



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221**

December 06, 2018

MEMORANDUM FOR DEPARTMENT OF DEFENSE ACTIVITY ADDRESS DIRECTORY
(DoDAAD) PROCESS REVIEW COMMITTEE (PRC) AND SUPPLY PRC MEMBERS

SUBJECT: Approved Defense Logistics Management Standards (DLMS) Change (ADC) 1311,
for Implementation of DoDAAC Purpose Flags in the DoDAAD from P1EE
(DoDAAD)

The attached change to Defense Logistics Manual (DLM) 4000.25, Defense Logistics Management Standards (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory is approved for immediate implementation.

The Offices of Deputy Assistant Secretary of Defense, Logistics and Office of the Under Secretary of Defense, Defense Pricing and Contracting, directed immediate implementation of changes identified herein, which was completed on August 28, 2018. EBSO amended and highlighted this ADC with adjudication of Component comments.

Addressees may direct questions to Tad DeLaney, DoDAAD PRC Chair, at 571-767-6885, DSN 427-6885, or e-mail: EBSO.DODAAD@dla.mil. Others must contact their Component designated representative.

HEIDI M. DAVEREDE
Director
Enterprise Business Standards Office

Attachment
As stated

cc:
ODASD (Logistics)
OUSD DPC

ADC 1311

Purpose Flags from PIEE (DoDAAD)

1. REQUIREMENTS ORIGINATOR POC INFORMATION:

a. Defense Pricing and Contracting (DPC), Product Development and Implementation (PDI), Lisa Romney, at 703-697-4396, email: Janice.l.romney.civ@mail.mil.

b. Enterprise Business Standards Office (EBSO), DoDAAD PRC Chair, Tad DeLaney, at 571-767-6885, e-mail: EBSO.DODAAD@dla.mil.

2. FUNCTIONAL AREA:

- a. **Primary:** DoDAAD
- b. **Secondary:** Procurement / Payment
- c. **Tertiary:** Supply / Distribution

<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category
	Billing		Physical Inventory		Contract Admin
	Discrepancies / Deficiencies		MILSTRAP	<input checked="" type="checkbox"/>	DoDAAD
	Serialization		MILSTRIP		MAPAD
	Small Arms/Light Weapons		MRA		LMARS
	pRFID		Disposition		DLM Publications
	GFP		DOD BRAC		

3. REFERENCES:

a. [DLM 4000.25](#), Defense Logistics Management Standards (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory

b. CFR 48, Federal Acquisition Regulations System (FAR), Subpart 46.503

c. Defense Federal Acquisitions Regulation Supplement (DFARS) Procedures, Guidance and Instruction (PGI) 204.7103

4. APPROVED CHANGE(S):

a. Brief Overview of Change: This change establishes the Contract Administration Office (CAO) flag in the DoDAAD and enables the setting of all Procurement-related Purpose flags (Procurement Authority, Grant Authority, and CAO) to be set in the DoDAAD, directly from the Procurement Integrated Enterprise Environment (PIEE).

b. Background: PIEE is the hosting environment for functional procurement capabilities (e.g., WAWF, CAGE, FEDMALL). The purpose of PIEE is to consolidate procurement functionality for multiple applications into one integrated environment. The Procurement Authority and Grant Authority flags already exist in the DoDAAD, the CAO flag will be created by this change. The responsible entity for their maintenance is DPAP. This interface will allow PIEE to create an XML file, which will be passed to DAAS and directly update the DoDAAD database. The maintenance of these flags is handled manually today.

c. Approved Change in Detail:

(1) DAAS: Defense Automatic Addressing System (DAAS) DAAS shall implement the following in support of this change. These changes shall be made to the DoDAAD, DAASINQ/ eDAASINQ (eDoDAAD), DoDAAD Update Application, XML file schemas supporting DoDAAD, and all DoDAAD output (e.g., Replication, web services, SFTP, downloads, etc.):

(a) New element required: CAO_FLAG, CHAR(1)

(b) DAAS office will need to create a new XML interface to allow direct processing of the purpose flags XML file maintenance. In the near term, this XML file will be emailed from PIEE to the DoDAAD Central Service Point (CSP) for submission into the DoDAAD. DAAS will need to remove the edit restriction that currently limits updating these purpose fields (i.e., Procurement, Grant and CAO) only by the DoDAAD Administrators. The CSP will be responsible for making changes to the purpose flags, based on input from PIEE once this change is implemented. In the future, DAAS will need to develop a web service to allow DPAP to submit changes directly to the DoDAAD with no requirement for manual intervention by the CSP (this enhancement will be submitted as a separate change request). The elements for the purpose flags XML are:

