



**DEFENSE LOGISTICS AGENCY
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October 29, 2019

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS

SUBJECT: Approved Defense Logistics Management Standards (DLMS) Change (ADC) 1350, Establish Advice Code 3G to Identify Requisitions for Short Shelf-Life Materiel (Supply)

The attached change to DLM 4000.25, Defense Logistics Management Standards (DLMS), is approved for implementation.

Addressees may direct questions to Mr. Eric Flanagan, DOD MILSTRIP Administrator, e-mail: DLMS_MILSTRIP@dla.mil. Others must contact their designated Supply PRC representative available at <http://www.dla.mil/HQ/InformationOperations/DLMS/allpoc/>

DREXEL K. ROSS
Director
Enterprise Business Standards Office

Attachment
As stated

cc:
ODASD(Logistics)

**Attachment to ADC 1350
Establish Advice Code 3G to Identify Requisitions
for Short Shelf-Life Materiel**

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

a. **Technical POC:** HQ DLA Distribution J4-BC, Shelf Life Special Commodities Team Lead/BPA, Robert Garrettson, phone: 717-770-7358, e-mail: robert.garrettson@dla.mil

b. **Functional POC:** HQ DLA Distribution J4-BC, Shelf Life Special Commodities Team Lead/BPA, Robert Garrettson, phone: 717-770-7358, e-mail: robert.garrettson@dla.mil

2. FUNCTIONAL AREA LOGISTICS AND TRANSACTION CHANGES:

a. **Primary/Secondary Functional Area:** Supply

b. **Primary/Secondary Functional Process:** MILSTRIP

c. **Logistics and Transaction Changes (Check All That Apply):**

<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category
	Billing		Physical Inventory		Contract Admin
	Discrepancies / Deficiencies		MILSTRAP		DoDAAD
	Serialization	X	MILSTRIP		MAPAD
	Small Arms/Light Weapons		MRA		LMARS
	pRFID		Disposition	X	DLM Publications
	GFP		DOD BRAC		

3. REFERENCES:

a. DODM 4140.27, Volume 1, DOD Shelf-life Management Program: Program Administration

b. DLA Distribution SOP 4145.95, Shelf Life Time Limited Extension for Short Dated Material Requisition Release

c. DLM 4000.25, Volume 2, Appendix 7.15, Advice Codes

4. APPROVED CHANGE(S):

a. **Brief Overview of Change:** This change establishes a new advice code that allows DLA major subordinate commands (MSCs) performing inventory control point (ICP) functions

to issue short-dated shelf life. OCONUS customers may requisition such materiel for immediate consumption. The new advice code would only be applicable to OCONUS requisitions.

b. Background:

(1) OCONUS customers currently submit requisitions to the Enterprise Business Systems (EBS). EBS subsequently sends materiel release orders to one of DLA's distribution centers through the Distribution Standard System (DSS). The distribution centers determine if the requisitioned materiel is in serviceable condition and has sufficient shelf life in accordance with DODM 4140.27, Volume 1 (Reference 3.a.). If the materiel does not have sufficient shelf life, DSS flags the materiel and sends a materiel release denial to EBS.

(2) After receiving the materiel release denial, the MSC/ICP contacts the OCONUS customer to determine if they will consume the materiel immediately to fill an urgent need. Otherwise, the ICP places the requisition on backorder. If the customer accepts the materiel, they must agree to the requirements in DLA Distribution SOP 4145.95 (Reference 3.b.). This verification process requires manual action on the part of the MSC/ICP and the customer.

(3) Requirements per Reference 3.a.:

(a) Items with a shelf life code (SLC) of 24 months or greater issued to satisfy either FMS or OCONUS requirements will be in Supply Condition Code (SCC) A, with a minimum of 12 months shelf life remaining. Requisitioners have the option to waive the 12-month minimum by submitting exception requisitions.

(b) Items with an SLC of less than 24 months are not subject to the 12-month minimum. However, they must be issued from SCC A assets unless the customer specifies that other than SCC A materiel is acceptable or the ICP designates a release from a specified material condition. OCONUS requisitions include the DLMS 511R Requisition transaction and legacy Military Standard Requisition and Issue Procedure (MILSTRIP) Document Identifier Codes A01, A02, A03, A04, and A05.

(4) The current process workaround was developed to assist customers in requisitioning stock that has a short dated shelf life remaining, with the customer acknowledging that they are willing to accept the materiel as-is because it is for immediate consumption. Reference 3.b. defines the current process for meeting the customer's demand for short-dated shelf life materiel for immediate consumption. Opening the materiel for usage negates shelf life and triggers service life. This manual process requires coordination between customer, MSC/ICP, and Distribution.

(5) Audit Readiness requirements per Reference 3.b. include:

(a) acceptance of short dated shelf life materiel, and

(b) shelf life dates on packaging labels may not match shelf life dates on actual product.

c. **Approved Change in Detail:** This change adds new Advice Code 3G to DLM 4000.25, Volume 2, Appendix 7.15, Advice Codes (Reference 3.c.) as shown below:

REQUISITION TRANSACTION ADVICE CODES	
CODE	EXPLANATION
3G	<i>For OCONUS requisitions only. Requisitioner will accept shelf life materiel with a minimum of 4 months shelf life remaining until expiration at time of issue/shipment from DLA Distribution Center. Supply Discrepancy Reports (SDRs) will not be accepted for expired materiel with the usage of Advice Code 3G.</i>

d. **Revisions to DLM 4000.25 Manuals:** Revise DLM 4000.25, Volume 2, Appendix 7.15, Advice Codes to include Advice Code 3G and the code explanation.

e. **Proposed Transaction Flow:** This change does not alter existing transaction flows.

f. **Alternatives:** The alternative is to continue executing the current manual process in Reference 3.b.

