



**DEFENSE LOGISTICS AGENCY  
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May 21, 2021

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC)

SUBJECT: Approved Standards Change (ADC) 1391, Contract Closeout Module and  
Organizational Code on DLMS 567C (Supply)

The attached change to DoD Enterprise Business Standards, as outlined in the attachment, is approved for implementation.

Addressees may direct questions to Ms. Tonja Carter, e-mail: [EBSO.Supply@dla.mil](mailto:EBSO.Supply@dla.mil).  
Others must contact their designated PRC representative available at  
<http://www.dla.mil/HQ/InformationOperations/DLMS/allpoc/>.

THOMAS A. DELANEY  
Director, Enterprise Business Standards Office

Attachment  
As stated

cc:  
ODASD(Logistics)  
OUSD(C)  
OUSD(A&S/DPC)

# ADC 1391

## Contract Closeout Module and Organizational Code on DLMS 567C

### 1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

- a. **Technical POC:** Benjaman (Ben) Schmidt, PH-DCMA HQ FIRM Center, 952-259-5446, [Benjaman.R.Schmidt.civ@mail.mil](mailto:Benjaman.R.Schmidt.civ@mail.mil)
- b. **Functional POC:** Tonja Carter, EBSO Supply, 269-961-5227, [Tonja.Carter@dla.mil](mailto:Tonja.Carter@dla.mil)

### 2. REFERENCES:

- a. Defense Logistics Manual (DLM) 4000.25, Defense Logistics Management Standards (DLMS), Volume 7
- b. DLMS Implementation Convention 567C Contract Completions Status
- c. ADP (Automatic Data Processing) Listing of CAO (Contract Administration Office) DoDAACs and Corresponding Organization Codes (Enclosure 2)

### 3. APPROVED CHANGE(S):

a. **Brief Overview of Change:** The purpose of this request is to update the DLMS 567C Contract Completion Status Transaction (Reference 2.b) to transmit Defense Contracting Management Agency (DCMA) CAO Organization Codes to facilitate contract closeout in Mechanization of Contract Administration Services (MOCAS).

b. **Background:** DCMA is transitioning from closing contracts via its MOCAS Contract Closeout (MCC) eTool to closing them in the Contract Closeout (CCO) module in the Procurement Integrated Enterprise Environment (PIEE) Suite. DCMA will utilize the DLMS 567C transactions from CCO to initiate automated closeout in MOCAS but requires the organization code identified in Enclosure 2 be assigned to each contract as part of the closeout process. There is a one-to-one relationship between DoDAACs and Organization Codes assigned to CAOs included in the embedded ADP Listing from Reference 2.c and identified in Enclosure 2.

c. **Approved Change in Detail:** Open the 1/N102/030 data element in the DLMS 567C to input the two-character organization code when DCMA closes contracts in CCO. This change is for MOCAS purposes only and the N102 segment will only be used for MOCAS contract closeout transactions when 1/N101/030 contains the qualifier C4 Contract Administration Office. Changes during staffing highlighted in blue.

d. **Revisions to Defense Logistics Manuals:** Revise the DLMS IC 567C as shown in Enclosure 1.

**4. REASON FOR CHANGE:** In the legacy MOCAS, the two-character organization code must be input during the contract closeout process. The organization code is available in CCO for extraction along with the other contract data currently extracted for the DLMS 567C.

**5. ADVANTAGES AND DISADVANTAGES:**

**a. Advantages:** It is not feasible to update the legacy MOCAS system to not use the organization code. Enabling the 567C to carry the DCMA organization code will remove the need to modify the legacy MOCAS.

**b. Disadvantages:** None.

**6. ASSUMPTIONS USED OR WILL BE USED IN THE CHANGE OR NEW DEVELOPMENT:** The 1/N102/030 data element will only be used by MOCAS.

**7. ESTIMATED TIME LINE/IMPLEMENTATION TARGET:** March 2021 is the partial implementation date to support CCO sending the EDI 567C transaction to GEX, however, MOCAS development is on-going to accept the EDI 567C transaction from GEX.

**8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE:** The cost and time to modify the legacy MOCAS was not specifically identified.

**9. IMPACT:**

**a. New Changes Data Elements:**

(1) This change will modify the DLMS 567C to allow the use of the N102 segment that will support adding the CAO Organization Code. The two-character code identifying the Contract Administration Office assigned to the contract in MOCAS.

