



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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March 22, 2019

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS

**SUBJECT: Approved Defense Logistics Management Standards (DLMS) Change (PDC) 1330,
Revise MRA Download Reports to Include a Component Summary Option**

We are forwarding the attached approved change to DLM 4000.25, Defense Logistics Management Standards, for Defense Automatic Addressing System (DAAS) implementation by June 30, 2019. There are no changes required to Service systems.

Addressees may direct questions to, Mr. Kris Fromm, Administrator of DOD Supply Process Standards, email: EBSO.Supply@dla.mil. All others must contact their Component designated Supply PRC representative available at:
<http://www.dla.mil/HQ/InformationOperations/DLMS/allpoc>

HEIDI M. DAVEREDE
Director
Enterprise Business Standards Office

Attachment
As stated

cc:
ODASD(Logistics)

Approved DLMS Change 1330

Revise MRA Download Reports to Include a Component Summary Option

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Enterprise Business Standards Office (EBSO), email: EBSO.Supply@dla.mil

2. FUNCTIONAL AREA LOGISTICS AND TRANSACTION CHANGES:

- a. **Primary/Secondary Functional Area:** Supply
- b. **Primary/Secondary Functional Process:** MILSTRAP
- c. **Logistics and Transaction Changes (Check All That Apply):**

<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category
	Billing		Physical Inventory		Contract Admin
	Discrepancies / Deficiencies	X	MILSTRAP		DoDAAD
	Serialization		MILSTRIP		MAPAD
	Small Arms/Light Weapons	X	MRA		LMARS
	pRFID		Disposition	X	DLM Publications
	GFP		DOD BRAC		

3. REFERENCES:

- a. Approved DLMS Change (ADC) 1086, Create New Materiel Receipt Acknowledgement (MRA) Source of Supply Report, Create Requisition/Initial Supply Transaction Download File and Eliminate the Shipment Discrepancy Report by Depot
- b. DLM 4000.25, DLMS Volume 2, Chapter 10 Materiel Receipt Acknowledgement
- c. Missing Materiel Receipt Acknowledgement (MRA) Work Group Meetings (May – October 2018)
- d. DLM 4000.25-4 Defense Automatic Addressing System Manual, Appendix 5 Logistics Information Data Services

4. REQUESTED CHANGE(S): Significant changes subsequent to the PDC staffing are identified by green shaded text.

a. **Brief Overview of Change:** Revise the MRA Report download capability to have an option to download the complete list of transactions by Component where an MRA was not

received (CONUS/OCONUS). This will apply to the MRA 02 Direct Vendor Delivery, MRA 36 Stock Shipment, and MRA 37 Direct Vendor Delivery and Stock Shipment Reports only.

b. Background:

(1) ADC 1086 (Reference 3.a.) updated the MRA Reports (Reference 3.b.) to add an option from the MRA Report Detail page (after selecting a DoDAAC) to download the entire list of reported document numbers with associated requisition/initial supply transaction data to an Excel file for additional research. The following data elements are included in the existing download file:

- Header with Date Run (Source of Supply RIC is included on selected existing reports)
- Shipment Date
- Document Number
- Suffix
- Supplementary Address
- Ship-To DoDAAC
- Signal Code
- Bill-To DoDAAC
- Priority
- NSN
- Shipped Quantity
- Unit of Issue
- Unit Price (U/P)
- Total Cost
- Initial Transaction DLMS/MILS, (e.g., requisition or initial supply transaction if no requisition is available per MRA Business Rules/Decision Tree)
- Communication Routing Identifier (COMMRI) of the system from which the requisition or initial supply transaction originated
- COMMRI associated with the Document Number DoDAAC, (e.g., could be a requisitioner/requiring/other activity)
- COMMRI where the Follow-up for Delinquent MRA transaction was transmitted

(2) During meetings with the Office of the Deputy Assistant Secretary of Defense for Logistics (ODASD(Logistics)) led workgroup (Reference 3.c.), participants identified a requirement to expand the existing scope of the MRA download file. The data available in the existing download capability for the MRA Reports is by individual DoDAAC reported. The Services' representatives requested the capability to have the monthly download report available for all DoDAACs reported for each Service/Component on the current MRA Reports Tool.

c. Requested Change in Detail:

(1) Modify the existing MRA Report download capability to include all DoDAACs for each “Customer” for the MRA reports: MRA02 (MRA 02d) – DVD MRA Detail, MRA36 (MRA 36d) – Stock Shipment Detail, and MRA37 (MRA 37d) – DVD and Stock Shipment Detail.

