



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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October 27, 2020

**MEMORANDUM FOR DEPARTMENT OF DEFENSE ACTIVITY ADDRESS DIRECTORY
(DoDAAD) PROCESS REVIEW COMMITTEE (PRC)**

**SUBJECT: Approved Defense Logistics Management Standards (DLMS) Change (ADC)
1384, Drop Numeric State Codes (DoDAAD)**

The attached change to Defense Logistics Manual (DLM) 4000.25, Defense Logistics Management Standards (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory is approved for immediate implementation. Target timeline for Defense Automatic Addressing System (DAAS) updates to the DoDAAD expected to be completed within **60** days of the publication of this ADC.

Addressees may direct questions to Richard Morrow, DoDAAD PRC Chair, at 571-527-6692 or e-mail: EBSO.DoDAAD@dla.mil. Others must contact their Component designated representative.

THOMAS A. DELANEY
Director, Enterprise Business Standards Office

Attachment
As stated

cc:
ODASD(Logistics)
OUSD(DPC)

ADC 1384

Drop Numeric State Codes from DoDAAD

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Enterprise Business Standards Office (EBSO), DoDAAD PRC Chair, Richard Morrow, at 571-527-6692, email: EBSO.DoDAAD@dla.mil.

2. FUNCTIONAL AREA LOGISTICS AND TRANSACTION CHANGES: DoDAAD

3. REFERENCE: DLM 4000.25, Defense Logistics Management Standards (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory.

4. REQUESTED CHANGE(S): Remove the numeric state codes (i.e., T1_STATE_N, T2_STATE_N, and T3_STATE_N) from each of the Type Address Code (TAC) addresses in the DoDAAD.

a. Background:

(1) In June 1970, U.S. Federal Information Processing Standard Publication ("FIPS PUB") defined both numeric and two-letter alphabetic codes to identify U.S. States and the freely associated states, and trust territory (e.g., American Samoa, Guam, Puerto Rico, U.S. Minor outlying Islands). Based on that guidance from FIPS, DAAS added both the two-letter alphabetic and the two-numeric state codes to the DoDAAD.

(2) In May 1987, FIPS issued FIPS PUB 5-2, omitted the previously reserved numeric state codes for the American territories without comment.

(3) On September 2, 2008, NIST withdrew FIPS 5-2 (along with nine other standards) as a Federal Information Processing Standard. The FIPS country codes were dropped from the DoDAAD database and replaced with Geopolitical Entities, Names, and Codes (GENC), but the numeric state codes were overlooked. This change corrects that oversight.

b. Approved Change in Detail:

(1) DAAS. Remove the numeric state codes (i.e., elements T1_STATE_N, T2_STATE_N, and T3_STATE_N) from the DoDAAD database.

(2) DAAS. Remove the numeric state codes from DoDAAD update, DAASINQ, eDAASINQ, download files, XML, Oracle Replication, and any other application where numeric state codes are currently found.

(3) Currently, no other systems require the numeric state codes, so this change should not have an impact on any other system supported by the DoDAAD database.

c. **Revisions to Defense Logistics Manuals:** N/A

d. **REASON FOR CHANGE:** Removes the need to continue support for an unused feature.

e. **Alternatives:** None noted.

5. **ADVANTAGES AND DISADVANTAGES:**

a. **Advantages:** Removes unsupported elements from the DoDAAD database.

b. **Disadvantages:** None

6. **ESTIMATED TIME LINE/IMPLEMENTATION TARGET:** Authorized for immediate implementation by DAAS upon publication of the ADC. The following targeted deadlines are provided:

a. **DAAS:** Target timeline for DAAS to implement this change is **60 days** from the publication of the ADC.

b. **Services/Agencies:** N/A

7. **IMPACTS:**

a. **New/Changes to Data Elements:** Remove elements T1_STATE_N, T2_STATE_N, and T3_STATE_N from the DoDAAD application.

b. **Automated Information Systems (AIS):** DoDAAD update, DAASINQ, eDAASINQ, download files, XML, Oracle Replication, and any other application where numeric state codes are currently found.

c. **Army and Air Force.** Army and Air Force must make the necessary changes to their respective DoDAAC applications to mirror the changes to the DoDAAD.

d. **Non-DLM Publications:** Services/Agencies must incorporate the changes identified herein into the relevant Service/Agency-level DoDAAD management publications, including (but not limited to) the following:

(1) 41 CFR, Federal Property Management Regulations

(2) U.S. Army: AR 725-50

(3) U.S. Air Force: AFMAN 23-230

(4) U.S. Marine Corps: MCO 4400.201, Vol 2

(5) U.S. Coast Guard: COMDTINST M4000.2

(6) Defense Information Systems Agency: DISA Instruction 270-50-10

8. PROPOSED DLMS CHANGE (PDC) 1384 RESPONSE/COMMENT RESOLUTION:

	Component	Response/Comment	Disposition
1.	DAAS	Concurs without comment – 8/20/2020	Noted
2.	USTRANSCOM/J3-C	Concurs without comment – 8/20/2020	Noted
3.	DCMA	Concurs without comment – 8/26/2020	Noted
4.	Navy	Concurs without comment – 9/2/2020	Noted
5.	USSOCOM	Concurs without comment – 9/3/2020	Noted
6.	Air Force	Concurs with comment – 9/9/2020	Update reference AFI 24-230 to AFMAN 23-240. Corrected.
7.	US Army	No response received	Noted
8.	USMC	No response received	Noted
9.	WHS	No response received	Noted