(2) LOGDRMS will require updates on data element 92, identified as the organization code.

**b. Automated Information Systems (AIS):** MOCAS and PIEE

**c. Defense Automatic Addressing System (DAAS):** Update 567C mapping, as identified in paragraph 7 above and Enclosure 1 below.

**d. Non-DLM Publications:** None

**10. PDC 1391 RESPONSES/COMMENT RESOLUTION:**

	<b>Component</b>	<b>Response/Comment</b>	<b>Disposition</b>
1.	DAAS	Concurs without comment	As noted.
2.	DLA	Concurs without comment	As noted.
3.	ODASD (Logistics)	Concurs with comment	See Enclosure 3
4.	US Air Force	Concurs with comment	See Enclosure 3
5.	US Army	No response provided	
6.	USMC	Concurs without comment	As noted.
7.	US Navy	Concurs without comment	As noted.
8.	DCMA	Concurs with comment	Associated to ECP 1304

**Enclosure 1**

567C IC Change Table. Additions are shown *in bold italics text*.

#	Location	DLMS 4010 567C Contract Completion Statement/ Unclosed Contract Status/Contract Close-out Revision	Reason
1.	DLMS Introductory Note	<u>Add ADC 1391 to DLMS Introductory Note 7 with the following:</u>  <b><i>- ADC 1391, Contract Closeout Module and Organizational Code on DLMS 567C</i></b>	Adds change to the introductory note.
2.	1/N102/030	<u>Open N102, Data Element 92 Name and add DLMS Note:</u>  <b><i>DLMS Note: Use with N101 Code C4 Contract Administration Office, contract closeout transactions involving <u>only</u> the legacy Mechanization of Contract Administration Services (MOCAS) system to provide the two-character Defense Contract Management Agency (DCMA) organization code. Continue to provide the DoDAAC in N104.</i></b>	Requirement to support a legacy system

