



**DEFENSE LOGISTICS AGENCY
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April 23, 2018

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS

SUBJECT: Approved Defense Logistics Management Standards (DLMS) Change (ADC) 1290, DLMS Enhancement to Revise Mapping for Exception Addressing in the Release Confirmation (DLMS/Supply)

The attached change to DLM 4000.25, Defense Logistics Management Standards (DLMS), is approved. This change will be effective 30 days from the above approval date and will authorize staggered implementation. The Enterprise Business Standards Office will post the updated DLMS Implementation Convention (IC) to the Web at http://www.dla.mil/HQ/InformationOperations/DLMS/elibrary/Transformats/140_997/, within 10 days from the above date.

Addressees may direct questions to Mr. Eric Flanagan at email:DLMS_MILSTRIP@dlm.mil. All others must contact their Component designated Supply PRC representative available at www.dla.mil/HQ/InformationOperations/DLMS/allpoc.

HEIDI M. DAVEREDE
Director
Enterprise Business Standards Office

Attachment
As stated

cc:
ODASD (SCI)

Attachment to ADC 1290

DLMS Enhancement to Revise Mapping for Exception Addressing in the Release Confirmation

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Eric Flanagan, DOD MILSTRIP Administrator, Enterprise Business Standards Office (EBSO), email: DLMS_MILSTRIP@dla.mil

2. FUNCTIONAL AREA:

- a. **Primary/Secondary Functional Area:** Supply
- b. **Primary/Secondary Functional Process:** Distribution

3. REFERENCE: [Defense Logistics Manual \(DLM\) 4000.25](#), Defense Logistics Management Standards (DLMS), Volume 2, Chapter 4, Requisitioning

4. APPROVED CHANGE(S):

a. **Brief Overview of Change:** This change allows shippers to include the full exception address in the DLMS 945A Materiel Release Confirmation. This change requires Air Force Contractor Inventory Control Points (CICPs) to provide the full exception address to the Air Force Accountable Property System of Record (APSR). This change is optional for systems that do not have this current requirement.

b. **Background:**

(1) Materiel owners can pass an exception (clear text) ship-to address to storage activities in the DLMS 940R Materiel Release Order (MRO). However, the DLMS 945A does not include the clear text address even though most information from the materiel release order is perpetuated to the materiel release confirmation. The DLMS 945A only includes the N101 qualifier DA, which is used for the clear text name of the ship-to. The DLMS format does not include the remaining address lines normally mapped to the N2, N3, and N4 address segments. These address segments are not currently used in the detail portion of the DLMS 945A. This limitation is generally acceptable since the originator of the materiel release order usually has visibility of the clear text address information.

(2) The Air Force identified a requirement for enhanced shipping address visibility in support Air Force Government-furnished property (GFP) accountability. Air Force CICPs are required to share inventory accounting transactions with the Air Force APSR. The CICP uses the DLMS 945A transaction to notify the program manager's APSR of a status of a shipment. The CICP may ship property to a mailing address that is not supported by a routing identifier code (RIC) or DOD activity address code (DoDAAC). Because the CICP is performing materiel management outside of the APSR, the program manager may not have prior visibility of exception address details, which normally appears in the materiel release order.

Updating the DLMS 945A to carry the clear text exception address will provide the program manager/APSR full visibility of the ship-to location.

c. **Approved Change in Detail**: This change updates the DLMS 945A implementation convention (IC) to identify clear text shipping addresses. This information is required when the full address details would not otherwise be available to the owner/program manager transactionally. The DLMS 945A does not need to perpetuate the clear text address if the owner-generated MRO identifies a clear-text ship-to address.

d. **Revisions to DLM 4000.25 Manuals**: Revise DLM 4000.25 as shown in the enclosure.

e. **Proposed Transaction Flow**: No changes to existing flow.

f. **Alternatives**: None identified.

