: DoDAAD

3. REFERENCE: DLM 4000.25, Defense Logistics Management Standards (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory.

4. APPROVED CHANGE:

 a. Overview: DoDAAD Series HB will be allocated to USCYBERCOM.

 b. Background: The President designated USCYBERCOM as an independent Unified Combatant Commander, separate from U.S. Strategic Command (USTRATCOM) and granted procurement authority inherent to this command necessary to execute its mission.

5. ROLES AND RESPONSIBILITIES: To implement this Change, stakeholders must make specific changes as follows:

 a. DAAS: Make the following changes to the DoDAAD, DAASINQ, eDAASINQ, and the Update Application:

  (1) DoDAACs that begin with "HB" will be reserved for USCYBERCOM's exclusive use.

  (2) Create "HB" series name in Service/Agency dropdown list as "US Cyber Command (USCYBERCOM)" and select all DoDAACs beginning with "HB."

  (3) Add Sub Tier Code 97CY to the Sub Tier Table for USCYBERCOM under the Common Government-wide Accounting Classification (CGAC) code of 097. Ensure these values work with "HB" series DoDAACs (e.g., when Org Type Code is set to "D").

  (4) Default the Organization Type Code to "D" for all "HB" DoDAACs, unless the Contractor flag is used.

  (5) Upon receipt of CSP Appointment letter, process System Access Request for the new USCYBERCOM CSP.

 b. Logistics Information Services: Ensure the HB series DoDAACs (and all data thereof) are included in all syndication of the DoDAAD to systems/customers receiving this data through FLIS Portfolio Data Warehouse (FPDW) web services.

c. **EBSO:**

(1) Include USCYBERCOM representative(s) in the DoDAAD Process Review Committee, once appointed.

(2) **Revisions to DLM 4000.25 Manuals:** Update the supporting tables to Volume 6, Chapter 2: DoDAAD Series and Sub Tier tables.

(a) New "HB" series added to Series table as "US Cyber Command (USCYBERCOM)"

(b) New Sub Tier "97CY" added as "US Cyber Command (USCYBERCOM)"

(3) **DLMS Data Elements:** Add "HB" to LOGDRMS Service and Agency Code table.

6. **ESTIMATED TIME LINE/IMPLEMENTATION TARGET:** Authorized for immediate implementation.

7. **IMPACTS:**

a. **Automated Information Systems (AIS):** DoDAAD, FPDW, FPDS-NG, WAWF, CAF, AESIP, USAF DoDAAC WMS, DEAMS, ODS.

b. **Army and Air Force.** Army and Air Force are expected to make the necessary changes to their respective DoDAAC applications to mirror these changes to the DoDAAD upon publication of the approved change.

c. **Non-DLM 4000.25 Series Publications:** The changes identified herein must be incorporated into the relevant Service/Agency-level DoDAAD management publications, including (but not limited to) the following:

(1) 41 CFR, Federal Property Management Regulations
(2) U.S. Army: AR 725-50
(3) U.S. Air Force: AFI 24-230
(4) U.S. Marine Corps: MCO 4400.201, Vol 2
(5) U.S. Coast Guard: COMDTINST M4000.2
(6) Defense Information Systems Agency: DISA Instruction 270-50-10