



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO DLMSO

MAR 6 2002

MEMORANDUM FOR: SUPPLY PROCESS REVIEW COMMITTEE (PRC) MEMBERS


SUBJECT: Approved MILSTRIP Change Letter (AMCL) 39, Verification of Excessive Quantity Requisitions

The attached change to DoD 4000.25-M, Defense Logistics Management System (DLMS), Volume 2, is approved for deferred implementation under DLMS. This change must be implemented jointly with the inventory control point/integrated item manager (ICP/IMM). A tentative implementation date is set for January 1, 2005. Components should contact DLMSO if an earlier date is requested.

AMCL 39 was initially published as an approved change on November 15, 1990, with implementation scheduled for November 1, 1994. However, the Components were unable to implement on schedule as resources were shifted to support the Corporate Information Management (CIM) single standard system effort. The Supply PRC has reevaluated this change and confirmed the validity of the requirement. The Supply PRC recommended that the DLSS equivalent transactions be eliminated as inconsistent with current policy and cost prohibitive under logistics system modernization. Components should incorporate this new process within modernized systems using DLMS transactions. DAASC assistance in development of transaction conversion requirements employing user defined files (UDF) for non-DLMS customers may be pursued as an implementation option if necessary.

Procedures associated with this approved change have been incorporated in the DoD 4000.25-M, DLMS, Volume 2 based upon the original AMCL. Minor changes based upon the revalidated approved change will be published in a DLMS manual update

Addressees may direct questions to the DLMSO points of contact, Ms. Ellen Hilert, Co-Chair, Supply Process Review Committee, 703-767-0676, DSN 427-0676, or e-mail: ellen_hilert@hq.dla.mil or Ms. Vermella Saváge, DoD MILSTRIP System Administrator, 703-767-0674, DSN 427-0674, or e-mail: vermella_savage@hq.dla.mil. Others must contact their Component designated Supply Process Review Committee representative (<http://www.dla.mil/j-6/dlms0/Committees/Supply/supplyPRC.htm>.)


JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

Attachment

cc:
ADUSD(L)SCI
LMI

APPROVED MILSTRIP CHANGE 39
VERIFICATION OF EXCESSIVE QUANTITY REQUISITIONS

1. References:

a. DLA-OSC letter, November 17, 1988, subject: Proposed Change to MILSTRIP, DoD 4000.25-1-M (NOTAL).

b. MILSTRIP meeting 89-4, July 11-13, 1989.

c. DoD 4000.25-1-M, May 1, 1987, Military Standard Requisitioning and Issue Procedures (MILSTRIP), as amended.

d. DLMSO memorandum, July 23, 1998, Request for a Revised Implementation Date for Approved MILSTRIP Change Letter (AMCL) 39, Verification of Excessive Quantity Requisitions.

2. Change Concept/Rationale:

a. **Concept:** To allow inventory control points (ICPs) and Service managers to code excessive quantity requisitions in a manner that will generate an automated inquiry.

b. **Rationale:**

(1) To allow supply source validation of requisitions that exceed normal demand. When requisitioners submit requisitions for quantities that exceed normal demand, MILSTRIP authorizes the requisitioners to code these requisitions with Advice Code 2L or other combined advice codes; such as, a combination of 2L with other advice codes, to inform the supply source that the requisitioned quantity is a valid requirement though the normal demand is exceeded.

(2) The supply source further edits these requisitioners to ensure that the quantities are within established parameters based on pre-established maximum release quantities for a specific requisitioner. When it is deemed, by the supply source, that corroboration of the demand is required with the requisitioner; for example, the requisition is above normal demand and above normal release quantity for that requisitioner, an off-line inquiry is made by message. This message process is a manual operation and is labor intensive. To alleviate the delay in requisition processing, by the message routine, DLA has recommended that the manual method be changed to an automated system using new MILSTRIP transaction formats. The automated system will perform the same function currently in place, such as the manual message method; however, it will employ an automatic inquiry/response to

requisitions that exceed the normal demand and established release quantity.

3. Interface/Impact Requirements:

a. **Interface:** Between supply sources, the Defense Automatic Addressing System, and status recipients.

b. **Impact:** Will require documentation and program changes.

4. Advantages/Disadvantages:

a. **Advantages:**

(1) Will provide Service/Agency savings by eliminating the need for sending messages.

(2) Will improve the response time, thereby improving supply support to the customer.

(3) Will improve ICP's capability to maintain a complete mechanical audit trail in the requisition history file.

b. **Disadvantages:** Will require program and documentation changes.

5. Procedures: See the enclosure.

Enclosure

APPROVED MILSTRIP CHANGE LETTER 39
VERIFICATION OF EXCESSIVE QUANTITY REQUISITIONS

1. DLMS Requisitioning Procedures. Bold italics indicate revisions resulting from this review.

SUPPLY SOURCE PROCESSING OF REQUISITIONS WITH ADVICE CODE 2D, 27, OR 29. Supply sources will edit all requisitions containing Advice Codes 2D, 27, and 29 to determine if an increase in the requisition quantity to the quantity unit pack is less or more than \$5. If less than \$5, the supply source will disregard the advice code in the requisition. If \$5 or more, the supply source will honor the advice code and process the requisition for the exact quantity requested. When a quantity adjustment is made using the above criteria, the supply source will use BJ status to notify the customer of the quantity adjustment.