Enclosure 2

Contracting Administration Office DoDAACs and Corresponding Organization Codes

	CELL CODE	FACILITY CODE	PAYMENT OFFICE	CMO DoDAAC	CMO ORG_CODE	DCMA DIVISION / REGION	OFFICE	
<b>MOC G</b>	Y1	DFC1	HQ0338	S4816A	AD	AIMO Command	DCMA AIMO NORTH TX	
	Y1	DFC1	HQ0338	S4001A	AE	AIMO Command	DCMA AIMO OKLAHOMA CITY	
	Y1	DFC1	HQ0338	S1110A	AG	AIMO Command	DCMA AIMO ST AUGUSTINE	
	Y1	DFC1	HQ0338	S1221A	AJ	AIMO Command	DCMA AIMO MELBOURNE	
	Y1	DFC1	HQ0338	S0107A	AK	Central	DCMA HUNTSVILLE	
	Y1	DFC1	HQ0338	S1111A	AL	Eastern	DCMA LOCKHEED MARTIN MARIETTA	
	Y1	DFC1	HQ0338	S1005A	AM	Eastern	DCMA LOCKHEED MARTIN ORLANDO	
	Y1	DFC1	HQ0338	S1002A	AO	Eastern	DCMA ORLANDO	
			HQ0338	S2405A	AQ	Special Pgms	DCMA SPECIAL PROGRAMS EAST	
	Y4	DFC4	HQ0338	S0109A	AR	AIMO Command	DCMA AIMO EGLIN	
	Y4	DFC4	HQ0338	S4513A	AS	AIMO Command	DCMA AIMO GREENVILLE	
	Y5	DFC5	HQ0338	S4815A	AT	AIMO Command	DCMA AIMO SAN ANTONIO	
	Y1	DFC1	HQ0338	S1109A	AW	Eastern	DCMA ST PETERSBURG	
	Y1	DFC1	HQ0338	S1103A	AZ	Eastern	DCMA ATLANTA	
	Y4	DFC4	HQ0338	S2101A	WB	Eastern	DCMA BALTIMORE	
	Y4	DFC4	HQ0338	S2103A	WJ	Eastern	DCMA NORTHROP GRUMMAN BALTIMORE	
			HQ0338	S5111A	WN	Eastern	DCMA HAMPTON	
	Y5	DFC5	HQ0338	S2404A	WV	Eastern	DCMA MANASSAS	
	<b>MOC H</b>	H2	DFC2	HQ0337	S2206A	DB	Eastern	DCMA BOSTON
		H3	DFC3	HQ0337	S0701A	DC	Eastern	DCMA HARTFORD
H2		DFC2	HQ0337	S3306A	DG	Eastern	DCMA SYRACUSE	
H2		DFC2	HQ0337	S2205A	DH	Eastern	DCMA RAYTHEON TEWKSBURY	
H2		DFC2	HQ0337	S3001A	DJ	Eastern	DCMA BAE SYSTEMS NASHUA	
H2		DFC2	HQ0337	S3315A	DN	Eastern	DCMA LOCKHEED MARTIN OWEGO	
H3		DFC3	HQ0337	S0703A	DS	Eastern	DCMA APO HAMILTON SUNDSTRAND WL	
H2		DFC2	HQ0337	S2207A	ED	Eastern	DCMA APO GE ENGINES LYNN	
			HQ0337	S5116A	EK	Eastern	DCMA APO KELLY SAN ANTONIO	
H3		DFC3	HQ0337	S0707A	ES	Eastern	DCMA SIKORSKY AIRCRAFT STRATFORD	
H3		DFC3	HQ0337	S0708A	EW	Eastern	DCMA APO PRATT AND WHITNEY EH	
H3		DFC3	HQ0337	S1504A	GH	Eastern	DCMA APO ROLLS ROYCE INDIANAPOLIS	
H5		DFC5	HQ0337	S3605A	JF	Central	DCMA DAYTON	
			HQ0337	S4803A	JH	Headquarters	DCMA INTL CONTRACTS OCONUS GROUP	
H5		DFC5	HQ0337	S2305A	JJ	Central	DCMA DETROIT	
			HQ0337	S3205A	JM	Central	DCMA BAE YORK	
H5		DFC5	HQ0337	SCN01A	JR	International	DCMA AMERICAS	
			HQ0337	S4201A	JU	Eastern	DCMA NEW CUMBERLAND	
H2		DFC2	HQ0337	S3309A	SC	Eastern	DCMA GARDEN CITY	
H3		DFC3	HQ0337	S3101A	SE	Eastern	DCMA SPRINGFIELD	
		HQ0337	S4306A	SS	Eastern	DCMA NAVAL SPECIAL EMPHASIS OPS		
		HQ0337	S3911A	WD	Eastern	DCMA PITT SBURGH		
H3	DFC3	HQ0337	S3110A	WF	Eastern	DCMA LOCKHEED MARTIN MOORESTOWN		
H6	DFC6	HQ0337	S3915A	WG	Eastern	DCMA PHILADELPHIA		
H7	DFC7	HQ0337	S3916A	YR	Eastern	DCMA BOEING PHILADELPHIA		
<b>MOC L</b>	N5	DFC5	HQ0339	S1403A	GB	Central	DCMA CHICAGO	
	N1	DFC1	HQ0339	SGR18A	HG	International	DCMA EUROPE	
	N1	DFC1	HQ0339	SSN05A	HM	International	DCMA PACIFIC (SINGAPORE)	
	N1	DFC1	HQ0339	SKR08A	HO	International	DCMA KOREA	
	N1	DFC1	HQ0339	SJP10A	HP	International	DCMA JAPAN	
	N1	DFC1	HQ0339	SSU01A	HS	International	DCMA MIDDLE EAST	
	N6	DFC6	HQ0339	S4402A	LB	Central	DCMA DALLAS	
	N1	DFC1	HQ0339	S0302A	LD	Western	DCMA PHOENIX	
			HQ0339	S3500A	LF	Western	DCMA ALBUQUERQUE	
	N1	DFC1	HQ0339	S0305A	LN	Western	DCMA RAYTHEON TUCSON	
	N6	DFC6	HQ0339	S4419A	LP	Central	DCMA LOCKHEED MARTIN FORT WORTH	
			HQ0339	S4420A	LT	Central	DCMA LOCKHEED MARTIN DALLAS	
			HQ0339	S0303A	ML	Western	DCMA PALMDALE	
			HQ0339	S4818A	MP	Western	DCMA NASA PRODUCT OPERATIONS	
			HQ0339	S4503A	MT	Western	DCMA NPO NORTHROP GRUMMAN UTAH	
			HQ0339	S0513A	NC	Western	DCMA SANTA ANA	
			HQ0339	S0530A	ND	Western	DCMA CARSON	
			HQ0339	S0539A	NE	Western	DCMA RAYTHEON LOS ANGELES	
	N4	DFC4	HQ0339	S0514A	NF	Western	DCMA SAN DIEGO	
	N1	DFC1	HQ0339	S0512A	NH	Western	DCMA LOS ANGELES	
	N4	DFC4	HQ0339	S0507A	NL	Western	DCMA STOCKTON	
	N4	DFC4	HQ0339	S4804A	NM	Western	DCMA BOEING SEATTLE	
			HQ0339	S0637A	NN	Western	DCMA SACRAMENTO	
	N2	DFC2	HQ0339	S0543A	NO	Western	DCMA LOCKHEED MARTIN SUNNYVALE	
			HQ0339	S4801A	NS	Western	DCMA SEATTLE	
	N1	DFC1	HQ0339	S0546A	NZ	Western	DCMA NORTHROP GRUMMAN EL SEGUNDO	
			HQ0339	S0601A	PC	Special Pgms	DCMA SPECIAL PROGRAMS WEST	
	N1	DFC1	HQ0339	S4802A	PT	Special Pgms	DCMA SPECIAL PROGRAMS SOUTH	
			HQ0339	S0602A	YD	Western	DCMA DENVER	
			HQ0339	S4501A	YE	Western	DCMA SALT LAKE CITY	
		HQ0339	S4418A	YF	Central	DCMA BELL TEXTRON FORT WORTH		
N5	DFC5	HQ0339	S0605A	YG	Western	DCMA LOCKHEED MARTIN DENVER		
N6	DFC6	HQ0339	S2606A	YL	Central	DCMA BOEING ST LOUIS		
N1	DFC1	HQ0339	S0304A	YM	Western	DCMA BOEING MESA		
N1	DFC1	HQ0339	S2401A	YT	Central	DCMA TWIN CITIES		

