



**DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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FORT BELVOIR, VIRGINIA 22060-6221**

June 3, 2022

MEMORANDUM FOR RECORD

**SUBJECT: Administrative Defense Logistics Management Standards Change 1435,
Administrative Update to Correct Two Implementation Convention Location
References in Defense Logistics Manual 4000.25, Volume 2, Chapter 26**

The attached approved administrative change is effective immediately. This administrative change does not change or eliminate any existing procedures or add any new procedures.

The Defense Enterprise Data Standards Office (DEDSO) point of contact is Tonja Carter, e-mail: Tonja.Carter@dla.mil.

Attachment:
As stated

cc:
DLA J6DS

ADC 1435

Administrative Update to Correct Two Implementation Convention (IC) Location References in DLM 4000.25, Volume 2, Chapter 26 – MFR

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION: Defense Enterprise Data Standards Office (DEDSO), Tonja Carter, e-mail: Tonja.Carter@dla.mil

2. REASON FOR CHANGE:

a. Bottom Line Up-Front:

(1) Chapter 26 of the Defense Logistics Manual (DLM) 4000.25, Volume 2 contains two errors that reference incorrect locations in the Defense Logistics Management Standards (DLMS) 511R Implementation Convention (IC). This administrative change corrects these location references in Chapter 26. No change is required to the DLMS 511R IC.

(2) This change has no impact on standard business processes, data standards, or systems.

b. Background: The Defense Logistics Agency (DLA) identified an error in Paragraph C26.3.3.1., where the Management Control Activity (MCA) monitoring code Z5 is referenced to be located in the 511R IC in position 2/N101/70 instead of position 2/N101/180. This was likely due to a copy and paste error. Code Z5 in position 1/N101/70 is used for contractor generated requisitions and the same code in position 2/N101/180 is for submission of Government Furnished Material (GFM) or Contractor Furnished Material (CFM) requisitions. A similar error was found in Paragraph C26.3.3.3., where the Ship To code ST is referenced to be located in position 2/N101/70 instead of position 2/N101/180.

3. CHANGE IN DETAIL:

a. Defense Logistics Manual (DLM) 4000.25: This change corrects IC location references in two paragraphs of Chapter 26 in Volume 2 of the DLM 4000.25.

(1) Update Paragraph C26.3.3.1. by changing the location reference for code Z5 from 2/N101/70 to 2/N101/180. See Enclosure for details.

(2) Update Paragraph C26.3.3.3. by changing the location reference for code ST from 2/N101/70 to 2/N101/180. See Enclosure for details.

b. Implementation Conventions (IC): No impact.

c. Data Elements: No Impact.

4. REFERENCES: Defense Logistics Manual (DLM) 4000.25, Volume 2, Supply Standards and Procedures, Chapter 26, Contractor Access to Government Sources of Supply

Enclosure

Revisions to DLM 4000.25, Volume 2, Supply Standards and Procedures, Chapter 26, Contractor Access to Government Sources of Supply

Additions are identified by *red bold italics* and deletions by double strikethrough.

[Preceding text not shown]

C26.3.3. Required Information. In addition to normal requisition data, GFM requisitions, including Referral and Passing Orders will contain the following:

C26.3.3.1. RIC of the MCA monitoring the contract, (2/N101/~~70~~**180** Code Z5) (MILSTRIP legacy rp 4-6).

[Intervening text not shown]

C26.3.3.3. For S/A generated requisitions for GFM, contractor ship-to DoDAAC (2/N101/~~70~~**180** Code ST) which may also be perpetuated to the supplementary address (2/LQ01/140 Code A9) based upon signal code usage (MILSTRIP legacy rp 45-50).