(a) This change will result in three additional download files by “Customer” (CONUS and OCONUS).

(b) Enclosure 1 provides an example of the existing MRA Report for MRA 02, MRA 36, and MRA 37. This ADC does not change the existing MRA Report DoDAAC download file content identified in paragraph 4.b.(1).

(2) Update the text in DLM 4000.25 DLMS, Volume 2 to reflect this change (See Enclosure 3)

d. Revisions to DLM 4000.25 Manual:

(1) Volume 2, Chapter 10, paragraph C10.10. (See Enclosure 3).

(2) DAAS Manual – No updates are required.

e. Proposed Transaction Flow: No changes are required to the MRA process.

f. Alternatives: Users requiring the complete DoDAAC list currently need to select and save individual files, and merge them into a single file for analysis.

5. REASON FOR CHANGE: Provides improved capability for MRA Report Tool users to conduct the MRA Report analysis required by Reference 3.b, paragraph C10.10. Management Evaluation.

6. ADVANTAGES AND DISADVANTAGES:

a. Advantages: Provides users of the MRA Report Tool with an improved capability to conduct analysis of transactions by Component where an MRA was not received for a particular month.

b. Disadvantages: None

7. ASSUMPTIONS USED OR WILL BE USED IN THE CHANGE OR NEW DEVELOPMENT: No changes are being made to the data content in the existing DoDAAC download reports or the MRA requirements. No system changes are required by any of the MRA users.

8. ESTIMATED TIME LINE/IMPLEMENTATION TARGET:

- a. DAAS: Report will be available three months from ADC release date.
- b. Components: No system changes are required.

9. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: Time savings were not calculated.

10. IMPACT:

- a. **New/Changes to DLMS Data Elements:** None
- b. **Automated Information Systems (AIS):** No system changes for the MRA Report Tool users.
- c. **Defense Automatic Addressing System (DAAS):** Requires updates to the MRA Report Tool per paragraph 4.c., and as noted in Enclosure 2.
- d. **Non-DLM 4000.25 Series Publications:** Components must update their local publications on MRA review procedures and incorporate changes as necessary to use the report documented in this change.

11. PROPOSED DLMS Change 1330 STAFFING RESPONSE/COMENT RESOLUTION

	Originator	Response	Disposition
1.	Army	No Response Received	Noted
2.	Navy	Concurs with comments: Navy has reviewed subject PDC and concurs with the following comments: 1. Navy requests the scope of this PDC be expanded to include the MRA37 (Direct Vendor Delivery - Stock) report, in addition to the MRA02 and MRA36 reports indicated in Section 4.c.1. 2. Navy requests the ability to download a single file for each report that includes both CONUS and OCONUS locations, instead of two separate files as indicated in Section 4.c.1.a.	EBSO and DAAS concur with Navy Comments #1 and #2. EBSO updated ADC 1330 throughout to address the two requests. See green highlight text throughout
3.	Marine Corps	Concurs	Noted
4.	Air Force	Concurs	Noted

	Originator	Response	Disposition
5.	DLA	<p>Concurs with comment:</p> <p>The screenshot in Enclosure 2 Page 1 of the new report capability should describe that the "Missing MRA Data" is the link for All DODAACs and the "Save" link is used for saving one DODAAC report. The document includes the difference but when you go to pull the report you will not normally refer to the document, so if possible include the description on the website.</p>	<p>EBSO Comment: Each of the MRA reports has a "Save" button at the top of the page. When the cursor is placed on "Save" the user receives a pop-up message "<i>Provide the current page data in CSV format</i>".</p> <p>Based on Navy input, EBSO restructured the approach to generate the "Missing MRA Data" as shown in Enclosure 2. On the new Missing MRA Report selection window, DAAS will include a pop-up message "<i>Provide the Missing MRA Data in CSV format</i>"</p>
6.	DAAS	Concurs	Noted
7.	USTRANSCOM	Abstain	Noted

