



**DEFENSE LOGISTICS AGENCY
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June 18, 2019

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS

SUBJECT: Administrative Approved DLMS Change 1346, Move MILSTRIP and MILSTRAP Appendices to DLMS Manual Volume 2 (Supply)

We are forwarding the attached approved administrative change to DLM 4000.25, Defense Logistics Management Standards for implementation effective immediately. The Enterprise Business Standards office (EBSO) will post the updated appendix files in the published manual upon completion of the next change cycle. This change does not change or modify existing procedures.

Addressees may direct questions to Mr. Eric Flanagan, DOD MILSTRIP Administrator or Mr. Rafael Gonzalez, DoD MILSTRAP Administrator, email EBSO.Supply@dla.mil. Others must contact their Component designated representative available at www.dlms.dla.mil/eLibrary/ServicePoints/allpoc.asp.

HEIDI M. DAVEREDE
Director
Enterprise Business Standards Office

Attachment

cc:
ODASD(Logistics)

**Attachment to Administrative ADC 1346,
Move MILSTRIP and MILSTRAP Appendices to
DLMS Manual Volume 2**

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Enterprise Business Standards Office (EBSO), email EBSO.Supply@dla.mil.

2. FUNCTIONAL AREA LOGISTICS AND TRANSACTION CHANGES:

- a. **Primary/Secondary Functional Area:** Supply
- b. **Primary/Secondary Functional Process:** MILSTRIP and MILSTRAP
- c. **Logistics and Transaction Changes (Check All That Apply):**

<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category
	Billing		Physical Inventory		Contract Admin
	Discrepancies / Deficiencies	X	MILSTRAP		DoDAAD
	Serialization	X	MILSTRIP		MAPAD
	Small Arms/Light Weapons		MRA		LMARS
	pRFID		Disposition	X	DLM Publications
	GFP		DOD BRAC		

3. REFERENCES:

- a. DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP), June 2012
- b. DLM 4000.25-2, Military Standard Transaction Reporting and Accountability Procedures (MILSTRAP), June 2012
- c. DLM 4000.25, Defense Logistics Management Standards (DLMS) Volume 2, Supply Standards and Procedures, May 2014
- d. Approved DLMS Change (ADC) 1281, Align Materiel Receipt Acknowledgement (MRA) Procedures in DLM 4000.25, Volume 2 with DLM 4000.25-2
- e. ADC 1282, Administrative Alignment of Military Standard Transaction Reporting and Accountability Procedures (MILSTRAP), Appendix 2 – Codes with DLMS; Update to DLMS Volume 2, and other Administrative Updates (Supply/MILSTRAP)

f. ADC 1302, Administrative Alignment of Military Standard Transaction Reporting and Accountability Procedures (MILSTRAP), Appendix 2 – Codes with Record Positions Defined, Update to DLMS, Volume 2, and other Administrative Updates (Supply/MILSTRAP)

g. ADC 1319, Administrative Alignment of DLM 4000.25-2 Military Standard Transaction Reporting and Accountability Procedures (MILSTRAP) Manual with corresponding DLM 4000.25 Manual

h. ADC 1322, Administrative Alignment of DLM 4000.25-1 Military Standard Requisitioning and Issue Procedures with the DLM 4000.25, Defense Logistics Management Standards Manual (Supply/MILSTRIP)

4. REQUESTED CHANGE(S):

a. **Brief Overview of Change:**

(1) This administrative change removes the appendices from the MILSTRIP and MILSTRAP Manuals and moves them to the DLMS Manual.

(2) This administrative change is necessary to complete the effort to sunset the MILSTRIP and MILSTRAP Manuals.

