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IN REPLY
REFER TO DLMSO

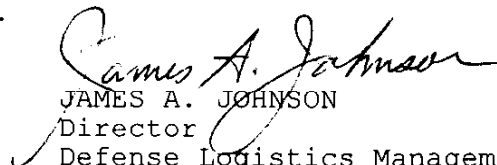
MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE (PRC)

SUBJECT: Approved MILSTRIP Change Letter (AMCL) 41, DAAS Reject of Requisitions With Invalid Ship-to and Mail-to Addresses in the MAPAD(Supply/MILSTRIP)

The attached change to DoD 4000.25-M, Defense Logistics Management System (DLMS), Volume 2, and DoD 4000.25-1-M, Military Standard Requisitioning and Issue Procedures (MILSTRIP), is approved for implementation. DAAS will implement 30 days from the date above. Components may defer associated automated processing pending implementation of the DLMS/logistics systems modernization.

This change was initially published as an approved change in 1990 for implementation in 1994. It was later deferred pending development of a single standard system under the Corporate Information Management (CIM) concept; however, the demise of the CIM stalled the implementation process. By request of the Components, DLMSO agreed to reissue an RFID in 1998. During the Supply Process Review Committee (PRC) meeting 01-2, June 12-14, 2001, the PRC agreed to release this approved change for DAAS implementation. Further discussion during the Supply PRC meeting 01-3, October 16-18, 2001 resulted in modification that would clarify procedures and avoid significant impact on Security Assistance customers. Implementation of this change is intended to insure integration of this requirement into logistics modernization business processes.

The DLMSO points of contact are Ms. Ellen Hilert, Supply PRC Co-chair, DSN 427-0676, 703-767-0676, or e-mail: ellen_hilert@hq.dla.mil and Ms. Vermella Saváge, DoD MILSTRIP System Administrator, DSN 427-0674, 703-767-0674, or e-mail: vermella_savage@hq.dla.mil.


JAMES A. JOHNSON
Director
Defense Logistics Management
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Attachment

CC:
LMI
DUSD(L) SCI

**APPROVED MILSTRIP CHANGE LETTER 41
DAAS REJECTION OF REQUISITIONS WITH INVALID SHIP-TO AND MAIL-TO
ADDRESSES IN THE MAPAD**

1. References:

a. DoD 4000.25-1-M, Military Standard Requisitioning and Issue Procedures (MILSTRIP), November 8, 2000, as amended.

b. DoD 4000.25-8-M, Military Program Address Directory (MAPAD), June 1, 1987, as amended.

c. DAAS-VL IOM, April 28, 1989, subject: DAAS Edits of Military Assistance Program Activity Codes (MAPAC).

d. MILSTRIP Focal Point Committee Meeting 89-4, July 11-13, 1989.

e. DLSSD-BM letter, November 16, 1989, subject: Proposed MILSTRIP Change Letter (PMCL) 39, DAAS Reject of Requisitions With Invalid Ship-to and Mail-to Addresses in the MAPAD.

f. Joint MILSTRIP/MILSTRAP Focal Point Committee Meeting, March 19-23, 1990.

g. DLMSO memorandum dated July 1, 1998, subject: Revised Request for Implementation Date (RFID) on Approved MILSTRIP Change 41, DAAS Reject of Requisitions With Invalid Ship-to and Mail-to Addresses in the MAPAD.

h. DLMSO memorandum dated July 6, 2001, subject: Supply Process Review Committee (PRC) Meeting 01-2, June 12-14, 2001.

2. Change Concept/Rationale:

a. **Concept:** Revise DoD MILSTRIP (reference 1a) to authorize DAAS to reject MAPAD requisitions that do not have valid ship-to and mail-to addresses in the MAPAD (reference 1b).

b. **Rationale:**

(1) The reference 1c letter, which was discussed during the reference 1d meeting, stated that the DAAS has been
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rejecting status transactions received from International Logistics Control Offices (ILCOs) containing MAPACs with invalid ship-to and mail-to addresses in the MAPAD.

(2) In an effort to reduce the transportation workload, DAASC suggested that this edit be extended to include requisitions and requisition type-transactions received from the ILCOs. The DAAS would reject requisitions containing MAPACs with invalid ship-to and mail-to addresses in the MAPAD to the submitting ILCO. The submitting ILCO could then take appropriate action to load the needed addresses in the MAPAD. The exclusion of these rejected requisitions and requisition-type transactions from entering the supply system will reduce the manual workload associated with determining valid addresses for distribution of status and materiel.

c. The Services/Agencies discussed the staffing results of the reference 1e letter during the reference 1f meeting and approved it with some modifications.

d. During the Supply PRC meeting 01-3, the approved change was further clarified to restrict use of the DP status to DAAS processing thus permitting optional resubmission of the requisition using the same document number. The status code CX, requiring use of a new document number, was modified to contain similar wording for ICP use.

3. **Interface/Impact Requirements:**

a. **Interface.** Between DAAS and the Service ILCOs for immediate implementation.

b. **Impact.** The change requires modifications to the DAAS and ICP procedures. The change also requires the Service ILCOs to research and provide addresses for inclusion in the MAPAD. Deferred implementation during Component modernization is authorized.

4. **Procedures:** See the enclosure.

Enclosure:
As stated

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ADDRESSES IN THE MAPAD

Due to premature publication the following paragraphs and Status Code DP already appear in MILSTRIP; however, no implementation date was established prior to publication. ***Bold italics*** identify changes to published text. Supply PRC meeting 01-3 revisions are identified in yellow highlighting.

1. Chapter 6:

C6.3.2.3.1.1. The DAAS will reject requisitions, ***referral orders, passing orders***, DI AT_ followups, and DI AM_ modifiers, containing MAPACs that do not have valid ship-to and mail-to addresses in the MAPAD, to the submitting ILCO. ***(Supply status (DI AE9) with Status Code DP applies.)***

C6.3.2.3.1.2. The ICPs ***may*** reject requisitions received off-line (mail, message, courier, fax, telephone) which contain MAPACs that do not have valid ship-to and mail-to addresses in the MAPAD, to the submitting ILCO. This includes remarks/exception type DI A05/A0E requisitions directing materiel to various shipping points. ***(Supply status (DI AE_) with Status Code CX applies).***

2. Appendix AP2.16, Status Codes.

CODE	EXPLANATION
CX	<p>Rejected.</p> <p>(1) Unable to identify the bill-to and/or ship-to address as designated by the signal code or the signal code is invalid.</p> <p>(2) The MAPAC does not exist in the DoD 4000.25-8-M, MAPAD, as a valid ship-to and/or mail-to address. (Applicable to ICP/IMM processing only.)</p> <p>(3) GSA Advantage GY/GZ series AACs are not authorized for use in DoD requisitions/orders.</p> <p>(4) If still required, submit a new requisition¹ with valid data entries.</p>
DP	<p>Rejected. The MAPAC does not exist in the DoD 4000.25-8-M, MAPAD, as a valid ship-to and/or mail-to address. If still required, submit appropriate code(s) and address(es) under the procedures of MAPAD. Upon confirmation the code(s) and address(es) have been added to the MAPAD, resubmit the requisition. (Applicable to DAAS processing only.)</p>
<p>¹Submit a new requisition using a new document number with a current ordinal date.</p>	

¹See Footnote 1 on page AP2.16-3.