5. REASON FOR CHANGE: This change provides capability to include the full exception ship-to address if the materiel owner does not have visibility of the clear text ship-to address.

6. ADVANTAGES AND DISADVANTAGES:

a. **Advantages**: This change corrects gaps affecting completeness of information communicated to trading partners via materiel release confirmation.

b. **Disadvantages**: None identified.

7. ESTIMATED TIME LINE/IMPLEMENTATION TARGET: This change will be effective 30 days from approval and will authorize staggered implementation.

8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: None identified.

9. IMPACT:

a. **New DLMS Data Elements**: None.

b. **Changes to DLMS Data Elements**: None.

c. **Automated Information Systems (AIS)**: The Defense Property Accountability System (DPAS) and CIGP systems supporting Air Force GFP-A must be updated to support full exception ship-to address details in the materiel release confirmation. Components must identify other systems requiring ship-to address details in the materiel release confirmation.

d. **Defense Automatic Addressing System (DAAS)**: Update DAAS map for the exception address in the DLMS 945A. There is no legacy format requirement for this change.

e. **Non-DLM 4000.25 Series Publications**: DOD Components may need to update internal operating procedures and other published guidance.

10. PROPOSED DLMS CHANGE (PDC) 1290 RESPONSE/COMMENT RESOLUTION:

	Originator	Response/Comment	Disposition
1.	DLA	No Response.	Noted.
2.	Navy	Concur without Comment	Noted.
3.	Air Force	Concur without Comment	Noted.
4.	US Army	No Response.	Noted.
5.	USMC	Concur without Comment	Noted.
6.	DAAS	Concur without Comment	Noted.
7.	USTRANSCOM	Concur without Comment	Noted.

Enclosure 1 to ADC 1290

Revise the DLMS implementation convention (IC) as shown:

#	Location	Revisions to DLMS 945A Materiel Release Advice (Version 4030 only)	Reason
1.	DLMS Introductory Notes	<p><u>Add ADC 1290 to the list of applicable DLMS changes included in the DLMS IC introductory notes:</u></p> <p>- ADC 1290 , DLMS Enhancement to Revise Mapping for Exception Addressing in the Release Confirmation</p>	Identifies DLMS changes included in the IC.
2.	DLMS Introductory Notes	<p><u>Insert new DLMS Note 7 and renumber existing DLMS Note 8.</u></p> <p>7. Effective April 1, 2014, Refer to ADC 1075. Users must reference the GENC Standard for country codes (https://geo.aitcnet.org/NSGREG/genc/discovery) for a listing of authorized values. Under DLMS, use the GENC Digraph (two-character) code values.</p> <p>8. This DLMS IC incorporates the following Proposed DLMS Change (PDC) and Approved DLMS Changes (ADC) listed. PDC/ADCs are available from the DLMS Program Office Web site: http://www.dla.mil/HQ/InformationOperations/DLMS/eLibrary/Changes/processchanges/</p>	To insert a new DLMS Note 7 and move the existing one to a DLMS Note 8.
3.	1/N1/0400	<p><u>Add new DLMS note 2 at the segment level as follows:</u></p> <p>1. Must use this 1/N1/040 loop to identify the organization originating the transaction set.</p> <p>2. Use a second iteration of the N1 loop to provide in-the-clear exception ship-to address details for the identified (single) document number under authorized conditions.</p>	New functionality for exception addressing.
4.	1/N101/0400	<p><u>Add new Code DA with associated DLMS notes:</u></p> <p>DA Delivery Address DLMS Note:</p> <p>1. Use N101 DA to identify the in-the-clear exception ship-to address organization name when providing detailed address lines. Use with 1/N2/0500, 1/N3/0600, and 1/N4/0700.</p> <p>2. When detailed address lines are provided, do not repeat this entry at 2/N101/0800 Code DA.</p> <p>3. DLMS enhancement (requires prior coordination with the recipient); refer to ADC 1290.</p> <p>Staffing Note: The X12 standard only supports full address details in the N1 loop at the header level. Since the N1 loop is the most appropriate approach for mapping address information, this change inserts address details at the header level. Because the address details are at the header level, the segment note specifies that this address is applicable to the single</p>	New functionality for exception addressing.