(3) This change does not modify or alter the underlying procedures or formats that are identified in the existing MILSTRIP or MILSTRAP appendices

b. **Background:** This change is part of a series of DLMS changes to align DLM 4000.25.1, MILSTRIP (Reference 3.a.) and DLM 4000.25-2, MILSTRAP (Reference 3.b.), with the companion procedures in DLM 4000.25 (Reference 3.c.), supporting the ongoing effort to sunset the MILSTRIP and MILSTRAP manuals (References 3.d. through 3.h.).

c. **Requested Change in Detail:** Enclosure 1 shows a high-level view of the changes required to execute moving the MILSTRIP and MILSTRAP appendices to the revised DLMS, Volume 2 appendix structure. Section 4.d. provides details for the changes summarized below:

(1) Remove existing DLMS Volume 2, Appendices 1 and 2.

(2) Move MILSTRAP (Reference 3.b.) Appendices 1, 2, and 3 to DLMS Volume 2, Appendices 1, 2, and 3.

(3) Move MILSTRIP (Reference 3.a.) Appendices 1, 2, and 3 to DLMS Volume 2, Appendices 6, 7, and 8. The existing DLMS Volume 2, Appendices 6, 7, and 8 are currently only a hyperlink back to the MILSTRIP manual Appendices 1, 2, and 3 files.

(4) Mark DLMS Volume 2, Appendix 10 as “Reserved”.

(5) Review existing wording in DLM 4000.25, DLMS Volumes 1, 2, 3, 4, 6, and 7 and adjust as necessary to reflect updated appendix number references. The administrative changes to update appendix references are not shown as part of the ADC 1346 documentation.

(6) Update Table of Contents for the DLMS Manual Volume 2.

d. Revisions to DLM 4000.25 Manuals:

(1) Remove existing DLMS Volume 2, Appendices 1 and 2 as they are included in the existing MILSTRIP Manual as Appendices 1.21. and 1.33.

(2) Review existing wording in DLM 4000.25, DLMS Volumes 1, 2, 3, 4, 6, 7, and the DAAS Manual and adjust as necessary to reflect appendix number references. The administrative changes to update any appendix references are not shown as part of the ADC 1346 documentation.

(3) Update the Table of Contents for the DLMS Manual Volume 2. (Enclosure 2).

(4) MILSTRAP

(a) Move MILSTRAP (Reference 3.b) Appendices 1, 2, and 3 to DLMS Volume 2, Appendices 1, 2, and 3.

(b) Update each file as necessary to reflect the location in the DLMS Manual.

(c) Update any referential text in each appendix file to reflect DLMS Manual references.

(d) The administrative changes to these files are not shown as part of the ADC 1346 documentation. Significant administrative changes will be shown in *red bold italics*.

(e) Update the MILSTRAP Manual Table of Contents to for Appendices 1, 2, and 3 to reflect: See DLM 4000.25, DLMS Manual, Volume 2 Appendices 1, 2, and 3.

(5) MILSTRIP

(a) Move MILSTRIP (Reference 3.a.) Appendices 1, 2, and 3 to DLMS Volume 2, Appendices 6, 7, and 8. DLMS Volume 2, Appendices 6, 7, and 8 are currently only hyperlinks back to the MILSTRIP manual Appendices 1, 2, and 3 files.

(b) Update each file as necessary to reflect the location in the DLMS Manual and renumber each appendix file to reflect the updated appendix numbering. The relative order of these appendices will not change.

(c) Update any referential text in each appendix file to reflect DLMS Manual references.

(d) The administrative changes to these files are not shown as part of the ADC 1346 documentation. Significant administrative changes will be shown in *red bold italics*.

(e) Existing DLMS Volume 2 Appendices 7.26 through 7.33 are DLMS Code lists that are not part of legacy MILSTRIP documentation.

(6) Mark Appendix 10 as “Reserved”. The MILSTRAP Legacy Transactions are included in the MILSTRAP appendices that will be moved to DLMS Volume 2, Appendices 1, 2, and 3.

(7) Update the MILSTRIP Manual Table of Contents to for Appendices 1, 2 and 3 to reflect: See DLM 4000.25, DLMS Manual, Volume 2 Appendix 6, 7, and 8.