Enclosure 1. Existing MRA Report Download Capability

Materiel Receipt Acknowledgment (MRA)						
Detail Reports						
Existing Report - Selecting a DoDAAC Results in the next image		Save STOCK SHIPMENT REPORT CONUS ARMY REPORT MONTH SEP 18				
SHIP TO	STOCK SHIPMENTS REQUIRING MRA		MRA NOT RECEIVED			
DODAAC	COUNT	\$ VALUE	COUNT	% OF COUNT	\$ VALUE	PERCENT OF \$ VALUE
CG0TF1	1	243,182	1	100.0	243,182	100.0
CG0TFP	1	338,504	1	100.0	338,504	100.0
CG0TFW	1	226,800	1	100.0	226,800	100.0
CG0TKU	1	12,302	1	100.0	12,302	100.0
CG0TQH	1	112,237	1	100.0	112,237	100.0
CG0TS5	10	713,947	10	100.0	713,947	100.0
CG0UTK	1	362,787	1	100.0	362,787	100.0
CG0UTU	11	754,137	11	100.0	754,137	100.0
CG0UUD	2	1,948,100	2	100.0	1,948,100	100.0
CG0UUX	1	1,508	1	100.0	1,508	100.0
CG0TT2	1	18,132	1	100.0	18,132	100.0

The image below is the result after selecting the DoDAAC “CG0TS5” in the first image.

In the report above, there are approximately 5860 DoDAACs listed. Approximately 1380 DoDAACs have one or more Missing MRAs

MRA Query for MRA36 28 CG0TS5		Page 1 of 1
Total Found: 10		
1 W15GK88199F246		Click save to generate the download report with the 10 document numbers for DoDAAC = CG0TS5. Next image shows example of the download report for this DoDAAC
2 W15GK88199F246L		
3 W15GK88217F241L		
4 W15GK88217F242L		
5 W15GK88219F243L		
6 W15GK88219F243L		
7 W15GK88220F240L		
8 W15GK88227F240L		
9 W15GK88227F242L		
10 W15GK88241F247L		

The image below is an example of the download report format generated for the DoDAAC selected

MRA36 STOCK SHIPMENT 11/7/2018															
Shipment Date	Document Number	Suffix	Supplementary Address	Ship-To DoDAAC	Signal Code	Bill-To DoDAAC	Priority	NSN	Shipped Quantity	Unit of Issue	Unit Price	Total Cost	Init Trans	Orig COMM	
8/10/2018	V190000199F246		CG0TS5	CG0TS5	J	W190008		2810016189810	3	EA	10864	32592	A5A		
8/9/2018	V190000199F246	L	CG0TS5	CG0TS5	J	W190008		2810016189810	7	EA	10864	76003	A5A		
8/8/2018	V190000117F241	L	CG0TS5	CG0TS5	M			599995979705	6	EA	40000	240000	A5E		
8/7/2018	V190000117F242	L	CG0TS5	CG0TS5	M		2	599995981568	2	EA	60000	120000	A5E		
8/8/2018	V190000118F243	L	CG0TS5	CG0TS5	M			599995851562	1	EA	10000	10000	A5E		
8/10/2018	V190000118F245	L	CG0TS5	CG0TS5	M			410005979469	1	EA	20000	20000	A5E		
8/13/2018	V190000120F240	L	CG0TS5	CG0TS5	M			599995095272	1	EA	10000	10000	A5E		
8/17/2018	V190000127F240	L	CG0TS5	CG0TS5	M			610005851559	1	EA	30000	30000	A5E		
8/21/2018	V190000127F242	L	CG0TS5	CG0TS5	M			610005851559	3	EA	30000	90000	A5A		
8/31/2018	V190000141F247	L	CG0TS5	CG0TS5	M			599995980788	5	EA	50000	250000	A5A		

Enclosure 2. All DoDAACs Download Report

The image below shows the additional hyperlink required to produce a download file containing the document numbers for all DoDAACs on the CONUS and OCONUS reports for:

MRA02 (MRA 02d) – DVD MRA Detail

MRA36 (MRA 36d) – Stock Shipment Detail, and

MRA 37 (MRA37d) – DVD and Stock Shipment Detail.