1. DoDAAC. This is required, because purpose flags can only be changed, but cannot be created by this XML file.

2. Purpose flags. The XML must have the ability to turn flags both on and off, so each flag will have three values: Y = on, N = off and null means no change. At least one of the following values (i.e., Y or N) MUST be present or the transaction will be rejected:

a. Procurement flag (1 character) – Y, N or null

b. Grant flag (1 character) – Y, N or null

c. CAO flag (1 character) – Y, N or null

3. Org Type Code (1 character) - F or D

4. Sub Tier Code (4 characters). Sub Tier is a one-to-one relationship (e.g., M series is 1700), except for Federal DoDAAC series and DoD forth estate (e.g., HB is 97CY – USCYBERCOM). The field is required in all cases and a separate table will be provided to DPAP for validation of this element.

5. CGAC (3 characters). CGAC is a one-to-one for all DoD DoDAACs (e.g., M series is 017). Federal DoDAACs will require PIEE to set the CGAC based on the Agency within the Department (e.g., 48 series can be 283 (Legislative Branch Boards and Commissions) or 309 (Appalachian Regional Commission) or 377 (Other Commissions and Boards)). The field is required in all cases and a separate table will be provided to DPAP for validation of this element.

(c) Enclosure 1 contains a layout of the XML schema file to support this change. The functionality should dovetail with ADC 1197. The processing will require the CSP to upload the XML file, verify the change and accept the change. This change is separate from ADC 1197 because the purpose flags can only be changed by a CSP if the source of the request is PIEE.

(2) **Wide Area Workflow Program Office.** Utilize the XML file schema in the Enclosure in support of WAWF ECP 1163.

(3) **Federal Logistics Information System (FLIS) Portfolio Data Warehouse (FPDW) Program Office.** Ensure these changes get implemented in all syndication of DoDAAD data from FPDW.

d. Revisions to DLM 4000.25 Manuals: The following changes need to be made to the DLM 4000.25 Manuals:

(1) **DLM 4000.25, Volume 6, Chapter 2.** Insert the following:

C2.4.4.7.4. Contract Administration Office (CAO). The CAO flag indicates that the office identified by the DoDAAC has the authority and capability to perform contract post-award (FAR 42.3) functions. The CSP should only make this change based on input from PIEE. The CAO flag can be marked in association with any other existing Purpose Code (i.e., it is not mutually exclusive with Procurement or Grants). When this flag is set, it will make the Sub Tier Code and CGAC mandatory field entries. This flag can only be set if the Org Type code is “F” or “D.”

(2) **DoDAAD Update Application Standard Operating Procedures.** Changes contained herein must be incorporated into the DoDAAD Update Application SOP and all supporting documents.

5. REASON FOR CHANGE: The CAO Flag is required to support Procurement processes. Currently, the purpose flags are manually set based on an email from DPAP. This change automates the process and gives DPAP full control of these purpose flags from within PIEE.

6. ADVANTAGES AND DISADVANTAGES:

a. Advantages: Replaces the manual process of maintaining the Procurement, Grant and CAO flags with an automated process and adds the much needed ability to track the DoDAAC's contract administration office.

b. Disadvantages: None noted.

7. ESTIMATED TIME LINE/IMPLEMENTATION TARGET: Authorized for immediate implementation. DAAS has already implemented the changes to the DoDAAD. Changes required by other Components should be completed within 60 days from the publication of this ADC.

8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: None.

9. IMPACTS:

a. New DLMS Data Elements: None

b. Changes to DLMS Data Elements: None

c. Automated Information Systems (AIS):

(1) This change supports Procurement requirements. Procurement systems impacted by this change are being addressed via separate change documents for PIEE.

(2) This change will also impact any and all Supply Chain systems involved in the processing of transactions related to contracts involving Government Furnished Property.

