



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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May 18, 2023

MEMORANDUM FOR RECORD

**SUBJECT: Approved Defense Logistics Management Standards Change (ADC) 1321A
Addendum to ADC 1321 Update DLMS 940R Materiel Release Adding Electronic
Mail Address to Customer Contact Information**

The attached approved administrative change is effective immediately. During implementation of DLA Warehousing Management System, DEDSO discovered that under ADC 1321, a qualifier was not added as intended to the DLMS 940R Materiel Release. Consequently, this MFR corrects the appropriate implementation convention as stated in ADC 1321. This administrative change does not add, change, or eliminate any existing procedures.

The Defense Enterprise Data Standards Office (DEDSO) point of contact is Mr. Rafael Gonzalez, e-mail: DEDSO.Supply@dla.mil.

Attachment:
As stated

cc: DLA/DEDSO

Approved Defense Logistics Management Standards Change 1321A Addendum to ADC 1321 Update DLMS 940R Materiel Release Adding Electronic Mail Address to Customer Contact Information- MFR

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Defense Enterprise Data Standards Office (DEDSO), Mr. Rafael Gonzalez, email: DEDSO.Supply@dla.mil.

2. REASON FOR CHANGE:

a. Bottom Line Up-Front: This administrative change adds the email address to the DLMS 940R Materiel Release. During testing of the DLA Warehousing Management System, DEDSO identified a missing qualifier in the transaction that indicates the point of contact email address. This was part of the original requirements under ADC 1321. However, the qualifier was overlooked during the change process.

b. Background: Under ADC 1321, DEDSO documented requirements for the General Services Administration to allow customers to provide point of contact (POC) information in requisitions and related transactions. DEDSO applied the qualifier EM Email Address to numerous transactions, but it was overlooked in the DLMS 940R Materiel Release. The email address qualifier is required, and a revision to the Materiel Release transaction is needed to correct the oversight.

3. CHANGE IN DETAIL:

a. Technical Details: Update the DLMS 940R Materiel Release Implementation Convention by adding Qualifier EM to convey the electronic mail address to 1/PER03/0800.

b. Revised Transaction Flow: Not applicable.

4. TECHNICAL IMPACT:

a. Additions or Changes to Data Elements: None.

b. Automated Information Systems (AIS): None.

c. Defense Automatic Addressing System (DAAS): Update DLMS 940R mapping to incorporate the email address in the PER segment. This was an oversight requirement under ADC 1321.

5. PUBLICATION/POLICY IMPACT:

a. Defense Logistics Manual (DLM) 4000.25: None identified.

b. Non-DLM 4000.25 Publications: None identified.

6. REFERENCES: Approved DLMS Change 1321, Revise DLMS Requisition-Related Transactions to Include Customer Point of Contact Information, September 05, 2019

Enclosure

Update the DLMS 940R Materiel Release Order as shown below.

	Location	DLMS 940R Materiel Release Order	Reason
1.	DLMS Introductory Notes	<u>Add ADC 1321 to the DLMS Introductory Note:</u> - ADC 1321A, Addendum to ADC 1321 Update DLMS 940R Materiel Release Adding Qualifier EM to Contact Information	To identify changes made to the IC.
2.	1/PER03/0800	<u>Add Qualifier EM as follow:</u> Communication Number Qualifier DLMS Note: Use to convey the customer commercial phone number and/or e-mail address provided in requisitions and related transactions. Refer to ADC 1321A. EM Electronic Mail	To clarify the use of this data element to support ADC 1321A. This change adds qualifier EM to DLMS 940R to convey the information.