## Enclosure 3

### Component Reviewer Input

Critical or Substantive	Comment	Recommended Action	Commentor	EBSO Response
Substantive	<p>We do not have problems with proposed change for organization code. However, on a related note, please know that we heavily rely on closeout status codes themselves from MOCAS. If there is any discussion about getting rid of closeout status codes, please know it will cause major impacts to our operations and migration capability to a PDS compliant contract writing system (CON-IT). We'd like to know well in advance of any changes being made so we can have ConWrite developers perform major re-architecture work.</p>	<p>The request for the change was sent back to Ben Schmidt on 4/2/21 at DCMA to address the comment from the Air Force</p>	<p>AFLCMC/PZ C, Jay Olson, NH-04, 937-623-0603</p>	<p>EBSO received the following response from Ben Schmidt on 4/12/21 to address the Air Force Comment. Fortunately, there are no changes to MOCAS associated with this change to the 567C transaction. DCMA is transitioning from one application (MOCAS Contract Closeout or MCC, not to be confused with MOCAS) to another (Contract Closeout or CCO) in order to generate the electronic equivalent of the DD 1597 for a subset of contracts/orders administered by DCMA. Both applications communicate or will communicate with MOCAS to trigger closeout in MOCAS, which is when the status code/section number in MOCAS shifts to 5 and beyond (8 then 9). There are no plans to change this process nor plans to eliminate status codes. MOCAS will continue to transmit 567s to communicate with other business systems as well. Again, this DLMS 567C change relates solely to CCO communicating to MOCAS in order to facilitate closeout within MOCAS in order to continue to provide external entities with the same information they currently receive.</p>
Substantive	<p>The Estimated Timeline / Implementation Target is shown as March 2021. This field should be updated to show a future implementation target date.</p>	<p>EBSO validated the date with Ben Schmidt on 4/28/21 and response identified under "EBSO Response"</p>	<p>ODASD (Logistics), Mr. Nate Wurst</p>	<p>EBSO received the following response form Ben Schmidt on 4/28/21 to address the comment from Mr. Wurst. "I believe CCO is sending this information to the GEX via 567C now when contracts/orders are closed in CCO and identified as MOCAS-administered. Last I checked, these included less than ten. However, the GEX doesn't forward it on at this point, because MOCAS hasn't been developed to accept it and MOCAS is the only system anticipated to use this information. The date for MOCAS to be developed and accept it hasn't been set either. It's also quite possible this functionality hasn't been implemented into CCO yet, as the PIEE PMO waits until this agreement is approved before turning it on. As DCMA hasn't shifted to large scale use of CCO yet, it's safe to adjust the implementation date into the future, if this makes sense on your end</p>