(3) All DoDAAD repositories (Army, Air Force, GSA) and systems containing DoDAAD tables (FLIS Portfolio Data Warehouse, DLA Enterprise Business System, SAP ERPs, etc.) must implement these changes.

d. Army and Air Force. Army and Air Force expected to make the necessary changes to their respective DoDAAC applications to mirror these changes to the DoDAAD.

e. Non-Defense Logistics Management Standards Publications: The changes identified herein will need to be incorporated into the relevant Service/Agency-level DoDAAD management publications, including (but not limited to) the following:

- (1) U.S. Army: AR 725-50
- (2) U.S. Air Force: AFI 24-230
- (3) U.S. Marine Corps: MCO 4400.201

(4) U.S. Coast Guard: COMDTINST M4000.2

(5) Defense Information Systems Agency: DISA Instruction 270-50-10

(6) Federal Management Regulations (CFR 41)

**10. APPROVED DLMS CHANGE (ADC) 1311 RESPONSE/COMMENT
RESOLUTION:**

	Originator	Response/Comment ¹	Disposition
1.	USAF	Concur with comment	Noted
2.	DLA	Concur without comment	Noted
3.	US Navy	Concur with comment	Noted
4.	DCMA	Concur without comment	Noted
5.	DAAS	Concur with comment	Noted
6.	DFAS	Concur without comment	Noted
7.	USSOCOM	Concur with comment	Noted

¹ No issue with the change, but there was an issue with the policy (specifically purpose flags to be maintained by DPC).

Purpose Flag Request XML Schema

The following is the schema developed for the Enterprise DoDAAD website Automated Request Tool, and shall be used by PIEE to send purpose codes changes to the DoDAAD.

```
<?xml version="1.0"?>
<xsd:schema xmlns:xsd="http://www.w3.org/2001/XMLSchema" elementFormDefault="unqualified"
attributeFormDefault="unqualified">

  <xsd:element name="ROWSET">
    <xsd:complexType>
      <xsd:sequence>
        <xsd:element name="ROW">
          <xsd:complexType>
            <xsd:sequence>
              <xsd:element name="REQUEST" minOccurs="1" maxOccurs="unbounded">

                <xsd:element name="DODAAC_INFO" minOccurs="1" maxOccurs="1">
                  <xsd:complexType>
                    <xsd:sequence>
                      <xsd:element name="DODAAC" minOccurs="0" maxOccurs="1">
                        <xsd:simpleType>
                          <xsd:restriction base="xsd:string">
                            <xsd:maxLength value="6"/>
                          </xsd:restriction>
                        </xsd:simpleType>
                      </xsd:element>

                      <xsd:element name="ORGTYPE_CODE" minOccurs="0" maxOccurs="1">
                        <xsd:simpleType>
                          <xsd:restriction base="xsd:string">
                            <xsd:maxLength value="1"/>
                            <xsd:pattern value="D|F|S|X"/>
                          </xsd:restriction>
                        </xsd:simpleType>
                      </xsd:element>

                      <xsd:element name="PROCUREMENT_AUTHORITY" minOccurs="0" maxOccurs="1">
                        <xsd:simpleType>
                          <xsd:restriction base="xsd:string">
                            <xsd:maxLength value="1"/>
                            <xsd:pattern value="Y|N| "/>
                          </xsd:restriction>
                        </xsd:simpleType>
                      </xsd:element>

                      <xsd:element name="GRANT_AUTHORITY" minOccurs="0" maxOccurs="1">
                        <xsd:simpleType>
                          <xsd:restriction base="xsd:string">
                            <xsd:maxLength value="1"/>
                            <xsd:pattern value="Y|N| "/>
                          </xsd:restriction>
                        </xsd:simpleType>
                      </xsd:element>
            </xsd:sequence>
          </xsd:complexType>
        </xsd:element>
      </xsd:sequence>
    </xsd:complexType>
  </xsd:element>
</xsd:schema>
```

```
</xsd:element>

<xsd:element name="CONTRACT_ADMIN_OFFICE" minOccurs="0" maxOccurs="1">
  <xsd:simpleType>
    <xsd:restriction base="xsd:string">
      <xsd:maxLength value="1"/>
      <xsd:pattern value="Y|N| "/>
    </xsd:restriction>
  </xsd:simpleType>
</xsd:element>

<xsd:element name="CGAC" minOccurs="0" maxOccurs="1">
  <xsd:simpleType>
    <xsd:restriction base="xsd:string">
      <xsd:maxLength value="3"/>
    </xsd:restriction>
  </xsd:simpleType>
</xsd:element>

<xsd:element name="SUB_TIER_CODE" minOccurs="0" maxOccurs="1">
  <xsd:simpleType>
    <xsd:restriction base="xsd:string">
      <xsd:maxLength value="4"/>
    </xsd:restriction>
  </xsd:simpleType>
</xsd:element>
</xsd:sequence>
</xsd:complexType>
</xsd:element>

  </xsd:element>
</xsd:sequence>
</xsd:complexType>
</xsd:element>
</xsd:sequence>
</xsd:complexType>
</xsd:element>

</xsd:schema>
```