5. REASON FOR CHANGE: DLA Distribution requested this change to allow OCONUS customers to accept short-dated shelf life materiel without the need for manual intervention. The ability of the customer to provide this code eliminates the need for a manual verification process. The DLA MSCs/ICP would no longer need to contact the customer, and the customer would no longer need to provide response.

6. ADVANTAGES AND DISADVANTAGES:

a. **Advantages:** This change provides a systemic method for customers to requisition short-dated shelf life materiel. It also improves timely warfighter support through increased materiel availability. Finally, the new advice code will utilize shelf life materiel within its whole life and thereby save taxpayer dollars.

b. **Disadvantages:** Adding a new advice code will require system updates across the DOD supply chain. Using a new advice code to order short dated shelf life materiel will make an additional advice code unavailable since a requisition can only accommodate one at a time.

7. ESTIMATED TIME LINE/IMPLEMENTATION TARGET: Implementation of this change is effective upon approval and publication of the ADC.

8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE:

a. **Avoidance:** DLA estimates a full-time equivalent labor savings of \$43K a year at the MSC/ICP and distribution centers.

b. **Savings:** DLA estimates a \$12M annual savings achieved through utilizing short-dated shelf life materiel instead of disposing of it.

9. IMPACT:

- a. **New DLMS Data Elements:** None
- b. **Changes to DLMS Data Elements:** Update DLMS Qualifier 80, Advice Code to insert new code 3G as defined in paragraph 4.c. above.
- c. **Automated Information Systems (AIS):** DLA EBS, DLA DSS, and participating systems will require coding changes to generate and accommodate the additional advice code.
- d. **Defense Automatic Addressing System (DAAS):** No impacts identified.
- e. **Non-DLM 4000.25 Series Publications:** DLA and participating Service/Agencies should update affected publications as needed.

10. PROPOSED DLMS CHANGE (PDC) 1350 RESPONSE/COMMENT RESOLUTION:

	Component	Response/Comment	Disposition
1.	Air Force	Concur with comment. Requisitions using Advice Code 3G for short shelf-life items require faster modes of shipment if not known to be available at nearby storage activities. Recommendation: Include comments to 3G advice code instructions which recommend application of higher priority or project code (if warranted) to influence faster mode shipments.	Recommend Air Force submit a PDC for this change. This would allow the other services and DLA to evaluate the change. If DLA submits an addendum, EBSO can combine this recommendation with that change.
2.	USMC	Concur without comment.	Noted.
3.	US Army	No response received.	Noted.
4.	Navy	Concur with comment. 1. Navy recommends expanding the scope of Advice Code 3G to include not only OCONUS requisitions, but CONUS requisitions for Issue Priority Group (IPG) I and II Direct Turnover (DTO) materiel (no stock replenishment orders). 2. Navy recommends modifying the second sentence of section 6.a. (Advantages) as follows to correspond with comment #1: "It	Response: 1. Recommend the Navy submit a PDC for this capability. 2. Same recommendation as above.

		also improves timely warfighter support through increased materiel availability and reduction of Unfilled Customer Orders (UCOs).”	
5.	DLA	<p>Concur with comment</p> <p>1. Comment: This change requires new “combination advice codes.”</p> <p>New codes for combos 2L & 3G; 2B & 3G; 2D & 3G; 2T & 3G; 2J & 3G.</p> <p>2. Comment: DSS currently has shelf life logic based on certain project codes.</p> <p>Use of the new advice code with a conflicting project code requires direction. Recommend DLA Distribution coordinate their internal/edits logic with DAAS. Recommendation is an initial DAAS edit to reject the requisition back to the customer. Perhaps also create a new reject advice code identifying the conflict with the requisition project code vs. the advice code (or combo).</p> <p>3. Comment: The change would allow OCONUS & FMS orders access to cc A & B material (cc A includes materiel with more than 6 months shelf-life remaining; cc B includes material with 3 through 6 months shelf-life remaining).</p> <p>Would require a change to current DLA EBS sourcing logic (ATP).</p> <p>4. Comment: The ability of the customer to provide this code eliminates the need for a manual verification process.</p> <p>Will the CAS be able to make changes to the advice code with permission from the customer?</p> <p>5. Comment: Should the PDC address the possibility of the customer submitting Supply Discrepancy reports against the</p>	<p>1. Recommend that DLA submit a PDC as an addendum to this ADC to establish the five combination advice codes.</p> <p>2. Recommend that DLA submit a PDC as an addendum to address this issue. DLA can use the combination advice code PDC to address this this issue.</p> <p>3. No comment. This is a DLA issue.</p> <p>4. No comment. This a DLA issue.</p> <p>5. No comment. Noted.</p>

		material that they requisition with a shorter life? DLA Response: Supply Discrepancy reports submitted on requisitions that contain a 3G advice code will be rejected by the receiving activity.	
6.	DAAS	Concur	Noted.
7.	USTRANSCOM	No response received.	Noted.