



**DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
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February 26, 2019

**MEMORANDUM FOR DEPARTMENT OF DEFENSE ACTIVITY ADDRESS DIRECTORY  
(DoDAAD) PROCESS REVIEW COMMITTEE (PRC)**

**SUBJECT: Approved Defense Logistics Management Standards (DLMS) Change (ADC)  
1372, Administrative update to DLA Energy DoDAACs (DoDAAD)**

The attached change to Defense Logistics Manual (DLM) 4000.25, Defense Logistics Management Standards (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory is approved for immediate implementation. This is a documentation change only and will be applied during the next formal change process of the DLM manual update.

Addressees may direct questions to Richard Morrow, DoDAAD PRC Chair, at 571-767-5256, DSN 427-5256, or e-mail: [EBSO.DoDAAD@dla.mil](mailto:EBSO.DoDAAD@dla.mil). Others must contact their Component designated representative.

**DREXEL K. ROSS**  
Director  
Enterprise Business Standards Office

Attachment  
As stated

cc:  
OUSD(DPC)  
ODASD(Logistics)

## ATTACHMENT TO ADC 1372

### Administrative update to DLA Energy DoDAACs

**1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:** Enterprise Business Standards Office (EBSO), DoDAAD PRC Chair, Richard Morrow, at 571-767-5256, email: [EBSO.DoDAAD@dla.mil](mailto:EBSO.DoDAAD@dla.mil).

**2. FUNCTIONAL AREA LOGISTICS AND TRANSACTION CHANGES:**

a. **Primary/Secondary Functional Area:** DoDAAD

b. **Logistics and Transaction Changes (Check All That Apply):**

<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category	<input checked="" type="checkbox"/>	Category
	Billing		Physical Inventory		Contract Admin
	Discrepancies / Deficiencies		MILSTRAP	<input checked="" type="checkbox"/>	DoDAAD
	Serialization		MILSTRIP		MAPAD
	Small Arms/Light Weapons		MRA		LMARS
	pRFID		Disposition	<input checked="" type="checkbox"/>	DLM Publications
	GFP		DOD BRAC		

**3. REFERENCE:** DLM 4000.25, Defense Logistics Management Standards (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory.

**4. REQUESTED CHANGE(S):**

a. **Brief Overview of Change:** This change updates the documentation for the DLA Energy (2A series) DoDAACs.

b. **Background:** DLA Energy Special Program DoDAACs begin with 2A, which classifies them as a Special Program. This designation supports DoDAACs not limited to single organization type (e.g., DOD or Federal). The DLMS manual awkwardly phrased organization type restriction to imply neither DOD nor Federal. This change clarifies the DLM 4000.25 wording.

c. **Requested Change in Detail:**

(1) **Revision to DLM 4000.25, Volume 6, Chapter 2:** Changes are identified in *red bold italics*.

C2.4.1.4. Special Program DoDAACs. Special Program DoDAACs are identified by a numeric character in the first position followed by an alpha

character in the second position. These identify entities that are **not limited to a single organizational type** ~~neither DoD nor other Federal entities~~ and that are associated with a special program. Among other purposes, special programs include programs authorized by Congress for state and local entities to purchase materiel from Federal sources. DoD and Federal Agency sponsors of these programs are designated as DoDAAC monitors. Contact the DoDAAD System Administrator for guidance on establishing a DoDAAC series for a special program.

d. **REASON FOR CHANGE:** This change improves readability and eliminates confusing wording currently used to identify Special Program entities.

e. **Alternatives:** None noted.

#### 5. **ADVANTAGES AND DISADVANTAGES:**

a. **Advantages:** Improves readability and eliminates confusion.

b. **Disadvantages:** None

6. **ESTIMATED TIME LINE/IMPLEMENTATION TARGET:** Authorized for immediate implementation

#### 7. **IMPACTS:**

a. **New Data Elements:** None

b. **Changes to Data Elements:** None

c. **Automated Information Systems (AIS):** None

d. **Army and Air Force.** None

e. **Non-DLM 4000.25 Series Publications:** None