June 30, 2021

MEMORANDUM FOR SUPPLY DISCREPANCY REPORTING (SDR) PROCESS
REVIEW COMMITTEE (PRC)

SUBJECT: Approved Standards Change (ADC) 1347C, Addendum to ADC 1347 Cancellation
            After Supply Discrepancy Report (SDR) Closure Notices (SDR)

        The attached change to DoD Enterprise Business Standards, as outlined in the
attachment, is approved for implementation.

        Addressees may direct questions to Mr. Ben Breen, Discrepancy/Deficiency
Administrator, e-mail: EBSO.SDR@dla.mil. Others may contact their designated PRC
representative available at http://www.dla.mil/HQ/Information/s/Operations/DLMS/allpoc/.

                                    THOMAS A. DELANEY
                                    Director, Enterprise Business Standards Office

Attachment
As stated

cc:
ODASD(Logistics)

ADC 1347C
Addendum to ADC 1347
Cancellation After SDR Closure Notices (SDR)

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Enterprise Business Standards Office (EBSO), Mr. Ben Breen, Deficiency/Discrepancy Administrator, e-mail: EBSO.SDR@dla.mil.

2. REFERENCES:

    a. Approved Defense Logistics Management Standards (DLMS) Change (ADC) 1347, Mandatory Closure Notices for Supply Discrepancy Reports, June 29. 2020

    b. ADC 1347A, Addendum to ADC 1347 Mandatory Closure Notices for Supply Discrepancy Reports, February 1, 2021

    c. ADC 1347B, Addendum to ADC 1347 Replies After SDR Closure Notices and Action Codes 1H and 3B, May 21, 2021.

    d. DLM 4000.25, Volume 2, Supply Standards and Procedures, Chapter 17, Supply Discrepancy Reporting

3. APPROVED CHANGE(S):

    a. <u>Brief Overview of Change</u>: This addendum will enhance WebSDR processing rules for records where a cancellation is processed after the mandatory closure notice has posted. WebSDR will allow an SDR cancellation to be processed after the record is in the "closed status." When the original submitter has a valid reason to cancel an SDRs with a cancellation, WebSDR will cancel the record and reflect the cancellation in WebSDR metrics. The Completion Notification (Transaction Set Purpose Code (CN)) may only be generated by the submitting system identification code.

    b. <u>Background</u>: Currently, SDRs in the closed status cannot be cancelled and are rejected by WebSDR citing an improper transaction after the closure notice has been processed. ADC 1347 enhanced communication between the submitting SDR system and the action activity. It documents and expands upon procedures regarding completion notifications generated for all SDRs regardless of submitting system or activity. (References 2.a., 2.b., and 2.c.)

    c. <u>Approved Change in Detail</u>: This addendum will enhance WebSDR processing rules for any SDR in the closed status. WebSDR will allow a cancellation to process once a closure notice has posted and will not reject the transaction as an invalid submission due to the SDR closed status. WebSDR metrics will reflect the cancellation of these SDRs.

    d. <u>Revisions to Defense Logistics Manuals</u>: Revise DLM, Volume 2, Chapter 17, Supply Discrepancy Reporting, as shown in the enclosure.

  e. <u>Approved Transaction Flow</u>: Standard SDR business transactions apply.

4. REASON FOR CHANGE: Allow users to cancel an SDR after it has been placed in the closed status without rejecting the cancellation. Also, this change updates the WebSDR metrics table to move the SDRs from a closed status to cancelled once the cancellation is processed.

5. ADVANTAGES AND DISADVANTAGES:

  a. <u>Advantages</u>: WebSDR will accurately reflect the SDR cancellation even after a SDR record was previously placed in a closed status via the CN transaction.

  b. <u>Disadvantages</u>: None.

6. ESTIMATED TIMELINE/IMPLEMENTATION TARGET: WebSDR implemented this update on June 17, 2021, to avoid rejecting cancellations in the above described scenario.

7. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: This change improves SDR metrics. At this time, this cannot be calculated.

8. IMPACT:

  a. <u>New/Changes Data Elements</u>: None identified.

  b. <u>Automated Information Systems (AIS)</u>: This change does not impact component SDR systems.

  c. <u>Defense Automatic Addressing System (DAAS)</u>: WebSDR was updated on June 17, 2021 to reflect the updates identified in this change.

  d. <u>Non-DLM Publications</u>: None identified.

Enclosure

Defense Logistics Manual (DLM) 4000.25, Volume 2, Supply Standards and Procedures

Make the following changes to Volume 2. Additions are shown in ***red bold italics*** and deletions shown in double strikethrough.

Chapter 17, Supply Discrepancy Reporting

 Intervening text not shown

C17.3.12.1.2.5. Completion Notification.[1] The submitting system will use a completion notification, identified by Transaction Set Purpose Code CN or Completion Notification in the SDR reply, will be used by the submitter to communicate with the action activity that final action has been taken on an SDR requiring a materiel disposition action. The SDR system receiving the Completion Notification may close the SDR as well or keep it open for additional actions. Submission of a Completion Notification is required for all SDRs prepared by the submitter, with the exception of those clearly identified as being provided for information only and requiring no action activity reply (SDR Action Codes 1H or 3B only). Action Code 1H or 3B SDRs will automatically be placed into a closed status in WebSDR metrics. The completion notice may not be used to modify originally reported SDR data elements. The following sub-paragraphs provide more detailed information regarding Completion Notification processing.

C17.3.12.1.2.5.1. When a Completion Notification processes against an SDR, the SDR cannot be reopened. The Completion Notification puts the SDR into a closed status and signifies the submitter has taken disposition action provided by the action activity. For SDR Document Type Code 6/9/P/W, WebSDR will process a Reply (Transaction Set Purpose Code 11) only when the action activity determines the cause code needs to be updated after the vendor challenge process has been completed. WebSDR will also allow a reply to process for all SDRs with Action Code 1H or 3B regardless of reply code. This will allow a Cause Code, acknowledgment (103) or any other reply indicating pertinent information to process on the SDR. All SDRs with the Completion Notification or Action Code 1H or 3B will remain in a closed status regardless if a reply processes. ***However, if the submitter generates a cancellation, the cancellation will process and place the SDR into a cancelled status.***

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[1] Refer to ADC 1044A Clarification of Business Rules associated with SDR Replies for Status Update and Completion Notification