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		document number provided in the transaction. However, there is no expectation that the sender will consolidate multiple transactions (multiple document numbers) in a single transaction set transmission (as is authorized in some DLMS transactions).	
5.	1/N2/0500	<u>Open N2 with new segment level note:</u> DLMS Note: <i>Use only with 1/N101/0400 Code DA to identify additional address information.</i>	New functionality for exception addressing.
6.	1/N201/0500	<u>Open N201 with new DLMS note:</u> N201 Name DLMS Note: <i>Use to identify in-the-clear exception organization name when an additional address line is needed for this information (this equates to address line 2 when used).</i>	New functionality for exception addressing.
7.	1/N3/0600	<u>Open N3 with new segment level notes:</u> DLMS Note: <i>Use only with 1/N101/0400 Code DA to identify additional address information.</i>	New functionality for exception addressing.
8.	1/N301/0600	<u>Open N301 with new DLMS note:</u> Address Information DLMS Note: <i>Use to identify exception address information (this equates to address line 3 when all address lines are used).</i>	New functionality for exception addressing.
9.	1/N302/0600	<u>Open N302 with new DLMS note:</u> Address Information DLMS Note: <i>Use to identify exception address information (this equates to address line 4 when all address lines are used).</i>	New functionality for exception addressing.
10.	1/N4/0700	<u>Open N4 with new segment level note:</u> DLMS note: <i>Use only with 1/N101/0400 Code DA to identify additional information.</i>	New functionality for exception addressing.
11.	1/N401/0700	<u>Open N401:</u> City Name DLMS Note: <i>Use to identify the city name when transaction includes Component-unique MRC exception data.</i>	New functionality for exception addressing.
12.	1/N402/0700	<u>Open N402 with new DLMS note:</u> State or Province Code DLMS Note: <i>Use when applicable to identify the state when transaction includes Component-unique MRC exception data.</i>	New functionality for exception addressing.
13.	1/N403/0700	<u>Open N403:</u> Postal Code DLMS Note: <i>Use when the transaction includes Component-unique MRC exception data for initial postal code associated with the ship-to address.</i>	New functionality for exception addressing.

#	Location	Revisions to DLMS 945A Materiel Release Advice (Version 4030 only)	Reason
14.	1/N404/0700	<u>Open N404 with new DLMS note:</u> Country Code DLMS Note: <i>1. Use to identify the country. See DLMS introductory note 7 (Refer to ADC 1075 for implementation).</i> <i>2. Use when transaction includes Component-unique MRC exception data (when other than U.S.) to reflect the country code.</i>	New functionality for exception addressing.
15.	2/N101/0800	<u>Add new DLMS Note 2 for existing Code DA:</u> DA Delivery Address DLMS Note: <i>1. Use with N102 to identify the in-the-clear exception ship-to address organization name.</i> <i>2. Use with 2/N2/1101, 2/N3/1102, and 2/N4/1103 to identify the full in-the-clear exception ship-to address information under authorized conditions. Refer to ADC 1290.</i>	New functionality for exception addressing.

Enclosure 2, DLMS Manual Revisions

A. Revise DLM 4000.25, Volume 2, Chapter 4, Requisitioning, as indicated in *red bold, italics*. Changes shown are based upon Formal Change 9.

C4.2.6. Exception Data.

(Intervening text not shown)

C4.2.7.5. Exception Address Information in the Materiel Release Confirmation.
The shipping activity must include address line details in the MRC when the full address details would not otherwise be available to the owner/program manager transactionally. When the owner-generated MRO identifies a clear-text ship-to address there is no requirement to perpetuate this address in the confirmation beyond the first address line containing the organization name.