(8) EBSO will archive the legacy MILSTRIP and MILSTRAP files and will make the last published version available in PDF format on the EBSO Website for use as a reference.

e. **Alternatives:** None

5. REASON FOR CHANGE: Supports consolidation MILSTRIP and MILSTRAP Appendices in to the DLMS Manual. Many of the MILSTRIP and MILSTRAP code lists are still relevant in the DLMS transaction environment and will continue to convey key data in the future. The legacy formats are still being used by an increasingly smaller set of users and the reference to the legacy formats is needed for full DLMS implementation or migration to newer emerging enterprise business data communication methodologies.

6. ADVANTAGES AND DISADVANTAGES:

a. **Advantages:** Consolidates DLMS references and allows for discontinued updates to the legacy manuals. Positions EBSO to adopt a more agile method of publishing changes and executing updates to the DLM files.

b. **Disadvantages:** None were identified.

7. ESTIMATED TIME LINE/IMPLEMENTATION TARGET: The change will be effective upon publication in the next DLM change cycle.

8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: Not specifically identified, however not having to plan and document dual updates in the legacy manuals and the DLMS manual is a significant cost savings in terms of writing, reviewing, and staffing the DLMS Changes and the process to update multiple manuals when the change is approved.

9. IMPACT:

a. **New DLMS Data Elements:** None

b. **Changes to DLMS Data Elements:** None

c. **Automated Information Systems (AIS):** None

d. **Defense Automatic Addressing System (DAAS)**: Requires DAAS to review and update relevant documentation under their purview.

e. **Non-DLM 4000.25 Series Publications**: DOD Components and other Trading Partners will need to complete a comprehensive review of their respective documentation to address the changes in this document as necessary.

Enclosure 1. Revised DLM 4000.25, DLMS, Volume 2 Structure

DLMS Volume 2 Appendix Structure

Appendix 1 – ~~Report of Materiel Obligation Validation~~ **MILSTRAP Forms** (Replicate existing MILSTRAP Appendix 1)

- Existing file listed in MILSTRIP as Appendix 1.21. File can be removed from this location and update reference in DLMS Volume 2, C8.1.5.3.

Appendix 2 – ~~Quarterly Intransit to DLA Disposition Services Field Office Report~~ **MILSTRAP Codes** (Replicate existing MILSTRAP Appendix 2)

- Existing file listed in MILSTRIP as Appendix 1.33. File can be removed from this location and update reference in DLMS Volume 2, C16.6.3.

Appendix 3 – ~~Reserved~~ **MILSTRAP Legacy Transaction Formats** (Replicate existing MILSTRAP Appendix 3)

Appendix 4 – Reserved

Appendix 5 – Reserved

Appendix 6 – **MILSTRIP** Forms/Message Formats (Replicate existing MILSTRIP Appendix 1)

Appendix 7 – **MILSTRIP** Data Elements and Codes (Replicate existing MILSTRIP Appendix 2)

Appendix 8 – **MILSTRIP Legacy Transaction** Formats (Replicate existing MILSTRIP Appendix 3)

Appendix 9 – Generator Communications Interface (GENCOMM) Standard 5.00

Appendix 10 – ~~Reserved MILSTRAP Legacy Transactions~~

- Replicates the MILSTRAP Appendix 3 Formats Index with hyperlinks to each of the MILSTRAP formats. Appendix with links is no longer needed

Appendix 11 – Correlation of MILSTRAP Legacy DIC Functionality to DLMS IC Coding

- Correlation tables (two links) between MILSTRAP legacy DIC series, (e.g., D4_, D6_, D7_, etc.) and DLMS ICs, which provide general functional equivalency between each MILSTRAP DIC and DLMS IC.
- In addition to identification of the DIC/DLMS basic cross-references, physical location of the applicable transaction type code(s) within each DLMS IC and clarifying information required to define a valid correlation are provided (beginning segment/others)
- May require update for Small Arms transaction related changes as they evolve

Appendix 12 – MRA Report Business Rules

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