Materiel Receipt Acknowledgment (MRA) Contact Us Help Home 							
Summary Report							
Save Component Missing MRA Data ← New Link							
Save DIRECT VENDOR DELIVERY (DVD) SUMMARY REPORT MRA NOT RECEIVED REPORT MONTH JAN 19							
		DVD SHIPMENTS REQUIRING MRA		MRA NOT RECEIVED			
AREA	CUSTOMER	COUNT	\$ VALUE	COUNT	% OF COUNT	\$ VALUE	PERCENT OF \$ VALUE
CONUS	ARMY						
	AIR FORCE						
	NAVY						
	MARINES						
	COAST GUARD						
	DLA						
	OTHER DOD						
	OTHER						
CONUS	TOTAL						
OCONUS	ARMY						
	AIR FORCE						
	NAVY						
	MARINES						
	COAST GUARD						
	DLA						
	OTHER DOD						
	OTHER						
OCONUS	TOTAL						
TOTAL	ARMY						

By clicking on “Save Missing MRA Data” in the previous example, users will see the screen shown below. Selecting one of the links will return the respective Missing MRA Data combined report for the Service or Agency selected.

DAAS will include a popup message “Provide the Missing MRA Data in CSV format” when the cursor is moved over the links.

Material Receipt Acknowledgment (MRA)
[Contact Us](#) | [Help](#) | [Home](#)

Select Service or Agency for Missing MRA Data

[Save Missing MRA Data for Army](#)

[Save Missing MRA Data for Air Force](#)

[Save Missing MRA Data for Navy](#)

[Save Missing MRA Data for Marines](#)

[Save Missing MRA Data for Coast Guard](#)

[Save Missing MRA Data for DLA](#)

[Save Missing MRA Data for Other DOD](#)

[Save Missing MRA Data for Other](#)

[Privacy/Security](#) | [Accessibility/Section 508](#) | [Contact Webmaster](#)

The report displayed will include the missing MRA data combined for CONUS and OCONUS.

A new column on the left side of the report will show C (CONUS) or (OCONUS) for each document number and will enable sorting/filtering the report by CONUS or OCONUS. See image below:

CONUS / OCONUS	MRA36 STOCK SHIPMENT 11/7/2018																	
	Shipment Date	Document Number	Suffix	Supplementary Address	Ship-To DoDAAC	Signal Code	Bill-To DoDAAC	Priority	NSN	Shipped Quantity	Unit of Issue	Unit Price	Total Cost	Init Trans	Orig COMMRI	Reqn COMMRI	Follow-Up COMMRI	MRA Rcvd
	8/10/2018	V180000199F246		CG0TS5	CG0TS5	J	W180008		2810016189810	3	EA	10854	32562	A5A		RUTTTTT		N
	8/9/2018	V180000199F246	L	CG0TS5	CG0TS5	J	W180008		2810016189810	7	EA	10854	75998	A5A		RUTTTTT		N
	8/8/2018	V180000177F241	L	CG0TS5	CG0TS5	M			590001979705	6	EA	40000	240000	A5E		RUTTTTT		N
	8/7/2018	V180000177F242	L	CG0TS5	CG0TS5	M		2	590001981568	2	EA	40000	80000	AE8		RUTTTTT		N
	8/8/2018	V18000018F243	L	CG0TS5	CG0TS5	M			5900019851562	1	EA	10000	10000	A5E		RUTTTTT		N
	8/10/2018	V18000018F245	L	CG0TS5	CG0TS5	M			400001979469	1	EA	20000	20000	A5E		RUTTTTT		N
	8/13/2018	V180000120F240	L	CG0TS5	CG0TS5	M			5900019095272	1	EA	10000	10000	A5E		RUTTTTT		N
	8/17/2018	V180000127F240	L	CG0TS5	CG0TS5	M			6000019851559	1	EA	10000	10000	A5E		RUTTTTT		N
	8/21/2018	V180000127F242	L	CG0TS5	CG0TS5	M			6000019851559	3	EA	10000	30000	A5A		RUTTTTT		N
	8/31/2018	V180000141F247	L	CG0TS5	CG0TS5	M			590001980788	5	EA	50000	250000	A5A		RUTTTTT		N

Enclosure 3. DLM 4000.25, Volume 2

Make the following changes to Chapter 10 Materiel Receipt Acknowledgement.