SUPPLY SOURCE PROCESSING OF REQUISITIONS FOR QUANTITIES THAT EXCEED THE NORMAL DEMAND. The supply source may request verification of requisitions that reflect quantities which exceed normal demands or quantities that appear to be excessive or in error before taking positive supply action. When the supply source determines that the requisitioned quantity needs to be verified, the supply source will generate ***quantity variance inquiry using DS 517M, Material Obligation Validation*** (DLMS Appendix 6), to request verification of the quantity ¹. ***The 517M will be provided to the activity as designated by the media and status code (M&S).² If the M&S is 0, the 517M will be provided to the activity designated by the initial character of the distribution code. If initial character of the distribution code is blank or invalid, the 517M will be provided to the requisitioner as indicated by the document number DoDAAC. If the M&S is F, G, P, or Z, the 517M will be provided to the requisitioner.*** The supply source will indicate a response due date in the quantity verification inquiry, normally 30 calendar days for U.S. Forces and 75 calendar days for SA customers. The organization verifying the requisitioned quantity will ***respond with quantity verification advice using the DS 517*** to the supply source by the response due date indicated in the quantity verification inquiry; otherwise, the supply source will automatically cancel the requisition with Status Code D3. The quantity in the response will be the actual quantity required. If the quantity is less than the original requisitioned quantity, the difference will be canceled with BQ status. If the quantity field contains zero, the entire requisition will be canceled with BQ status. Quantity increases are not authorized.

¹ ***Automated exchange for excessive quantity verification is deferred for implementation under DLMS (scheduled for January 1, 2005).***

² ***M&S functionality retained under DLMS until further notice.***

Enclosure

2. DLSS/DLMS cross-reference table (available at <http://www.dla.mil/j-6/dlmso/Qualifiers/qualifiers.htm>). Revise and incorporate explanation column.

Fed IC	Description	DIC	DLSS Publication	Explanation
517M	Verification of Excessive Quantity Requisition	AQR	DIC AQR is not a valid transaction not approved for implementation in MILSTRIP, DOD 4000.25-1-M.	<i>From SOS to customer requesting confirmation of quantity requested.</i>
517M	Response to Request for Verification of Excessive Quantity	AQV	DIC AQV is not a valid transaction not approved for implementation in MILSTRIP, DOD 4000.25-1-M.	<i>From customer to the SOS with the requisition quantity to be supplied.</i>

3. The following tables illustrate data requirements for the 517M.

a. Verification of Excessive Quantity Requisition transactions will contain the following information.

DATA FIELD	ENTRY AND INSTRUCTIONS
Transaction Type Code	Enter AQ.
Routing Identifier (From)	Enter code of supply source making request.
Routing Identifier (To) (Validating Party or Reporter as applicable)	Enter applicable code.
Media and Status	Enter applicable code.
Stock or Part Number	Enter data from the original requisition.
Unit of Issue	Enter data from the original requisition.
Quantity (Original Quantity)	Enter quantity requisitioned.
Document Number	Enter the document number as shown in the original requisition.

Suffix	Enter the suffix applicable to the cited quantity when the requisitioned quantity is divided into separate supply actions; otherwise leave blank.
Supplementary Address	Enter data from the original requisition.
Distribution	Enter data from the original requisition.
Transaction Date	Enter the date of this request. (Use 1/BRO9/20 for transaction set preparation date.)
Response Due Date	Enter the prescribed date the excessive quantity advice transaction is due at the supply source.

b. Response to Request for Verification of Excessive Quantity transactions will contain the following information.

DATA FIELD	ENTRY AND INSTRUCTIONS
Transaction Type Code	Enter AR.
Routing Identifier (To)	Enter the code indicating the supply source to which the response is submitted.
Routing Identifier (From) (Validating Party or Reporter as applicable.)	Enter applicable code.
Media and Status	Enter applicable code.
Quantity (Remaining Quantity)	Enter the quantity still required. If total cancellation is desired, zero fill this field.
Document Number	Enter data from the excessive quantity verification request.
Suffix	Enter data from the excessive quantity verification request.
Supplementary Address	Enter data from the excessive quantity verification request.
Transaction Date	Enter the date the response is prepared. (Use 1/BRO9/20 for transaction set preparation date.)

4. All of the above data requirements are already incorporated in the 517M Federal IC and DS. The following revision to the DS 517M is still required.

	Location	Revision	Rational
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Enclosure

1	2/G6201/40	Revise DLMS Note as shown: 17 Estimated Delivery Date DLMS Note: Use for MOV and excessive quantity verification inquiries to identify the estimated shipping date (ESD)	Correction. This date is not applicable to the excessive quantity verification
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