C10.10. MANAGEMENT EVALUATION

C10.10.1. The DoD Components will establish a management evaluation program which monitors and evaluates MRA submission to ensure compliance with MRA requirements. Execute timely processing and perform response rate analyses to identify non-responsive activities and initiate corrective actions.

C10.10.2. The program will provide for:

C10.10.2.1. Review of the MRA Management Information report (Report Control Symbol DD-AT&L(AR)1419 applies). DAAS will prepare the report and provide access by electronic means. The report content is determined by the Supply Process Review Committee. Each Supply Process Review Committee representative is responsible for analysis of the report to identify potential deficiencies in their Service or Agency MRA operations or procedures contributing to breakdowns in internal controls for in-transit wholesale stock. Supply Process Review Committee representatives are responsible for initiating corrective action with delinquent and non-reporting activities.

C10.10.2.2. The MRA Management information report will include as a minimum:

C10.10.2.2.1. General MRA Management Report Criteria. Documentation of nonresponses for a reporting period to include: the number of qualifying shipments made to an activity (by “ship to” DoDAAC); the number of MRA responses received from that activity; the number of nonresponses. The following sections identify a common report description, how to do additional analysis of the data, and the types of breakdown to be available for MRA responses/non-responses for several different categories and whether detail by individual DoDAAC is available.

C10.10.2.2.2. Capability for Additional MRA Report Analysis

C10.10.2.2.2.1. Most of the MRA reports contain a “Save” link above the report title. Clicking the “Save” link launches the applicable MRA report content in a spreadsheet format for additional analysis

C10.10.2.2.2.2. The MRA reports contain an option from the MRA Report Detail page (after selecting a DoDAAC) to download the entire list of document numbers with associated requisition/initial supply transaction data to an Excel file for additional research.¹

C10.10.2.2.2.3. **Three MRA Reports (MRA 02 Direct Vendor Delivery, MRA 36 Stock Shipment, and MRA 37 DVD and Stock Reports)**

¹ ADC 1086.

contain an option to download the entire list of document numbers for the missing MRA data shown on the Detail Reports page. Clicking the “Save Component Missing MRA Data” link will generate a list of Component options to download file for the missing MRA data and will combine the data for CONUS and OCONUS.²

C10.10.2.2.4. The following data elements are included in the downloadable files:

- Header with **Report Month or** Date Run **(depending on type of report)** ~~and~~
 - Source of Supply RIC **included on the header for MRA38 (Source of Supply MRA Stock Summary), MRA39 (Source of Supply MRA DVD Summary) and MRA40 (Source of Supply Stock and DVD Summary)**
- **CONUS / OCONUS Indicator (MRA02, MRA36 and MRA37)**
- Shipment Date
- Document Number
- Suffix
- Supplementary Address³
- Ship-To DoDAAC
- Signal Code⁴
- Bill-To DoDAAC
- Priority
- NSN
- Shipped Quantity
- Unit of Issue
- Unit Price (U/P)
- Total Cost
- Initial Transaction DLMS/MILS, (e.g., requisition or initial supply transaction if no requisition is available per MRA Business Rules/Decision Tree)⁵
- Communication Routing Identifier (COMMRI) of the system from which the requisition or initial supply transaction originated
- COMMRI associated with the Document Number DoDAAC, (e.g., could be a requisitioner/requiring/other activity)
- COMMRI where the Follow-up for Delinquent MRA transaction was transmitted

² Refer to ADC 1330 Revise MRA Download Reports to Include a Component Summary Option.

³ This enhancement perpetuates legacy “MILS” data requirements due to the DAAS Micro Automated Routing System (DMARS) which performs transaction level services, such as, validation, editing, routing, imaging, and exception processing, using the 80 record position legacy format.

⁴ Ibid.

⁵ This is the transaction that results in the inclusion in the MRA Report per the MRA Business Rules/Decision Tree (ADC 1088, Reference 3.d.).